

CITY OF SPARTA
PARK BOARD AGENDA
August 1, 2016

City Hall

6:00 p.m.

1. Call meeting to order
2. Consent Agenda consisting of: Minutes of July 11, 2016 meeting, Park & Rec Director's monthly reports for August, monthly bills for June and River Run report
3. Consideration to grant permission for Sparta Baseball Club to charge admission to State/District Tournament held in Memorial Park August 12-14, 2016
4. Consideration of floor plan design for Osborne Dr. Property
5. Discussion of Golf Course Irrigation Design Plans
6. Items for Future Consideration
7. Adjourn

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 7-29-16

CITY OF SPARTA
PARK BOARD MINUTES
July 11, 2016

PRESENT: Jim Church, Tom Brown, Kris Brieske, Josh Lydon

ABSENT: Kevin Schmitz, Wil Calkins, Alli Karrels

ALSO PRESENT: Brad Gilbertson, Mark Sund, Todd Fahning, Kevin Riley, Ed Lukasek, Mayor Button, John McDonald, Vicki Horstman, citizens

Chairman Jim Church called the meeting to order at 6:10 p.m.

A motion was made by Josh Lydon and seconded by Tom Brown to approve the Consent Agenda consisting of minutes from the June 6, 2016 meeting, Park & Rec Director's monthly reports for July, monthly bills for May and River Run report. Motion carried 4-0.

There were some military families at this meeting to discuss the possibility of a discounted rate for military families for the pool passes. Chairman Church explained our rates for non-resident families (outside City limits) and resident families (living in the City) and that these rates are based on the City's tax base. Some of the discussion was about being fair, maybe comprise on the cost for one year, no other communities around us offer military discounts and we should take leadership and provide the discount to be welcoming to the military families. **A motion was made by Kris Brieske to look at the pool passes next October. Kris rescinded this motion. A motion was made by Kris Brieske to lower the fee for 2016 pool passes for military families to the resident fee. Motion dies for lack of a second.**

There was a list of 13 Amundson Park Bridge Name Suggestions passed around to the Park Board Members to see if they were in favor of one of those for this bridge or if they had any ideas to add. **A motion was made by Josh Lydon and seconded by Kris Brieske to name the bridge the Five Shovelmen Bridge. Motion carried 4-0.**

Items for future consideration were:

There have been a number of geese complaints again in the park area.

A motion was made by Josh Lydon and seconded by Tom Brown to adjourn at 7:00 p.m. Motion carried 4-0. Some of the members will be meeting at 408 Osborne Dr. to go through the building.

Respectfully Submitted,

Julie Hanson
City Clerk

Josh Lydon and Tom Brown were the Park Board members to meet at the building on Osborne Dr. along with Brad Gilbertson, John McDonald, Mayor Button, and Mark Sund. Some of the areas looked at for replacing or remodeling were the windows in the kitchen, bathrooms, North side of the building and the office/storage room. We left the building at 7:25 p.m.

Parks & Recreation Director's Report
August 1, 2016

Adult Softball League

We have one week left of the regular season and then will move right into the end of season tournament.

Summer Baseball/Softball

Both leagues are wrapping up the season after another successful summer of ball. We had a wide variety of skill levels in the leagues but the coaches did a great job working with each participant ensuring they had an enjoyable summer.

Men's July Tournament

We ended up filling the tournament at the last minute with 32 teams. Next summer we will be making changes to the payouts of the tournament by using only 1 umpire for all the games except the money games on Sunday. This will save around \$1100 which I will put back into the payouts to hopefully draw additional teams.

Women's Softball Tournament

We had 32 teams this year which is up a couple teams from last year. The tournament information was posted on several softball web pages and web forums trying to get more teams to sign up. We will continue to look for additional places to advertise the tournament for next year in hopes of filling the tournament again and bring it back to what it was 5-10 years ago. We spoke with many teams over the course of the weekend and women's softball numbers are down almost everywhere so it isn't an issue with our tournament.

Rag ball/Pee-wee Rag ball

We have one week left of ragball. The kids have been improving throughout the program and having a lot of fun. We have had a great group of coaches helping this year. Century Foods again sponsored shirts for all of the players and coaches in the league.

Summer Gymnastics/ Tumble Bugs

We have had some of our day camps reach capacity and our evening program numbers continue to be strong. The competitive gymnastics team has been practicing hard on tougher skills in hope of moving up a level. We are still looking for a "HEAD" coach. Lianna Bartels is still working in this role and has done a fantastic job with the team. She has lesson plans available for each class, has done staff trainings and hosts quarterly all staff meetings. We did hire a couple of new coaches for the program who are accomplished gymnast but still pretty young.

