

**CITY OF SPARTA**  
**HISTORIC PRESERVATION MEETING AGENDA**  
**April 18, 2018**

**AMENDED**

**CITY HALL**

**6:00 p.m.**

**Members of this Commission are: Kevin Riley, Cindy Arenz, Deb Moore, Sandie Perry, Janet Horstman, Patricia Eggers, Haley Berz**

- 1. Call meeting to Order**
- 2. Consent Agenda: Consisting of the minutes from the January 17, 2018 meeting**
- 3. Consideration of Improvements for property located at 113 E. Oak Street owned by Jennifer Wangen**
- 4. *Consideration of Beer Garden/Deck for Cork & Barrel located at 124 N. Water Street***
- 5. Items for Future consideration**
- 6. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting  
but no action will be taken by the Council

Posted: 4-13-18

**CTIY OF SPARTA**  
**HISTORIC PRESERVATION MINUTES**  
**January 17, 2018**

**PRESENT: Kevin Riley, Deb Moore, Sandie Perry, Cindy Arenz, Pat Eggers**

**ABSENT: Janet Horstman, Haley Berz**

**Also Present: John Hendricks, Austin Menn**

Kevin Riley called the meeting to order at 6:00 p.m.

**A motion was made by Kevin Riley and seconded by Deb Moore to approve the minutes from the December 20, 2017. Motion carried 5-0.**

Austin Menn was asked by the Commission to come to this meeting to discuss the windows for the Neighborhood Clinic on Water Street. The windows are 100% covered by their advertising and our ordinance states that window display shall not exceed 25% of the glass area of the window. Their main purpose for full window coverage was for privacy, sun screening and advertising. The commission members gave Austin some ideas to take back to the business owner. This business is in the Historic District and there are certain rules that they have to go by as well as our city ordinance. They are very happy to have this business downtown and their ideas given should be inexpensive to fix. If the owner could have some ideas drawn up, the members would welcome him or Austin to come back for their approval.

**A motion was made by Cindy Arenz and seconded by Pat Eggers to approve the "Thank you for not smoking on Library Grounds" sign to be put by the fountain at the Library. Motion carried 5-0.**

Items mentioned under future consideration were:

Call Janet Horstman regarding covering up the sign on her building that was formerly Marty's.

**A motion was made by Pat Eggers and seconded by Deb Moore to adjourn at 6:29 p.m. Motion carried 5-0.**

Submitted by:

Julie Hanson  
City Clerk

CERTIFICATE OF APPROPRIATENESS APPLICATION

Please print

1. Address of property: 113 E. Oak St.

2. Name and address of owner:

Names(s): Ken Wanger

Address: 113 E. Oak St.

City: Sparta State: WI Zip: 54656

Email: \_\_\_\_\_

Phone (area code & number) 608.633.3720

3. Description of Project: Describe all proposed work and the materials being used for the alteration. Attach photographs of the building and/or sketches of proposed work.

Painting entire building (front & back)  
light fixture  
new windows  
awnings on all 5 windows  
new front door

4. Signature of applicant: [Signature]

Date April 11, 2018

Historic Preservation Commission meeting date: \_\_\_\_\_  
City Clerk's Office  
201 W. Oak St.  
Sparta, WI 54656

PHONE: (608) 269-4340 x221 FAX: (608) 269-5046 www.spartawisconsin.org

**This form and all supporting documentation MUST arrive by the Wednesday before the Historic Preservation Commission meeting. Please call if you have any questions.**

The Cork & Barrel  
Kristen Gust, Proprietor  
124 North Water Street  
Sparta, WI 54656

April 9, 2018

The City of Sparta  
Todd Fahning, Co-Administrator  
201 West Oak Street  
Sparta, WI 54656

RE: Application for Extension of Class "B" License Beyond Building Premises

Mr. Fahning:

I am applying for the consideration of the City of Sparta in the matter of extending my Class "B" license beyond the building premises. Specifically, I would like them extended to a proposed deck behind the premises as detailed in the attached response to the ordinance as well as the drawings I have enclosed.

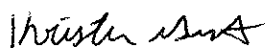
The project is a cooperative arrangement between the building owners, Kevin and Deborah Moore, The Cork and Barrel, and the Downtown Cooperative. The interests of each stakeholder are summarized below:

- The Moore's are interested in improving their property to provide handicap accessibility to their building immediately to the north. They would also like to improve the property for tenants such as the Cork & Barrel and those that may venture in the future.
- The Cork & Barrel would benefit from outdoor seating in the Spring, Summer, and Fall, and feels the addition of an outdoor venue would create interest in the Downtown and in the business.
- The Downtown Cooperative would benefit from the additional space for the Farmer's Market, as their hours do not coincide with those of the Cork & Barrel. Additionally, the Kriskindlmarkt would benefit during the three weekends of the market during which the Cork and Barrel would not be using the outdoor venue.

