

CITY OF SPARTA
COMMON COUNCIL AGENDA
March 16, 2022

CITY HALL

AMENDED

6:00 P.M.

**CALL MEETING TO ORDER
ROLL CALL
PLEDGE BY ALDERMAN MATTHEW HOFFLAND
APPROVAL OF AGENDA**

CONSENT AGENDA: Minutes of the last regular meeting of February 16, 2022 and monthly bills for January and February.

Swear in Officer Bryce Rheinschmidt by City Clerk

Swear in John Gessner as Police Chaplain by City Clerk

RESOLUTIONS

Resolution Approving CSM (Karl Schure)

Resolution Authorizing the City of Sparta to Apply for a WEDC CDI Grant

Resolution Authorizing Golf Course Concessionaire Contract with BBG Enterprises, LLC

Resolution Approving a Proposal with Modern Disposal Services to Provide Waste And Recycling Collection Services

Resolution Accepting Quote to Purchase Crack Sealer

Other Business

Consideration of the Final Library Design

CITY ADMINISTRATOR REPORT

ITEMS FOR FUTURE CONSIDERATION

MOTION BY ROLL CALL VOTE TO GO INTO CLOSED SESSION PER WIS. STAT.

19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Re: Miscellaneous business

ADJOURN FROM CLOSED SESSION.

**CITY OF SPARTA
COMMON COUNCIL MINUTES
February 16, 2022**

PRESENT: Mayor Gust, Kevin Brueggeman, Kevin Riley, Matthew Hoffland, Ed Lukasek, Anthony Boltik, Josh Lydon

ABSENT: Jim Church, Bruce Humphrey

ALSO PRESENT: Todd Fahning, Dan Hellman, Mark Van Wormer, Emilee Nottestad, Dave Kuderer, citizen

Mayor Gust called the meeting to order at 6:00 p.m.

Roll Call was done by the City Clerk.

The Pledge of Allegiance was led by Alderman Boltik

A motion was made by Josh Lydon and seconded by Ed Lukasek to approve this agenda. Motion carried 6-0.

A motion was made by Josh Lydon and seconded by Ed Lukasek to approve the consent agenda consisting of the minutes of the last regular meeting of January 12, 2022. Motion carried 6-0.

A motion was made by Josh Lydon and seconded by Ed Lukasek that upon proper payment of fees, the “Class B”/Class “B” Liquor License for Sadie Brooks and Georgianna Rehfuss, BBG Enterprises, LLC dba The Greens located at 1210 E. Montgomery Street be approved. Motion carried 6-0.

A motion was made by Josh Lydon and seconded by Ed Lukasek to approve the Second Hand Article License for Phyllis Frisk dba Second Season located at 128 N. Water Street. Motion carried 6-0.

A motion was made by Josh Lydon and seconded by Kevin Brueggeman to approve the agent change to Cassie Gaethke for Best Western Plus located at 4445 Theater Road. Motion carried 6-0.

Todd mentioned the following promotions in his City Administrator report:

There has been some interest in Economic Development.

We will be able to start Phase 3 in South Pointe Business Park extending Bicycle Street to Ideal Road soon.

RFP's have been sent out for our garbage contract. Bids will be looked at and approved after that.

Spartan Lofts will have an open house later in March and April to start move-ins.

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There were no items mentioned for future consideration.

A motion was made by Ed Lukasek and seconded by Kevin Brueggeman to adjourn at 6:10 p.m. Motion carried 6-0.

Respectfully submitted
Julie Hanson
City Clerk

Journal	Payee or Description	Date	Check Number	Check Amount
CDJE	to record amazon payment	02/24/2021	1	379.98
CDJE	to record amazon payment	02/24/2021	2	62.12
CDJE	to record amazon payment	02/24/2021	3	71.23
CDJE	to record amazon payment	02/24/2021	4	97.19
CDJE	to record amazon payment	02/24/2021	5	79.88
CDJE	to record amazon payment	02/24/2021	6	47.90
CDJE	to record amazon payment	02/24/2021	7	23.89
CDJE	to record amazon payment	02/24/2021	8	29.99
CDJE	to record amazon payment	02/24/2021	9	26.52
CDJE	to record amazon payment	02/24/2021	10	58.05
CDJE	to record amazon payment	02/24/2021	11	57.53
CDJE	to record amazon payment	02/24/2021	12	46.00
CDJE	to record amazon payment	02/24/2021	13	108.49
CDJE	to record amazon payment	02/24/2021	14	169.74
CDJE	to record amazon payment	02/24/2021	15	102.32
CDJE	to record amazon payment	02/24/2021	16	269.60
CDJE	to record amazon payment	02/24/2021	17	59.98
CDJE	to record amazon payment	02/24/2021	18	22.58
CDJE	to record amazon payment	02/24/2021	19	19.50
CDJE	to record amazon payment	02/24/2021	20	200.00
CDJE	to record amazon payment	02/24/2021	21	15.29
CDJE	to record amazon payment	02/24/2021	22	78.76
CDJE	to record amazon payment	02/24/2021	23	100.59
CDJE	to record amazon payment	02/24/2021	24	323.78
CDJE	to record amazon payment	02/24/2021	25	89.82
CDJE	to record amazon payment	02/24/2021	26	289.00
CDJE	to record amazon payment	02/24/2021	27	149.97
CDJE	to record amazon payment	02/24/2021	28	29.49
CDJE	to record amazon payment	02/24/2021	29	21.46
CDJE	to record amazon payment	02/24/2021	30	19.98
CDJE	to record amazon payment	02/24/2021	31	185.00
CDJE	to record amazon payment	02/24/2021	32	15.21
CDJE	to record amazon payment	02/24/2021	33	59.84
CDJE	to record amazon payment	02/24/2021	34	307.95
CDJE	to record amazon payment	02/24/2021	35	9.99
CDJE	to record amazon payment	02/24/2021	36	99.97
CDJE	to record amazon payment	02/24/2021	37	25.64
CDJE	to record amazon payment	02/24/2021	38	200.00
CDJE	to record library amazon pmt	02/25/2022	39	248.99
CDJE	to record library amazon pmt	02/25/2022	40	317.75
CDJE	to record library amazon pmt	02/25/2022	41	36.99
CDJE	to record library amazon pmt	02/25/2022	42	30.00
CDJE	to record library amazon pmt	02/25/2022	43	273.04
CDJE	to record monthly activity	02/28/2022	44	56.90
CDJE	to record monthly activity	02/28/2022	45	196.30
CDJE	to record monthly activity	02/28/2022	46	14,197.87
CDJE	to record monthly activity	02/28/2022	47	1,596.40
CDJE	to record monthly activity	02/28/2022	48	466.20
CDJE	to record monthly activity	02/28/2022	49	71.70
CDJE	to record monthly activity	02/28/2022	50	109.59
CDJE	to record monthly activity	02/28/2022	51	6.00
CDJE	to record monthly activity	02/28/2022	52	6.00
CDJE	to record monthly activity	02/28/2022	53	153.29
CDJE	to record monthly activity	02/28/2022	54	82.15
CDJE	to record monthly activity	02/28/2022	55	114.64
CDJE	to record monthly activity	02/28/2022	56	29.00
CDJE	to record chargeback of payment	02/10/2022	57	332.63

