

**CITY OF SPARTA
PARK BOARD AGENDA
March 5, 2018**

City Hall

6:00 p.m.

- 1. Call meeting to order**
- 2. Consent Agenda consisting of: Minutes of February 5, 2018, Park & Rec Director's monthly report for March 2018, and monthly bills February, 2018.**
- 3. Consideration of Ball Picker Cart**
- 4. Consideration of New Set of Tees for Juniors/Seniors**
- 5. Consideration of Bathrooms at Evans Bosshard Park**
- 6. Items for Future Consideration**
- 7. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 3-2-18

CITY OF SPARTA
PARK BOARD MINUTES
February 5, 2018

PRESENT: Jim Church, Josh Lydon, Tony Polkoski, Kevin Schmitz,
ABSENT: Alli Karrels, Wil Calkins, Tom Brown
ALSO PRESENT: Brad Gilbertson, Mark Sund, Greg Skon, Dave Kuderer, Ryan Pawlish, Reinhard Mueller, Mary Von Ruden

Jim Church called the meeting to order at 6:00 p.m.

A motion was made by Josh Lydon and seconded by Kevin Schmitz to approve the Consent Agenda consisting of minutes of the December 4, 2017 meeting, Park & Rec Director's monthly report for February, monthly bills for December, 2017 and January, 2018. Motion carried 4-0.

Greg Skon received 3 bids for the purchase of a Lely Spreader. This spreader is used to spread fertilizer and can be pulled behind a gater cart. This would be used by both the park department and the golf course. **A motion was made by Kevin Schmitz and seconded by Josh Lydon to approve the purchase of a Lely Spreader from Clensen Proturf Solutions at a cost of \$5,579.00. Motion carried 4-0.**

Three bids were received for the purchase of a maintenance truck to be used by the park department. Fifteen thousand dollars has been budgeted for this purchase. **A motion was made by Kevin Schmitz and seconded by Josh Lydon to approve the purchase of 2012 Ram 1500 ST from Sleepy Hollow in the amount of \$12,672.50. Motion carried 4-0.**

Three bids were received for a new ball picker at the golf course. The amount budgeted for this picker is \$7,000.00. There were different options and could be purchased in state or out of state. **The Board tabled this item until next month so Greg could check with local areas and see what types of ball pickers they use.**

Reinhard showed the Board a rough drawing of an idea for a permanent bathroom in Evans Bosshard Park. Todd showed a map of 2 different areas in the park where this bathroom could be located in relation to where sewer lines could be and where flooding usually occurs. Tim Yahnke might be able to get some help from a group of Reserves in April which would be a big cost savings to this project. There is no estimate of a total cost yet as the design is not final. If anyone had any other ideas, they can refer them to the Park Board. **No action was taken on this item at this time.**

Items for future consideration were:
Tree trimming in the City was mentioned.

A motion was made by Josh Lydon and seconded by Tony Polkoski to adjourn at 6:41 p.m. Motion carried 4-0.

Respectfully Submitted,

Julie Hanson
City Clerk

Parks & Recreation Director's Report
March 5, 2018

Wrestling

The season has gone well and we are just about to enter into regionals and the state tournament. Practices have been going great, Corey is really starting to get comfortable coaching the kids and we have been performing well at tournaments.

Gymnastics

Our competitive team coach has recently quit on us so we currently are not offering the Rebels Competitive team. We have offered for those girls to move into our Recreational Classes until we can find a replacement coach. I have been in communication with a possible new coach and hope to have the position secured within the next couple weeks with the hopes to start the team back up this summer. We had one of our Recreational Coaches quit on us also this week and are looking for a replacement for her. We will be a little short on coaches for the current session but will still be able to offer the program.

Archery

We have a few openings in our archery program that is scheduled to start in a couple weeks. I expect this to fill up soon as the brochures were just sent to home from the schools.

Fitness Classes

Classes are going well and we will start working on a spring schedule soon. Class registrations remain very strong and the participants are very pleased with the instructors and the new facility.

Senior Exercise

Joanie continues to have a group of around 20-30 seniors each week for class.

Basketball

Registrations are coming in for the 3-4 year old on Mondays and Kindergarten program on Wed. evenings. This will be an instructional based program that is run through the Basketball Association but Ryan will be leading the programs with the hope that the Parks and Recreation will be taking over next year.

MISC.

We will be hosting our Second Annual Neon Glow Party on Saturday March 10th. This is a fundraising fitness party to benefit our adult fitness classes.

We are hiring for pool employees at this time.

Summer rehire letters have been sent out and employees have until March 16th to return and then we will fill open positions.

AARP will be doing tax preparation for seniors for the next couple months in the facility. They have utilized our space for several years.

Golf Course

Ed has been servicing all the rough mowers and has started on the fairway and greens mowers.

We have finalized the 2018 Chemical plan for the year; we will continue to be proactive in preventative treatment measures to help ensure the course is in great shape again.

Garret is selling golf memberships at the Proshop and has been starting to gear up for opening of the course. He has all his accounts lined up for merchandise sales and we have been finalized the last couple of marketing items for the season.