I have responded to the key points of the ordinance in the attached, and have also provided a drawing of the proposed structure.

Please consider my request for expanding my license beyond the current building premises in accordance with the requirements of the ordinance.

Sincerely,



Kristen Gust  
Owner  
The Cork & Barrel

Sec. 12-36. - Extension of Class "B"/"Class B" license beyond the building premises.

(a)

Any retail Class "B" or "Class B" license issued shall limit and restrict the consumption of fermented malt beverages and intoxicating liquors as defined in Wis. Stats. ch. 125 to the building premises so defined on the liquor license application unless, prior to the application of a liquor license or renewal thereof, approval has been obtained from the plan commission for an outdoor facility.

(b)

Upon making application to the plan commission, the person shall submit a site and landscape plan of the entire parcel showing the outdoor facility designating its location with respect to the main premises and other buildings on the site, designating entrances and exits of both the main structure and outdoor facility and the location of the outdoor facility with respect to buildings on adjoining sites and such other information as the plan commission may require to ensure compliance with this Code.

(c)

The plan commission shall consider the following guidelines when reviewing an application for an outdoor facility:

(1)

Location. The outdoor area may not be within a 150-foot setback from properties zoned residential.

**The outdoor area is not located within a 150 ft setback from properties zoned residential.**

(2)

Fencing. The outdoor area should be enclosed with a fence. The height and style of fencing will depend on location.

**The outdoor area will receive a railing system that is constructed of 1x4 vertically placed rails, spaced 5 inches between each edge. The railing will be topped with a 5/4 x 6 flat rail. The entire system shall be incorporated with the posts that also support the deck and continue on to the underside of the top rail for maximum strength. The top of the rail will be 42 inches from the height of the deck.**

(3)

Overall appearance. The overall appearance must be attractive.

**In our opinion, the proposed structure offers intrigue with the partially covered area. The ramp access provides patrons from the market area a place to wander and to explore a satellite location of the market. It will present a strong appearance, and with the improved masonry backdrop, will provide a very trendy warehouse district appearance.**

(4)

Exits. The normal entry and exit should be from inside the building. However, an emergency exit must be available from the outdoor facility. The fire department will review the emergency exit systems.

**There will be secondary egress from the outdoor area to the handicap ramp. This access will be controlled during hours where intoxicating beverages are served by means of a gate.**

(5)

Tables, chairs and trash receptacles. A seating plan should be submitted and reviewed by the fire department to establish occupancy load. Seating capacity should be clearly posted. Trash receptacles will be required.

**Tables and chairs will be unsecured to the deck below. Seating capacity will be posted based on the recommendations of the fire department.**

(6)

Trash. The outdoor area must be patrolled for trash and cleaned on a daily basis.

**Trash will be controlled daily during the outdoor business season, and as needed off-season.**

(7)

Liquor availability. The availability of liquor shall be consistent with the liquor license of the applicant. The approved liquor license must include the outdoor area as part of the premises.

**The liquor license will be amended as necessary for inclusion of the outdoor area.**

(8)

Use of right-of-way. No outdoor area shall be located on a dedicated public right-of-way.

**The outdoor area is located within the property boundaries of the landlord.**

(9)

Size limitation. An outdoor area shall not be larger than the inside area of its parent building.

**The parent facility is 800 square feet. The outdoor facility less the handicap ramp has a net area of 500 square feet.**

(10)

Setback from public right-of-way. A minimum 20 foot setback from the public right-of-way. Exceptions may be requested for those lots not able to accommodate 20 feet.

**The lot continues to the back to the center of Beaver Creek. Mueller Square abuts the outdoor area, as Mueller Square sits atop an area that was a platted as zero lot lines**

(11)

Hours of operation. Outdoor facility hours may only occur during open hours under Wis. Stats. § 125.32(3).

**The Cork & Barrel will comply with the State Statute**

(12)

Music allowed. As a general rule, music should not be allowed; however, applicants may make a special request.

**Music will only be featured by special request.**

(13)

Bartender required. Whenever the outdoor facility is open to customers and intoxicating liquor or fermented malt beverages are sold, at least one licensed bartender must be staffing the area.