Journal	Payee or Description	Date	Check Number	Check Amount
CDJE	to record chargeback	02/24/2022	58	2,196.40
CDP	DIRECT DEPOSIT TOTAL	02/11/2022	92201	100,528.12
CDP	DIRECT DEPOSIT TOTAL	02/25/2022	92202	98,691.73
CDA	Core & Main LP	02/02/2022	129173	249.96
CDA	ERICKSON, BRADLEY A	02/02/2022	129174	1,485.00
CDA	BAKER & TAYLOR	02/02/2022	129175	34.42
CDA	GALLS LLC	02/02/2022	129176	529.85
CDA	RAY O'HERRON CO INC	02/02/2022	129177	94.99
CDA	SAFARILAND LLC	02/02/2022	129178	785.40
CDA	Wisconsin Chiefs of Police	02/02/2022	129179	250.00
CDA	All American Sparta - Water	02/02/2022	129180	18.47
CDA	All American Sparta-Sanitation Dept	02/02/2022	129181	30.99
CDA	All American Sparta-Street Dept	02/02/2022	129182	54.97
CDA	BAKER & TAYLOR	02/02/2022	129183	1,923.23
CDA	Brad Olson Electric LLC	02/02/2022	129184	6,629.15
CDA	Cedar Corporation	02/02/2022	129185	6,889.88
CDA	CENGAGE LEARNING INC/GALE	02/02/2022	129186	99.71
CDA	Coast to Coast Computer Products	02/02/2022	129187	199.96
CDA	DALCO	02/02/2022	129188	231.24
CDA	DE LAGE LANDEN FINANCIAL SERVICES INC	02/02/2022	129189	346.82
CDA	Hawkins Inc	02/02/2022	129190	518.99
CDA	INTERNAT'L ASSO CHIEFS OF POLICE	02/02/2022	129191	190.00
CDA	LEIS, CAROL	02/02/2022	129192	14.00
CDA	LOFFLER COMPANIES	02/02/2022	129193	98.03
CDA	LYNXX Networks	02/02/2022	129194	1,600.34
CDA	MIDWEST TAPE	02/02/2022	129195	301.92
CDA	MONROE COUNTY SOLID WASTE	02/02/2022	129196	54.00
CDA	MONROE COUNTY TREASURER	02/02/2022	129197	836.06
CDA	NITV Federal Services	02/02/2022	129198	11,185.00
CDA	RAY O'HERRON CO INC	02/02/2022	129199	161.48
CDA	SMC OUTDOOR SERVICES	02/02/2022	129200	2,550.00
CDA	STATE OF WISCONSIN - COURT FINES	02/02/2022	129201	1,627.13
CDA	The Hardware Store #3150 P&R	02/02/2022	129202	8.67
CDA	The Hardware Store #3170 Sanitation Dept	02/02/2022	129203	36.87
CDA	The Hardware Store #3200 Water Utility	02/02/2022	129204	156.89
CDA	TRICOR INSURANCE LLC	02/02/2022	129205	3,960.00
CDA	Tri-State Business Machines	02/02/2022	129206	63.47
CDA	Walmart - Capital One - PD	02/02/2022	129207	23.94
CDA	Wil-Kil Pest Control	02/02/2022	129208	68.00
CDA	EMC Insurance Companies	02/02/2022	129209	3,000.00
CDA	Walmart - Capital One - City	02/02/2022	129210	635.36
CDA	WEST SALEM RECREATION DEPT	02/02/2022	129211	2,400.00
CDA	1ST COMMUNITY CREDIT UNION - CITY	02/02/2022	129212	211.72
CDA	All American Sparta-Park & Rec	02/02/2022	129213	191.87
CDA	Auto Value Parts Stores	02/02/2022	129214	1,306.16
CDA	DALCO	02/02/2022	129215	167.94
CDA	REINDERS INC	02/02/2022	129216	855.91
CDA	The Hardware Store #3145 Golf Course	02/02/2022	129217	11.94
CDA	The Hardware Store #3180 Streets	02/02/2022	129218	222.38
CDA	TUBE PRO INC	02/02/2022	129219	2,663.00
CDA	WPRA	02/02/2022	129220	75.00
CDP	ZIEGLER, ANDREA R	02/11/2022	129221	454.01
CDP	CHURCH, JAMES A	02/11/2022	129222	277.05
CDP	LYDON, JOSHUA W	02/11/2022	129223	277.05
CDP	LEIS, VERNON C	02/11/2022	129224	373.11
CDP	ANDROS, ALEXANDER J	02/11/2022	129225	30.71
CDP	HOLLIDAY, ANNALYSSA	02/11/2022	129226	106.20

Journal	Payee or Description	Date	Check Number	Check Amount
CDP	KLEMA, ISAAC D	02/11/2022	129227	215.61
CDP	MARTIN, JENNA J	02/11/2022	129228	74.57
CDP	MEYER, DAVID J	02/11/2022	129229	65.45
CDP	MONDAY, SARA E	02/11/2022	129230	90.04
CDP	PITSENBARGER, MAELYN R	02/11/2022	129231	73.88
CDP	SPRAIN, MADELYN J	02/11/2022	129232	57.71
CDP	ZIMMERMAN, HAILEE J	02/11/2022	129233	213.33
CDP	HEMMERSBACH, DONALD G	02/11/2022	129234	1,537.26
CDP	KIRCHHOFF, RAYMOND E	02/11/2022	129235	1,638.29
CDP	SUND, MARK D	02/11/2022	129236	263.21
CDP	LEIS, DOUGLAS J	02/11/2022	129237	1,544.30
CDA	1ST COMMUNITY CREDIT UNION - PD	02/08/2022	129238	1,053.41
CDA	XCEL ENERGY	02/08/2022	129239	8,990.97
CDA	Safariland LLC	02/08/2022	129240	21.99
CDA	Short Elliott Hendrickson Inc	02/08/2022	129241	1,710.14
CDA	STAPLES BUSINESS CREDIT	02/08/2022	129242	367.52
CDA	AT & T MOBILITY	02/08/2022	129243	517.02
CDA	AT & T Mobility	02/08/2022	129244	79.99
CDA	AXON ENTERPRISE INC	02/08/2022	129245	23,346.00
CDA	BRONSTON CHIROPRACTIC CLINICS	02/08/2022	129246	42.55
CDA	Campton, Nicole	02/08/2022	129247	50.00
CDA	CASEY'S GENERAL STORES INC	02/08/2022	129248	20.00
CDA	CENTURYLINK	02/08/2022	129249	15.58
CDA	CULLIGAN - TOMAH	02/08/2022	129250	25.45
CDA	EVANS PRINT + MEDIA GROUP	02/08/2022	129251	191.50
CDA	FEH Design	02/08/2022	129252	29,617.50
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	02/08/2022	129253	201.19
CDA	iWorQ SYSTEMS	02/08/2022	129254	2,067.00
CDA	Kurth Sheet Metal Inc	02/08/2022	129255	313.92
CDA	KWIK TRIP INC	02/08/2022	129256	8,277.30
CDA	LYNXX Networks	02/08/2022	129257	902.13
CDA	Martin-McAllister	02/08/2022	129258	600.00
CDA	MODERN DISPOSAL SYSTEMS LLC	02/08/2022	129259	17,809.01
CDA	MONROE COUNTY TREASURER	02/08/2022	129260	896,552.79
CDA	NEVCO Sports LLC	02/08/2022	129261	2,842.50
CDA	Organ, Tanya	02/08/2022	129262	98.80
CDA	Plant & Flanged Equipment LLC	02/08/2022	129263	3,286.25
CDA	Rock River Laboratory Inc	02/08/2022	129264	6,000.00
CDA	SECURIAN FINANCIAL GROUP INC	02/08/2022	129265	1,153.44
CDA	Serene Clean LLC	02/08/2022	129266	1,800.00
CDA	Sparta Area School District	02/08/2022	129267	1,562,274.95
CDA	SPARTA COOPERATIVE SERVICES	02/08/2022	129268	2,057.65
CDA	SPARTA FAMILY DENTISTRY LLC	02/08/2022	129269	444.40
CDA	Sparta Floral & Greenhouses	02/08/2022	129270	46.00
CDA	SpringLake Contracting Inc	02/08/2022	129271	6,496.00
CDA	Verizon Wireless	02/08/2022	129272	206.18
CDA	VERNON ELECTRIC COOP	02/08/2022	129273	51.33
CDA	W.W.W.P. - Black River Falls	02/08/2022	129274	100.00
CDA	We Energies	02/08/2022	129275	16,779.07
CDA	WESTERN TECHNICAL COLLEGE	02/08/2022	129276	239,592.70
CDA	WORKSITE SOLUTIONS	02/08/2022	129277	136.92
CDA	SPARTA AREA AMBULANCE SERVICE LTD	02/08/2022	129278	24,000.00
CDA	TOURNAMENT PRIZE MONEY	02/12/2022	129279	450.00
CDA	TOURNAMENT PRIZE MONEY	02/12/2022	129280	250.00
CDA	TOURNAMENT PRIZE MONEY	02/12/2022	129281	100.00
CDA	MAYO CLINIC	02/11/2022	129282	342.00
CDA	Hydrite Chemical Co	02/11/2022	129283	2,492.15

