

**CITY OF SPARTA  
PARK BOARD AGENDA  
July 2, 2018**

**City Hall**

**6:00 p.m.**

- 1. Election of Chairman**
- 2. Call meeting to order**
- 3. Consent Agenda consisting of: Minutes of June 4, 2018, Park & Rec Director's monthly report for July, 2018, River Run report for June and monthly bills for May and June, 2018.**
- 4. Consideration of Ivan Tichenor to Replace Park Benches in Memorial Park**
- 5. Consideration of Flock's Guardians to Purchase a Non-Resident Pool Pass to Allow Staff and Participants to Attend the Pool**
- 6. Items for Future Consideration**
- 7. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 6-29-18

## **Parks & Recreation Director's Report**

### **July 2, 2018**

#### **Adult Softball League**

Leagues have been going very good thus far and the teams have been very competitive! We have had some rain outs and may need to make up some games at the end of the season. We had a tragic accident on June 25 during a Coed game. One of the players came off the field and collapsed as he walked off the field. He stopped breathing and some of the other players that are trained in CPR started CPR and the umpire directed another player to call 911. Paramedics arrived at the scene and tried to resuscitate him. Both Brad and Ryan went down to the fields that night and later found out that the player didn't make it and passed away. .

#### **Summer Baseball/Softball**

We currently have a U!2, U14 and U18 team this summer. All of the teams have been competitive throughout the season and continue to grow.

Our in House Cooperative program has remained about the same is size also with a couple teams in both the U10 and U12 division.

Our in house baseball program has been running for a couple weeks now. We only had around 38 kids in the program this season. We have divided the teams into 4 different squads A, B, C, and D. We then take 2 squads each week and combine them to make a team. This allows us to have them play a "different" team each week. AB vs. CD, BD vs. AC, etc.

#### **Pee Wee Ragball/Rookie Ragball**

We have had a wet start to the program and have only been able to get a couple practices in. Games will be starting next week and we will have our traditional July 4<sup>th</sup> game down at the park. Century Foods has again agreed to sponsor the program.

#### **Pool**

The pool has been very busy this year and the guards have been working hard. Mechanically in the pool things are running very good. We are just monitoring the water chemistry on a daily basis and make sure the supplies are full.

We have added some additional items at the concession stand with double scoops of ice cream, slushies and pickles all of which have been very successful. Food sales continue to be good in the concession stand and the CABS are doing a great job keeping up with the busy times.

Staff have done a great job thus far at the pool. They seem to be having a fun summer yet making sure that the patrons are safe and enjoying the summer at the pool.

#### **Men's July Tournament**

Numbers continue to drop for this tournament, we currently only have 10 teams registered for the tournament. I have put our flyers out several times on social media outlets and emailed too many players and asked them to share. This tournament and the women's numbers are greatly shrinking and it might be time to make some changes. Thoughts have been to run either both tournaments on the same weekend or possible switch to a co-ed tournament.

#### **Women's Softball Tournament**

We only have 4 teams registered at this time which is very low. I have been spreading the word on social media and have posted our tournament on several softball web pages and web forums. Direct mailings went out to all teams that have played with us in the past 5 years along with flyers being placed in the

mailings for all the Men's tournaments. I am very concerned that we may not have enough for a tournament this year.

### **Summer Gymnastics**

Day camps have been going great. I see the kids outside playing games, working on gymnastics skills and doing community service around the community. Evening recreational class numbers are down a little with is very consistent with the summer program.

The regular evening classes are traditionally a bit smaller in the summer months but have enough participants in each class to keep them all open.

### **Rebels Gymnastics**

At this time we are not offering this program as we are not able to secure coaches.

### **Adult Fitness Classes**

Classes are going well, the water classes are always a success in the summer and we are hoping we can get back into a hotel pool again for next session.

### **Golf Course**

We have had some disease pop up this week with the warmer humid weather conditions. The beetles are also hatching and the cranes have been after them again doing some damage to the turf.

### **Misc.**

The bathrooms in Evans Bosshard Park are coming along nicely.

The walking paths in Blyton Park are nearly complete.

