

**CITY OF SPARTA**  
**HISTORIC PRESERVATION MEETING AGENDA**  
**April 20, 2016**

**CITY HALL**

**6:00 p.m.**

- 1. Call meeting to Order**
- 2. Consent Agenda: Consisting of the minutes from the November 18, 2015 meeting**
- 3. Consideration of Sign Approval for Upland Properties, LLC at 128 S. Water, Suite B**
- 4. Consideration of Sign Approval for Monroe County Justice Center on S. Court Street**
- 5. Discussion and possible action of Sign Approval for Western Technical College at 112 S. Water Street**
- 6. Items for future consideration**
- 7. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting  
but no action will be taken by the Council

Posted: 4-19-16

**CITY OF SPARTA**  
**HISTORIC PRESERVATION MINUTES**  
**November 18, 2015**

**PRESENT:** Kevin Riley, Deb Moore, Julian Hutchinson, Paul Kuester,  
**ABSENT:** Janet Horstman, Pat Eggers, Sandie Perry

Chairman Kevin Riley called the meeting to order at 6:01 p.m.

**A motion was made by Julian Hutchinson and seconded by Deb Moore to approve the minutes of October 15, 2015. Motion carried 4-0.**

**A motion was made by Deb Moore and seconded by Paul Kuester to approve the plan for Second Season at 128 N. Water Street based on complying with the City Ordinance for awnings. Motion carried 4-0.**

**A motion was made by Julian Hutchinson and seconded by Paul Kuester to approve the sign for Austin Menn on his building at 128 S. Water Street for Hometown Rentals & Relocation. Motion carried 4-0.**

Items for Future Consideration were:

Happy 85<sup>th</sup> birthday to Julian Hutchinson  
Julian showed some more pictures of Ludington

**A motion was made by Deb Moore and seconded by Julian Hutchinson to adjourn at 6:20 p.m. Motion carried 4-0.**

Submitted by:

Julie Hanson  
City Clerk

# CITY OF SPARTA

201 W. OAK STREET SPARTA, WI 54656

PERMIT NO. \_\_\_\_\_

## APPLICATION FOR SIGN PERMIT

THE UNDERSIGNED HEREBY MAKES APPLICATION TO ERECT A SIGN SPECIFIED HEREIN, AND DOES AGREE THAT THE PROVISIONS OF THE SIGN ORDINANCE, BUILDING CODE AND ZONING ORDINANCE WILL BE COMPLIED WITH WHETHER THE SAME ARE SPECIFIED HEREIN OR NOT.

**GENERAL**

LOCATION: SE Corner at 128 S. Water St. Suite B			
OWNER: Upland Properties LLC	PHONE: (608) 778-8879		
ADDRESS: 20473 Mesab. Ave	CITY: Norwalk	STATE: WI	ZIP: 54648
SIGN ERECTOR: Austin Mann	PHONE: (608) 778-8879		
ADDRESS: 19371 Mesab. Ave	CITY: Norwalk	STATE: WI	ZIP: 54648
ELECTRICAL CONTRACTOR: N/A	PHONE:		
ADDRESS:	CITY:	STATE:	ZIP:

**USE**

TYPE OF SIGN: Solar Illuminated Hanging Sign "Neighborhood Family Clinic"		
FOOTAGE ALONG FRONT PROPERTY LINE:	FT. X 8 SQUARE FEET=	MAX. AREA
LENGTH OF BUILDING:	FT. X 1.5 SQUARE FEET=	MAX. AREA
TOTAL SQUARE FOOTAGE OF SIGN: 49" x 33" = 4.08' x 2.75' = 11.22 Ft <sup>2</sup>		
HEIGHT OF SIGN: 12' to Bottom, 14.75' to top		
ESTIMATED COST OF SIGN: \$600.00		
TOTAL SQUARE FOOTAGE OF ALL SIGNS ON PROPERTY: 11.22 Ft <sup>2</sup>		

**LOCATION**

	REQUIRED	PROVIDED
SIDE YARD (W/N)		
SIDE YARD (S/E)		
FRONT YARD		

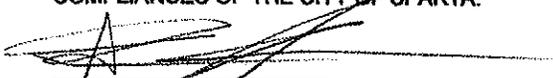
**APPLICATION**

1. A \$30.00 NON-REFUNDABLE APPLICATION/PERMIT FEE
2. TWO COPIES OF A PLOT PLAN DRAWN TO SCALE SHOWING:
  - a. THE LOCATION OF THE PROPOSED SIGN
  - b. THE LOCATION AND THE TYPES OF ALL OTHER EXISTING OR PROPOSED SIGNS
  - c. BUILDING AND DRIVEWAYS EITHER EXISTING OR PROPOSED
3. TWO COPIES OF A SCALE DRAWING (NOT LESS THAN 1/8" = 1' 0") OF THE PROPOSED SIGN SHOWING EXACTLY HOW THE PROPOSED SIGN WILL LOOK AND IT'S HEIGHT ABOVE GROUND. THE PLANNING COMMISSION MAY ACCEPT PHOTOGRAPHS OF SUFFICIENT SIZE AND CLARITY IN LEAU OF A DRAWING.

