

CITY OF SPARTA
PARK BOARD AGENDA
December 7, 2015

City Hall

6:00 p.m.

1. Call meeting to order
2. Consent Agenda consisting of: Minutes of November 2, 2015 meeting, Park & Rec Director's monthly report for December, and monthly bills for November
3. Consideration of verbiage for sign for pedestrians at Golf Course
4. Consideration of Paid Intern Position for 2016
5. Consideration of Energy Audit
6. Consideration of Golf Cart Lease/Purchase
7. Items for Future Consideration
8. Adjourn

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 12-4-15

CITY OF SPARTA
PARK BOARD MINUTES
November 2, 2015

PRESENT: Tom Brown, Josh Lydon, Kris Brieske, Carlos Holcomb

ABSENT: Kevin Schmitz, Wil Calkins, Jim Church

ALSO PRESENT: Brad Gilbertson, Mark Sund, John McDonald, Mayor Button, Ted Radde, Kevin Riley, Dave Kuderer, Ryan Hutson

Josh Lydon called the meeting to order at 6:00 p.m.

A motion was made by Carlos Holcomb and seconded by Kris Brieske to approve the Consent Agenda consisting of minutes from the October 5, 2015 meeting, Park & Rec Director's monthly report for November, River Run Report for October and monthly bills for October. Motion carried 4-0.

The Board is looking at ways to discourage pedestrians from entering the golf course when in use and Kris Brieske presented 4 different signs with verbiage that could be placed at various places around the golf course. The Board would like to see some different verbiage on the signs and so this item will be **tabled** until next month.

Items for future consideration were:

Show Shoe Race – John will be looking into this

Estimate for sprinklers on course

Fat tire bike race – John will be looking into this

Second Harvest is close to tee #7 and there is a concern that someone could get hit by a golf ball

A motion was made by Tom Brown and seconded by Carlos Holcomb to adjourn at 6:40 p.m. Motion carried 4-0.

Respectfully Submitted,

Julie Hanson
City Clerk

Parks & Recreation Director's Report
December 7, 2015

Adult Volleyball

The season has been running smooth thus far. The official will not be able to be at the game on Dec. 3rd so the league has decided to play a call your own game instead of cancelling.

Fitness Classes

We are half way through the early winter session of classes and registration numbers continue to be strong. We will start another session of programs right after the New Year.

Scrap Booking

Has been going well, it is the second Saturday of the month from 9:00 – 4:00 at the Sparta Barney Community Center. We have had a 5-10 people show up each week and socialize, scrap book and enjoy and afternoon out. Joanie Blixt comes in to open and close the building and participate in the group.

Start Smart

We had enough kids register to run the program this year. We are utilizing two high school staff to run the program this season. They have been doing a great job with the class and are keeping the kids and parents involved.

Archery

This class continues to fill up and the kids are having a great time with the program. We have already filled the next session of archery and may need to look at expanding the classes to accommodate the increased demand.

Wrestling

We will be starting wrestling in January and have made some small changes to the program scheduled. With the large group we have traditionally had we have decided to break into 3 groups instead of 2 groups. We will run a PreK – Kindergarten program on Tuesday nights. This will allow us to have a small group of kids that are just learning the sport and may have got lost with the older kids in the past. Then on Monday and Thursdays we will run a 1st-2nd grade and a 3rd – 8th grade program. We are hoping this change will allow us to have no more than 40 kids in the gym at a time.

Basketball - Youth

We have been working with the Basketball Association to help run a 1-3 grade and 3-4 grade in house basketball program. We have taken the registrations and the basketball association has provided all the coaches and season schedules. We have well over 120 kids that are participating in this program. Practices are on Wednesday nights at the Middle School and games are Saturday mornings at the Community Center. It has been difficult finding gym space for all the teams with such a large number of participants in the program.

Cheerleading Clinic

We have double the participants in the program compared to last year. With 12 girls this season they are able to do some different cheers. We had the High School cheerleaders come over to a practice to help with some cheers and teach the kids in our program. The team will cheer with the High School team during a couple of home basketball games this year and will also be cheering during our youth basketball games on Saturdays.