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	UTILITY SALES & SERVICE	02/11/2022	129284	1,831.36
CDA	AT & T MOBILITY	02/11/2022	129285	939.61
CDA	ATLANTIC TACTICAL	02/11/2022	129286	164.88
CDA	BEAR GRAPHICS INC	02/11/2022	129287	20.41
CDA	Bob's Lock & Safe Inc	02/11/2022	129288	302.50
CDA	CHOICE SECURITY & SURVEILLANCE	02/11/2022	129289	2,387.50
CDA	EVANS PRINT + MEDIA GROUP	02/11/2022	129290	103.00
CDA	GALLS LLC	02/11/2022	129291	275.36
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	02/11/2022	129292	500.00
CDA	Kvalheim, Kristie	02/11/2022	129293	15.00
CDA	MEBulbs Inc	02/11/2022	129294	763.68
CDA	MISSISSIPPI WELDERS SUPPLY CO INC	02/11/2022	129295	75.00
CDA	Monroe County Reg of Deeds	02/11/2022	129296	96.00
CDA	Plunkett's Pest Control Inc	02/11/2022	129297	406.93
CDA	The Key to Comfort	02/11/2022	129298	210.05
CDA	U.S. CELLULAR	02/11/2022	129299	1.25
CDA	WI State Lab of Hygiene	02/11/2022	129300	26.00
CDA	Wisconsin Dept of Justice	02/11/2022	129301	210.00
CDA	WISCONSIN STATE GOLF ASSO	02/11/2022	129302	200.00
CDA	XCEL ENERGY	02/11/2022	129303	14,466.08
CDP	ZIEGLER, ANDREA R	02/25/2022	129304	473.59
CDP	LEIS, VERNON C	02/25/2022	129305	373.11
CDP	GILBERTSON, KATELYN J	02/25/2022	129306	52.64
CDP	HOLLIDAY, ANNALYSSA	02/25/2022	129307	122.36
CDP	MARTIN, JENNA J	02/25/2022	129308	52.64
CDP	MEYER, DAVID J	02/25/2022	129309	58.52
CDP	MONDAY, SARA E	02/25/2022	129310	83.11
CDP	PITSENBARGER, MAELYN R	02/25/2022	129311	78.50
CDP	SPRAIN, MADELYN J	02/25/2022	129312	60.03
CDP	ZIMMERMAN, HAILEE J	02/25/2022	129313	193.93
CDP	HEMMERSBACH, DONALD G	02/25/2022	129314	1,277.35
CDP	KIRCHHOFF, RAYMOND E	02/25/2022	129315	1,198.44
CDP	SUND, MARK D	02/25/2022	129316	263.21
CDP	LEIS, DOUGLAS J	02/25/2022	129317	1,228.11
CDA	Aadya Shakti Inc	02/22/2022	129318	274.84
CDA	ARNOLD'S SERVICE & TOWING LLC	02/22/2022	129319	1,829.49
CDA	B & M Technical Services Inc	02/22/2022	129320	6,344.00
CDA	BAKER & TAYLOR	02/22/2022	129321	71.30
CDA	Brenengen Chevrolet Buick Inc	02/22/2022	129322	632.97
CDA	BRENENGEN SPARTA FORD INC	02/22/2022	129323	960.05
CDA	Calibre Press	02/22/2022	129324	199.00
CDA	Cardmember Service - Water Dept	02/22/2022	129325	140.00
CDA	CARDMEMBER SERVICES - PARK & REC	02/22/2022	129326	1,139.35
CDA	Carlos, Juan	02/22/2022	129327	150.00
CDA	CenturyLink	02/22/2022	129328	72.48
CDA	CHARTER COMMUNICATIONS	02/22/2022	129329	129.98
CDA	DALCO	02/22/2022	129330	179.36
CDA	E O Johnson Business Technologies	02/22/2022	129331	6,210.00
CDA	E O JOHNSON CO INC	02/22/2022	129332	275.80
CDA	EcoLite International LLC	02/22/2022	129333	630.00
CDA	EMC INSURANCE COMPANIES	02/22/2022	129334	21,662.14
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	02/22/2022	129335	267.04
CDA	Hagen's Sales & Service	02/22/2022	129336	918.08
CDA	JOHN DEERE FINANCIAL	02/22/2022	129337	102.93
CDA	MID-STATES ORGANIZED CRIME INFO CTR	02/22/2022	129338	150.00
CDA	MISSISSIPPI WELDERS SUPPLY CO INC	02/22/2022	129339	240.00
CDA	P & P PRODUCTS	02/22/2022	129340	41.00

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	Pitney Bowes Global Financial Servs LLC	02/22/2022	129341	437.13
CDA	Pitney Bowes Inc	02/22/2022	129342	159.99
CDA	PREMIER COOPERATIVE	02/22/2022	129343	1,726.92
CDA	Schumacher Elevator Company	02/22/2022	129344	247.86
CDA	Steam-A-Way Cleaning Co Inc	02/22/2022	129345	2,810.00
CDA	We Energies	02/22/2022	129346	764.05
CDA	WESCO HOME FURNISHINGS CTR	02/22/2022	129347	739.00
CDA	WI DEPT OF JUSTICE - TIME	02/22/2022	129348	447.75
CDA	Wil-Kil Pest Control	02/22/2022	129349	68.00
CDA	XCEL ENERGY	02/22/2022	129350	12,711.39
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	02/22/2022	129351	120.00
CDA	P & P PRODUCTS	02/22/2022	129352	645.00
CDA	B & M Technical Services Inc	02/24/2022	129353	2,018.00
CDA	Cardmember Service - City	02/24/2022	129354	2,256.74
CDA	CARDMEMBER SERVICE - SANITATION	02/24/2022	129355	150.00
CDA	DELTA DENTAL OF WISCONSIN	02/24/2022	129356	3,902.83
CDA	Energenecs Inc	02/24/2022	129357	665.27
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	02/24/2022	129358	160.00
CDA	SECURIAN FINANCIAL GROUP INC	02/24/2022	129359	114.40
CDA	Serene Clean LLC	02/24/2022	129360	1,800.00
CDA	SPARTA AREA CHAMBER OF COMMERCE	02/24/2022	129361	26,675.19
CDA	Sparta Area School District	02/24/2022	129362	31,191.38
CDA	Tomah Health	02/24/2022	129363	158.59
CDA	TRUCK COUNTRY OF WISC	02/24/2022	129364	7,015.44
CDA	XCEL ENERGY	02/24/2022	129365	3,070.41
CDA	SPARTA AREA CHAMBER OF COMMERCE	02/24/2022	129366	150.00
CDA	Aadya Shakti Inc	02/25/2022	129367	25.00
CDA	Boris, Jason	02/25/2022	129368	249.95
CDA	GUNDERSEN HEALTH SYSTEM	02/25/2022	129369	157.00
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	02/25/2022	129370	500.00
CDA	METCO	02/25/2022	129371	942.37
CDA	Pitney Bowes - Reserve Account	02/25/2022	129372	5,000.00
CDA	ATLANTIC TACTICAL	02/28/2022	129373	44.99
CDA	Auto Value Parts Stores	02/28/2022	129374	51.95
CDA	B & B PLUMBING INC	02/28/2022	129375	424.50
CDA	B & M Technical Services Inc	02/28/2022	129376	611.80
CDA	BAKER & TAYLOR	02/28/2022	129377	2,500.54
CDA	Baker Tilly US LLP	02/28/2022	129378	1,260.00
CDA	BEAR GRAPHICS INC	02/28/2022	129379	713.47
CDA	Best Kept Portables LLC	02/28/2022	129380	549.00
CDA	Brad Olson Electric LLC	02/28/2022	129381	1,183.03
CDA	C & M HYDRAULIC TOOL SUPPLY	02/28/2022	129382	88.27
CDA	CENGAGE LEARNING INC/GALE	02/28/2022	129383	606.36
CDA	CenturyLink	02/28/2022	129384	1,043.49
CDA	CLEAN WATER TESTING LLC	02/28/2022	129385	210.00
CDA	Core & Main LP	02/28/2022	129386	631.64
CDA	DE LAGE LANDEN FINANCIAL SERVICES INC	02/28/2022	129387	364.17
CDA	Demco Inc	02/28/2022	129388	261.95
CDA	EVANS PRINT + MEDIA GROUP	02/28/2022	129389	48.00
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	02/28/2022	129390	500.00
CDA	Hagen's Sales & Service	02/28/2022	129391	33.00
CDA	Hydrite Chemical Co	02/28/2022	129392	4,865.08
CDA	LEIS, CAROL	02/28/2022	129393	18.00
CDA	Leuther Lab LLC	02/28/2022	129394	60.00
CDA	LOFFLER COMPANIES	02/28/2022	129395	158.39
CDA	Midwest Testing LLC	02/28/2022	129396	2,062.50
CDA	MODERN DISPOSAL SYSTEMS LLC	02/28/2022	129397	17,785.01

