

**CITY OF SPARTA**  
**PLANNING COMMISSION AGENDA**  
**November 16, 2015**

**CITY HALL**

**6:00 P.M.**

- 1. Call meeting to order**
- 2. Roll Call**
- 3. Consent Agenda: Consisting of the minutes from the October 19, 2015 meeting.**
- 4. Consideration of Sign Approval for Kwik Trip located on Hwy 27 and River Road**
- 5. Consideration of the Comprehensive Plan**
- 6. Items for Future Consideration**
- 7. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting,  
but no action will be taken by the Council.

Posted: 11-12-15

**CITY OF SPARTA**  
**PLANNING COMMISSION MINUTES**  
**October 19, 2015**

**PRESENT: Mayor Button, Norm Stanek, Bob Halverson, John Ambro, Tom Schauer**

**ABSENT: Jim Church, Kevin Riley**

**ALSO PRESENT: Todd Fahning, Mark Sund, Ted Radde, Kurt Jankowski**

The meeting was called to order at 6:00 p.m. by Mayor Button.  
Roll Call was done by the Clerk.

**A motion was made by Norm Stanek and seconded by Bob Halverson to approve the consent agenda consisting of the September 14, 2015 minutes. Motion carried 5-0.**

**A motion was made by John Ambro and seconded by Tom Schauer to approve the Sign request for Kurt Jankowski at 902 Hoeschler Drive. Motion carried 5-0.**

Kurt Jankowski wanted to put up a fence around some of his shop property. He was given suggestions of trees, fencing with wooden slats or shrubs. There was no motion made as he was looking for ideas.

**A motion was made by Norm Stanek and seconded by John Ambro to approve the sign for Choice Storage, LLC located at 2250 E. Wisconsin Street. Motion carried 5-0.**

The new Kwik Trip that will be located on Hwy 27 and River Road will begin construction next summer. This building will be identical to the Kwik Trip on Hwy 71, but this one will have a car wash. **A motion was made by John Ambro and seconded by Norm Stanek to approve the site plan for Kwik Trip on S. Black River Street. Motion carried 5-0.**

Northwoods Country Market at 1003 W. Wisconsin Street is requesting approval for an accessory building that will be used for storage. **A motion was made by Bob Halverson and seconded by Norm Stanek to approve the site plan for an accessory building for Northwoods Country Market at 1003 W. Wisconsin Street. Motion carried 5-0.**

Items for future consideration were:

A Special Planning Commission meeting will be held on November 4, 2015 at 5:30 p.m. to approve a conditional use permit and site plan for the new Gundersen Medical Center.

Maybe improve the boat landing on Perch Lake

**A motion was made by Norm Stanek and seconded by Bob Halverson to adjourn the meeting at 6:30 p.m. Motion carried 5-0.**

Respectfully Submitted,

Julie Hanson  
City Clerk

October 30, 2015

City of Sparta  
Todd Fahning, Community Development  
201 West Oak Street  
Sparta, WI 54656

Sign Permit Application for Kwik Trip #318 - Relocate

Kwik Trip is planning a new convenience store/fuel station/carwash at this location in place of the existing site on 630 S Black River Street. We would like to permit the signs they are requesting for this relocated site. Please see the enclosed.

Please let us know the permit fees owed and we will send in a check for the proper amount.

If you have questions or concerns please call Cindy Bluske (see contact information below).

*Thank you,  
Cindy Bluske*

*La Crosse Sign Co.  
1450 Oak Forest Drive  
Onalaska, WI 54650  
Ph: 608-781-1450  
Fax: 608-781-1451  
[cindyb@lacrossesign.com](mailto:cindyb@lacrossesign.com)*

WI CONTRACTOR REGISTRATION #1104371  
MN CONTRACTOR REGISTRATION #SB695465  
IA CONTRACTOR REGISTRATION #50006658

# CITY OF SPARTA

201 W. OAK STREET SPARTA, WI 54656

PERMIT NO. \_\_\_\_\_

## APPLICATION FOR SIGN PERMIT

THE UNDERSIGNED HEREBY MAKES APPLICATION TO ERECT A SIGN SPECIFIED HEREIN, AND DOES AGREE THAT THE PROVISIONS OF THE SIGN ORDINANCE, BUILDING CODE AND ZONING ORDINANCE WILL BE COMPLIED WITH WHETHER THE SAME ARE SPECIFIED HEREIN OR NOT.