Gymnastics

The competitive gymnastic program is working hard to prepare for their first meet on Dec. 5th. They have been putting in extra time in the gym to perfect their routines. We have 21 girls out for the competitive team this year which is up about 10 from last season. We have 94 participants in our recreational gymnastics program which is about average. There are a total of 115 participants in gymnastics at this time.

Golf Course

The course is shut down for the winter and we have started our winter maintenance of all the mowers, vehicles, carts and grinding all the mower blades.

I will be getting pricing for the 2015 chemical program within the next month.

I will be getting bids together for the equipment to be replaced this year with hopes to have it on the January agenda.

We are working on getting some firm quotes on a new irrigation system. We have met with the company and they are planning to come back to Sparta in January to get some more specific information.

Ryan has been working with a company to develop a mobile app for the golf course. This would allow people to get tee times online, check availability, see what specials are running, etc. It would also allow us to market specials at the golf course, food and drink specials in the restaurant, etc.

Misc.

We will be sending out the rehire letters for next summer's pool staff soon. We have been working on some changes to be made for next season in order for a more successful year with the staff. There were several staff that came to us with some concerns about last summer. We have been brainstorming ideas to help address these concerns and make for a more enjoyable summer for the guards. We have scheduled several theme days next summer, flick and floats and staff training/development times. We will be implementing a mobile app for scheduling staff. They will be able to check schedules online and on phones to see when they are working. It also allows them to request time off, request subs and pick up shifts if needed. We have met with other agencies that have been using this technology and it has worked well for them.

The spring summer brochure is nearly complete and we hope to have it printed in either late December or early January.

ESTIMATE

Current rates

Example

Up-grade Name: **Lighting**

	ON-Peak	Off-Peak
KW Rate	\$7.50	\$2.00
KWH Rate	\$0.059800	\$0.030800
Hours/Yr.	2,392	2,600
	Max - 3,120	5,640

Location - Plant

<u>Fast Compare</u>	EXISTING	UPGRADE	Savings/ Change	
Fixture Type	2 X 4	2 x 4		PK-Hrs. 12 PM-9 PM Mon.- Fri.
Quantity	10	2		Hrs. per Day ON-PK
Lamps/Fixture	4	4		Days per WK.
Lamp Type	T-8 4"	T-8 4"		Hrs. per Day OFF-PK
Lamp CRI	85	85	100%	Months per Year
Lamp Watts	32	32		
Lamp Lumens	2,800	2,800		
Lamp Life (Hrs.)	20,000	20,000	100%	
Lamps/Ballast	4	4		
Fixture Watts	160	160	0	Watts
Lumens on work area	30	30	0%	
Controls - High/Low	100%	100%		
Fixture Watts (AVG.)	160	160		
Total Watts	1,600	320	1,280	Watts - Saved
KW	1.6	0.3	1.3	KW-Saved
Oper. Hrs. ON-PK	2,392	2,392		
Oper. Hrs/Yr. Total	4,992	4,992		HOURS PER YEAR
Controls - On/Off	100%	100%	0%	Time ON Savings
Oper. Hrs/Yr. - TOTAL	4,992	4,992		
KWH-per Yr.	7,987	1,597	6,390	KWH- SAVED
KWH-Cost (ON-PK)	\$228.87	\$45.77		
KWH-Cost (OFF-PK)	\$128.13	\$25.63		
KW-Cost (ON-PK)	\$144.00	\$28.80		
KW-Cost (OFF-PK)	\$38.40	\$7.68		
TOTAL COST/YR.	<u>\$539.39</u>	<u>\$107.88</u>		
TAX	5.5%	5.5%		
GRAND TOTAL	\$569.06	\$113.81		\$455.25 SAVED / YEAR
AVG. Rate	\$0.0712	\$0.0712		\$37.94 saved per month

Maintenance

Lamp life in years (80%)	3.2	3.2	
Maintenance Cost/YR.	\$1,000.00	\$1,000.00	\$0.00 Saved per Yr.