There are several dead and or dying trees in the parks. We are aware of them and we will remove them when time permits, it will most likely be a fall/winter project. They have just died so I don't feel they are a safety hazard at this time.

**CITY OF SPARTA**  
**PARK BOARD MINUTES**  
**June 4, 2018**

**PRESENT:** Jim Church, Josh Lydon, Alli Karrels, Brian Harris, Cori Koch, Kevin Schmitz

**ABSENT:** Tony Polkoski

**ALSO PRESENT:** Brad Gilbertson, Mayor Button, Garrett Geier, Kevin Riley, Mark Sund, Todd Fahning, Dave Kuderer, Charles Rehfuss, Kevin Brueggeman, Ed Lukasek

Jim Church called the meeting to order at 6:00 p.m.

Jim introduced the two new members of the board: Brian Harris and Cori Koch.

**A motion was made by Josh Lydon and seconded by Alli Karrels to approve the Consent Agenda consisting of minutes of the April 2, 2018 meeting, Park & Rec Director's monthly report for June, River Run report for April and May and monthly bills for April. Motion carried 6-0.**

Charles Rehfuss and Angie Maham would like to put up a privacy fence in the back of their property located at 320 Stelting Street as it adjoins with West Side Park. This park is used a lot for ball practice, school outings and other outside activities and they would just like to have the privacy fence put up. Requests of this type will be approved on a case by case basis so the Board is asking Brad to write up some conditions for future requests of this nature such as structural and quality issues. **A motion was made by Kevin Schmitz and seconded by Josh Lydon to have Brad move forward in writing up guidelines for the privacy fence at West Side Park and property owned by Angie Maham and Charles Rehfuss. Motion carried 6-0.**

Items for future consideration were:

Brad updated the Board on Ben Bikin Park, Blyton Park, Hockey Rink status, Boy's & Girl's air conditioning went out, the pumphouse went down on Saturday.

