

CITY OF SPARTA
FINANCE MEETING AGENDA
August 10, 2016

CITY HALL

5:30 p.m.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of Minutes of the Regular Meeting of June 1, 2016**
- 3. Consideration of Tourism Requests**

Farmers Market
- 4. Consideration of Financing of 408 Osborne Drive**
- 5. Consideration of DWP Salary and Benefits**
- 6. Consideration of Potential Business Park Financing**
- 7. Items for Future Consideration**

- 8. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 8-8-16

CITY OF SPARTA
FINANCE MINUTES
June 1, 2016

PRESENT: Kevin Riley, Josh Lydon

ABSENT: Norm Stanek

ALSO PRESENT: Mark Sund, Todd Fahning, Dave Kuderer, Mary VonRuden, Rebecca from SEH

Chairman Riley called the meeting to order at 6:00 p.m.

A motion was made by Josh Lydon and seconded by Kevin Riley to approve the Consent Agenda consisting of the minutes of the regular meeting of May 4, 2016. Motion carried 2-0.

Rebecca, from SEH went over the costs for 3 phases to remodel property at 408 Osborne that was recently purchased by the City. This is also broken down into 3 tasks. Task 1 is Design and scheduled to be completed in August, 2016; Task 2 is Bidding and scheduled to start in September, 2016; and Task 3 is Construction Administration to start in October, 2016 and run through March, 2017. **A motion was made by Kevin Riley and seconded by Josh Lydon to accept the \$49,000 design fee leaving out the \$6,000 bidding fee. Motion carried 2-0.**

Since the City is now able to issue "Class A" Liquor Licenses for retail sale in stores per Wisconsin Act 372, a fees needs to be set. State Statutes allows municipalities to charge as high as \$500.00 for this license. Our ordinance for licenses had this license listed, but no associated fee for it. **A motion was made by Josh Lydon and seconded by Kevin Riley to set the fee for "Class A" Liquor Licenses for retail sales at \$500.00 per year. Motion carried 2-0.**

Our current Municipal Attorney, Dick Heitman, will be retiring at the end of this year so this position will be posted. The job duties will change from what the current duties have been as well as the wages and benefits package. There will be no health benefits, no retirement benefits and the salary will be between \$30,000 and \$35,000.00. There will be an office set up here at City Hall for this person and we would like this person to job shadow starting in August or September. They would also interview before the Council. **A motion was made by Josh Lydon and seconded by Kevin Riley to set the Attorney's wages at \$35,000.00. Motion carried 2-0.**

There were no items mentioned for future consideration.

A motion was made by Kevin Riley and seconded by Josh Lydon to go into closed session at 6:24 p.m. per Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Land South of I-90.

Respectfully submitted,

Julie Hanson
City Clerk

Tuesday, July 26, 2016

Dear Sparta Finance Committee,

The Sparta Farmers Market Association, Inc. thanks you for the grant funding from May of this year.

We were able to purchase locally made portable signs, engage local musicians to entertain our customers and help draw more traffic to the downtown area, and we are in the process of applying for approval of two light pole banners to inform not only Sparta citizens, but also visitors, of our location and hours of operation.

We were able to host the Mayo Mobile Teaching kitchen on the bandstand and are working toward hiring another chef from La Crosse to demonstrate cooking skills yet this fall.

We've begun a new venture after the suggestion brought forth by a Market customer eager to contribute to our community. Katie Groves and her family have moved to Sparta from La Crosse and her suggestion to host a monthly "Kid's Day" has been a success so far. She has provided learning activities for children of all ages to encourage them to participate in the Farmers Market and to experience a positive community gathering.

At this time our Market would request a grant of \$500 to help us obtain the materials needed to make our "Kid's Days" a success. We hope to not only provide children with educational materials about nutritious foods and gardening, but do so in a way that's fun and helps them feel part of our community. We have been using a canopy provided by one of the vendors, but it is nearing the end of its use. A new canopy and educational materials that can mostly be re-used would be very helpful in this venture.

Thank you for your consideration in this matter.

Lisa Gaunky,

A handwritten signature in cursive script that reads "Lisa Gaunky".

President of Sparta Farmers Market Assn., Inc.