SAVINGS PER YEAR	\$455.25	TOTAL	\$1,365.75	Saved over 3 Years
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Cost/Fixture (Est.)

Materials Cost	\$100.00
Labor Costs	\$20.00
Disposal Costs	\$2.75
Other Costs	<u>\$0.00</u>
TOTAL - Cost/unit	\$122.75
# of Units	2
TOTAL	\$245.50

POLLUTION PREVENTED

11,502 lbs/yr. of CO2
66,454 g/yr. of SO2
22,364 g/yr. of NOx

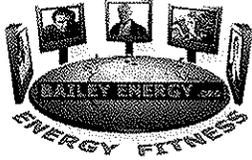
REBATE	\$0.00
Total Cost after Rebate	\$245.50

Return On Investment (ROI)

Up-Grade **185.4%**

SIMPLE PAY-BACK 0.5 YEARS (with rebate, Utility savings & Maintenance)

Bailey Energy Consultant, 1-608-788-0413



Bailey Energy Consultant (BEC)

P. O. Box 621

La Crosse WI, 54602

1-608-799-3243 e-mail Bill@BaileyEnergy.org

PROPOSAL FOR

River Run Golf Course

608-269-3022

1210 East Montgomery, Sparta, WI.

Parks Dept.

Brad Gilbertson (608) 269-6322 parkdir@spartaparks.com

On October 7, 2015 Brad Gilbertson gave me a brief tour of River Run and these are just some of the results.

1. Windows are not the cause of the drafts but the negative air pressure that brings in outside air through the HVAC units. The supply vents from the HVAC units are located below the windows.
2. Thermostats need to be relocated to read room temperature.
3. Thermostat settings seem to be off.
4. Lighting is good or fair but over lit in the kitchen when not in use.
5. Too many coolers that are less than half full. Racks should be used, and turn off some coolers.

This would be a chance to start a **REM**, Resource Efficiency Management, program and would include:

1. Going "**GREEN**"
2. Includes "**Sustainability**"
3. Increase equipment life to save cost of replacement
4. Lower energy costs
5. Improve working environment

A energy study/tune-up should be conducted before winter because of the saving potential.

Estimate yearly savings \$2,000.00 with just a tune-up.

The estimate for yearly savings determine BEC price for the energy study, (50% is used as a guide) if the savings are too low then a energy study is not advisable.

Cost for the energy study \$1,000.00

Need for energy study

- Building layout.
- Energy usage, electric and gas.
- Hours of usage, kitchen, showers, front office/sales and bar.

Attached are samples of energy savings with payback and green savings.
References.

Approved by _____ Title _____ Date _____

PO # _____

BACKGROUND SUMMARY

Innovative Energy Engineer with multi-disciplined energy saving techniques offering strengths in increasing employee productivity and efficiency with emphasis on people and the tasks they perform.

PROFESSIONAL EXPERIENCE

Bailey Energy Consultant, La Crosse, WI

1985 to Current

As owner of Bailey Energy Consulting, my ultimate goal is to create the most energy-efficient facility possible. I am an EPA approved consultant/surveyor, an XCEL Energy approved energy auditor, participant in Wisconsin's Focus on Energy program and developer of the Energy Fitness Program. I have an extensive background in finding energy savings in all types of facilities and providing innovated low cost solutions.

Experienced in:

Energy study/audits, energy tracking-charting, Benchmarking energy usage, energy software, energy payback/ROI, developed special software, lighting systems, heating systems, cooling systems, Indoor Air Quality (IAQ), HVAC units, steam systems boilers, commissioning procedure, re-commissioning, or Rx, building control systems, exhaust hoods, roofing systems, day lighting, water savings, Demand Flow Manufacturing, giving seminars on energy savings with LEAN/FLOW manufacturing, just to name a few.