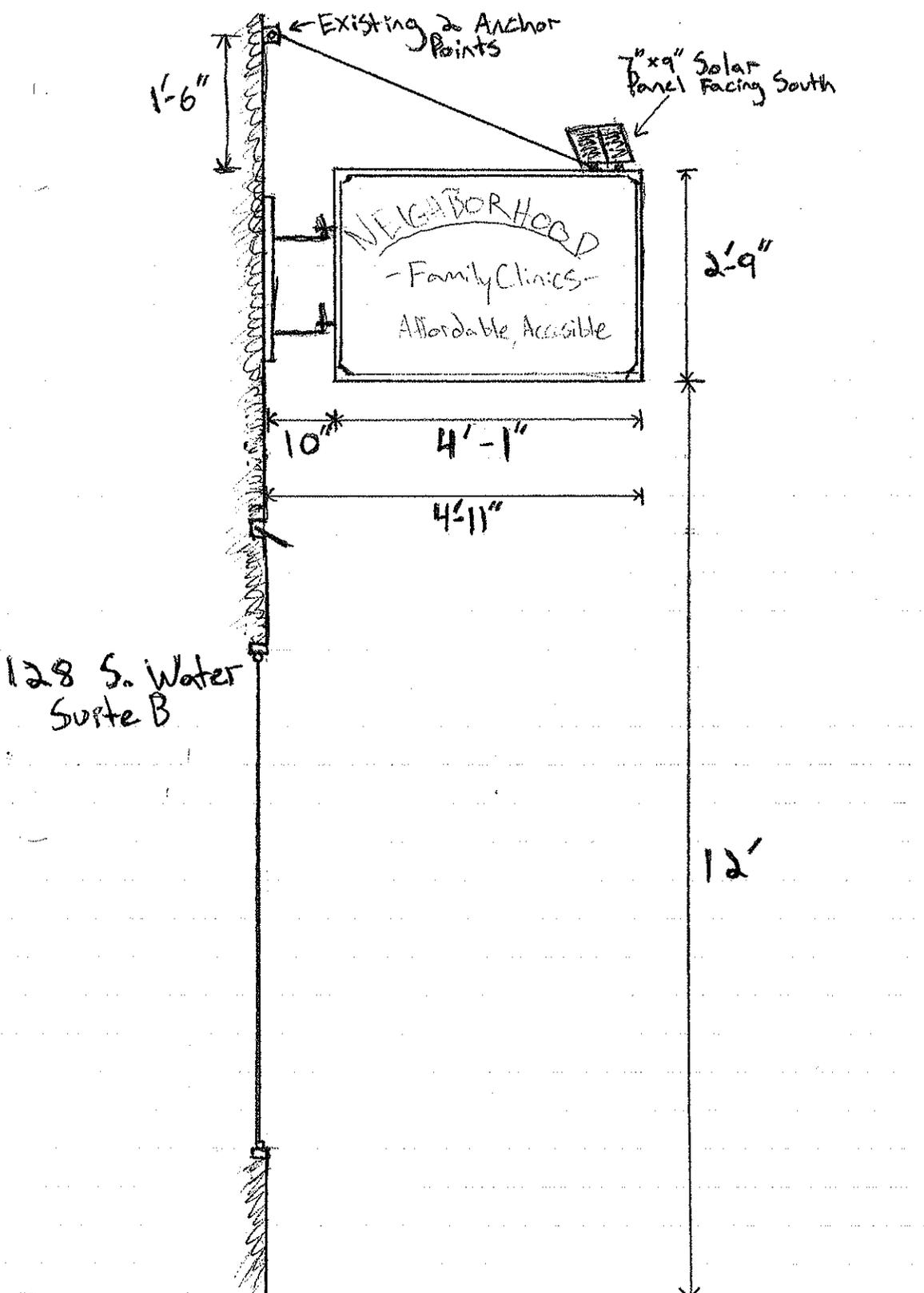
**PLAN COMMISSION APPROVAL**

APPROVAL DATE:	APPROVED #	MODIFIED #	DENIED #
COMMENTS:			