**A motion was made by Josh Lydon and seconded by Alli Karrels to adjourn at 6:25 p.m. Motion carried 6-0.**

Respectfully Submitted,

Julie Hanson  
City Clerk

# River Run Sparta

## Sales Detail By Department: River Run Sparta

From: Friday, June 1, 2018

To: Wednesday, June 27, 2018

Item #	Description	Qty	Sales	Cost	Margin %	%
<b>Department: River Run Sparta</b>						<b>10.00</b>
<b>Sub-Department: Golf Course Revenue</b>						<b>10.00</b>
<b>Item Category: Green Fees</b>						<b>10.00</b>
1419	Midwest Golf Classic Tour	11	\$364.98	\$0.00	100.00	10.00
1585	Great River Trail Pass	6	\$0.00	\$0.00	0.00	
1634	Super Fall Special	7	\$0.00	\$0.00	0.00	
1824	Tournament Fee	1	\$960.00	\$0.00	100.00	10.00
1878	Golf Now	137	\$425.00	\$0.00	100.00	10.00
1880	Deca Card/shs Football Card	15	\$0.00	\$0.00	0.00	
<b>Item Type: River Run Sparta</b>						<b>10.00</b>
1278	Reciprocal Dues	86	\$0.00	\$0.00	0.00	10.00
2121	Spring Special	109	\$3,099.96	\$0.00	100.00	10.00
<b>River Run Sparta Total:</b>		<b>195</b>	<b>\$3,099.96</b>	<b>\$0.00</b>	<b>100.00</b>	<b>10.00</b>
<b>Item Sub-Category: Member Rounds</b>						<b>10.00</b>
1057	GF - Member 9	14	\$0.00	\$0.00	0.00	10.00
1058	GF - Member 18	1,245	\$0.00	\$0.00	0.00	10.00
<b>Item Type: River Run Sparta</b>						<b>10.00</b>
1723	Gf - Junior 6-10	7	\$33.18	\$0.00	100.00	10.00
<b>River Run Sparta Total:</b>		<b>7</b>	<b>\$33.18</b>	<b>\$0.00</b>	<b>100.00</b>	<b>10.00</b>
<b>Member Rounds Total:</b>		<b>1,266</b>	<b>\$33.18</b>	<b>\$0.00</b>	<b>100.00</b>	<b>10.00</b>
<b>Item Sub-Category: Packaged Items</b>						<b>3.22</b>
1037	Cart Shed Annual - Gas	1	\$295.00	\$0.00	100.00	4.00
<b>Packaged Items Total:</b>		<b>1</b>	<b>\$295.00</b>	<b>\$0.00</b>	<b>100.00</b>	<b>4.00</b>
<b>Item Sub-Category: Prepaid Rounds</b>						<b>1.61</b>
1063	10 Play Punch Card - 9 Holes	7	\$1,015.00	\$0.00	100.00	0.56
1470	10 Play Punch Card - 18 Holes	1	\$245.00	\$0.00	100.00	6.00
<b>Prepaid Rounds Total:</b>		<b>8</b>	<b>\$1,260.00</b>	<b>\$0.00</b>	<b>100.00</b>	<b>4.25</b>
<b>Item Sub-Category: Weekday Rounds</b>						<b>2.79</b>
1050	GF - WeekDay 9	70	\$1,582.75	\$0.00	100.00	
1051	GF - WeekDay 18	0	\$0.00	\$0.00	0.00	
<b>Weekday Rounds Total:</b>		<b>70</b>	<b>\$1,582.75</b>	<b>\$0.00</b>	<b>100.00</b>	<b>4.98</b>
<b>Item Sub-Category: Twilight Rounds</b>						<b>0.00</b>
1044	GF - Twilight 9	147	\$2,647.47	\$0.00	100.00	4.33
1045	GF - Twilight 18	7	\$66.36	\$0.00	100.00	9.50
<b>Twilight Rounds Total:</b>		<b>154</b>	<b>\$2,713.83</b>	<b>\$0.00</b>	<b>100.00</b>	<b>0.00</b>
<b>Item Sub-Category: Senior Rounds</b>						<b>6.69</b>
1046	GF - Senior 9	179	\$3,223.79	\$0.00	100.00	2.23
<b>Senior Rounds Total:</b>		<b>179</b>	<b>\$3,223.79</b>	<b>\$0.00</b>	<b>100.00</b>	<b>2.23</b>
<b>Item Sub-Category: Group Rounds</b>						<b>0.00</b>
1049	GF - Group 9	209	\$2,378.42	\$0.00	100.00	0.00
<b>Group Rounds Total:</b>		<b>209</b>	<b>\$2,378.42</b>	<b>\$0.00</b>	<b>100.00</b>	<b>0.00</b>
<b>Green Fees Total:</b>		<b>2,259</b>	<b>\$16,336.91</b>	<b>\$0.00</b>	<b>100.00</b>	<b>6.63</b>
<b>Item Category: Cart Revenue</b>						<b>8.42</b>
<b>Item Sub-Category: Cart Fees</b>						<b>0.00</b>
1285	Pull Cart	2	\$10.00	\$0.00	100.00	8.42
<b>Cart Fees Total:</b>		<b>2</b>	<b>\$10.00</b>	<b>\$0.00</b>	<b>100.00</b>	<b>8.42</b>
<b>Cart Revenue Total:</b>		<b>2</b>	<b>\$10.00</b>	<b>\$0.00</b>	<b>100.00</b>	<b>8.42</b>
<b>Item Category: Driving Range Rev.</b>						<b>7.61</b>
<b>Item Type: River Run Sparta</b>						<b>2.77</b>
1230	Range Pass 2018	1	\$137.44	\$0.00	100.00	5.81
<b>River Run Sparta Total:</b>		<b>1</b>	<b>\$137.44</b>	<b>\$0.00</b>	<b>100.00</b>	<b>2.77</b>
<b>Item Sub-Category: Driving Range</b>						<b>3.18</b>
1059	Range - Small Basket	79	\$224.36	\$0.00	100.00	1.67
1060	Range - Medium Basket	50	\$189.50	\$0.00	100.00	
1061	Range - Large Basket	112	\$530.88	\$0.00	100.00	
<b>Driving Range Total:</b>		<b>241</b>	<b>\$944.74</b>	<b>\$0.00</b>	<b>100.00</b>	<b>3.26</b>
<b>Driving Range Rev. Total:</b>		<b>242</b>	<b>\$1,082.18</b>	<b>\$0.00</b>	<b>100.00</b>	<b>3.62</b>
<b>Item Category: Golf Merchandise</b>						<b>1.56</b>
<b>Item Sub-Category: Lessons</b>						<b>1.11</b>
2076	Junior Lesson 2018	2	\$60.00	\$0.00	100.00	1.11
<b>Lessons Total:</b>		<b>2</b>	<b>\$60.00</b>	<b>\$0.00</b>	<b>100.00</b>	<b>1.11</b>
<b>Golf Merchandise Total:</b>		<b>2</b>	<b>\$60.00</b>	<b>\$0.00</b>	<b>100.00</b>	<b>5.93</b>
<b>Item Category: Rental-Service-Other</b>						<b>1.14</b>
<b>Item Sub-Category: Rentals</b>						<b>1.07</b>
1062	Rental Clubs - 18 Holes	3	\$68.25	\$0.00	100.00	1.07

