

**CITY OF SPARTA**  
**FINANCE – BUDGET MEETING AGENDA**  
**October 3, 2018**

**CITY HALL**

**6:00 p.m.**

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of minutes of the regular meeting on September 5, 2018**
- 3. Consideration of Tourism Funds**
- 4. Consideration of Land Donation**
- 5. Discussion of Audit Review**
- 6. Budget Presentation & Discussion**

**Public Works**

**Library**

**Golf Course**

**Community Center**

**Tourism**

**Infrastructure**

**Equipment Replacement**

**Capital Outlay**

**Misc.**

- 7. Items for Future Consideration**
- 8. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 10-1-18

**CITY OF SPARTA**  
**FINANCE MINUTES**  
**September 5, 2018**

**PRESENT:** Josh Lydon, Norm Stanek, Kevin Riley

**ABSENT:** None

**ALSO PRESENT:** Mark Sund, Dave Kuderer, Shanneon Grant, Todd Fahning, Laura Koll, Barb Rice, Bruce Humphrey

Kevin Riley called the meeting to order at 6:00 p.m.

**A motion was made by Josh Lydon and seconded by Norm Stanek to approve the Consent Agenda consisting of the minutes of the regular meeting of August 8, 2018. Motion carried 3-0.**

Number 7 on the agenda was moved up to the number 1 spot.

The Library Director, Shanneon Grant, gave a presentation on the library expansion project and presented a draft Resolution of Support for Sparta Free Library Expansion for approval from the Finance Committee and their recommendation to the Council for approval. Shanneon explained the steps taken by the Library Board so far to get to this point with the first step being a Space Needs Assessment, Community Input and then a Fundraising Feasibility Study. It is being estimated that this project will be about \$5 million and they are hoping to raise \$1.5 million privately. There is no exact timeline yet but they can move into the campaign mode after the Council approves the Resolution.

We were to have a request from Tourism Funds for collapsible Kriskindlmarkt booths, but we did not get the information on time and Reinhard Mueller was not present. **A motion was made by Kevin Riley and seconded by Norm Stanek to table this until next month and we receive a formal request. Motion carried 3-0.**

We received a request from the Mississippi River Regional Planning Commission regarding the SMRT bus that has been in service since October of 2017 and travels through Sparta and Tomah. The letter we received summarized the number of rides provided and that the number is increasing. They are requesting our 2018 financial contribution of \$7,500 at this time and the funds paid at this time will be matched by a Wisconsin Department of Transportation grant. We did agree last year on this payment and will budget for this item in 2019. **A motion was made by Josh Lydon and seconded by Norm Stanek to approve payment of \$7500 for the SMRT bus service. Motion carried 3-0.**

Number 5 on the agenda will not be discussed until further information is available.

Mark mentioned that the loan from MSA for the lift stations is interest free and that \$100,000 will be forgiven as long as the \$750,000 was paid up front. This will be brought back to the Committee in January.

The City of Sparta has not had an increase in room tax for about 10 years and is currently at 6%. The surrounding areas are higher and have been for quite a while. The Chamber of Commerce and the City feels it is time to raise the room tax to 7% effective January 1, 2019. **A motion was made by Norm**

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**Stanek and seconded by Josh Lydon to approve the room tax change to 7% effective 1-1-19. Motion carried 3-0.**

Reinhard Mueller did stop in and explained a bit about the collapsible booths, but the committee didn't act on this. Reinhard will put in a formal request for next month's meeting.

There were no items mentioned for future consideration.

**A motion was made by Josh Lydon and seconded by Norm Stanek to adjourn at 6:54. Motion carried 3-0.**

Respectfully submitted,

Julie Hanson  
City Clerk

**Request of the Sparta Finance Committee**  
**Financial Support for Collapsible Kriskindlmarkt Booths on the Water Street**  
**Bridge**

