

CITY OF SPARTA
HISTORIC PRESERVATION MEETING AGENDA
September 21, 2016

CITY HALL

6:00 p.m.

Members of this Commission are: Kevin Riley, Cindy Arenz, Deb Moore, Sandie Perry, Janet Horstman, Julian Hutchinson, Patricia Eggers

- 1. Call meeting to Order**
- 2. Consent Agenda: Consisting of the minutes from the June 15, 2016 meeting**
- 3. Consideration of 2 Light Pole Banners**
- 4. Items for future consideration**
- 5. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting
but no action will be taken by the Council

Posted: 9-16-16

CITY OF SPARTA
HISTORIC PRESERVATION MINUTES
June 15, 2016

PRESENT: Kevin Riley, Sandie Perry, Deb Moore, Pat Eggers, Julian Hutchinson

ABSENT: Janet Horstman, Cindy Arenz

Also Present: Kerry Sullivan Flock, Steve Thiry

Chairman Kevin Riley called the meeting to order at 6:00 p.m.

A motion was made by Pat Eggers and seconded by Deb Moore to approve the minutes of June 1, 2016. Motion carried 5-0.

Item #4 was discussed first. Niemeier & Sullivan-Flock own the building located at 101 N. Water Street and would like sign approvals and exterior paint approval. They are looking to paint the building a darker blue and have white trim. The building was originally painted a blue color, but has faded over the years. **A motion was made by Deb Moore and seconded by Sandie Perry to approve the paint colors as presented. Motion carried 5-0.**

Item #5 was discussed next. B & B Restorations has presented a list of items to be restored at the library which will be completed in stages. **A motion was made by Pat Eggers and seconded by Deb Moore to approve the repair and restoration list from B & B Restorations for the library. Motion carried 4-0-1 with Sandie Perry abstaining.**

Item #3 was discussed next. **A motion was made by Sandie Perry and seconded by Deb Moore to approve the sign request for Sparta Area Fire District Station 2 located at 118 E. Oak Street. Motion carried 5-0.**

The only item mentioned for future consideration was to check with Todd regarding sending letters to the downtown businesses that need their signs approved.

A motion was made by Deb Moore and seconded by Sandie Perry to adjourn at 6:30 p.m. Motion carried 5-0.

Submitted by:

Julie Hanson
City Clerk

CERTIFICATE OF APPROPRIATENESS

APPLICATION FORM

Name of Property: 2 light pole banners

Address of Property Water St. next to
Beaver Creek Market area

Historic district in which property is located: Downtown

Property Owner

Name: City of Sparta

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone Number (during day): () _____

Applicant (if different from owner): Sparta Farmers Market

Street Address: c/o Lisa Gaunsky, Pres. of

Telephone Number (during day): 269-1456

Attachments

The following information is enclosed:

Exterior photographs

Sketches, elevation drawings and/or annotated photographs

Floor plans

Site plan showing relative location of adjoining structures, if located within a district

Specifications

Other (explain) description of idea.

Description of Project

A. Architectural feature: Light pole banners (2)

Approximate date of feature: _____

Describe existing feature: Welcome to Historic Downtown Sparta banners

Describe proposed work, materials to be used and impact on existing feature:

We would like to buy 2 banners to replace the 2 banners next to the market advertising the Market.

Photo No. 1 Drawing No. 1

B. Architectural feature: _____

Approximate date of feature: _____

Describe existing feature: _____

Describe proposed work, materials to be used and impact on existing feature: _____

Photo No. _____ Drawing No. _____

Signature of Applicant Lisa Gaunsky Date 7/7/16

Return to: Historic Preservation Commission
(address and telephone number)

Tuesday, July 12, 2016

Dear Historic Preservation Committee,

The Sparta Farmers Market Association, Inc. would like to purchase 2 light pole banners announcing the Farmers Market days and times. We would like to place these banners on light poles next to the Market area.

The City of Portage has allowed their Farmers Market to install light pole banners at the location of their Market Place and it seems not only an effective way to communicate to the community and visitors valuable Market information, but also shows community support in a tasteful way.

This sketch would be done in pen and ink by me, Lisa Gaunky. I am a local pen and ink illustrator. The lettering would match the existing banners as closely as possible. The colors could also match the existing banners, or could be done a little differently - black on off-white.

Thank you for your consideration,

Lisa Gaunky,
President of Sparta Farmers Market Assn., Inc.

A handwritten signature in cursive script that reads "Lisa Gaunky". The signature is written in black ink and is positioned below the typed name and title.

FARMERS MARKET



MAY ————— OCT
SATURDAY
MORNINGS
WEDNESDAY
AFTERNOONS