IT IS HEREBY AGREED BY THE UNDERSIGNED AS OWNER, HIS AGENT OR SERVANT, AND THE CITY OF SPARTA, THAT FOR AND IN CONSIDERATION OF THE PREMISES AND OF THE PERMIT TO CONSTRUCT, ERECT, ALTER OR INSTALL AND FOR THE USE OF ADVERTISING STRUCTURE DESCRIBED ABOVE TO BE ISSUED AND GRANTED BY THE BUILDING INSPECTOR THAT THE WORK THEREON WILL BE DONE IN ACCORDANCE WITH THE DESCRIPTION HERIN SET FORTH IN THIS STATEMENT, AND AS MORE FULLY DESCRIBED IN THE SPECIFICATIONS AND PLANS HEREIN FILED, AND IS FURTHER AGREED TO CONSTRUCT, ERECT, ALTER OR INSTALL IN STRICT COMPLIANCES OF THE CITY OF SPARTA.

  
 OWNER/AGENT Austin Mann

4-4-16  
 DATE \_\_\_\_\_



Elevation  
View Facing NE towards S. Water St

Illuminated w/ Solar Lighting, No electrical connections

Signage Color: Light Blue, white lettering  
Frame Color: Bare Aluminum/Metallic! Can be Painted to Suit



Sign Mockup



509 Lawrence Dr., De Pere, WI 54319  
920-336-8900 creative-sign.com

CLIENT: MIRON CONSTRUCTION COMPANY

LOCATION: MONROE COUNTY JUSTICE CENTER  
DRAWN BY: ANDREA SWANSON  
SALESPERSON: ALS  
DATE: 12/28/15  
JOB #: 23977  
PAGE: 16