**GENERAL**

LOCATION:				Lot between Hwy 27 & Roberts Rd / between Averill St & River Road			
OWNER:		Kwik Trip Inc		PHONE:		608-793-5913	
ADDRESS:		1626 Oak St / PO Box 2107		CITY		STATE	
		La Crosse		WI		54602 ZIP	
SIGN ERECTOR:		La Crosse Sign Co.		PHONE		608-781-1450	
ADDRESS:		1450 Oak Forest Dr.		CITY		STATE	
		Onalaska		WI		54650 ZIP	
ELECTRICAL CONTRACTOR:		TBD		PHONE			
ADDRESS:				CITY		STATE	
						ZIP	

**USE**

TYPE OF SIGN:			Please see attached table.		
FOOTAGE ALONG FRONT PROPERTY LINE:		FT. X .8 SQUARE FEET=		MAX. AREA	
LENGTH OF BUILDING:		FT. X 1.5 SQUARE FEET=		MAX. AREA	
TOTAL SQUARE FOOTAGE OF SIGN:					
HEIGHT OF SIGN:					
ESTMATED COST OF SIGN:					
TOTAL SQUARE FOOTAGE OF ALL SIGNS ON PROPERTY:					

**LOCATION**

	REQUIRED	PROVIDED
SIDE YARD (W/N)		
SIDE YARD (S/E)		
FRONT YARD		

**APPLICATION**

1. A \$30.00 NON-REFUNDABLE APPLICATION/PERMIT FEE
2. TWO COPIES OF A PLOT PLAN DRAWN TO SCALE SHOWING:
  - a. THE LOCATION OF THE PROPOSED SIGN
  - b. THE LOCATION AND THE TYPES OF ALL OTHER EXISTING OR PROPOSED SIGNS
  - c. BUILDING AND DRIVEWAYS EITHER EXISTING OR PROPOSED
3. TWO COPIES OF A SCALE DRAWING (NOT LESS THAN 1/2" = 1' 0") OF THE PROPOSED SIGN SHOWING EXACTLY HOW THE PROPOSED SIGN WILL LOOK AND IT'S HEIGHT ABOVE GROUND. THE PLANNING COMMISSION MAY ACCEPT PHOTOGRAPHS OF SUFFICIENT SIZE AND CLARITY IN LEAU OF A DRAWING.

**PLAN COMMISSION APPROVAL**

APPROVAL DATE:	APPROVED #	MODIFIED #	DENIED #
COMMENTS:			