Some of the La Crosse area businesses I have completed energy saving projects with include:

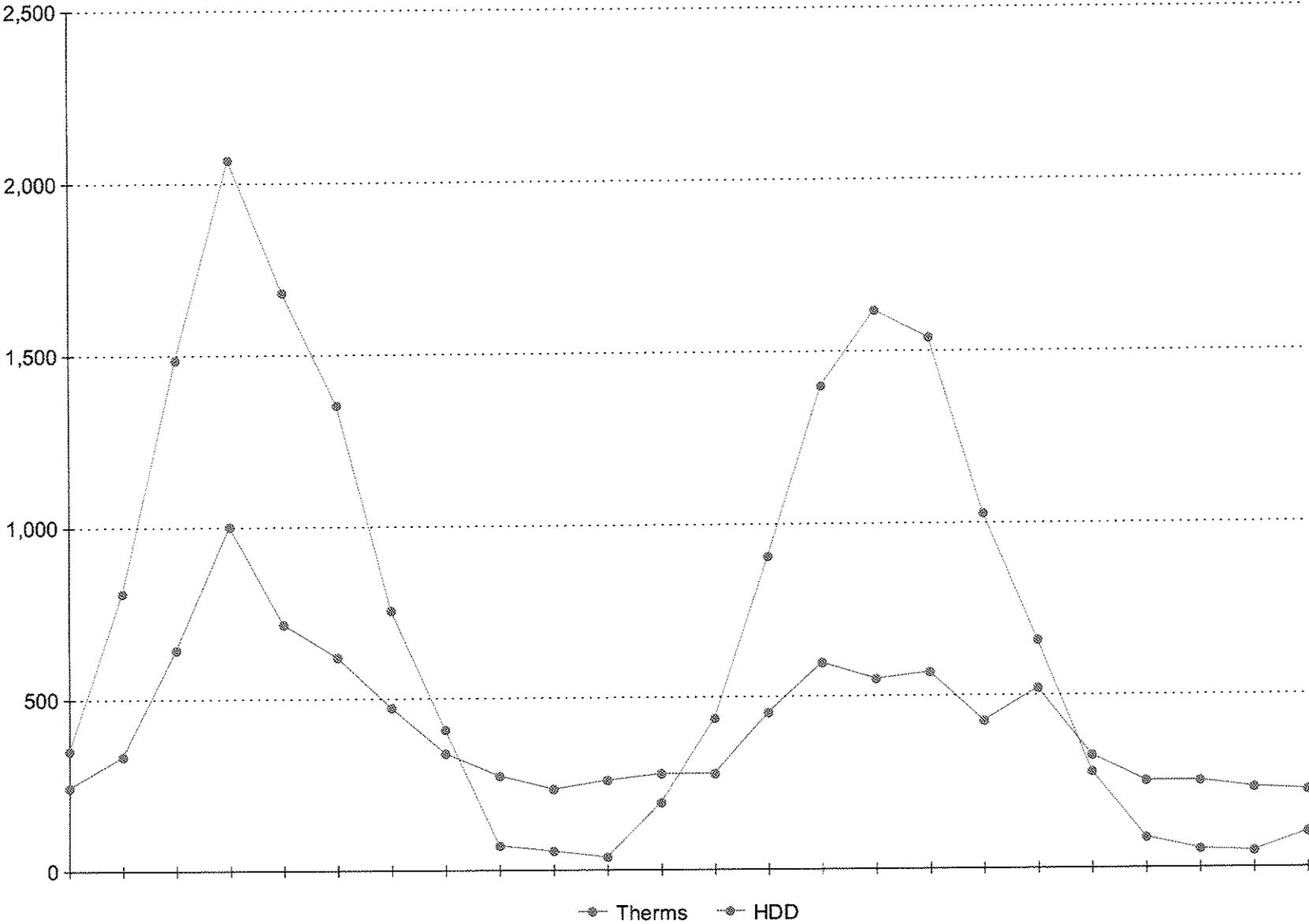
ALTEC International, Amundson's Bakery, Barnes Building, Beyer Custom Cabinets LTD, Brenengen Chevrolet, Carlson Travel Network, Catholic Charities, Century Telephone, CESA-4, City of Sparta, Police, Clipper IGA, Coulee Region Christian School, De Soto School District, Eagleton Home, Edwardos Pizza Wagon, Faith Baptist Church, Fanny Hill, Dinner Theater, Fireside Restaurant, Alpine Inn, Amelia's, Badger Corrugating Co., Baus Catering Service, Brickl Bros., Carlson Travel Network, Cedar Falls, School, Century Telephone, City of Sparta, Clearwater Partnership, Clipper IGA, Crescent Printing Co., DURA-TECH, Inc., Eau Claire Athletic Club, Edwards Investments, Family Radio INC., Fireside Restaurant, Forest Hills, Golf Course, Gametime Sportz, Grandview Building, Heyde Companies INC., High Roller Skating, KATZ Industrial Metals, La Crosse Area Convention & Visitors Bureau, La Crosse Produce, Lansing High School, Lansing Middle School, Lansing, New Albin, Master Metals, Midwest Medical Supply, Monroe County, Monroe County Community Service, Monroe County- Administrative, Monroe County, Mt. Washington Home, NMT Corporation, PACAL, Park Bank, Park Inn, Park Inn & Suites, Peterson Motors INC., Pettibone Resort, Pla Mor Bowling, Prairie View Elementary, Quillin's La Crescent, RAM Systems, Reinhart Companies, Reinhart Food Service's, Reinhart Foods, Reinhart Inst., Reinhart Truck center, River Heights- School, Rowley Properties, Roy L. Vingers Post 52, Schilling Paper, Seven Bridge, South Lanes, Stellar Mold & Tool, INC., Stoddard Elementary, The Photographer, Traditions Restaurant, Trueline Incorporated, TSS Fabricating, Village of West Salem, Viroqua Area Schools, Viroqua Elementary School, Viroqua High School, Viroqua Middle School, Viroqua- Bus & Middle School, Wagner's 66 1/2 Lanes, West Bowl Inc., Whitetails restaurant.

