

CITY OF SPARTA
PLANNING COMMISSION AGENDA
December 6, 2023

CITY HALL

6:00 P.M.

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Consent Agenda: Consisting of Minutes of the Regular Meeting on November 8, 2023**
- 4. Consideration of Certified Survey Map for Sarah and Caeden Christensen Located at 1117-1119 John Street**
- 5. Consideration of New Roof for Donald LaBarre Located at 114-116 Jefferson Avenue in the Historic District**
- 6. Consideration of Sign Permit for Charles Rehfuss Located at 509 S Water Street**
- 7. Items for Future Consideration**
- 8. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting, but no action will be taken by the Council.

Posted: 12/04/2023

CITY OF SPARTA
PLANNING COMMISSION MINUTES
November 8, 2023

PRESENT: Mayor Riley, John Ambro, Robert Arnold, Ron Button, Jim Church, Troy Harris, Toni Wissestad

ABSENT:

ALSO PRESENT: Mark Sund, Todd Fahning, Josh Lydon, Matthew Hoffland, Alicia Dwyer, Ken Shaw

Mayor Riley called the meeting to order at 6:41 p.m.

Roll call was done by the Clerk.

A motion was made by John Ambro and seconded by Robert Arnold to approve the consent agenda consisting of the minutes from the regular meeting on October 4, 2023. Motion carried 7-0.

The Public Hearing regarding the Conditional Use Permit request by Alicia Dwyer to operate a child care center located at 9672 Idell Avenue began at 6:41 p.m.

Ken Shaw spoke against the matter, stating he has lived in the same house on Idell Avenue for the last 44 years. He stated there are no street lights, the street is narrow with no sidewalks, and there is a blind corner right by the house in question. He believes it would be dangerous for children to walk in that area.

Alicia Dwyer spoke on her behalf. She commented on the need for child care in our area. She is currently certified through Monroe County, which allows her to provide child care for three children in addition to her own. She has been providing care for children at her residence for nearly a year. She is in the process of obtaining her license through the State of Wisconsin, which will allow her to provide care for up to eight children. She stated she has had no issues or complaints filed against her to date.

The Public Hearing ended at 6:47 p.m.

Jim Church asked Alicia if she has any changes proposed to her property for the licensing process that the State of Wisconsin would require. She stated she is in compliance and the only thing she may need to do is replace a portion of chain link fencing at the rear of her property to adhere to the four foot fencing requirement. She states the fencing is older and it is uneven in spots, dropping it under the four feet requirement.

It was asked the age range of the children she provides care for. She stated she currently has children ranging from one years old to two that are four years old. The four-year-old children attend half-day preschool and are bussed to her house when

done. She stated if she walks the children, she uses a baby carrier and a double stroller.

A motion was made by Jim Church and seconded by Troy Harris to approve the Conditional Use Permit for Alicia Dwyer located at 9672 Idell Avenue to operate a child care center. Motion carried 7-0.

Todd Fahning presented the sign permit applications for Aldi, Inc. He stated to ignore the signage that are banners, as they are temporary. All signs are in compliance.

A motion was made by John Ambro and seconded by Robert Arnold to approve the sign permits for Aldi, Inc. located at 1650 W Wisconsin Street. Motion carried 7-0.

There were no items for future consideration.

A motion was made by Troy Harris and seconded by Robert Arnold to adjourn at 6:58 p.m. Motion 7-0.

Respectfully submitted,
Jennifer Lydon
City Clerk



Bicycling Capital of America

PLAN COMMISSION APPLICATION FORM

Date: 11/27/23

Name/Company: Sarah & Caeden Christensen

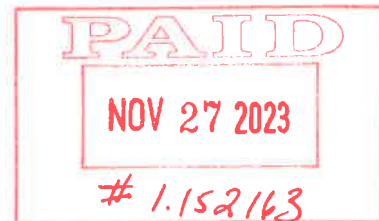
Address: 1117 & 1119 John St
Sparta WI 5456

Phone: 608-487-5949 Sarah Cell (Lynette 487-5990)

Purpose: Zero lot line split

Meeting Date: Dec. 6th 2023

Fee: \$ 50⁰⁰



Fee Schedule:

Conditional Use Permit:	\$75.00
Zoning Variance:	\$250.00
Request for Zoning Change	\$75.00
Development Review (business)	\$75.00
Subdivision Plat Review	\$150.00
PUD Review	\$150.00
<u>Lot Division/CSM Approval</u>	<u>\$50.00</u>
Grading/Filling/Stormwater	\$50.00
ET Zoning Permit Residential	\$50.00
ET Zoning permit Accessory	\$25.00
ET Zoning Permit Business, Industrial, Manufacturing	\$75.00