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	MSA PROFESSIONAL SERVICES INC	02/28/2022	129398	10,420.80
CDA	O'REILLY AUTOMOTIVE INC	02/28/2022	129399	72.43
CDA	QUILL CORPORATION	02/28/2022	129400	28.55
CDA	R & R PRODUCTS INC	02/28/2022	129401	69.15
CDA	RAY O'HERRON CO INC	02/28/2022	129402	270.14
CDA	REINDERS INC	02/28/2022	129403	756.03
CDA	Service Plus Heating & Cooling LLC	02/28/2022	129404	3,666.46
CDA	Short Elliott Hendrickson Inc	02/28/2022	129405	9,687.50
CDA	SJE Inc	02/28/2022	129406	1,771.66
CDA	Sparta Floral & Greenhouses	02/28/2022	129407	50.00
CDA	ST JOSEPH EQUIPMENT INC	02/28/2022	129408	77.01
CDA	SURE PLUMBING & DESIGN LLC	02/28/2022	129409	351.25
CDA	THE O'BRIEN AGENCY LLC	02/28/2022	129410	450.00
CDA	THE PRINT SHOP	02/28/2022	129411	1,177.50
CDA	TITAN MACHINERY	02/28/2022	129412	196.00
CDA	TRAFFIC & PARKING CONTROL CO (TAPCO)	02/28/2022	129413	3,773.58
CDA	Tri-State Business Machines	02/28/2022	129414	556.44
CDA	ULINE	02/28/2022	129415	1,989.64
CDA	USA Blue Book	02/28/2022	129416	814.97
CDA	Walmart - Capital One - Sanitation	02/28/2022	129417	43.75
CDA	William/Reid LTD LLC	02/28/2022	129418	11,252.83
CDA	Wisconsin Supreme Court	02/28/2022	129419	700.00
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	02/28/2022	129420	172.00
CDA	EMPOWER RETIREMENT	02/02/2022	1282201	5,743.00
CDA	INTERNAL REVENUE SERVICE	02/02/2022	1282202	35,312.80
CDA	WI DEPT OF REVENUE	02/02/2022	1282203	10.00
CDA	WI DEPT OF REVENUE - WH	02/02/2022	1282204	5,743.66
CDA	WISCONSIN RETIREMENT SYSTEM	02/02/2022	1282205	45,004.29
CDA	EMPOWER RETIREMENT	02/11/2022	2112101	5,943.00
CDA	INTERNAL REVENUE SERVICE	02/11/2022	2112102	37,384.99
CDA	WI DEPT OF EMPL TRUST FUNDS-HEALTH	02/11/2022	2112103	55,520.92
CDA	WI DEPT OF REVENUE - SALES TAX	02/11/2022	2112104	86.24
CDA	WI DEPT OF REVENUE - WH	02/11/2022	2112105	6,005.17
CDA	EMPOWER RETIREMENT	02/25/2022	2252201	5,943.00
CDA	INTERNAL REVENUE SERVICE	02/25/2022	2252202	36,197.20
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CDP	SCHMITZ, CAROL J - DIR DEP	02/11/2022	21122011	.00
CDP	SHIPLEY, KRISTIN D - DIR DEP	02/11/2022	21122012	.00
CDP	TRYGGESTAD, MICHELLE M - DIR DEP	02/11/2022	21122013	.00
CDP	WALLACE, NICOLE G - DIR DEP	02/11/2022	21122014	.00
CDP	WEGNER, KIMBERLY A - DIR DEP	02/11/2022	21122015	.00
CDP	WEISSENBERGER, AMY R - DIR DEP	02/11/2022	21122016	.00
CDP	BOLTIK, ANTHONY J - DIR DEP	02/11/2022	21122017	.00
CDP	BRUEGGEMAN, KEVIN K - DIR DEP	02/11/2022	21122018	.00
CDP	GUST, KRISTEN M - DIR DEP	02/11/2022	21122019	.00
CDP	HOFFLAND, MATTHEW G - DIR DEP	02/11/2022	21122020	.00
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Journal	Payee or Description	Date	Check Number	Check Amount
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CDP	RILEY, KEVIN M - DIR DEP	02/11/2022	21122023	.00
CDP	AMES, JOEL D - DIR DEP	02/11/2022	21122024	.00
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CDP	DUNFORD, RANDAL S - DIR DEP	02/11/2022	21122026	.00
CDP	ERICKSON, JESSICA R - DIR DEP	02/11/2022	21122027	.00
CDP	ERICKSON, KYLE D - DIR DEP	02/11/2022	21122028	.00
CDP	FERGUSON, BOOKER T - DIR DEP	02/11/2022	21122029	.00
CDP	FISCHER, ZACHARY D - DIR DEP	02/11/2022	21122030	.00
CDP	GURALSKI, KYLE R - DIR DEP	02/11/2022	21122031	.00
CDP	HEITMAN, RICHARD J - DIR DEP	02/11/2022	21122032	.00
CDP	JAMES, BRIAN R - DIR DEP	02/11/2022	21122033	.00
CDP	JOHNSON, COREY D - DIR DEP	02/11/2022	21122034	.00
CDP	KUEN, ANDREW J - DIR DEP	02/11/2022	21122035	.00
CDP	LEE, JENNA RM - DIR DEP	02/11/2022	21122036	.00
CDP	LUDOVIC, JACOB A - DIR DEP	02/11/2022	21122037	.00
CDP	MITCHELL, JAGER C - DIR DEP	02/11/2022	21122038	.00
CDP	MRDJENOVICH, BROCK V - DIR DEP	02/11/2022	21122039	.00
CDP	NELSON, MARC D - DIR DEP	02/11/2022	21122040	.00
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CDP	KERSKA, JORDAN J - DIR DEP	02/11/2022	21122063	.00
CDP	ORNES, MATTHEW G - DIR DEP	02/11/2022	21122065	.00
CDP	SULLIVAN, RANDY P - DIR DEP	02/11/2022	21122066	.00
CDP	BECKER, JANICE M - DIR DEP	02/11/2022	21122067	.00
CDP	BETTS, BRIAN - DIR DEP	02/11/2022	21122068	.00
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CDP	PETERSON, SAMUEL J - DIR DEP	02/11/2022	21122070	.00
CDP	SMITH, JARED D - DIR DEP	02/11/2022	21122071	.00
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CDP	HELLMAN, DANIEL J - DIR DEP	02/25/2022	22522003	.00
CDP	LYDON, JENNIFER L - DIR DEP	02/25/2022	22522004	.00
CDP	SCHMITZ, BARBARA J - DIR DEP	02/25/2022	22522005	.00
CDP	VAN WORMER, MARK L - DIR DEP	02/25/2022	22522007	.00
CDP	CLARK, STEPHANIE A - DIR DEP	02/25/2022	22522008	.00
CDP	EINER, LORI A - DIR DEP	02/25/2022	22522009	.00

Journal	Payee or Description	Date	Check Number	Check Amount
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CDP	SCHMITZ, CAROL J - DIR DEP	02/25/2022	22522012	.00
CDP	SHIPLEY, KRISTIN D - DIR DEP	02/25/2022	22522013	.00
CDP	TRYGGESTAD, MICHELLE M - DIR DEP	02/25/2022	22522014	.00
CDP	WALLACE, NICOLE G - DIR DEP	02/25/2022	22522015	.00
CDP	WEGNER, KIMBERLY A - DIR DEP	02/25/2022	22522016	.00
CDP	WEISSENBARGER, AMY R - DIR DEP	02/25/2022	22522017	.00
CDP	AMES, JOEL D - DIR DEP	02/25/2022	22522018	.00
CDP	BREY, TYREL J - DIR DEP	02/25/2022	22522019	.00
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CDP	GURALSKI, KYLE R - DIR DEP	02/25/2022	22522025	.00
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CDP	LUDOVIC, JACOB A - DIR DEP	02/25/2022	22522031	.00
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CDP	MANKE, CASIE D - DIR DEP	02/25/2022	22522051	.00
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CDP	BETTS, BRIAN - DIR DEP	02/25/2022	22522061	.00
CDP	HANSON, TODD A - DIR DEP	02/25/2022	22522062	.00
CDP	PETERSON, SAMUEL J - DIR DEP	02/25/2022	22522063	.00
CDP	SMITH, JARED D - DIR DEP	02/25/2022	22522064	.00
Grand Totals:				<u>3,700,368.58</u>

Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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02/18/2022	PC	02/25/2022	129306	GILBERTSON, KATELYN J	9002	001-11000	52.64-
02/18/2022	PC	02/25/2022	129307	HOLLIDAY, ANNALYSSA	9006	001-11000	122.36-
02/18/2022	PC	02/25/2022	129308	MARTIN, JENNA J	9004	001-11000	52.64-
02/18/2022	PC	02/25/2022	129309	MEYER, DAVID J	9409	001-11000	58.52-
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02/18/2022	PC	02/25/2022	129312	SPRAIN, MADELYN J	9470	001-11000	60.03-
02/18/2022	PC	02/25/2022	129313	ZIMMERMAN, HAILEE J	9302	001-11000	193.93-
02/18/2022	PC	02/25/2022	129314	HEMMERSBACH, DONALD G	8020	001-11000	1,277.35-
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02/18/2022	PC	02/25/2022	129316	SUND, MARK D	1060	001-11000	2,500.00-
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02/18/2022	PC	02/25/2022	129317	LEIS, DOUGLAS J	8035	001-11000	100.00-
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02/18/2022	PC	02/25/2022	22522006	Void		001-11000	
02/18/2022	PC	02/25/2022	22522007	VAN WORMER, MARK L	1070	001-11000	1,882.88-
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02/18/2022	PC	02/25/2022	22522015	WALLACE, NICOLE G	6026	001-11000	3,400.03-
02/18/2022	PC	02/25/2022	22522016	WEGNER, KIMBERLY A	6029	001-11000	1,250.82-
02/18/2022	PC	02/25/2022	22522017	WEISSENBERGER, AMY R	6031	001-11000	1,016.07-
02/18/2022	PC	02/25/2022	22522018	AMES, JOEL D	3000	001-11000	1,837.67-
02/18/2022	PC	02/25/2022	22522019	BREY, TYREL J	3118	001-11000	1,983.51-
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02/18/2022	PC	02/25/2022	22522021	ERICKSON, JESSICA R	3008	001-11000	1,175.94-
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02/18/2022	PC	02/25/2022	22522025	GURALSKI, KYLE R	3030	001-11000	2,446.87-
02/18/2022	PC	02/25/2022	22522026	HEITMAN, RICHARD J	3015	001-11000	364.57-
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02/18/2022	PC	02/25/2022	22522033	MRDJENOVICH, BROCK V	3058	001-11000	1,737.40-
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Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
02/18/2022	PC	02/25/2022	22522035	NOTTESTAD, CHASE E	3100	001-11000	1,622.89-
02/18/2022	PC	02/25/2022	22522036	NOTTESTAD, EMILEE J	3062	001-11000	2,065.40-
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02/18/2022	PC	02/25/2022	22522046	WEAVER, SAMANTHA L	9383	001-11000	1,267.87-
02/18/2022	PC	02/25/2022	22522047	BREY, JACOB J	7002	001-11000	1,625.27-
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02/18/2022	PC	02/25/2022	22522053	DIERCKS, CALEB T	8004	001-11000	1,535.79-
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02/18/2022	PC	02/25/2022	22522062	HANSON, TODD A	5020	001-11000	2,001.91-
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Grand Totals:			80				104,207.27-

Report Criteria:

Computed checks included
 Manual checks included
 Supplemental checks included
 Termination checks included
 Void checks included

Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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03/04/2022	PC	03/11/2022	129493	ZIEGLER, DARLEEN M	2577	001-11000	35.00-
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03/04/2022	PC	03/11/2022	129495	CHURCH, JAMES A	2016	001-11000	286.28-
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03/04/2022	PC	03/11/2022	31122011	HAACK, DONNA J	6035	001-11000	451.75-
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03/04/2022	PC	03/11/2022	31122013	SHIPLEY, KRISTIN D	6054	001-11000	629.08-
03/04/2022	PC	03/11/2022	31122014	TRYGGESTAD, MICHELLE M	6009	001-11000	2,046.29-
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Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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03/04/2022	PC	03/11/2022	31122020	HOFFLAND, MATTHEW G	2015	001-11000	286.28-
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03/04/2022	PC	03/11/2022	31122031	FISCHER, ZACHARY D	3026	001-11000	2,474.55-
03/04/2022	PC	03/11/2022	31122032	GURALSKI, KYLE R	3030	001-11000	2,254.34-
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03/04/2022	PC	03/11/2022	31122045	REVELS, AMANDA N	3078	001-11000	1,169.85-
03/04/2022	PC	03/11/2022	31122046	RHEINSCHMIDT, BRYCE A	3012	001-11000	1,609.38-
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03/04/2022	PC	03/11/2022	31122051	JONES, ERIK A	9370	001-11000	1,926.99-
03/04/2022	PC	03/11/2022	31122052	MARTIN, CHRISTOPHER E	9675	001-11000	1,567.69-
03/04/2022	PC	03/11/2022	31122053	MULLIKIN, BRET J	9676	001-11000	1,434.51-
03/04/2022	PC	03/11/2022	31122054	WEAVER, SAMANTHA L	9383	001-11000	1,267.87-
03/04/2022	PC	03/11/2022	31122055	BREY, JACOB J	7002	001-11000	1,891.66-
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03/04/2022	PC	03/11/2022	31122058	HANSEN, EDWARD L	7011	001-11000	2,028.21-
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03/04/2022	PC	03/11/2022	31122064	KERSKA, JORDAN J	8028	001-11000	1,143.50-
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03/04/2022	PC	03/11/2022	31122068	BECKER, JANICE M	5005	001-11000	1,397.45-
03/04/2022	PC	03/11/2022	31122069	BETTS, BRIAN	5007	001-11000	1,670.45-
03/04/2022	PC	03/11/2022	31122070	HANSON, TODD A	5020	001-11000	2,261.53-
03/04/2022	PC	03/11/2022	31122071	PETERSON, SAMUEL J	5035	001-11000	1,541.98-
03/04/2022	PC	03/11/2022	31122072	SMITH, JARED D	5039	001-11000	1,693.50-

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
Grand Totals:			105				108,096.15-

Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

**RESOLUTION APPROVING CERTIFIED SURVEY MAP
(Karl Schure)**

WHEREAS, the attached Certified Survey Map has been prepared at the direction of Karl Schure, and approved by the Planning Commission,

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the Mayor and/or City Clerk are hereby authorized to execute the approval of the attached Certified Survey Map.

Dated this 16th Day of March, 2022.

OFFERED BY:

Alderman Kevin Riley

APPROVED

Kristen Gust, Mayor



Bicycling Capital of America

PLAN COMMISSION APPLICATION FORM

Date: 3/7/22
Name/Company: Karl Schwre
Address: 594 PRAIRIE Ave

Phone: _____
Purpose: CSM

Meeting Date: 3-9-22
Fee: \$ 50

Fee Schedule:

Conditional Use Permit:	\$75.00
Zoning Variance:	\$250.00
Request for Zoning Change	\$75.00
Development Review (business)	\$75.00
Subdivision Plat Review	\$150.00
PUD Review	\$150.00
Lot Division/CSM Approval	\$50.00
Grading/Filling/Stormwater	\$50.00
ET Zoning Permit Residential	\$50.00
ET Zoning permit Accessory	\$25.00
ET Zoning Permit Business, Industrial, Manufacturing	\$75.00

Mail To:
Building & Zoning Office
201 W Oak Street
Sparta, WI 54656

PH: (608) 269-4340

Note: All items for Plan Commission must be received five working days prior to the scheduled meeting (the first Wednesday of the first full week every month.) All fees are due at the time of application and are non-refundable.

All site and building plans must be submitted no larger than 11" x 17".