Tackle Football

We will again be looking to Co-Op with Onalaska and hopefully Holmen this year in order to provide some variety in games.

Flag Football

We are still taking registrations for flag football and will join the West Salem- Bangor league again this year.

British Soccer Camp

Will be held Aug. 8 – 12 at South Side School. We are still looking for host families to take the coaches in for the week.

Sparta Family Aquatics Center

The summer has been going very good thus far at the pool. It has been a fairly warm summer which has meant for some busy days at the pool. The staff have responded well and seem to be keeping a positive attitude thus far. We have had some scheduling difficulties at times with staff taking vacations, sports camps, etc. The pool mechanical system has been working great this year and the change to CO2 seems to be doing well. There was a learning curve at the beginning of the season but we seem to have it figured out now.

Cross Fit Competition

In collaborations with Fighting Chance Cross Fit we will be hosting a Cross Competition at the Sparta Family Aquatics Center and Memorial Park. This event will feature 3 different workouts incorporating the pool and open spaces around the pool. We currently have 17 teams of 2 registered. We feel this is a great way to showcase our facility and we will be able to sell concession during the event.

Triathlon

Due to low registrations we decided to cancel the triathlon this summer. There were only 11 registered individuals or teams for the event which was scheduled to run on Aug. 6th. We didn't feel this was a large enough group to justify the time and money spent to run the event.

Adult Fitness Classes

Fall class schedules will be out soon.

Golf Course

Play has been very good this summer on the golf course. The course is in very good condition however with the recent warm weather and high humidity we have some disease on the fairways that we will be spraying for.

TJ Emmerich has been out on site doing preliminary GPS data collection and has a preliminary design ready for review. He will be working on the piping diagram next and we hope to have a cost estimate within the next month or so.

Misc.

Some of the stream bank protection that is being done by the sewer department has been completed. The banks of Farmers Valley Creek in Fisherman's Park and along the golf course have been stabilized.

The "Five Shovelmans Bridge" is coming along nicely. The south side of the bridge is complete and they guys are working on the boardwalk leading up to the bridge on the north side.

We have been working with the engineers on a plan for the Osborne Drive house and have reviewed several different layouts and feel we have a good plan in place at this time.