**The Cork & Barrel acknowledges the regulation on bartenders.**

(d)

The plan commission shall conduct a public hearing and make a recommendation to the city council. Notice shall be given by ordinary mail of the proposed establishment of an outdoor facility to the owners of property immediately adjacent to the area to be considered for the new use extending 200 feet therefrom and to the owners of properties extending 200 feet from the street frontage of the opposite property and also by a Class I publication in the official newspaper. The recommendation shall be one of the following:

(1)

Approve without special conditions;

(2)

Approve with special conditions taking into consideration the above guidelines; or

(3)

Deny.

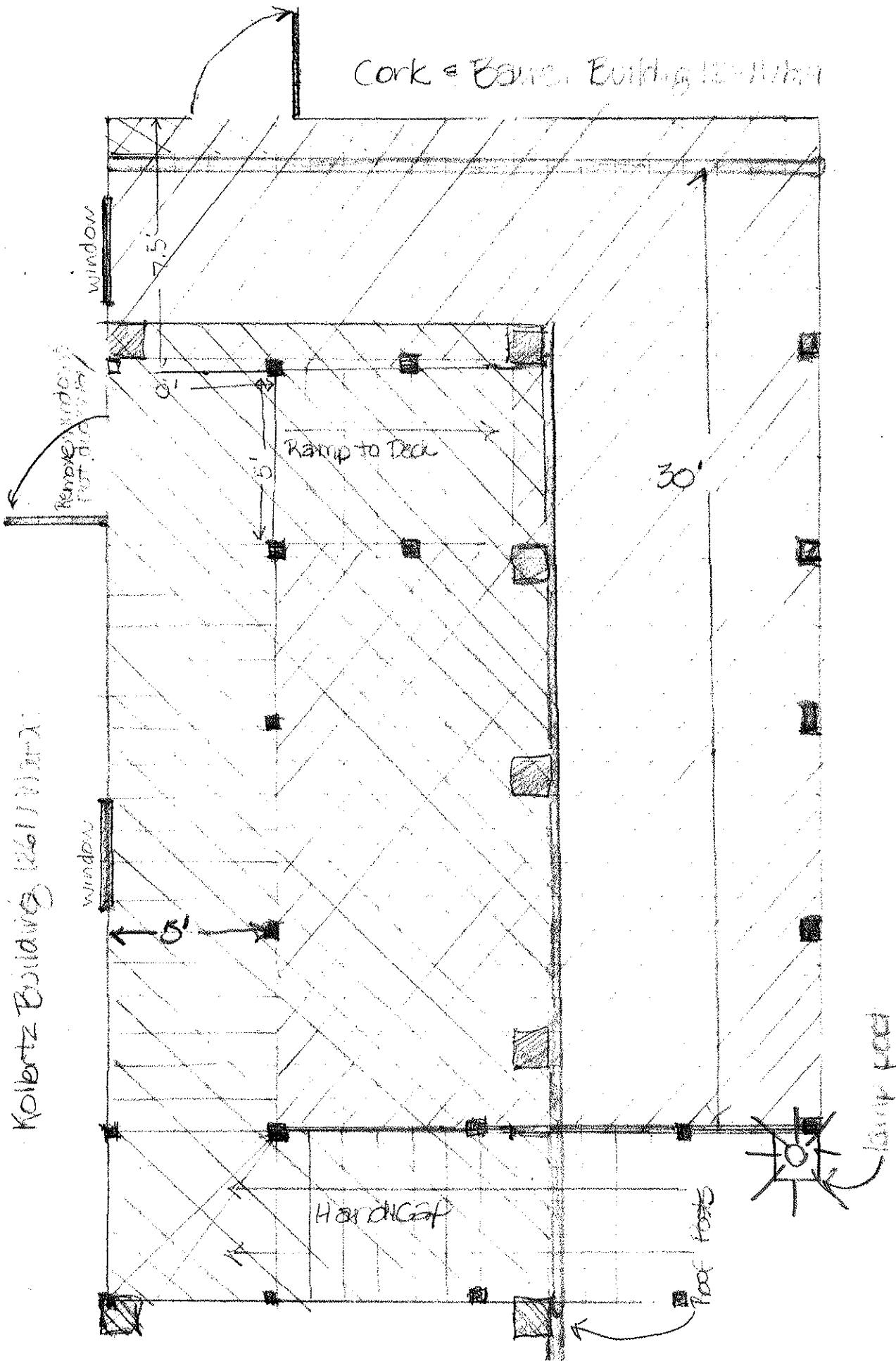
(e)

Upon recommendation from the plan commission, the city council shall consider the application and any special conditions recommended by the plan commission. If final approval is granted by the city council, a special use permit shall be issued with any restrictions stated thereon. Any violation of the stated restrictions shall subject the special use permit to automatic revocation without further notice or public hearing.



