

**CITY OF SPARTA**  
**FINANCE –BUDGET MEETING AGENDA**  
**October 4, 2017**

**CITY HALL**

**6:00 p.m.**

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of minutes of the regular meeting of September 6, 2017**
- 3. Consideration of Tourism Funds**

**The Downtown Cooperative - \$2,115.00**

- 4. Budget Presentations and Discussion**

**Public Works**  
**Parks**  
**Police**  
**Library**  
**Debt Service**  
**Infrastructure**  
**Outlay**  
**Equipment**  
**Miscellaneous**

- 5. Items for Future Consideration**
- 6. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 9-28-17

**CITY OF SPARTA**  
**FINANCE MINUTES**  
**September 6, 2017**

**PRESENT:** Kevin Riley, Josh Lydon, Norm Stanek

**ABSENT:** None

**ALSO PRESENT:** Mark Sund, Todd Fahning, Dave Kuderer, Dave & Marion Seitz, Mary Von Ruden, Pat Mulvaney

Chairman Riley called the meeting to order at 6:00 p.m.

**A motion was made by Josh Lydon and seconded by Norm Stanek to approve the consent agenda consisting of the minutes of the regular meeting of July 12, 2017 and the Special Finance meeting of July 26, 2017.**

David and Marion Seitz presented a bill for reimbursement of a sewer backup on July 30<sup>th</sup> in the amount of \$5,231.00. Our current Ordinance states that we will reimburse an amount of up to \$1,000.00 for sewer backups. We informed Mr. and Mrs. Seitz that we would need a letter of denial from their insurance company and we will then forward that letter and the bill to our insurance company for their decision. **A motion was made by Kevin Riley and seconded by Josh Lydon to approve the payment of \$1,000.00 from the City of Sparta for sewer backup. Motion carried 3-0.**

Mark informed the Committee that we will be starting the budgeting meetings in October.

There were no items mentioned for future consideration.

**A motion was made by Josh Lydon and seconded by Norm Stanek to adjourn at 6:16 p.m. Motion carried 3-0.**

Respectfully submitted,

Julie Hanson  
City Clerk

## **Request for City Tourism Matching Grant**

**Submitted by:**

**The Downtown Cooperative**

**October 2017**

I think we can all agree that the Downtown Cooperative has made a difference in the past two Christmas and Summer Squash Seasons by developing what was once a vacant lot, to what is now a City Park. The confluence of many dreams aligned with the help of City donations, many volunteer hours, corporate donations, and all the ambition and enthusiasm of our fine community has resulted in a new destination in the City of Sparta. We are very proud of what we have accomplished as a community.

Through a substantial corporate donation this past spring, we were able to bring power to each booth and to provide sound pavement for the market area. This has substantially improved the safety and durability of the market, as the previous cords presented a tripping hazard, which has been eliminated by the improvements. We have also improved the footing in the market, again, lessening the chance for falls in the pedestrian zone.

This request for funding is made in conjunction with a request for Chamber Tourism funding to provide for the following improvements:

1. Safer portable spot heating for inside the booths
2. Radiant, patio type heaters mounting in bays 1& 3 of the center awning for the comfort of patrons

The current radiant heaters have proven to be a safety risk due to their geometry being in conflict with longer coats that have been scorched during the most recent Kriskindlmarkt. These 7 heaters will be replaced with safer, cabinet type "Mr. Buddy" heaters that stow more compactly in the booths and also have a hose and regulator that provide for the propane bottle to be outside the booth. Total cost for 7 assemblies is \$1225.00.

We would like to purchase 2 overhead patio heaters for bays 1 and 3 of the center awning. These units would provide comfort heating for patrons gathered under the awning and enjoying the market. Their cost is varied, but a good estimate is \$1500.00 each, for a total request for these two units of \$3000.00

Total request is \$4225.00, borne 50% by the City Tourism funds, and half by the Chamber tourism dollars.

This heating plan has the tentative approval of Mike Arnold, who is awaiting the concurrence of Gene Olson.

This request will continue to improve this venue on a semi-permanent basis, enhancing its value as a destination for tourists to enjoy the market, and all that our Downtown District and the City of Sparta have to offer.

Thank you for considering a shared grant of \$2,115 per entity for a total of \$4230.00 to fund spot heaters and radiant comfort heat under the awning.