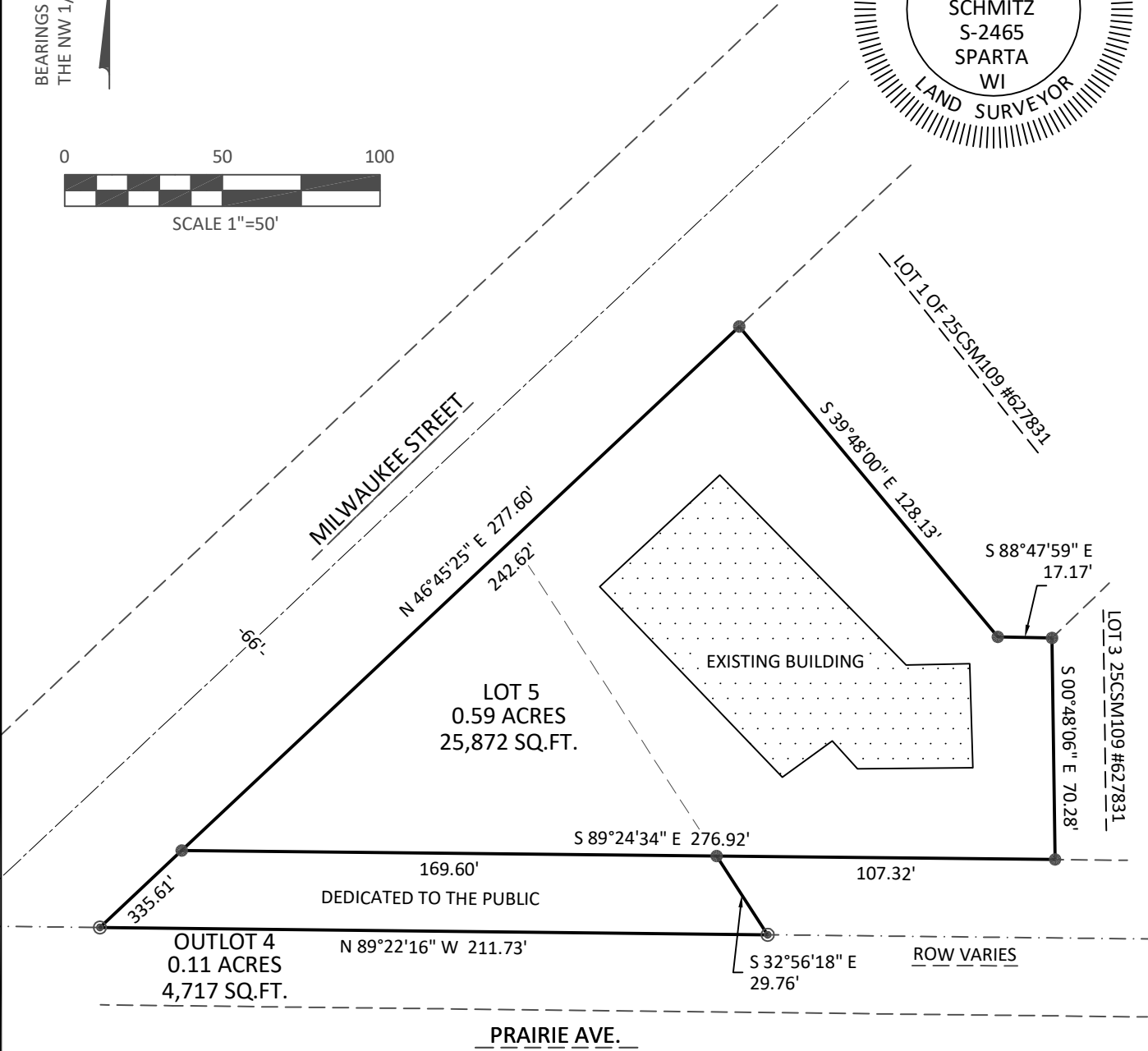
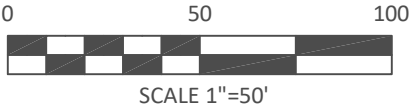
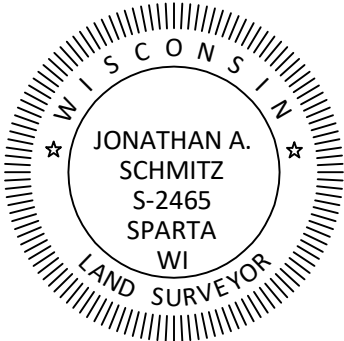
CERTIFIED SURVEY MAP #

PART OF LOT 2 OF 25CSM109, LOT 1 OF 22CSM161, LOT 1 OF 14CSM131, LOT 19 AND 85 OF THE ASSESSORS SUBDIVISION, THE SE 1/4 OF THE NW 1/4, OF SECTION 24, T17N, R4W, CITY OF SPARTA, MONROE COUNTY, WISCONSIN .

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE NW 1/4. ASSUMED TO BEAR N 89°22'16"W.

LEGEND

- 3/4" X 18" IRON BAR SET WEIGHING 1.50lbs PER LINEAL FOOT
- HARRISON MONUMENT FOUND
- MAG NAIL FOUND



RESOLUTION AUTHORIZING THE CITY OF SPARTA TO APPLY FOR A WEDC CDI GRANT

WHEREAS, the Wisconsin Economic Development Corporation (WEDC) has grant funds available for projects to support local initiatives with a downtown emphasis by providing financial incentives for projects that are downtown community driven; and

WHEREAS, local municipalities are an eligible applicant and can apply for said grant funds; and

WHEREAS, the City of Sparta is applying for said grant funds;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the proper City officials are hereby authorized to submit a Community Development Investment (CDI) grant application to the WEDC to obtain funds for said purpose.

BE IT FURTHER RESOLVED, that if said funds are awarded, the proper City officials are hereby authorized and directed to accept said funds, pursuant to the terms of the grant application, and to execute any and all documents and assurances which may be required for purposes of the same.

Dated this 16th day of March, 2022.

OFFERED BY:

Alderman

APPROVED

Kristen Gust, Mayor

**RESOLUTION AUTHORIZING GOLF COURSE CONCESSIONAIRE
CONTRACT WITH BBG ENTERPRISES, LLC**

WHEREAS, the Park Board has approved and recommends to the City Council the attached Golf Course Concessionaire Contract with BBG Enterprises, LLC dba The Greens located at 1210 E. Montgomery St., Sparta.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the attached Golf Course Concessionaire Contract with BBG Enterprises, LLC is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute on behalf of the City all documents and perform any other acts necessary or desirable to conclude the transaction and the attached contract with BBG Enterprises, LLC.

Dated this 16th day of March, 2022.

OFFERED BY:

Alderman

APPROVED

Kristen Gust, Mayor

Golf Course Concessionaire Agreement

This agreement is made and entered into this 16th day of March, 2022, between the City of Sparta, a Wisconsin Municipal Corporation, hereinafter "City", and BBG Enterprises, LLC dba The Greens hereinafter "Concessionaire" Said agreement is to take effect March 1, 2022 and run through the last day of February, 2024.

Whereas, City is engaged in the operation and maintenance of a certain public facility known as the River Run Sparta Golf Course, and whereas, Concessionaire desires to obtain from the City of Sparta the right to operate a concession for sale of food and beverages at the River Run Sparta Golf Course in accordance with rules and policies established by the Park Board, Parks and Recreation Director, Golf Pro/Proshop Manager and City of Sparta, and

Now therefore in consideration of the premises and of the mutual agreement hereinafter contained, said parties and each of them agree as follows:

1. Premises: This agreement covers the golf course clubhouse consisting of a kitchen, lounge, restrooms, storage rooms, bar and all approaches and porches, affixed thereto, situated at the River Run Sparta Golf Course in the City of Sparta, Monroe County, Wisconsin. Excluding the pro shop, locker rooms, downstairs bathrooms and golf cart storage sheds. Any tents or outside parties, special events, weddings, will need to be scheduled with Golf Pro and approved by Parks and Recreation Director.
2. Use of Premises: The Concessionaire shall have the right to operate all concessions within the clubhouse and immediate area. Such concessions include rights to food and beverage sales.
3. Rents: In consideration of the right to operate all concessions within the clubhouse and immediate area, Concessionaire shall pay to the City the sum of \$24,000.00 over the life of the two year contract. Monthly payments of \$1,000.00 will be made for the life of the contract. The first payment is due March 1, 2022. Concessionaire shall not assign this lease or sublet the leased premises without the prior written consent of the City. Rent will be due to the City of Sparta at 201 W. Oak Street on the first day of every month during the duration of the contract. A 10% fee will be added to any late payment.
4. Improvements: The City shall in no way be obligated to pay for any plumbing, electrical or mechanical repairs made to the premises without the prior written authorization of the Parks and Recreation Director or his/her designee. Any normal damage from regular use will be repaired by the City of Sparta. Any cost of plumbing or repairs required in the bathrooms will be shared equally between the Concessionaire and the City in the event of damage done by a patron or vandalism to the facility. Written authorization will not be unreasonably withheld.