# River Run Sparta

## Sales Detail By Department: River Run Sparta

From: Friday, June 1, 2018

To: Wednesday, June 27, 2018

Item #	Description	Qty	Sales	Cost	Margin %
1626	Men's Bermuda Streak Polo	1	\$39.99	\$19.75	50.61
<b>River Run Sparta Total:</b>		<b>2</b>	<b>\$84.98</b>	<b>\$49.41</b>	<b>41.86</b>
<b>Mens Apparel Total:</b>		<b>8</b>	<b>\$313.67</b>	<b>\$164.13</b>	<b>47.67</b>
<b>Golf Merchandise Total:</b>		<b>125</b>	<b>\$1,367.36</b>	<b>\$742.99</b>	<b>45.66</b>
<b>Item Category: Accounting</b>					
<b>Item Type: River Run Sparta</b>					
1156	Gas	36	\$283.82	\$0.00	100.00
<b>River Run Sparta Total:</b>		<b>36</b>	<b>\$283.82</b>	<b>\$0.00</b>	<b>100.00</b>
<b>Accounting Total:</b>		<b>36</b>	<b>\$283.82</b>	<b>\$0.00</b>	<b>100.00</b>
<b>Merchandise Total:</b>		<b>161</b>	<b>\$1,651.18</b>	<b>\$742.99</b>	<b>55.00</b>
<b>Sub-Department: Membership</b>					
<b>Item Category: Accounting</b>					
<b>Item Sub-Category: 2011 Dues</b>					
1030	Dues - College Student	1	\$275.00	\$0.00	100.00
1032	Dues - Junior	1	\$85.00	\$0.00	100.00
<b>2011 Dues Total:</b>		<b>2</b>	<b>\$360.00</b>	<b>\$0.00</b>	<b>100.00</b>
<b>Accounting Total:</b>		<b>2</b>	<b>\$360.00</b>	<b>\$0.00</b>	<b>100.00</b>
<b>Membership Total:</b>		<b>2</b>	<b>\$360.00</b>	<b>\$0.00</b>	<b>100.00</b>
<b>Sub-Department: Unearned Revenue</b>					
<b>Item Sub-Category: Gift Certificates</b>					
1008	Gift Certificate - Issued	12	\$470.00	\$0.00	100.00
1009	Gift Certificate - Redeemed	24	(\$1,088.32)	\$0.00	0.00
<b>Gift Certificates Total:</b>		<b>36</b>	<b>(\$618.32)</b>	<b>\$0.00</b>	<b>0.00</b>
<b>Item Category: Green Fees</b>					
<b>Item Sub-Category: Services</b>					
1036	Trail User's Fee	1	\$185.00	\$0.00	100.00
<b>Services Total:</b>		<b>1</b>	<b>\$185.00</b>	<b>\$0.00</b>	<b>100.00</b>
<b>Green Fees Total:</b>		<b>1</b>	<b>\$185.00</b>	<b>\$0.00</b>	<b>100.00</b>
<b>Unearned Revenue Total:</b>		<b>37</b>	<b>(\$433.32)</b>	<b>\$0.00</b>	<b>0.00</b>
<b>River Run Sparta Total:</b>		<b>3,322</b>	<b>\$29,571.33</b>	<b>\$742.99</b>	<b>97.49</b>