Golf & Park Bills July 2016

| | Vender | PP | PO | UP | Dept. | Description | Amount |
|----|----------------------------|-----------|-----------|-----------|--------------|---------------------------------------|---------------|
| 1 | American Bottling Co. | x | | | Parks | Pool beverage order | \$ 110.00 |
| 2 | Sparta Coop Services | x | | | Golf | Tube Patch, Parts, Labor | \$ 42.00 |
| 3 | Premier Coop | x | | | G & P | Fuel | \$ 593.27 |
| 4 | Sparta Coop Services | x | | | Golf | Tires, Parts & Labor | \$ 88.00 |
| 5 | The Hardware Store | x | | | Parks | Flat Washer, Hardware | \$ 5.69 |
| 6 | The Hardware Store | x | | | Golf | Galv Pipe, Nipple, Hardware | \$ 33.64 |
| 7 | Walmart | x | | | Parks | Poster Board, Banner Paper, Streamers | \$ 29.62 |
| 8 | Theisen's | x | | | Golf | Replacement gun for power sprayer | \$ 17.99 |
| 9 | All American Lumber | x | | | Golf | 4x4 Ground Contact Post | \$ 31.98 |
| 10 | Auto Value | x | | | Golf | Conc Green Primw | \$ 25.98 |
| 11 | All American Lumber | x | | | Parks | Bleach | \$ 13.96 |
| 12 | Amazon | x | | | Parks | Saftey Glasses | \$ 101.70 |
| 13 | Amazon | x | | | Golf | Accuform Signs, Smaart Sing Label | \$ 35.15 |
| 14 | Lianna Bartels | x | | | Parks | Gymnastics App | \$ 31.64 |
| 15 | WPRA | x | | | Parks | Job Posting for Gymnastics Coach | \$ 75.00 |
| 16 | P & P Products | x | | | Parks | Softball Shirts | \$ 106.00 |
| 17 | Auto Value | x | | | Parks | Gal Green Prime, fuel Line Hose | \$ 14.97 |
| 18 | Schwans | x | | | Parks | Pool Icecream order | \$ 102.88 |
| 19 | Holiday Wholesale | x | | | Parks | Pool Disp Goves, Candy, Cheese | \$ 378.83 |
| 20 | B. Anderson Excavating | x | | | Golf | Black Dirt | \$ 238.00 |
| 21 | Brad Olson Electric | x | | | Golf | Repair underground Irrigation | \$ 725.25 |
| 22 | Auto Value | x | | | Golf | Parts | \$ 4.98 |
| 23 | Reinders | x | | | Golf | Water Pump Kit, Thermostat | \$ 751.64 |
| 24 | Auto Value | x | | | Golf | Battery | \$ 87.48 |
| 25 | Hornungs | x | | | Golf | Rnecils, Proximity Refill | \$ 223.98 |
| 26 | Spectrum | x | | | G & P | Internet Service | \$ 72.18 |
| 27 | B & B Plumbing | x | | | Golf | Replace faucet | \$ 95.15 |
| 28 | Quill | x | | | Golf | Envelopes Thurm rolls | \$ 138.39 |
| 29 | River Valley Newspaper | x | | | Golf | Advertising | \$ 272.00 |
| 30 | Cleasen Proturf Solutions | x | | | Golf | Penncross Creeping Bentgrass | \$ 243.75 |
| 31 | Carrico Aquatic Resources | x | | | Parks | Water Treatment | \$ 4,575.00 |
| 32 | Carrico Aquatic Resources | x | | | Parks | Water Treatment | \$ 3,525.00 |
| 33 | Mississippi Welders Supply | x | | | Parks | Carbon Dioxide Liquid | \$ 159.31 |
| 34 | Hardware Store | x | | | Parks | Hardware | \$ 4.68 |
| 35 | Evans Printing | x | | | Parks | Miscellaneous PR 1 | \$ 12.00 |
| 36 | Walmart | x | | | Parks | Pool concessions Pizza | \$ 76.64 |
| 37 | Schwans | x | | | Parks | Pool Icecream order | \$ 256.78 |
| 38 | Walmart | x | | | Parks | Pool Hotdogs, Pizza, Buns | \$ 114.10 |
| 39 | Croell | x | | | Parks | Amundson Park | \$ 953.00 |
| 40 | Hasty Awards | x | | | Parks | Swim Team Ribbons | \$ 130.81 |
| 41 | Nimble Schedules | x | | | Parks | Pool Scheduling Software | \$ 77.98 |
| 42 | P & P Products | x | | | Parks | Ragball T-Shirts | \$ 567.00 |
| 43 | P & P Products | x | | | Parks | Life Guard Shirts, pants | \$ 180.00 |
| 44 | WI DSPS | x | | | Parks | Comunnity Center Elevator Permit | \$ 50.00 |
| 45 | Premier Coop | x | | | G & P | Fuel | \$ 939.13 |