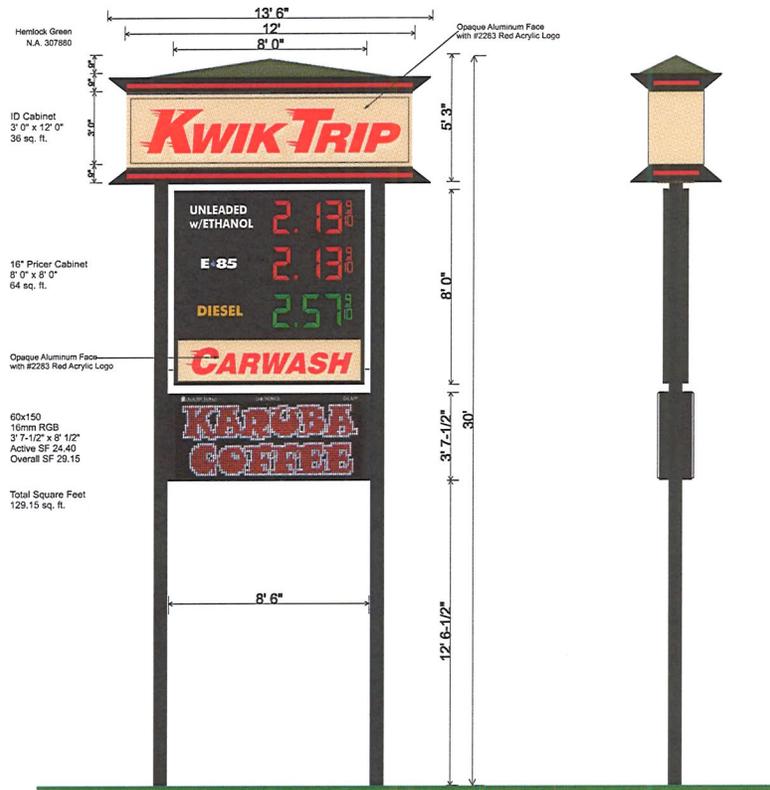
IT IS HEREBY AGREED BY THE UNDERSIGNED AS OWNER, HIS AGENT OR SERVANT, AND THE CITY OF SPARTA, THAT FOR AND IN CONSIDERATION OF THE PREMISES AND OF THE PERMIT TO CONSTRUCT, ERECT, ALTER OR INSTALL AND FOR THE USE OF ADVERTISING STRUCTURE DESCRIBED ABOVE TO BE ISSUED AND GRANTED BY THE BUILDING INSPECTOR THAT THE WORK THEREON WILL BE DONE IN ACCORDANCE WITH THE DESCRIPTION HERIN SET FORTH IN THIS STATEMENT, AND AS MORE FULLY DESCRIBED IN THE SPECIFICATIONS AND PLANS HEREIN FILED, AND IS FURTHER AGREED TO CONSTRUCT, ERECT, ALTER OR INSTALL IN STRICT COMPLIANCES OF THE CITY OF SPARTA.

OWNER/AGENT: *Cindy Blush*

DATE: 10/29/2015

**DOUBLE FACED PYLON**

**#318 SPARTA, WI**



Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ Landlord: \_\_\_\_\_ Date: \_\_\_\_\_

This artwork is copyrighted and may not be otherwise used without permission. It is the property of La Crosse Sign Co., Inc., and must be returned to them.

DESIGN	SALES	FILE	COLOR KEY
<p>Drawing by: Danielle Waas</p> <p>Sign Type: Pylon</p> <p>Date Created: 10/29/2015</p> <p>Last Modified:</p> <p>Scale: 1/8"=1'</p>	<p>Job Name: Kwik Trip</p> <p>Job Address: Sparta, WI</p> <p>Salesperson: Cindy Bluske</p> <p>Job Number: 86922</p>	<p>Revision Number:</p> <p>Job File Location: S:\Kwik Trip\Sparta, WI #318\Relocate 2016\Design\318 Sparta Art 86922</p>	<p><small>*COLORS ON SKETCH ARE ONLY A REPRESENTATION, ACTUAL COLOR OF FINISHED PRODUCT MAY DIFFER</small></p> <p>1 NA 208080 Beige</p> <p>2 Black S/G paint</p> <p>3 #2283 Red Acrylic</p> <p>4 White of Acrylic</p> <p>5 Red LED</p> <p>6 NA 307880 Hemlock Green</p> <p>7 Green LED</p> <p>8 Black (230-22)</p> <p>9 Yellow (230-015)</p> <p>10 Blue (230-167)</p>

**LA CROSSE SIGN CO.**  
*MAKE A STATEMENT!*  
 1450 Oak Forest Drive • Onalaska, WI 54650 • 608-781-1450  
 2242 Mustang Way • Madison, WI 53718 • 608-222-5353  
 2502 Melby Street • Eau Claire, WI 54703 • 715-835-6189