Golf & Park Bills May 2018

	Vender	PP	PO	UP	Dept.	Description	Amount
1	Theisens	x			Parks	Paint for Girl Scout Project	\$ 93.24
2	All American Do It Center	x			Parks	Hardware	\$ 10.68
3	All American Do It Center	x			Parks	Wall & Floor Paint Suplies - Pool	\$ 60.42
4	Cleasen Proturf Solutions	x			Golf	Three Way Herb, Flowable Imidacloprid	\$ 1,986.00
5	All American Do It Center	x			Parks	Roller cover, floor scrub, extension pole	\$ 60.42
6	Evans Print Media	x			Parks	Semi Monthly Time Sheets	\$ 72.00
7	The Hardware Store	x			Parks	Hardware	\$ 37.99
8	The Hardware Store	x			Golf	Hose Shut Off , Washer	\$ 6.77
9	The Hardware Store	x			Golf	Hardware	\$ 24.99
10	Lydon Drywall & Electric	x			Golf	Service call for exhaust vent	\$ 315.00
11	Premier Co-op	x			G & P	Fuel	\$ 796.50
12	Premier Co-op	x			Golf	Fuel	\$ 582.12
13	River Valley News Group			x	Golf	Advertising	\$ 177.25
14	All American Do It Center			x	Parks	Paint, Brushes, Pliers	\$ 178.57
15	Walmart			x	Parks	Pool Start Up Supplies	\$ 163.97
16	The Hardware Store			x	Parks	Keys	\$ 5.97
17	Pica Grove			x	Golf	Layered Map, Yardage, & Holes	\$ 1,500.00
18	All American Do It Center			x	Golf	Mulch	\$ 79.96
19	B & B Plumbing			x	Parks	Repair Water Heater	\$ 95.95
20	B & B Plumbing			x	Parks	Repair Sump Pump in Community Center	\$ 284.00
21	B & B Plumbing			x	Parks	Repair Drinking Fountain	\$ 160.75
22	Beacon Athletics			x	Parks	Sure Dry	\$ 468.00
23	Clesen Proturf Solutions			x	Golf	Nutripel	\$ 758.00
24	Dalco			x	Parks	Tile Klenz	\$ 22.19
25	Dalco			x	Parks	Can Liners - Pool	\$ 30.36
26	Dalco			x	Parks	Toilet Brush & Mip Handle, Sanitbet	\$ 415.49
27	Ferguson Waterworks			x	Parks	May service charge	\$ 114.73
28	Fire Protection Specialist			x	Golf	Service Charge	\$ 459.97
29	The Hardware Store			x	Parks	Hardware for Pool	\$ 21.61
30	The Hardware Store			x	Golf	Pliers, Hose Swivel	\$ 35.87
31	The Hardware Store			x	Golf	Pipe, Coupling	\$ 20.77
32	The Hardware Store			x	Parks	Keys	\$ 5.97
33	Horst			x	Golf	Belt	\$ 56.00
34	Horst			x	Golf	Soil Reliever Rental, Tine	\$ 1,338.80
35	Kiefer			x	Parks	Guard Essentials	\$ 1,387.90
36	Monroe Co Herald			x	Golf	Advertising	\$ 145.00
37	P & P Products			x	Parks	Apparel (50)	\$ 1,075.00
38	Premier Co-op			x	Golf	Fuel	\$ 582.12
39	Premier Co-op			x	G & P	Fuel	\$ 675.21
40	The Print Shop			x	Golf	Visitor Guide	\$ 145.00
41	Service Plus Heating			x	Parks	Community Center Intall Valve	\$ 75.00
42	Service Plus Heating			x	Parks	Community Center cooling work	\$ 586.39
43	Sparta Floal & Greenhouse			x	Golf	Flowers & Plants	\$ 2,499.92
44	Spectrum			x	G & P	Monthly Service	\$ 108.55
45	State of Wisconsin			x	Gold	Water Use Fee	\$ 125.00