River Run Sparta

Sales Detail By Department: River Run Sparta

From: Friday, July 1, 2016

To: Thursday, July 28, 2016

| Item # | Description | Qty | Sales | Cost | Margin % |
|--|-------------------------------|--------------|--------------------|---------------|---------------|
| Department: River Run Sparta | | | | | |
| Sub-Department: Golf Course Revenue | | | | | |
| Item Category: Green Fees | | | | | |
| 1419 | Midwest Golf Classic Tour | 10 | \$284.40 | \$0.00 | 100.00 |
| 1585 | Great River Trail Pass | 18 | \$0.00 | \$0.00 | 0.00 |
| 1668 | Lax Tribune Coupon | 368 | \$0.00 | \$0.00 | 0.00 |
| 1824 | Tournament Fee | 3 | \$840.00 | \$0.00 | 100.00 |
| Item Type: River Run Sparta | | | | | |
| 1278 | Reciprocal Dues | 85 | \$0.00 | \$0.00 | 0.00 |
| River Run Sparta Total: | | 85 | \$0.00 | \$0.00 | 0.00 |
| Item Sub-Category: Member Rounds | | | | | |
| 1057 | GF - Member 9 | 10 | \$0.00 | \$0.00 | 0.00 |
| 1058 | GF - Member 18 | 2,157 | \$0.00 | \$0.00 | 0.00 |
| Item Type: River Run Sparta | | | | | |
| 1723 | Gf - Junior 6-10 | 8 | \$37.92 | \$0.00 | 100.00 |
| River Run Sparta Total: | | 8 | \$37.92 | \$0.00 | 100.00 |
| Member Rounds Total: | | 2,175 | \$37.92 | \$0.00 | 100.00 |
| Item Sub-Category: Prepaid Rounds | | | | | |
| 1064 | GF - Punch Card | 4 | \$0.00 | \$0.00 | 0.00 |
| 1470 | 10 Play Punch Card - 18 Holes | 1 | \$245.00 | \$0.00 | 100.00 |
| Prepaid Rounds Total: | | 5 | \$245.00 | \$0.00 | 100.00 |
| Item Sub-Category: Weekday Rounds | | | | | |
| 1050 | GF - WeekDay 9 | 210 | \$4,378.50 | \$0.00 | 100.00 |
| 1051 | GF - WeekDay 18 | 393 | \$5,641.61 | \$0.00 | 100.00 |
| Weekday Rounds Total: | | 603 | \$10,020.11 | \$0.00 | 100.00 |
| Item Sub-Category: Weekend Rounds | | | | | |
| 1052 | GF - WeekEnd 18 | 25 | \$805.75 | \$0.00 | 100.00 |
| 1053 | GF - WeekEnd 9 | 27 | \$588.60 | \$0.00 | 100.00 |
| Weekend Rounds Total: | | 52 | \$1,394.35 | \$0.00 | 100.00 |
| Item Sub-Category: Twilight Rounds | | | | | |
| 1044 | GF - Twilight 9 | 200 | \$3,034.00 | \$0.00 | 100.00 |
| 1045 | GF - Twilight 18 | 57 | \$1,350.90 | \$0.00 | 100.00 |
| Twilight Rounds Total: | | 257 | \$4,384.90 | \$0.00 | 100.00 |
| Item Sub-Category: Senior Rounds | | | | | |
| 1046 | GF - Senior 9 | 95 | \$1,441.15 | \$0.00 | 100.00 |
| 1047 | GF - Senior 18 | 105 | \$2,488.50 | \$0.00 | 100.00 |
| Senior Rounds Total: | | 200 | \$3,929.65 | \$0.00 | 100.00 |
| Item Sub-Category: Group Rounds | | | | | |
| 1049 | GF - Group 9 | 68 | \$773.16 | \$0.00 | 100.00 |
| Group Rounds Total: | | 68 | \$773.16 | \$0.00 | 100.00 |
| Item Sub-Category: Military Rounds | | | | | |
| 1054 | GF - Military 9 | 23 | \$348.91 | \$0.00 | 100.00 |
| 1055 | GF - Military 18 | 44 | \$1,042.80 | \$0.00 | 100.00 |
| Military Rounds Total: | | 67 | \$1,391.71 | \$0.00 | 100.00 |
| Green Fees Total: | | 3,911 | \$23,301.20 | \$0.00 | 100.00 |
| Item Category: Cart Revenue | | | | | |
| Item Sub-Category: Cart Fees | | | | | |
| 1285 | Pull Cart | 16 | \$48.00 | \$0.00 | 100.00 |
| 1581 | Daily Trail Fee | 2 | \$12.00 | \$0.00 | 100.00 |
| Cart Fees Total: | | 18 | \$60.00 | \$0.00 | 100.00 |
| Cart Revenue Total: | | 18 | \$60.00 | \$0.00 | 100.00 |
| Item Category: Driving Range Rev. | | | | | |
| Item Sub-Category: Driving Range | | | | | |
| 1059 | Range - Small Basket | 107 | \$203.30 | \$0.00 | 100.00 |
| 1060 | Range - Medium Basket | 119 | \$337.96 | \$0.00 | 100.00 |
| 1061 | Range - Large Basket | 187 | \$886.38 | \$0.00 | 100.00 |
| Driving Range Total: | | 413 | \$1,427.64 | \$0.00 | 100.00 |
| Driving Range Rev. Total: | | 413 | \$1,427.64 | \$0.00 | 100.00 |
| Item Category: Rental-Service-Other | | | | | |
| Item Sub-Category: Rentals | | | | | |
| 1062 | Rental Clubs - 18 Holes | 10 | \$189.60 | \$0.00 | 100.00 |
| 1682 | Rental Clubs - 9 Holes | 11 | \$104.28 | \$0.00 | 100.00 |
| Rentals Total: | | 21 | \$293.88 | \$0.00 | 100.00 |
| Rental-Service-Other Total: | | 21 | \$293.88 | \$0.00 | 100.00 |
| Item Category: Accounting | | | | | |