RIVER RUN, Sparta Wi

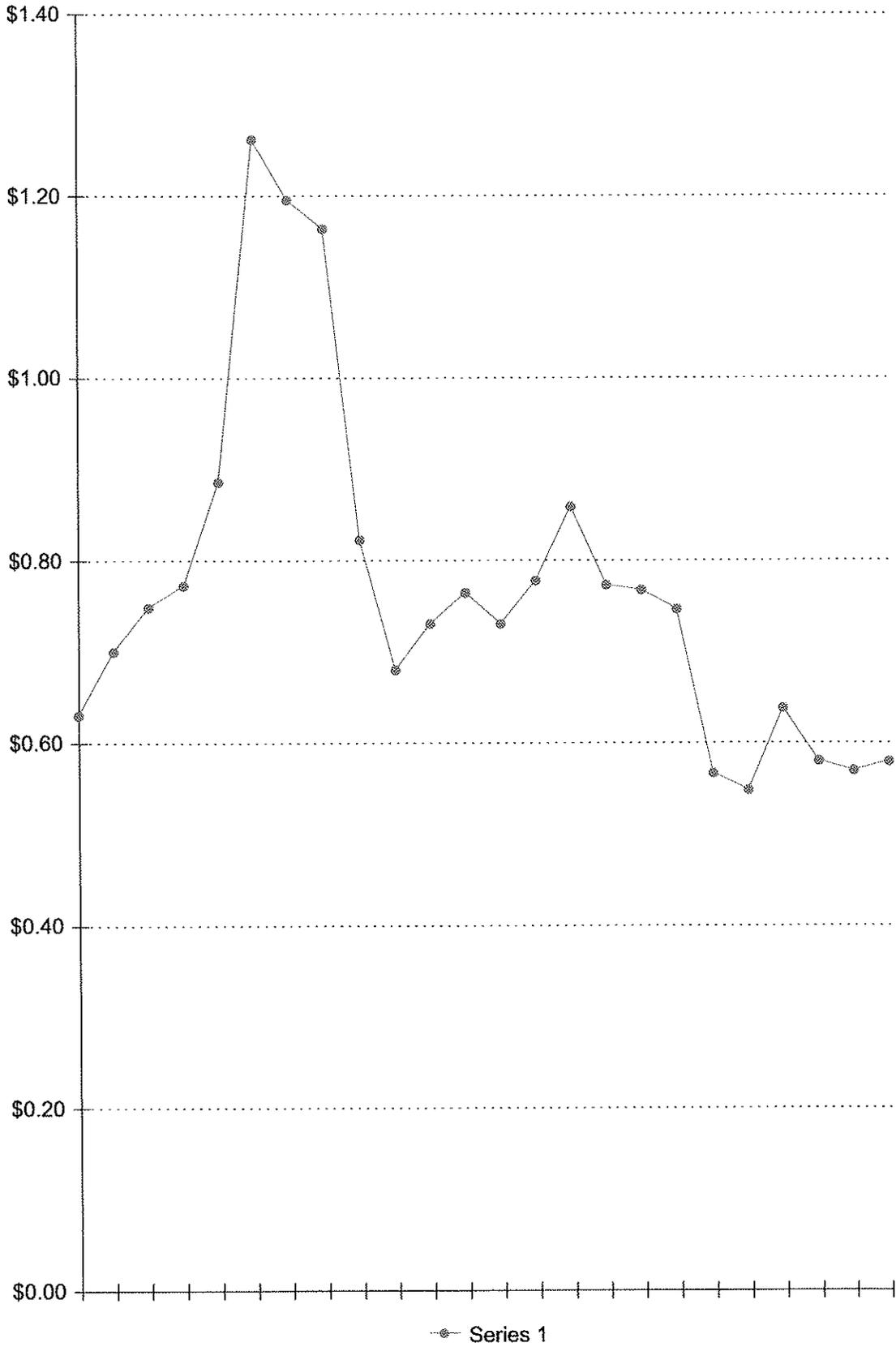
Totals	Days	Therms	HDD	Amount	Rate
2011	368	5,428	9,274	\$4,813.94	\$0.89
2012	366	4,683	8,158	\$3,290.78	\$0.70
Change	-2	(745)	(1,116)	(\$1,523.16)	(\$0.18)
Percent	-1%	-14%	-12%	-32%	-21%