Golf & Park Bills June 2018

	Vender	PP	PO	UP	Dept.	Description	Amount
1	Mississippi Welders Supply	x			Parks	Refrigerated Liquid Carbon Dioxide	\$ 370.74
2	Croelle	x			Parks	Block Fill	\$ 199.50
3	Carrico Aquatic Resources	x			Parks	Palitest Tablets	\$ 32.50
4	Carrico Aquatic Resources	x			Parks	Palitest Tablets	\$ 2.60
5	Dalco	x			Parks	Air Care Aerosal	\$ 69.04
6	Dalco	x			Parks	Can liners	\$ 199.85
7	Dalco	x			Parks	Air Freshner	\$ 109.75
8	Cleasen Pro Turf	x			Golf	Stressphite2	\$ 3,455.00
9	Dalco	x			Parks	Dal Pro PD hand held Dispenser	\$ 20.43
10	Easy Picker	x			Golf	Range Ball	\$ 1,323.55
11	Reinders	x			Golf	Nozzle, Rod Mount Kit, Tine	\$ 429.36
12	Fanfare Sports	x			Golf	Advertising	\$ 599.45
13	UAC	x			Golf	Advertising	\$ 599.45
14	UAC	x			Golf	Advertising - tomah	\$ 599.45
15	Auto Value	x			Golf	HD Fuel Construction	\$ 5.49
16	Hagens	x			Golf	Oil	\$ 29.98
17	Wisconsin Turfgrass Association	x			Golf	Annual Dues	\$ 150.00
18	Evans Print Media	x			Golf	Punch Cards	\$ 47.00
19	Amazon	x			Golf	Metal Deck Leveling Gauge	\$ 33.17
20	Jackson-Hirsch	x			Parks	10ML Business Card Pockets	\$ 149.96
21	Spectrum	x			Parks	Monthly Service	\$ 79.99
22	P & P Products	x			Parks	Tokens for pool	\$ 130.00
23	Holiday Wholesale	x			Parks	Pool Concessions	\$ 141.50
24	Holiday Wholesale	x			Parks	Pool Concessions	\$ 154.31
25	Evans Print Media	x			Parks	Bracket Prints	\$ 800.00
26	U.S. Log Rolling Foundation	x			Parks	Logg payment	\$ 250.00
27	P & P Products	x			Parks	Aquatic Center Shirts	\$ 464.60
28	Dalco	x			Parks	Can Liners	\$ 30.36
29	Modern Disposal Systems	x			Parks	Service`	\$ 209.00
30	Faulks Bros.	x			Golf	Topdressing	\$ 1,102.00
31	Amazon	x			Parks	Umpire Kits	\$ 147.90
32	Wesco	x			G & P	Freezers & Refridgerators	\$ 1,291.00
33	Premier Co-op	x			G & P	Fuel	\$ 568.20
34	Premier Co-op	x			Golf	Fuel	\$ 404.01
35	Walmart	x			Parks	Pool Concessions	\$ 13.76
36	Walmart	x			Parks	Pool Concessions	\$ 160.48
37	Walmart	x			Parks	S.O. Potting Soil, planters, plants	\$ 14.58
38	Walmart	x			Parks	Pool Concessions	\$ 101.24
39	Walmart	x			Parks	Pool Concessions	\$ 49.16
40	Walmart	x			Parks	Pool Concessions	\$ 107.44
41	Walmart	x			Parks	Expo Dry E, Hooks, Canopy	\$ 88.14
42	Walmart	x			Parks	Water	\$ 11.94
43	Walmart	x			Parks	Water	\$ 22.68
44	Schwans	x			Parks	Pool Concessions	\$ 271.75
45	MTD Communications	x			Golf	Advertisement	\$ 399.00