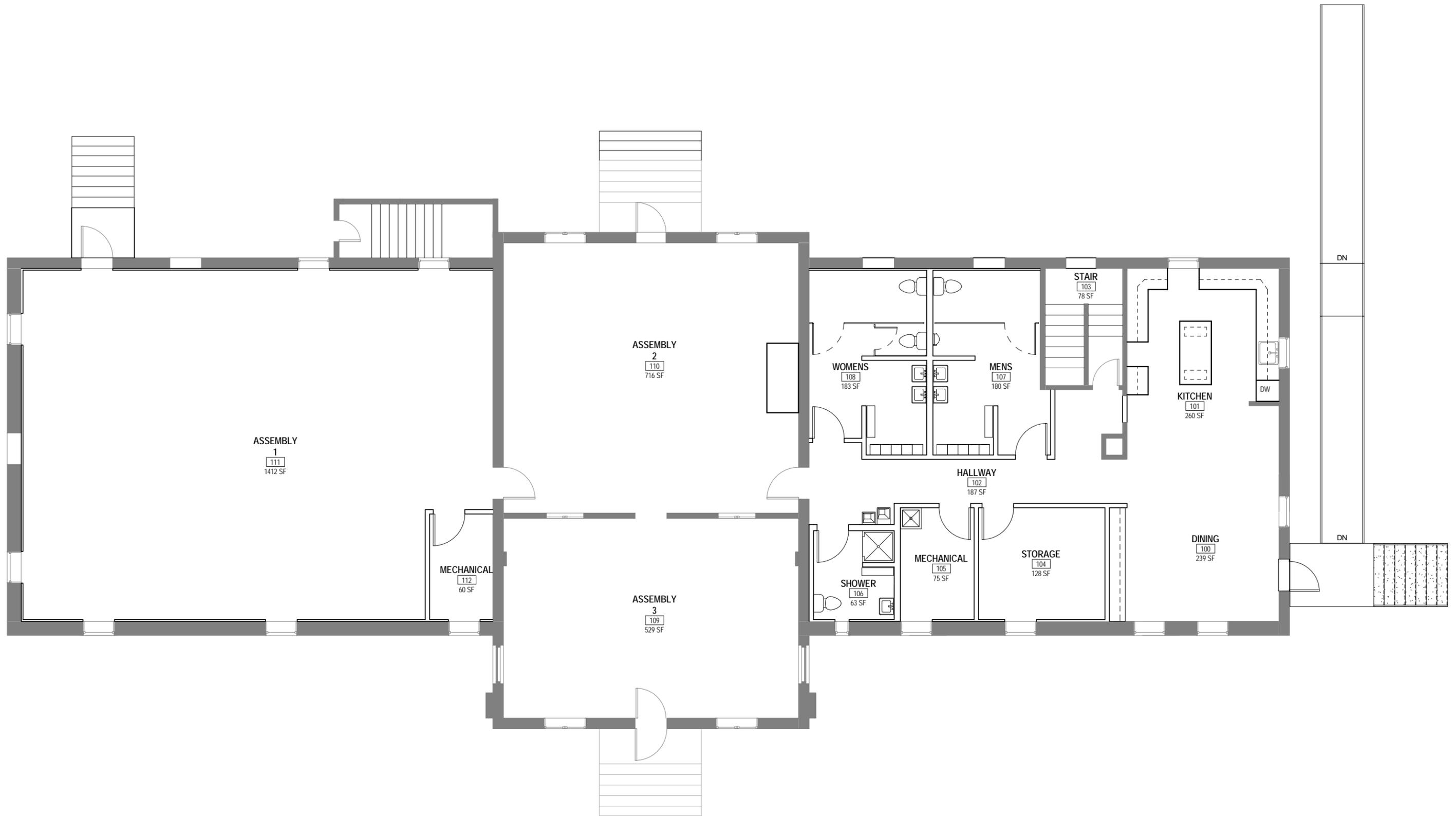
River Run Sparta

Sales Detail By Department: River Run Sparta

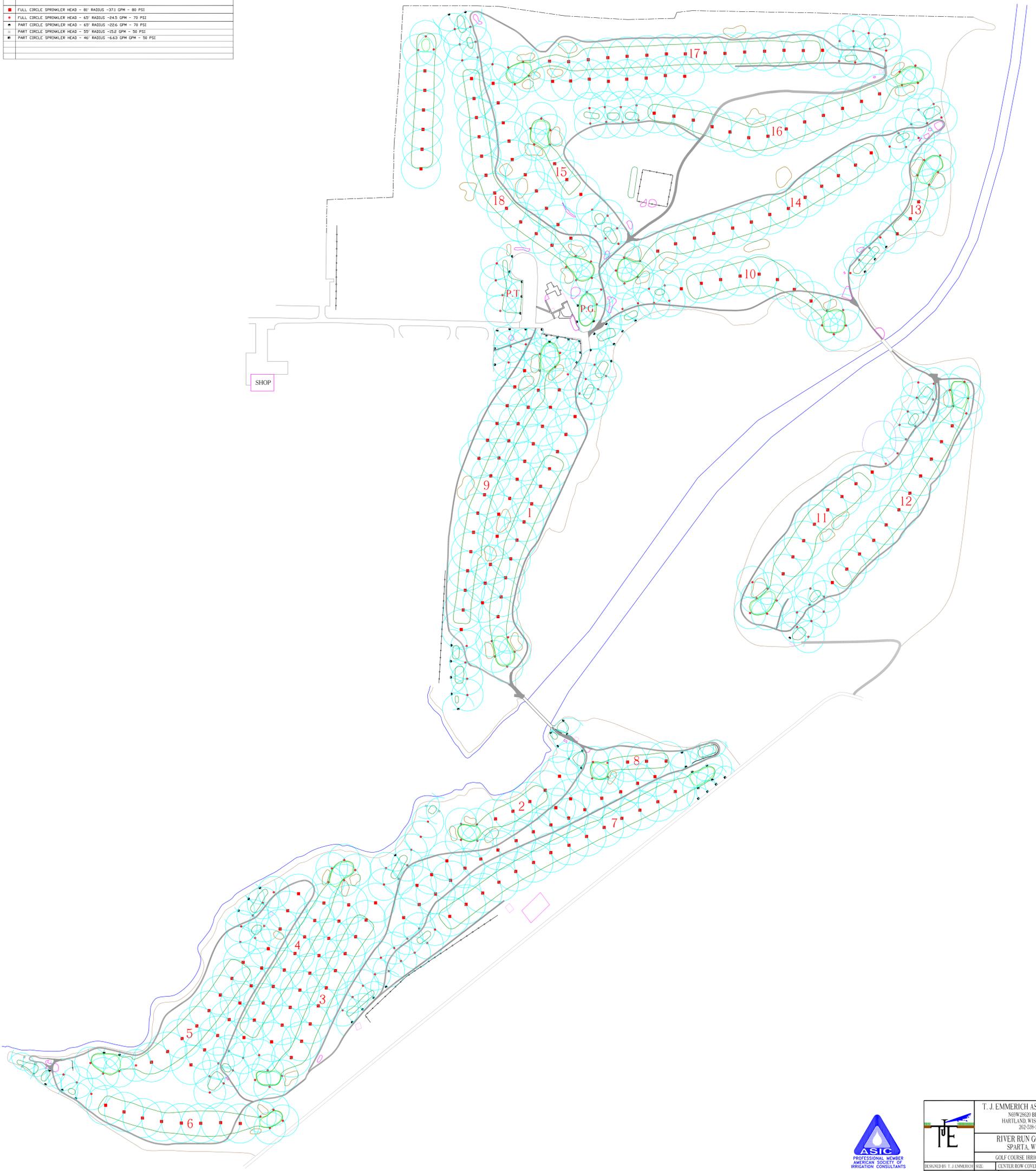
From: Friday, July 1, 2016

To: Thursday, July 28, 2016

| Item # | Description | Qty | Sales | Cost | Margin % |
|---|-----------------------------|--------------|--------------------|---------------|---------------|
| Item Type: River Run Sparta | | | | | |
| 1167 | Miscellaneous | 19 | \$262.00 | \$0.00 | 100.00 |
| River Run Sparta Total: | | 19 | \$262.00 | \$0.00 | 100.00 |
| Item Sub-Category: Association Fees | | | | | |
| 1040 | Men's Association Fees | 2 | \$60.00 | \$0.00 | 100.00 |
| Association Fees Total: | | 2 | \$60.00 | \$0.00 | 100.00 |
| Item Sub-Category: Cart Fees | | | | | |
| 1018 | Cart - 18 Holes | 773 | \$12,048.56 | \$0.00 | 100.00 |
| 1043 | Cart - 9 Holes | 304 | \$3,170.72 | \$0.00 | 100.00 |
