

**CITY OF SPARTA**  
**HISTORIC PRESERVATION MEETING AGENDA**  
**June 15, 2016**

**CITY HALL**

**6:00 p.m.**

**Members of this Commission are: Kevin Riley, Cindy Arenz, Deb Moore, Sandie Perry, Janet Horstman, Julian Hutchinson, Patricia Eggers**

- 1. Call meeting to Order**
- 2. Consent Agenda: Consisting of the minutes from the June 1, 2016 meeting**
- 3. Consideration of Sign Approval for Sparta Area Fire District Station 2 at 118 E. Oak Street**
- 4. Consideration of Sign Approval and Exterior Paint Approval for Niemeier & Sullivan-Flock located at 101 N. Water Street**
- 5. Consideration of B & B Restorations for Library Repair Projects**
- 6. Items for future consideration**
- 7. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting  
but no action will be taken by the Council

**CTIY OF SPARTA**  
**HISTORIC PRESERVATION MINUTES**  
**June 1, 2016**

**PRESENT: Kevin Riley, Julian Hutchinson, Cindy Arenz, Pat Eggers**

**ABSENT: Deb Moore, Janet Horstman**

**Also Present: Jackie Jaeger**

Chairman Kevin Riley called the meeting to order at 5:29 p.m.

**A motion was made by Pat Eggers and seconded by Cindy Arenz to approve the minutes of May 18, 2016. However, Julian Hutchinson made a request that the portion of the minutes regarding the Neighborhood Clinic sign be amended to reflect that this type of sign would not normally be approved but the blue is the corporation logo. Motion carried 4-0. Attached is a copy of the amended minutes.**

There was a sign request from Jackie Jaeger from KEPS at 122 S. Water Street. Jackie showed a couple of color ideas that she had. The wooden sign and the letters looked great. **A motion was made by Julian Hutchinson and seconded by Pat Eggers to accept the proposed light cream color for the background of the building sign that was also approved. Motion carried 4-0.**

There were no items listed for future consideration.

**A motion was made by Cindy Arenz and seconded by Pat Eggers to adjourn at 5:45 p.m. Motion carried 4-0.**

Submitted by:

Julie Hanson  
City Clerk

**CTIY OF SPARTA**  
**HISTORIC PRESERVATION MINUTES**  
**May 18, 2016**

**PRESENT: Kevin Riley, Sandie Perry, Patricia Eggers, Julian Hutchinson, Cindy Arenz**

**ABSENT: Janet Horstman, Deb Moore**

Chairman Kevin Riley called the meeting to order at 6:00 p.m.

**A motion was made by Sandie Perry and seconded by Julian Hutchinson to approve nominate Kevin Riley as the Chairman. Motion carried 5-0.**

**A motion was made by Sandie Perry and seconded by Pat Eggers to approve the minutes of April 20, 2016. Motion carried 5-0.**

Item # 5 on the agenda was discussed first. Mark Meyer from River Road Rentals, LLC is requesting approval for remodeling the building at 138 N. Water Street. He would like to re-side the West side of the building facing the alley and replace windows. He would also like to add an awning, shutters and doors. **A motion was made by Sandie Perry and seconded by Julian Hutchinson to approve the changes as presented for Mark Meyer for the building located at 138 N. Water Street. Motion carried 5-0.**

Austin Menn from Upland Properties presented a request for sign approval for his building at 128 S. Water Street. He brought in the frame for the sign and color samples to be approved. The Neighborhood Family Clinic does have a certain logo and their color is blue. This sign will have solar lights inside so there will be no wiring. The outside of the frame will be painted black. Austin would also like to have a sign above the door so patients know where to enter. The colors approved for that sign were Starry Night and Aria which would be a blue and then a softer tan color and not white. **The Commission would not normally approve a sign like this as the building is in the historic district. There was much discussion on this but since this is a corporation logo, they decided to approve it. A motion was made by Cindy Arenz and seconded by Pat Eggers to approve the sign request for Austin Menn for his building at 128 S. Water Street. Motion carried 5-0.**

Items for Future Consideration were:

Todd will send letter or talk to the owners of Big Rooster, the Antique store downtown and the fudge store regarding submitting an application for their signs to be approved.

Meeting regarding items to be fixed at Library.