5. Utilities: The Concessionaire will be responsible for 75% of the utilities including water/sewer, electric, and gas from November through March and the City responsible for 25% of said utilities. During the summer months of April through October utilities will be split 50/50 between the concessionaire and the City.
6. Term: The initial term of this agreement shall be in effect for 2 years from March 1, 2022 to the last day of February, 2024. In the event the Concessionaire breaches this contract by failing to substantially perform any of the covenants and agreements herein contained, or willfully or maliciously does injury to the premises, or files a petition in bankruptcy, or has an involuntary petition in bankruptcy filed against him/her, or makes an assignment for the benefit of creditors, or commits such acts or omissions which result in revocation of either a retail liquor or fermented malt beverage license, the City shall have the right at any time to declare this agreement void and the terms herein contained terminated and City may reenter the premises and expel the Concessionaire.
7. Operation: The golf season is herein defined as Commencing on April 1 each year and terminating November 15 of each year, weather permitting. During the golf season, the Concessionaire shall keep the premises open for business seven days a week according to the minimum schedule of hours as established by the Parks and Recreation Director and/or Golf Pro/Proshop Manager, but will not be less than 11am to half hour past sunset. Hours of operation are to be posted within the Clubhouse and visible from outside the building. Between November 16 and the following March 31, Concessionaire may have the premises open for business at his/her discretion, observing the laws pertaining to open hours.

The Concessionaire agrees to employ sufficient personnel as necessary and to have a bartender on duty at all times that the premises are open for such business.

Concessionaire's employees shall not be deemed employees of the City for any purpose and shall at all times be recognized as the Concessionaire's employees and work under Concessionaire's control and supervision. The Concessionaire's employees shall not acquire any rights or benefits provided for employees of the City.

The Concessionaire and their personnel are required to adhere to all federal, state and local laws that apply to the provisions of the services under this Contract, as well as those laws that regulate the general public.

8. Care of Premises: The Park Board and the Parks and Recreation Director and/or Golf Pro/Proshop Manager shall be responsible for supervising the playability of the golf course and will inform the Concessionaire as to any restriction thereon. The Concessionaire shall be responsible for the care of the clubhouse building and all equipment used by him/her belonging to the City(to include beverage carts(2)) and the Concessionaire agrees to at all times keep the clubhouse building premises neat, clean, and orderly. Janitorial work and minor maintenance items shall be done by the Concessionaire, or employees, at the end of every shift. This includes washing windows (interior and exterior), sweeping floors and vacuuming carpeted areas at a minimum of one time per day, and thoroughly cleaning toilet areas once daily. The Concessionaire shall keep kitchen floors, appliances and all other kitchen items clean and disinfected at all times. Concessionaire shall clean bar and eating area on a daily basis including but not limited to sweeping floors and keeping areas free of garbage and debris. The bar, dining room, tables, floors, chairs, restrooms and all other equipment shall be cleaned each night upon closing or before 7:00am the following morning.

Concessionaire shall clean ramp going into the basement, and clean outside entrance area of cans, bottles, and other litter accumulating each day. All garbage shall be removed and placed in the dumpster each night. No garbage, kitchen waste, oil, grease, cardboard boxes, bottles, cans shall be placed outside behind the fenced in area at any time. ALL garbage and waste will be removed from the building and placed in the dumpsters at the close of every night. Cigarette waste shall be placed in an appropriate container and shall not be visible.

Concessionaire will be responsible for cleaning the grease traps at least once per year . Concessionaire will be responsible for the semi- annual professional cleaning of the exhaust hood, duct, filters and fan and will provide proof to the City that such cleaning has been performed. River Run Sparta Golf Course will be responsible for annual inspection of exhaust hood, duct, filters and fan.

Concessionaire shall secure outside umbrellas on a nightly basis (umbrellas should be removed from tables upon notification of pending storm, high winds, etc...). Concessionaire shall provide all cleaning supplies and plastic bags, and the City will provide paper products for the restroom facilities. The City shall be responsible for cleaning the pro shop and the locker rooms. The City shall furnish appropriate garbage and trash receptacles and garbage pickup of twice per week. The City shall give 24 hour notice to view and inspect the entire facility, carry on official functions, make repairs and alterations to the building and such other facilities for the preservation, maintenance and improvement of the building and its facilities. The Parks and Recreation Director and/or Golf Pro/Proshop Manager shall attempt to

notify the Concessionaire prior to having maintenance workers on the premises.

If at any time during the course of this agreement, the City determines that the facilities have not been cleaned in a satisfactory manner in compliance with this contract, the City may hire a cleaning service to clean the facilities and Concessionaire will be responsible for timely payment of the cleaning services.

The Concessionaire shall be responsible for the cleaning of the facility at contract's end. The premises should be in as good of condition at the end of the contract as they were at the beginning. A security deposit of \$1000 shall be held to cover any cleaning required by the City after the Concessionaire vacates the premises.

9. General Service Provided by Concessionaire: Concessionaire agrees that he/she will maintain Club House premises in a manner consistent with, or demanded by, all Health Department and Pure Food Examiners, and also that the premises will at all times be kept open for the proper inspection by duly authorized representatives of the City of Sparta or any other agency having jurisdiction thereto. The Concessionaire agrees that the facility will be operated smoke-free. The use of loud or profane language, boisterous or lewd conduct will be strictly prohibited for both the public using the premises or the Concessionaire or his/her employees. Concessionaire agrees not to allow any person to live or sleep on the premises without the permission of the Parks and Recreation Director and/or Golf Pro/Proshop Manager.

Concessionaire agrees to comply with all laws and ordinances which are now in effect or which may later be put into effect to govern conduct of a business such as now maintained or comes within the purview of this agreement. Concessionaire agrees to hire competent persons to be in attendance on the premises used by him/her and at no time will there be less than one person constantly in charge of said premises.

Concessionaire agrees that he/she will not allow disorderly persons to loiter about the premises used by him/her. However, Concessionaire shall operate the concessions and keep open the clubhouse to the general public for the usual purposes of the golf clubhouse and not deny access to members of the general public.

Concessionaire shall not cause or permit to be caused any alteration or changes in any manner to the clubhouse premises without the prior permission of the Park Board; The City has the right to make such changes to the clubhouse premises as it deems necessary, but City agrees to notify Concessionaire as to any proposed changes and shall discuss with the Concessionaire the probable effects of such change on the operation of the clubhouse and related facilities.

10. Food Services: Concessionaire agrees to provide food and beverage services to the public. The Concessionaire will be expected to maintain one beverage cart on the course Tuesdays, Wednesday, Thursday and Saturdays. Beverage cart on the course will be adjusted based upon weather and number of golfers. This will be coordinated with the Golf Pro or Proshop staff. Beverage carts will be required on other dates as directed by the Parks and Recreation Director or Golf Pro. Two (2) beverage carts will operate during all scheduled tournaments. Cart operator shall hold a valid driver's license, must be at least 18 years of age and able to legally sell alcoholic beverages. Only city owned beverage carts may be used to sell concessions on the course. Concession areas may be set up on the course only on special occasions (tournaments and sponsored outings). The cost of fuel to operate said beverage carts will continue to be the responsibility of the concessionaire.

11. Signage: All advertising signage on the premises shall be subject to review and approval by the Park Board. Temporary signage for special events may be approved by Parks and Recreation Director and/or Golf Pro/Proshop Manager.

Concessionaire shall not be allowed to and shall not permit any person or organization or corporation to affix or display in any manner a commercial sign without prior written approval of the Park Board, except those signs as required by law.

12. Covenants of the City: The City shall be responsible and pay for the agreed upon percentage for water service to the clubhouse premises, heat/cooling, and electricity. Garbage collection and property insurance upon the premises will be the responsibility of and paid for by the City.