0	Date	Days	Therms	HDD	Amount	Rate AVG
1	10/21/2013	31	245	351	\$154.35	\$0.63
2	11/19/2013	29	334	809	\$233.71	\$0.70
3	12/1/2013	31	644	1,486	\$481.83	\$0.75
4	1/26/2014	37	1,002	2,068	\$773.73	\$0.77
5	2/24/2014	29	717	1,681	\$634.65	\$0.89
6	3/25/2014	29	621	1,354	\$783.38	\$1.26
7	4/24/2014	30	474	756	\$566.47	\$1.20
8	5/23/2014	29	340	409	\$395.52	\$1.16
9	6/24/2014	32	275	72	\$226.11	\$0.82
10	7/24/2014	30	236	56	\$160.35	\$0.68
11	8/22/2014	29	261	37	\$190.62	\$0.73
12	9/23/2014	32	279	195	\$213.22	\$0.76
13	10/22/2014	29	278	438	\$202.91	\$0.73
14	11/20/2014	29	454	906	\$352.86	\$0.78
15	12/26/2014	36	598	1,400	\$513.14	\$0.86
16	1/27/2015	32	550	1,617	\$424.86	\$0.77
17	2/25/2015	29	569	1,539	\$436.43	\$0.77
18	3/26/2015	29	427	1,027	\$318.46	\$0.75
19	4/27/2015	32	521	660	\$295.12	\$0.57
20	5/27/2015	30	325	278	\$178.04	\$0.55
21	6/25/2015	29	252	88	\$160.67	\$0.64
22	7/27/2015	32	252	54	\$146.02	\$0.58
23	8/25/2015	29	232	48	\$132.01	\$0.57
24	9/24/2015	30	225	103	\$130.26	\$0.58