Cork = Barrier Building 12/1/1991

Kolbertz Building 12/1/1991



Key



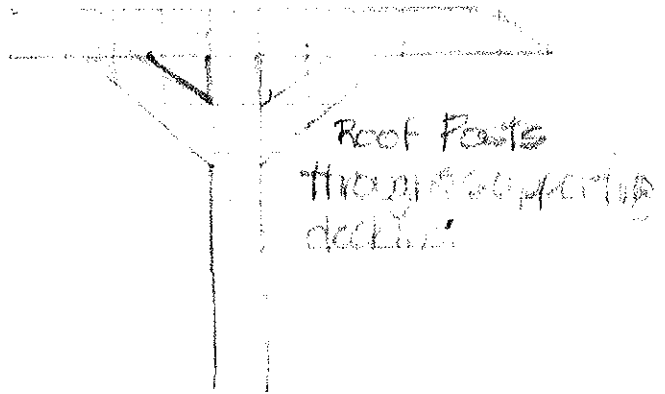
Open deck



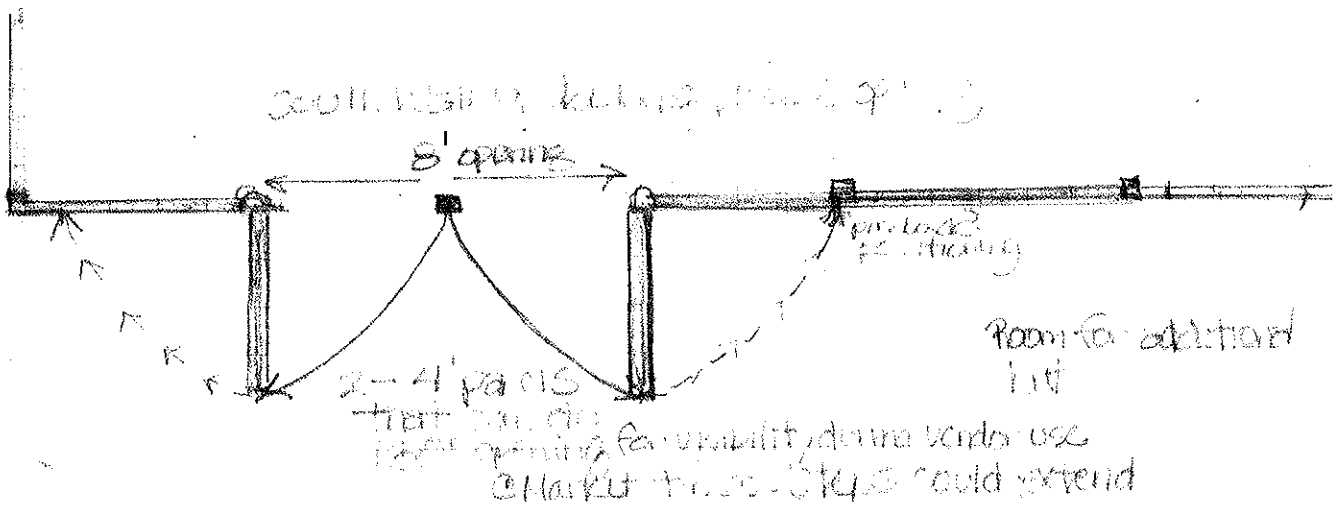
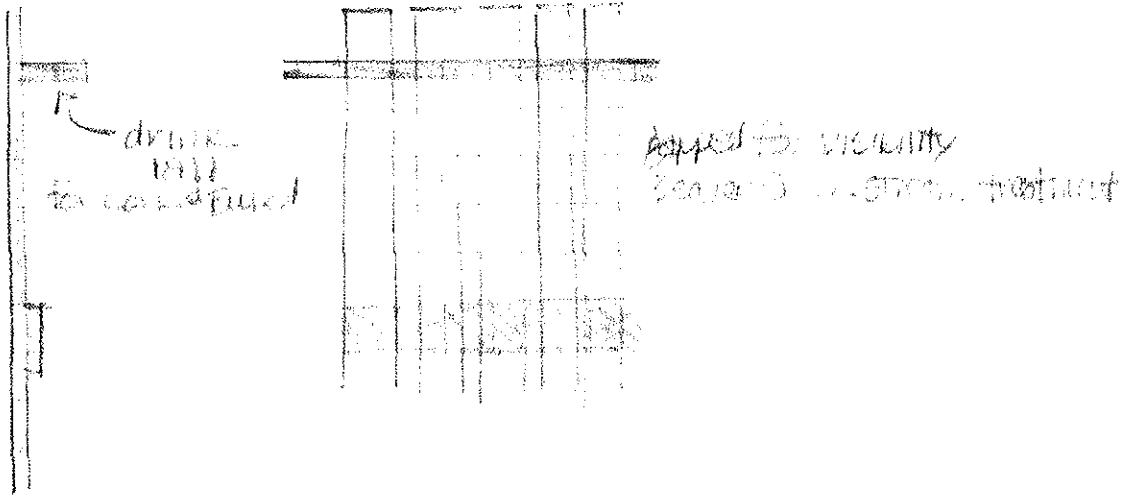
Roofed Deck