Golf & Park Bills February 2018

	Vender	PP	PO	UP	Dept.	Description	Amount
1	Walmart	X			Park	Food - gymnastics lock-in	\$ 65.19
2	Dalco	X			Park	Starduster, dust cloths	\$ 38.59
3	Dalco	X			Park	Floor Cleaner	\$ 20.22
4	Dalco	X			Park	Starduster Produster, Trash cans	\$ 123.01
5	Auto Value	X			Golf	HYD Oil	\$ 47.98
6	Auto Value	X			Golf	HD Air construction	\$ 32.95
7	All American	X			Park	Bar Clamps, Batterie, Wood Glue	\$ 57.93
8	Auto Value	X			Golf	Brake Parts Cleaner, Coupler	\$ 43.26
9	A-1 glass	X			Park	Community Center Windows	\$ 860.00
10	All American	X			Park	Perf Sqr Tube	\$ 74.97
11	All American	X			Park	Spade Bit, Swivel Duster	\$ 15.48
12	All American	X			Park	Sanding Belts	\$ 24.96
13	Amazon	X			Park	Flouorecent Gaffers Tape	\$ 15.44
14	Amazon	X			Park	Vaccume = rplacement belts	\$ 84.48
15	Amazon	X			Park	Fluorescent Lamps	\$ 30.09
16	Amazon	X			Golf	Portable Waste Oil Drain Tank	\$ 129.99
17	Amazon	X			Park	Neon Glow Supplies	\$ 46.20
18	Auto Value	X			Golf	HD Air Construction	\$ 32.95
19	B & B Plumbing	X			Park	Drinking Fountain Repair	\$ 81.25
20	Coulee Refrigeration	X			Golf	Beer Cooler Repair	\$ 488.21
21	Dalco	X			Park	6'7" x 14" Charcoal Rg	\$ 587.32
22	Dollar Tree	X			Park	Supplies for Neon Glow	\$ 43.00
23	The Hardware Store	X			Golf	Screen	\$ 21.00
24	The Hardware Store	X			Golf	Weatherstrip Cement	\$ 3.29
25	Hobby Lobby	X			Park	Neon Glow Supplies	\$ 40.43
26	Hobby Lobby	X			Park	Neon Glow Supplies	\$ 39.57
27	Lincoln Marketing	X			Golf	Advertising	\$ 399.00
28	Lydon Drywall & Electric	X			Park	Community Center Switch for BB hoc	\$ 45.00
29	Lydon Drywall & Electric	X			Park	Provide Power for new hoist, Ceiling	\$ 375.00
30	Plunkett's	X			G & P	Pest Control	\$ 1,210.00
31	Reinders	X			Golf	Spacer - Shaft. Spindle	\$ 17.59
32	Reindter	X			G & P	Golflift Maint. Shop Hoist	\$ 6,243.00
33	Robinson Marketing	X			G & P	Red Robin Release	\$ 950.00
34	Service Plus Heating	X			Park	Install pump	\$ 373.00
35	Sparta Co-op Services	X			Park	Tubes & Labor	\$ 30.00
36	Sparta Co-op Services	X			Park	Tire, and Plug Tire	\$ 69.00
37	Sparta Co-op Services	X			Golf	Fuel	\$ 238.71
38	Spectrum Business	X			G & P	Internet service	\$ 108.55
39	Spectrum Business	X			Park	Internet service	\$ 79.99
40	St. Joseph Equipment	X			Golf	Credit Memo, Invoice P43585	\$ 16.12
41	St. Joseph Equipment	X			Park	Thermostat	\$ 83.37
42	Xcel Energy	X			Park	Rusk & Montgomery	\$ 172.39
43	Tackle Bar	X			Park	TackleBar Harness	\$ 1,348.65
44	Theisen's	X			Park	Tool Box, cable ties, wrench, pliers,	\$ 75.46
45	Theisen's	X			Park	Batteries, Oil Filter Wrench	\$ 50.96

Park Board Meeting, March 5th, 2018

Driving Range Utility Enclosure/Vehicles	Make	Year	Working Hours		Price
Premier Golf & Utility Vehicles, INC	Club Car Carryall 300	2013	791	Has Cage	\$ 3,950.00
	Club Car Carryall 300	2018	0	Has Cage	\$ 11,908.00
	Club Car Carryall 500	2018	0	Has Cage	\$ 12,786.00
Yamaha Golf & Utility	Adventurer 2 EFI	2014	1,673	Has Cage	\$ 5,295.00
	Adventurer 2 EFI	2018	0	Has Cage	\$ 9,325.00
Tracktor Central	John Deere HPX615	2018	0	no cage	\$ 10,198.00
KMS Innovation	John Deere HPX	2018	With mesh Windshield	Cage	\$ 4,312.50
			Lexan Windshield	Cage	\$ 5,062.50

total budgeted	\$ 28,000.00
Already spent	\$ 18,251.50
Left over	\$ 9,748.50

Starter Brushes	\$ 70.00	3 hr Labor	\$60
Starters	\$ 300.00	3 hr Labor	\$60

2003 Yamaha Ball Picker issues	
Leaking oil	
Starter Repair	
Front Wheel Alignment	Total Est. Repair cost \$1,300
Metal Cage Repair	