| Cart Fees Total: | | 1,077 | \$15,219.28 | \$0.00 | 100.00 |
| Accounting Total: | | 1,098 | \$15,541.28 | \$0.00 | 100.00 |
| Golf Course Revenue Total: | | 5,461 | \$40,624.00 | \$0.00 | 100.00 |
| Sub-Department: Merchandise | | | | | |
| Item Category: Golf Merchandise | | | | | |
| Item Sub-Category: Cart Fees | | | | | |
| 1772 | Ride-Along Fee | 20 | \$40.00 | \$0.00 | 100.00 |
| Cart Fees Total: | | 20 | \$40.00 | \$0.00 | 100.00 |
| Golf Merchandise Total: | | 20 | \$40.00 | \$0.00 | 100.00 |
| Item Category: Accounting | | | | | |
| Item Type: River Run Sparta | | | | | |
| 1156 | Gas | 45 | \$340.43 | \$0.00 | 100.00 |
| River Run Sparta Total: | | 45 | \$340.43 | \$0.00 | 100.00 |
| Accounting Total: | | 45 | \$340.43 | \$0.00 | 100.00 |
| Merchandise Total: | | 65 | \$380.43 | \$0.00 | 100.00 |
| Sub-Department: Membership | | | | | |
| Item Category: Accounting | | | | | |
| Item Sub-Category: Donations | | | | | |