River Run, Therms VS HDD



AVG. Therm rate

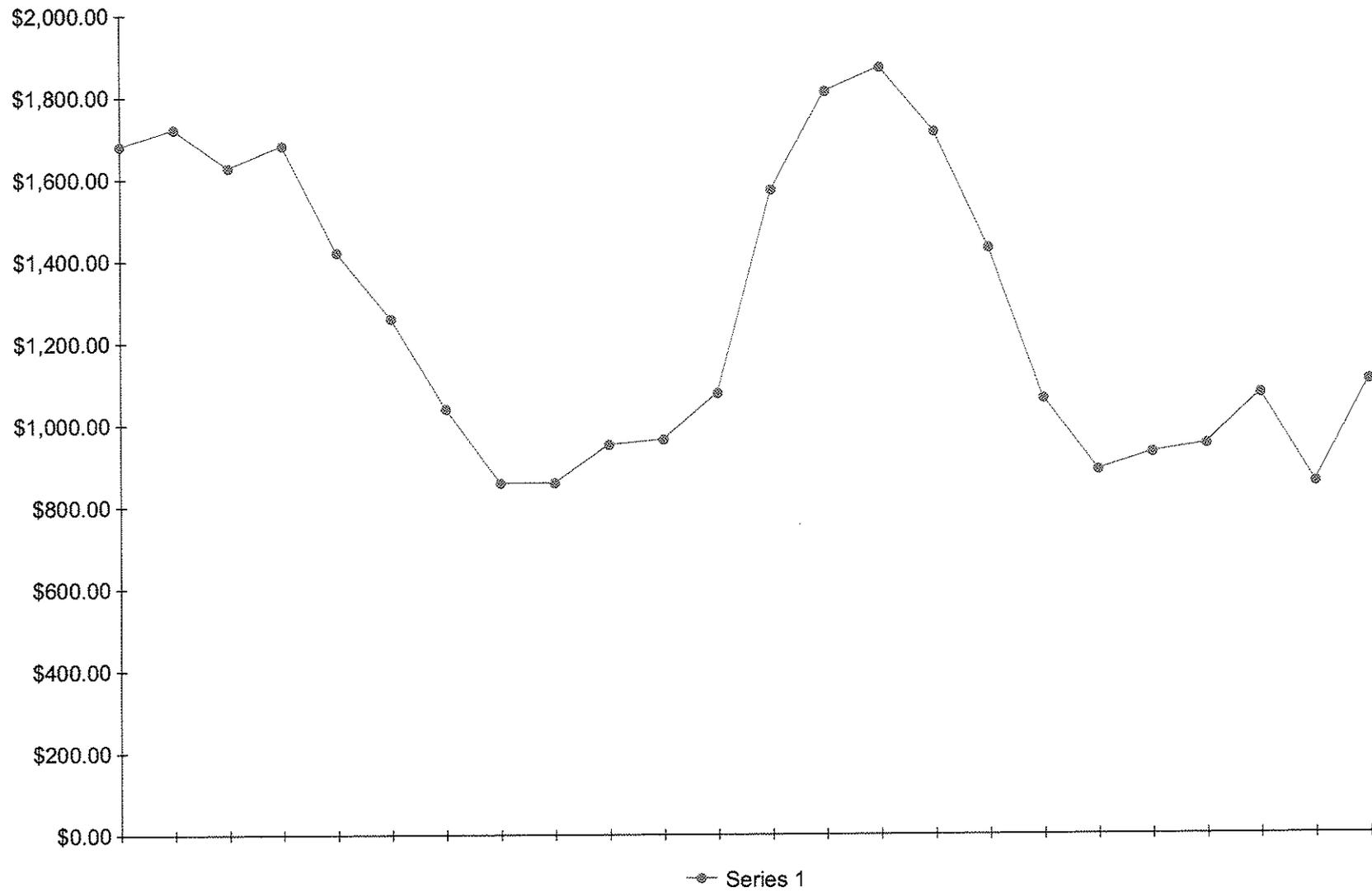


RIVER RUN, Sparta Wi

Totals	Days	On-KWH	OFF-KWH	T-KWH	AVG/Day	KW	KWH	KW	Meter	Total
2014	365	63,320	88,120	151,440	5,006	448	\$9,525.84	\$5,038.37	\$559.26	\$15,123.47
2015	365	65,200	88,920	154,120	5,088	472	\$9,435.33	\$5,198.32	\$567.00	\$15,200.65
Change	0	1,880	800	2,680	82	24	(\$90.51)	\$159.95	\$7.74	\$77.18
Percent	0%	3%	1%	2%	2%	5%	-1%	3%	1%	1%