REVISION LOG:	INTL	DATE	DESCRIPTION
ALS		02/22/16	UPDATES PER CLIENT MARKUPS
ALS		03/26/16	UPDATES PER CLIENT MARKUPS

**SIGN DETAILS**

QUANTITY: 1

CABINET: DOUBLE FACED NON-ILLUMINATED FABRICATED ALUMINUM CABINET W/ 6" RETURNS PAINTED P-1

FONT: ARIAL BOLD / TIMES NEW ROMAN

MOUNTING: CABINET TO BE INSTALLED ON EXISTING BASE (BASE AND FOUNDATION BY OTHERS) INSTALLATION BY CREATIVE SIGN COMPANY

**COLORS:**

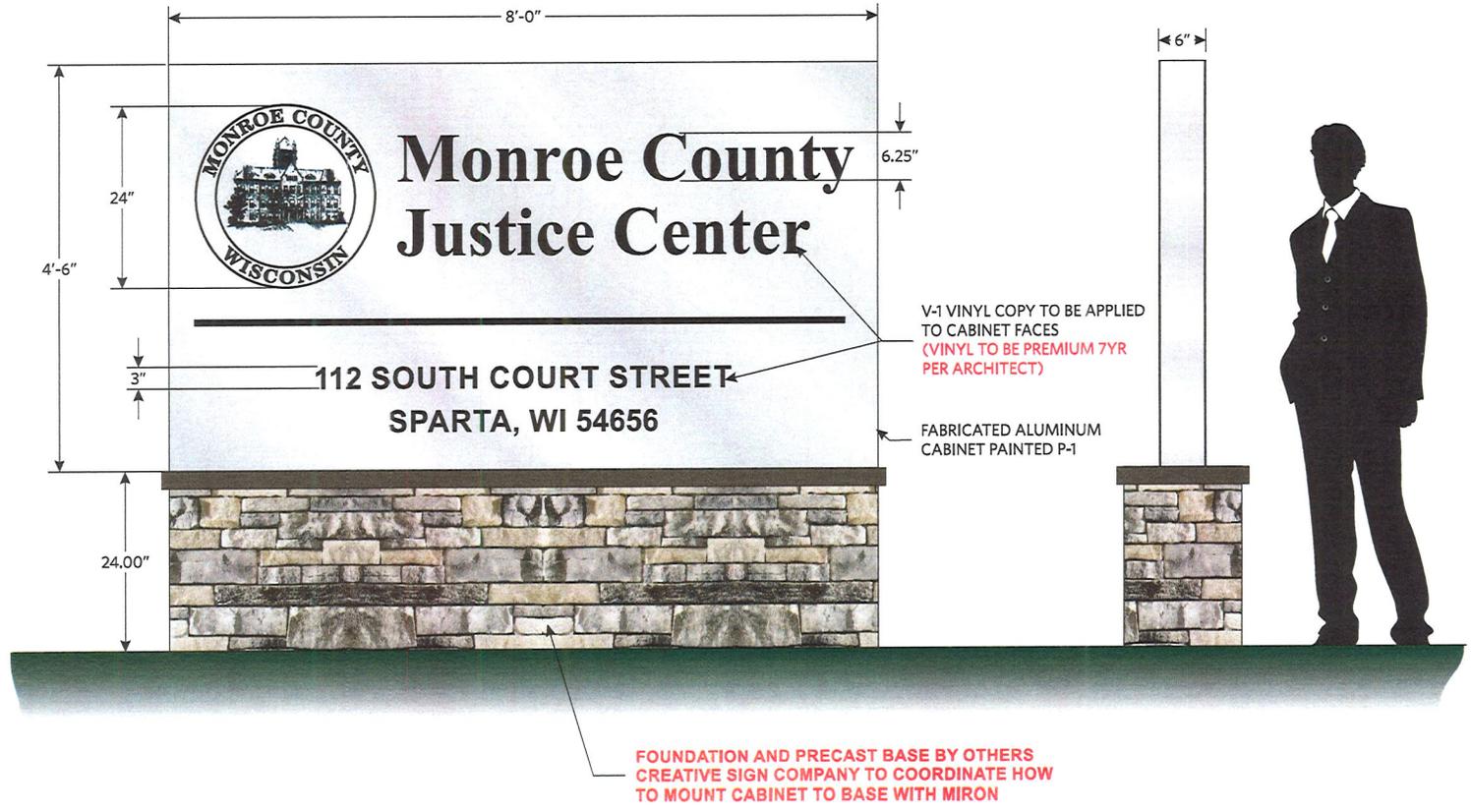
- P-1 MATTHEWS BRUSHED SILVER
- V-1 7YR PREMIUM OPAQUE BLACK VINYL

CUSTOMER SIGNATURE FOR DESIGN APPROVAL:

DATE

MONUMENT SIGN  
SCALE: 3/4"=1'

**ST P - D/F EXTERIOR MONUMENT SIGN**



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**creative Sign**  
company inc  
709 Lawrence Dr., De Pere, WI 54119  
920-336-8900 greenbay@signs.com

**CLIENT:** MIRON CONSTRUCTION COMPANY  
**LOCATION:** MONROE COUNTY JUSTICE CENTER  
**DRAWN BY:** ANDREA SWANSON  
**SALESPERSON:** ALS  
**DATE:** 12/28/15  
**JOB #:** 23977  
**PAGE:** 14

REVISION LOG:	INTL	DATE	DESCRIPTION
ALS	02/22/16		UPDATES PER CLIENT MARKUPS
ALS	03/26/16		UPDATES PER CLIENT MARKUPS

**SIGN DETAILS**

**QUANTITY:** 1SET

**LETTERS:** NON-ILLUMINATED CAST ALUMINUM LETTERS  
W/ F-1 FINISH

**FONT:** TIMES NEW ROMAN

**MOUNTING:** STUD MOUNTED TO WALL AND STOOD OFF 1"  
INSTALLATION BY CREATIVE SIGN COMPANY

**COLORS:**  
■ F-1 DARK BRONZE ANODIZED

**CUSTOMER SIGNATURE FOR DESIGN APPROVAL:**

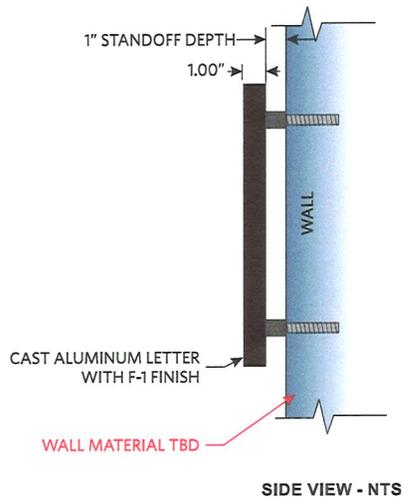
DATE

CAST ALUMINUM LETTERS  
SCALE: 1/2"=1'

**ST N - CAST ALUMINUM LETTERS**



**SIDE VIEW**  
SCALE: NTS



**PROPOSED VIEW**  
SCALE: 3/32"=1'



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Western Technical College

Dorine's Family Inn

Western Technical College  
SPARTA ADULT LEARNING CENTER  
(609) 251-5191

Western Technical College  
COURTESY OF WESTERN EDUCATION

1112

Wife's Fish Fry  
11:00am - 2:00pm

PATRIOT

240 in  
96 1/4 in

in Western Technical  
College

240 in  
108 3/8 in

Western Technic  
College

< **30 in** >

22 1/2 in

**Western**  
**Technical College**

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**wtc43647**