| 1042 | Flower Bed Fund | 1 | \$2.00 | \$0.00 | 100.00 |
| Donations Total: | | 1 | \$2.00 | \$0.00 | 100.00 |
| Item Sub-Category: 2011 Dues | | | | | |
| 1028 | Dues - Student | 2 | \$270.00 | \$0.00 | 100.00 |
| 1030 | Dues - College Student | 2 | \$470.00 | \$0.00 | 100.00 |
| 2011 Dues Total: | | 4 | \$740.00 | \$0.00 | 100.00 |
| Accounting Total: | | 5 | \$742.00 | \$0.00 | 100.00 |
| Membership Total: | | 5 | \$742.00 | \$0.00 | 100.00 |
| Sub-Department: Unearned Revenue | | | | | |
| Item Sub-Category: Gift Certificates | | | | | |
| 1008 | Gift Certificate - Issued | 2 | \$150.00 | \$0.00 | 100.00 |
| 1009 | Gift Certificate - Redeemed | 9 | (\$409.50) | \$0.00 | 0.00 |
| Gift Certificates Total: | | 11 | (\$259.50) | \$0.00 | 0.00 |
| Unearned Revenue Total: | | 11 | (\$259.50) | \$0.00 | 0.00 |
| River Run Sparta Total: | | 5,542 | \$41,486.93 | \$0.00 | 100.00 |