Mail To:
Building & Zoning Office
201 W Oak Street
Sparta, WI 54656

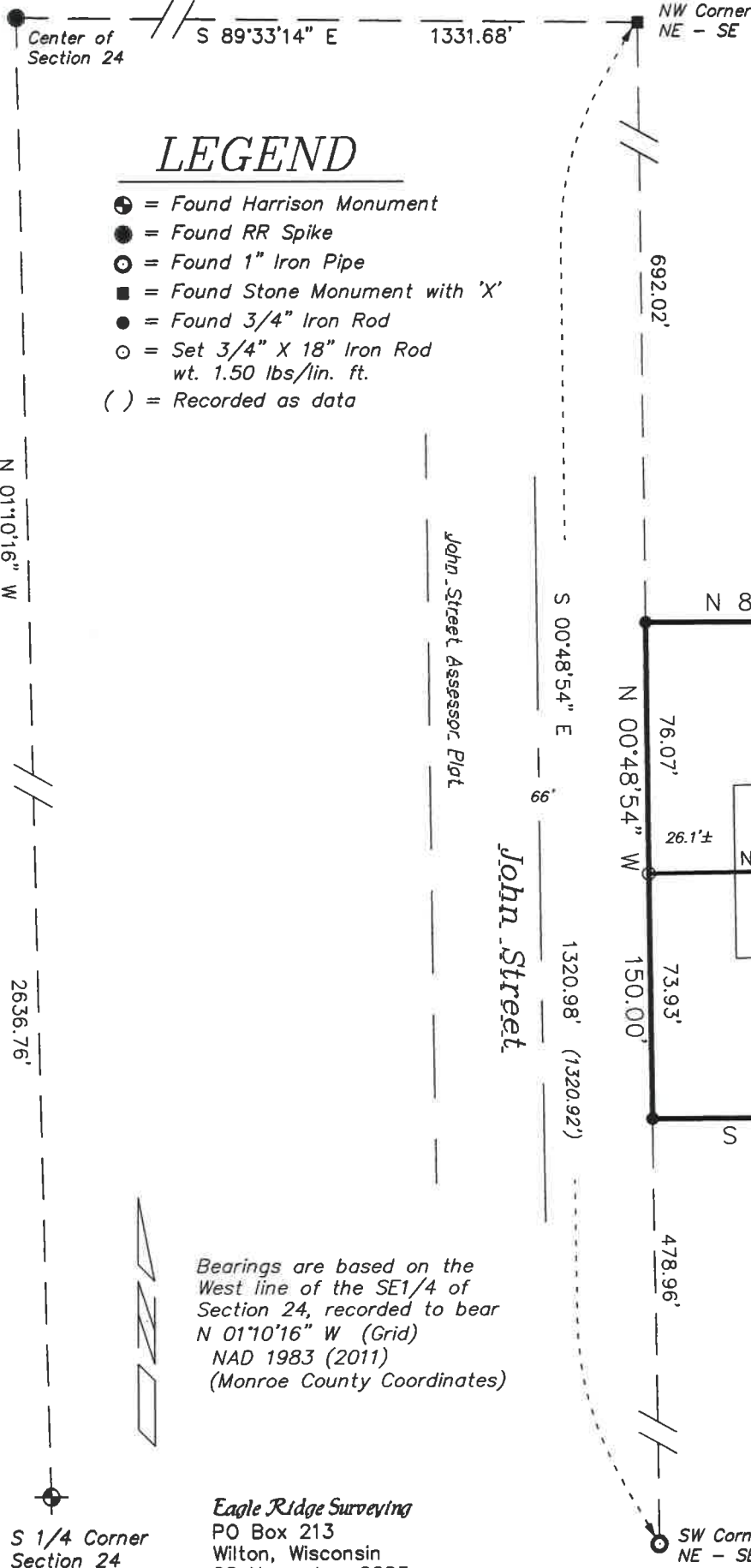
PH: (608) 269-4340

Note: All items for Plan Commission must be received five working days prior to the scheduled meeting (the first Wednesday of the first full week every month.) All fees are due at the time of application and are non-refundable.

All site and building plans must be submitted no larger than 11" x 17".

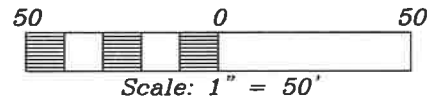
CERTIFIED SURVEY MAP

Lot 3, Certified Survey Map, Vol 30,
Pg 151, Doc 336325, Being Part Of
Certified Survey Map, Vol 1, Pg 226,
Doc 290930, Located In The NE1/4 Of The SE1/4 Of
Section 24, T17N, R4W, City Of Sparta, Monroe County,
Wisconsin



LEGEND

- ⊕ = Found Harrison Monument
- = Found RR Spike
- = Found 1" Iron Pipe
- = Found Stone Monument with 'X'
- = Found 3/4" Iron Rod
- = Set 3/4" X 18" Iron Rod
wt. 1.50 lbs/lin. ft.
- () = Recorded as data



Bearings are based on the
West line of the SE1/4 of
Section 24, recorded to bear
N 01°10'16" W (Grid)
NAD 1983 (2011)
(Monroe County Coordinates)

Owners

Caeden J Christensen
Sarah E Christensen
1119 John St
Sparta, WI 54656

Eagle Ridge Surveying
PO Box 213
Wilton, Wisconsin
28 November 2023

CERTIFIED SURVEY MAP

Lot 3, Certified Survey Map, Vol 30, Pg 151,
Doc 336325, Being Part Of Certified Survey Map,
Vol 1, Pg 226, Doc 290930, Located In
The NE1/4 Of The SE1/4 Of Section 24,
T17N, R4W, City Of Sparta, Monroe County, Wisconsin

DESCRIPTION

A parcel of land being Lot 3, CSM, Vol 30, Pg 151, Doc 336325 and also being part of CSM, Vol 1, Pg 226, Doc 290930 and located in the NE1/4 of the SE1/4 of Section 24, T17N, R4W, City of Sparta, Monroe County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Laurence E Johns III, Professional Land Surveyor, hereby certify that by the order of and under the direction of Lynette Schmitz & Sarah Christensen, I have surveyed, divided and mapped this property, that this map is a correct representation of the exterior boundaries of the land surveyed and the division of that land and that I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the City of Sparta Subdivision Ordinance to the best of my knowledge and belief.

COMMON COUNCIL RESOLUTION

Resolved, that this Certified Survey Map as shown in the City of Sparta is hereby approved by the Common Council.

Date

Kevin Riley, Mayor

I hereby certify that the foregoing is a copy of a resolution adopted by the Sparta Town Board.

Date

Jennifer Lydon, City Clerk