A. Equipment: The City provides the following equipment in "as is" condition for use by the Concessionaire:

1. Bar/Dining Room

- a. Economate food warmer/Salad Bar
- b. Economate salad bar
- c. Two (2) true soda coolers (2 doors) maybe vender owned
- d. True small soda cooler (1 door) maybe vender owned
- e. Two (2) coolers behind the bar
- f. Four (4) sinks behind the bar
- g. Scotsman ice machine
- h. Intertek 53" Two door cooler (2019)

2. Kitchen Area

- a. Cooking Performance Group S60-G48-N Natural Gas 2 Burner 60" Range with 48" Griddle and 2 Standard Ovens - 200,000 BTU Southbend Stove Top – New March 2022
- b. Henny Penny Chicken Broiler/Fryer
- c. AF 35/50 American Range Deep Fryer – New 2021

- d. Avantco Chef Series CAG36RC 36" Gas Countertop Radiant Charbroiler - 90,000 BTU – New March 2022
 - e. MoTak MST-48 46 7/8" Sandwich/Salad Prep Table w/ Refrigerated Base, 115v – New March 2022
 - f. Two (2) walk in coolers, currently one for beer the other for food
 - g. 2 door True Freezer
 - h. 1 door True Freezer
 - i. Two (2) Blodgett Ovens
 - j. Misc. Pots and Pans
 - k. Kitchen Utensils
 - l. Beverage Carts
- 3. Basement
 - a. 21 CF Stand Up Freezer – New March 2022
 - b. 1 door Kenmore Frostless Freezer
 - c. Frigidaire Chest Freezer
 - d. Walk in Cooler
 - 4. Outside Deck
 - a. Patio tables, chairs and umbrellas
 - b. Picnic Tables
 - c. Outdoor gas grill

It will be the Concessionaire's responsibility to repair and maintain and replace the equipment and supplies listed above. If the Concessionaire must purchase new equipment, the new equipment belongs to the Concessionaire unless the City agrees to purchase the new equipment from the Concessionaire. The City and Concessionaire shall cause an annual inventory to be taken of all items owned by the City in the clubhouse premises. The Concessionaire shall replace any lost or damaged items of inventory.

The City shall be responsible for all major repairs to the clubhouse premises. The City shall be responsible for all building mechanicals including HVAC, electrical, and plumbing. The City shall snow plow the parking lot area. The City shall be responsible for all lawn maintenance.

- 13. Covenants of the Concessionaire: The Concessionaire shall be responsible and pay for telephone, internet and television services to the clubhouse for their use.

Concessionaire shall furnish any additional equipment needed to operate their business that is not provided by the City on the inventory report. Dishwasher, juke box, televisions and miscellaneous kitchen items are the responsibility and option of the Concessionaire.

Concessionaire shall be responsible for the removal of snow from the sidewalks and approaches to the clubhouse and the sanding and salting of said sidewalks.

14. Insurance: Concessionaire shall maintain at his/her own expense the following coverage:

- A. Worker's Compensation covering the statutory liability of the Concessionaire in the operation of the golf course clubhouse.
- B. General liability coverage including personal injury and contractual liability with limits of at least \$300,000 for each occurrence and \$300,000 in aggregate naming the City of Sparta and Concessionaire as insured under Concessionaire policy.

Concessionaire shall indemnify and save harmless the City from any and all losses, costs (including attorneys fees), damages, expenses and liability (including statutory liability and liability under Workers Compensation laws) in connection with claims for damages as a result of injury or death of any persons or property damage to any property sustained by Concessionaire, his agents, employees, customers, invitees, contractors, subcontractors and all other persons which may arise from an in any manner grow out of the act or neglect on or about the clubhouse premises by Concessionaire, his agents, employees, customers, invitees, contractors, subcontractors and all other persons.

The City shall indemnify and hold harmless Concessionaire from and against any and all losses, costs (including attorney's fees), damages, expenses and liability in connection with any claims for damages as a result of the City's access to and use of the clubhouse premises as are covered and affected by this contract.

15. Taxes: Concessionaire agrees to pay all taxes that may be levied against him/her, including personal property in connection with operation of the clubhouse premises.
16. Liquor License and Fermented Malt Beverage License: Concessionaire shall comply with all laws of the State of Wisconsin and fermented malt beverages and shall suffer no act or omission to jeopardize the issuance or continued issuance of liquor and fermented malt beverage licenses. The Concessionaire shall also be required to obtain restaurant license, bartender's license, food service license, and any other license or schooling deemed necessary by the State of Wisconsin.
17. Surrender of Premises: Concessionaire agrees and covenants that at the termination of this agreement he will quietly and promptly yield and surrender the premises to the City in as good condition of repairs as when entered by him/her, reasonable wear and tear and damage by the elements alone

excepted. Concessionaire shall surrender their liquor license at the termination of the lease.

In Witness Whereof, the parties have hereunto set their hands and seals this
16th day of March, 2022.

IN THE PRESENCE OF:

CITY OF SPARTA

Witness

By: _____ (SEAL)
Kristen Gust, Mayor

By: _____ (SEAL)
Julie Hanson, City Clerk

CONCENSSIONAIRE

Witness

By: _____ (SEAL)
Georgianna Rehfuss, Concessionaire

Witness

By: _____ (SEAL)
Sadie Brooks, Concessionaire

RESOLUTION APPROVING A PROPOSAL WITH MODERN DISPOSAL SERVICES TO PROVIDE WASTE AND RECYCLING COLLECTION SERVICES

WHEREAS, the City of Sparta contracts for refuse and recycling collection services; and

WHEREAS, the current contract with Modern Disposal Services is valid through May 14, 2022; and

WHEREAS, the City issued a Request for Proposals (RFP) for refuse and recycling collection services; and

WHEREAS, the responses have been received as a result of the RFP, and the Public Works Committee recommends accepting a proposal from Modern Disposal Services for the proposed contract term of ten years.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the agreement with Modern Disposal Services to provide refuse and recycling collection services from September 1, 2022 to August 31, 2032 is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute on behalf of the City all documents and perform any other acts necessary or desirable to conclude the transaction and the proposal which is hereby accepted.

Dated this 16th day of March, 2022.

OFFERED BY:

Alderman Kevin Riley

APPROVED

Kristen Gust, Mayor

RESOLUTION ACCEPTING QUOTE TO PURCHASE CRACK SEALER

WHEREAS, the Public Works Board sought quotes from area dealers to purchase a crack sealer for the City of Sparta,

WHEREAS, such quotes have been received by the Board and the Board has recommended the acceptance of the quote from A1-Chroma in Stevens Point, Wisconsin, in the amount of \$51,659.05 for a 2022 Cimline Magina M1 150 Gallon Crack Sealer.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the quote from the A1-Chroma in Stevens Point, in the amount of \$51,659.05 for a 2022 Cimline Magina M1 150 Gallon Crack Sealer is hereby accepted, and any and all other quotes are hereby rejected.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute on behalf of the City all documents and perform any other acts necessary or desirable to conclude the transaction and the proposal which is hereby accepted.

Dated this 16th day of March, 2022.

OFFERED BY:

Alderman Kevin Brueggeman

APPROVED:

Kristen Gust - Mayor

Al-Chroma

2701 Chamber St. Stevens Point, WI 54481
Toll Free: (800)733-7389 Local: (715)344-4691 Fax: (715)344-4906

Quotation

2/02/2022

City of Sparta
Dennis Johnson
201 W Oak Street
Sparta WI, 54656

<u>Item Description</u>	<u>Price</u>
New 2022 Cimline Magina M1 150 Gallon. Diesel with heated hose. Includes options below: Engine cover This unit retails for \$64,550.00 ~	\$51,659.05

Thank you for the opportunity to quote if you have any questions or further needs please call
my cell phone 715-498-8776

Best Regards,


Joe Thorn

City Administration Report March 2022

City Projects & Information

- Library project currently in planning stages and moving forward.
- Phase 3 for South Pointe in planning stages.
- City Hall working hours have been changed to M-Th 7AM to 5PM and Friday 7AM-11AM

Budget

2022 budget mill rate \$5.72.

Financial

- Financial report attached for February.

Economic Development

- Brook's Tractor completed
- Ken's Custom Cabinets nearing completion
- Apartment project at old school on E. Franklin Street (Spartan Lofts) nearing occupancy. There will be an open house in March.
- Arctic Freight starting soon
- Martin Warehousing starting soon
- Apartments off Hwy 16 and Julie started second building
- Multi-tenant building off HWY 71 started

Working on several prospects at this time.