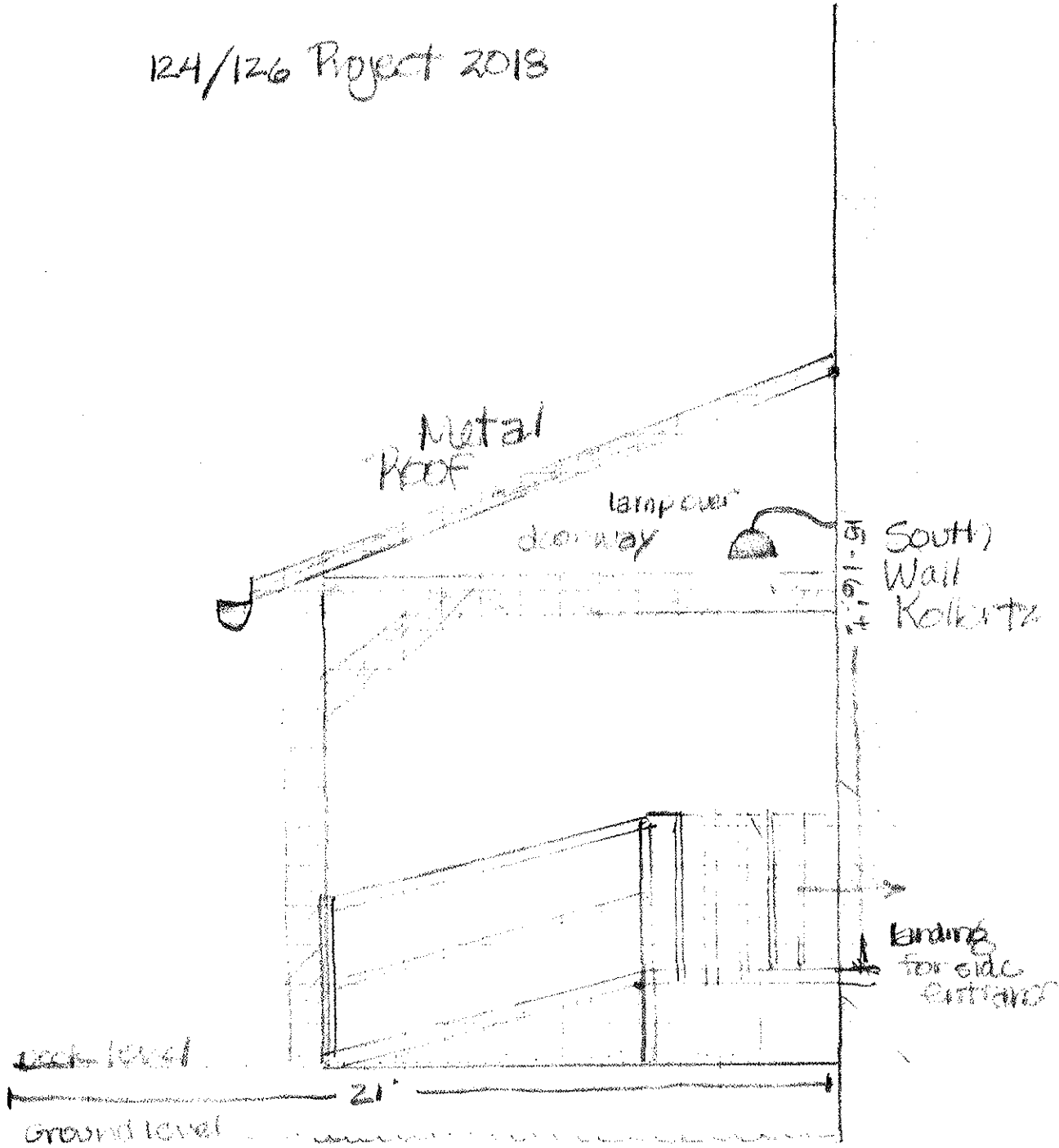
Roofed Ramp



Perimeter



124/126 Project 2018



Side View