**A motion was made by Sandie Perry and seconded by Julian Hutchinson to adjourn at 6:30 p.m. Motion carried 5-0.**

Submitted by:

Julie Hanson  
City Clerk

CERTIFICATE OF APPROPRIATENESS APPLICATION

Please print

1. Address of property: 118 E. OAK

2. Name and address of owner:

Names(s): MIKE ARNOLD

Address: ARNOLD'S SERVICE

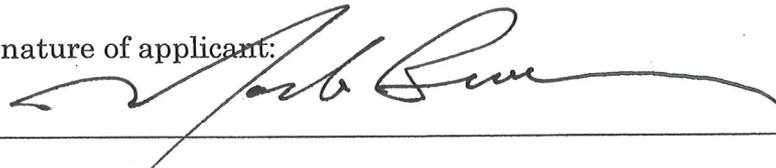
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone (area code & number) 633 - 2200

3. Description of Project: Describe all proposed work and the materials being used for the alteration. Attach photographs of the building and/or sketches of proposed work.

2' x 30' MAIN FLAT SIGN (METAL)  
2' x 8' STATION SIGN (FLAT)

4. Signature of applicant:  Date 6/8/16

Historic Preservation Commission meeting date: \_\_\_\_\_

City Clerk's Office  
201 W. Oak St.  
Sparta, WI 54656

PHONE: (608) 269-4340 x221      FAX: (608) 269-5046      www.spartawisconsin.org

**This form and all supporting documentation MUST arrive by the Wednesday before the Historic Preservation Commission meeting. Please call if you have any questions.**

**SPARTA AREA FIRE DISTRICT**

**Station 2**



# **SPARTA AREA FIRE DISTRICT**

**Station 2**

# Niemeier & Sullivan-Flock, S.C.

Attorneys at Law

101 N. Water Street, P.O. Box 709

Sparta, WI 54656

Ph: 608-269-1726 Fax: 608-487-9551

Assisting clients in Wisconsin, Minnesota and Iowa

May 24, 2016

City of Sparta  
Historic Preservation Commission  
201 W Oak Street  
Sparta, WI 54656

RE: 101 N Water Street, Sparta, WI

Dear Commission Members:

Please find attached our application for permission to paint the exterior of our building located at 101 N Water Street, in the City of Sparta, Wisconsin. This application also includes a request to be able to have signage on the building. We look forward to meeting with you on this matter.

Sincerely,

NIEMEIER & SULLIVAN-FLOCK

  
Kerry Sullivan-Flock

[kerry@niemeierflocklaw.com](mailto:kerry@niemeierflocklaw.com)

KSF/sdl

Enclosures

**CERTIFICATE OF APPROPRIATENESS APPLICATION**

Please print

1. Address of property: 101 N. Water St., Sparta, WI

2. Name and address of owner:

Names(s): NSF Properties / Atty. Kerry Sullivan - Flock  
101 N. Water St. Atty. Rich Niemeier  
Address: P.O. Box 209

City: Sparta State: WI Zip: 54656

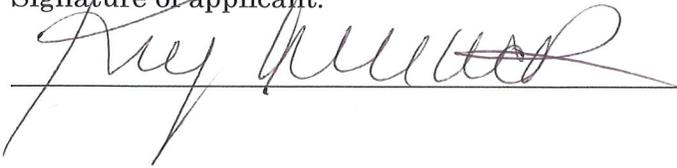
Email: Kerry@niemeierflocklaw.com

Phone (area code & number) 608-269-1726

3. Description of Project: Describe all proposed work and the materials being used for the alteration. Attach photographs of the building and/or sketches of proposed work.

we are requesting approval from the commission to paint our building at 101 N. Water St. I have attached photos of the building as it currently looks. we intend to paint the building blue with white trim. (paint chips attached). Also, we would like to place a sign / plaque on the front of the building. A picture of the sign type we would like to use is also attached.

4. Signature of applicant:

 Date 5-27-16

Historic Preservation Commission meeting date: \_\_\_\_\_  
City Clerk's Office  
201 W. Oak St.  
Sparta, WI 54656

PHONE: (608) 269-4340 x221      FAX: (608) 269-5046      www.spartawisconsin.org

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*Example of sign to be used.*



Gleiss,  
Locante  
&  
Associates  
LTD.