Date	Days	On-KWH	OFF-KWH	T-KWH	AVG/Day	KW	KWH	KW	Meter	Total
9/30/2015	30	7,160	9,200	16,360	545	46	\$1,058.52	\$575.00	\$47.25	\$1,680.77
8/31/2015	30	7,120	9,920	17,040	568	46	\$1,098.74	\$575.00	\$47.25	\$1,720.99
8/1/2015	28	7,040	9,400	16,440	587	42	\$1,061.96	\$525.00	\$39.51	\$1,626.47
7/4/2015	32	7,120	10,080	17,200	538	42	\$1,108.30	\$525.00	\$47.25	\$1,680.55
6/2/2015	31	6,120	9,120	15,240	492	40	\$946.69	\$425.16	\$47.25	\$1,419.10
5/2/2015	28	5,200	6,680	11,880	424	45	\$738.50	\$472.50	\$47.25	\$1,258.25
4/4/2015	31	4,000	5,880	9,880	319	36	\$612.42	\$378.00	\$47.25	\$1,037.67
3/4/2015	30	3,400	4,920	8,320	277	28	\$515.90	\$294.00	\$47.25	\$857.15
2/2/2015	30	3,240	4,920	8,160	272	29	\$505.47	\$304.50	\$47.25	\$857.22
1/3/2015	33	3,960	5,640	9,600	291	31	\$584.15	\$318.46	\$47.25	\$949.86
12/1/2014	33	3,960	6,040	10,000	303	30	\$606.92	\$307.50	\$47.25	\$961.67
10/29/2014	29	5,000	6,320	11,320	390	33	\$688.27	\$338.25	\$47.25	\$1,073.77
9/30/2014	30	6,440	8,520	14,960	499	47	\$944.61	\$575.75	\$47.25	\$1,567.61
8/31/2014	29	7,960	10,600	18,560	640	48	\$1,171.68	\$588.00	\$47.25	\$1,806.93
8/2/2014	32	8,200	11,080	19,280	603	49	\$1,216.60	\$600.25	\$47.25	\$1,864.10
7/1/2014	29	7,760	9,160	16,920	583	48	\$1,072.12	\$588.00	\$47.25	\$1,707.37
6/2/2014	30	6,040	8,720	14,760	492	46	\$898.50	\$477.64	\$47.25	\$1,423.39
5/3/2014	31	4,320	6,240	10,560	341	36	\$641.24	\$369.00	\$47.25	\$1,057.49
4/2/2014	29	3,800	5,080	8,880	306	29	\$539.62	\$297.25	\$47.25	\$884.12
3/4/2014	31	3,800	5,600	9,400	303	30	\$570.69	\$307.50	\$47.25	\$925.44
2/1/2014	28	3,520	5,200	8,720	311	36	\$529.40	\$369.00	\$47.25	\$945.65
1/4/2014	38	4,440	7,320	11,760	310	34	\$680.91	\$339.38	\$47.25	\$1,067.54
11/27/2013	29	3,800	5,000	8,800	303	30	\$506.68	\$298.50	\$47.25	\$852.43
10/29/2013	29	5,120	6,400	11,520	397	39	\$663.28	\$388.05	\$47.25	\$1,098.58

Cost per month



PURSUANT TO CITY ORDINANCE # 22.03

Any unauthorized use of golf course premises during Golf Season is prohibited.

To use premises during golf season, persons must first check in with the Pro Shop.



PURSUANT TO CITY ORDINANCE # 22.03

NO person shall engage in any activity, go upon or be present on the City of Sparta Municipal Golf course.

All persons on the golf course are required to check in with the Pro Shop.



PURSUANT TO CITY ORDINANCE # 22.03

NO person shall engage in any activity, go upon or be present on the City of Sparta Municipal Golf course during golf season.

To use premises during golf season, persons must first check in with the Pro Shop.