**Reinhard Mueller**

**Oct 3, 2018**

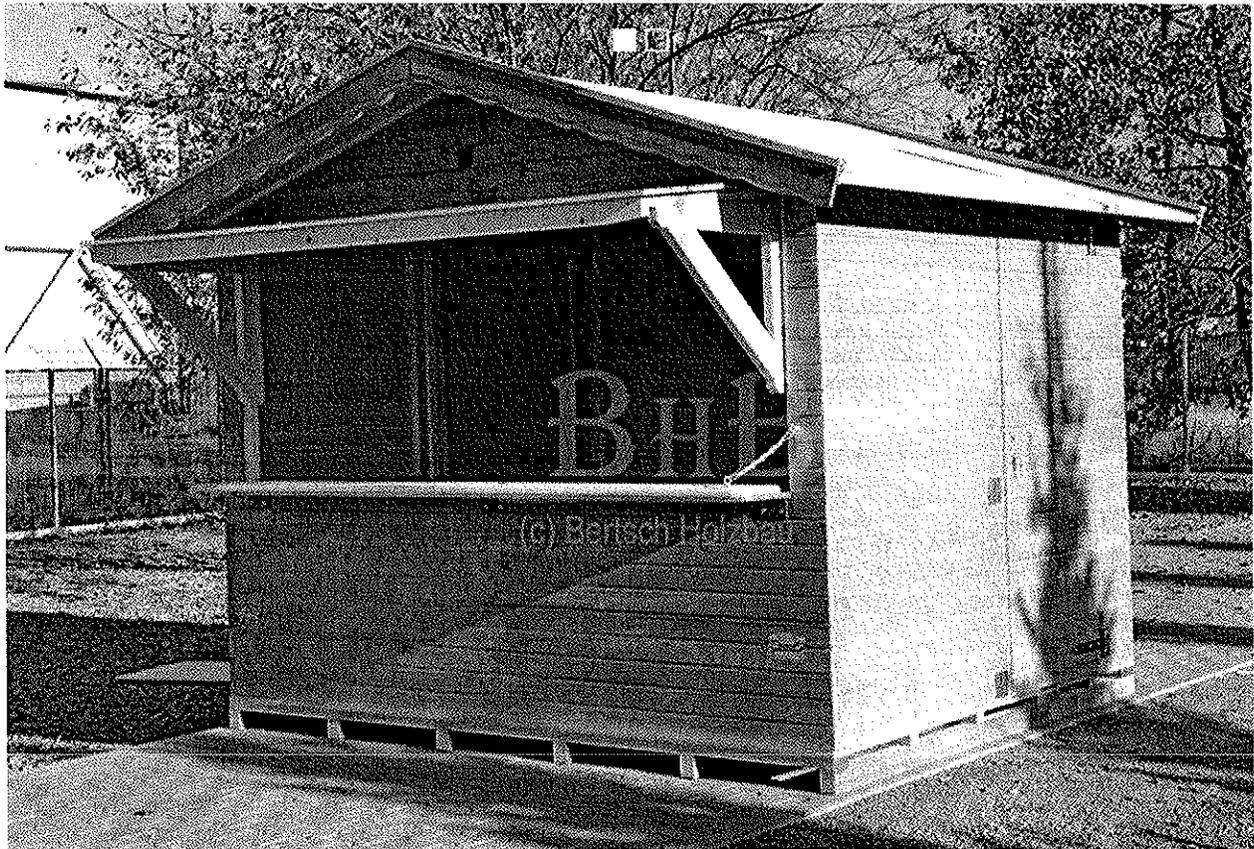
The popularity of the Sparta Kriskindlmarkt has given rise to the need for more vendor space. We have researched the idea of demountable booths and decided upon the collapsible design. Not pictured is the feature where two-thirds of the floor folds up, creating a comprehensive package for all components to be either attached to one another, or cradled inside the floor that is folded up.

The impact to the Downtown either through attracting residents to shop downtown or whether the Kriskindlmarkt has in itself become an attraction is quite evident. We seek to continue this path of improvement for the sake of tourism and the betterment of the downtown district.

The cost of each booth has been estimated to be \$1500 for a total expansion cost of \$7500. We have secured the full sponsorship of one booth from the Lady Butterfest organization and are engaged in another fund-raiser hoping to raise \$2500 for the project. This leaves a currently unfunded amount of \$3500, any part of which would be greatly appreciated to help fund the project cost.

**Request:** *Approve the partial funding of five collapsible booths to serve each year for the Kriskindlmarkt on the Water Street Bridge.*

*Current funding needs are up to \$3500, any portion of which would be greatly appreciated.*



**Pictures above depict the booth being expanded, and how it looks in final form.**