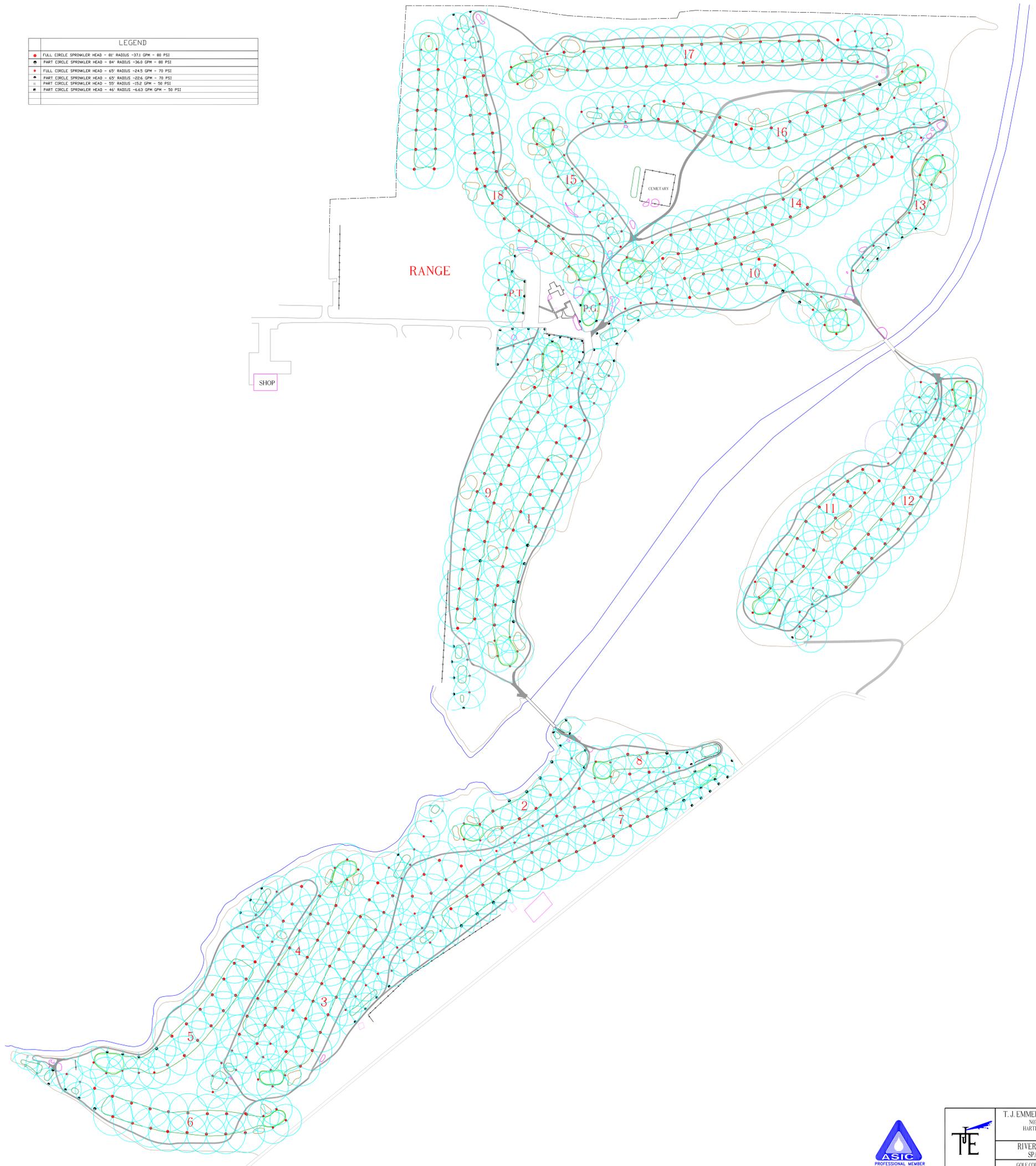


| LEGEND | |
|--------|---|
| ■ | FULL CIRCLE SPRINKLER HEAD - 81' RADIUS - 37.1 GPM - 80 PSI |
| ● | FULL CIRCLE SPRINKLER HEAD - 65' RADIUS - 24.5 GPM - 70 PSI |
| ▲ | PART CIRCLE SPRINKLER HEAD - 65' RADIUS - 22.6 GPM - 70 PSI |
| ○ | PART CIRCLE SPRINKLER HEAD - 50' RADIUS - 15.2 GPM - 50 PSI |
| ◼ | PART CIRCLE SPRINKLER HEAD - 45' RADIUS - 6.63 GPM - 50 PSI |



| | | | |
|---|---------------------|--|--------------|
|  | | T. J. EMMERICH ASSOCIATES, INC. 8100/2820 BEVERLY LANE HARTLAND, WISCONSIN 53029 262-538-2776 | |
| RIVER RUN GOLF CLUB SPARTA, WISCONSIN | | GOLF COURSE IRRIGATION SYSTEM | |
| DESIGNED BY: T. J. EMMERICH | DATE: JULY 27, 2016 | SHEET: 1 OF 1 | PLAN: 201612 |

| LEGEND | |
|--------|---|
| ● | FULL CIRCLE SPRINKLER HEAD - 81' RADIUS - 37.1 GPM - 80 PSI |
| ● | PART CIRCLE SPRINKLER HEAD - 84' RADIUS - 36.0 GPM - 80 PSI |
| ● | FULL CIRCLE SPRINKLER HEAD - 65' RADIUS - 24.5 GPM - 70 PSI |
| ● | PART CIRCLE SPRINKLER HEAD - 65' RADIUS - 22.6 GPM - 70 PSI |
| ● | PART CIRCLE SPRINKLER HEAD - 50' RADIUS - 15.0 GPM - 50 PSI |
| ● | PART CIRCLE SPRINKLER HEAD - 46' RADIUS - 6.63 GPM GPM - 50 PSI |



T. J. EMMERICH ASSOCIATES, INC.
 1801 W. 282ND BEVERLY LANE
 HARTLAND, WISCONSIN 53029
 262-538-2776

RIVER RUN GOLF CLUB
 SPARTA, WISCONSIN

GOLF COURSE IRRIGATION SYSTEM

| | | | | |
|-----------------------------|------------|---------------------|----------------|---------------|
| DESIGNED BY: T. J. EMMERICH | SCALE: NTS | DATE: JULY 27, 2010 | PLAN #: 201002 | SHEET: 2 OF 2 |
|-----------------------------|------------|---------------------|----------------|---------------|