

**CITY OF SPARTA**  
**PLANNING COMMISSION AGENDA**  
**March 18, 2019**

**CITY HALL**

**6:00 P.M.**

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Consent Agenda: Consisting of the minutes of the regular meeting on February 18, 2019**
- 4. Public Hearing Regarding a Conditional Use Permit requesting temporary occupancy of a small portion of the building located at 413 Osborne Drive in accordance with Zoning Ordinance 17-362**
- 5. Consideration of a Conditional Use Permit requesting temporary occupancy of a small portion of the building located at 413 Osborne Drive in accordance with Zoning Ordinance 17-362**
- 6. Consideration of Site Plan for Sparta Area School District for Herrman Elementary School located at 925 N. Black River Street**
- 7. Consideration of Removing Driveway Between All American Do It Center and Wal Mart**
- 8. Consideration of CSM for Dan Preston located at 1010 Hoeschler Drive**
- 9. Consideration of Sign Approval for Davey's Auto Repair located at 2775 Commercial Drive**
- 10. Items for Future Consideration**
- 11. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting,  
but no action will be taken by the Council.

Posted: 3-14-19

**CITY OF SPARTA**  
**PLANNING COMMISSION MINUTES**  
**February 18, 2019**

**PRESENT: Mayor Button, Norm Stanek, Bob Halverson, Toni Wissestad, Kevin Riley,**

**ABSENT: Jim Church, John Ambro**

**ALSO PRESENT: Todd Fahning, Mark Sund, Don Schroeder, Amy Van Duren and school rep**

Mayor Button called the meeting to order at 6:00 p.m.

Roll call was done by the Clerk.

**A motion was made by Norm Stanek and seconded by Kevin Riley to approve the consent agenda consisting of the minutes from the regular meeting on January 14, 2019. Motion carried 5-0.**

The School District is requesting approval for a site plan for an addition of approximately 16,146 sq. ft. at Southside School which would include 7 classrooms and some other needed rooms. They would like to start construction after the bids are in. **A motion was made by Norm Stanek and seconded by Bob Halverson to approve the site plan for the addition at Southside School located at 1023 Walrath Street. Motion carried 5-0.**

Don Schroeder is requesting approval for a site plan for Martin Warehousing located at 725 Spartan Drive. Some panels will be insulated for the refrigerated half with the colors being beige and there will be darker wood panels for the office area. They will begin digging as soon as they can. **A motion was made by Kevin Riley and seconded by Toni Wissestad to approve the site plan for Martin Warehousing located at 725 Spartan Drive as presented. Motion carried 4-1 with Norm Stanek abstaining.**

An item mention for future consideration was:

A 5 acre parcel has been sold in the Eastside Business Park and will be presented to Council for final approval.

**A motion was made by Kevin Riley and seconded by Bob Halverson to adjourn at 6:09 p.m. Motion carried 5-0.**

Respectfully submitted,

Julie Hanson  
City Clerk

**PUBLIC NOTICE**

**NOTICE IS HEREBY GIVEN, that a PUBLIC HEARING will be held before the Planning Commission of the City of Sparta, at a meeting on the 18th day of March, 2019 at 6:00 p.m. at Sparta City Hall, 201 W. Oak St., Sparta, Monroe County, Wisconsin.**

**Regarding a Conditional Use Permit requesting temporary occupancy of a small portion of the building located at 413 Osborne Drive in accordance with Zoning Ordinance 17-362.**

**Any interested party may appear personally or by their agent and/or attorney to present their views for or against the approval of this change.**

**Dated: March 6, 2019**

**Julie Hanson  
City Clerk**

**If you should have any questions, please contact Todd Fahning at 608-269-4340, ext. 232.**



SPARTA ELEMENTARY OVERALL EXTERIOR





SPARTA ELEMENTARY MAIN ENTRY VIEW





Consultant:

Project Title: SPARTA AREA SCHOOL DISTRICT  
NEW ELEMENTARY SCHOOL

Project Location: 925 N. BLACK RIVER STREET  
SPARTA, WI 54656

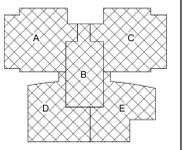
Sheet Title: OVERALL FIRST FLOOR PLAN

HSR Project Number: 17024-1

Project Date: MARCH 2019

Drawn By: TR/MM/BF

Key Plan:



KEY PLAN

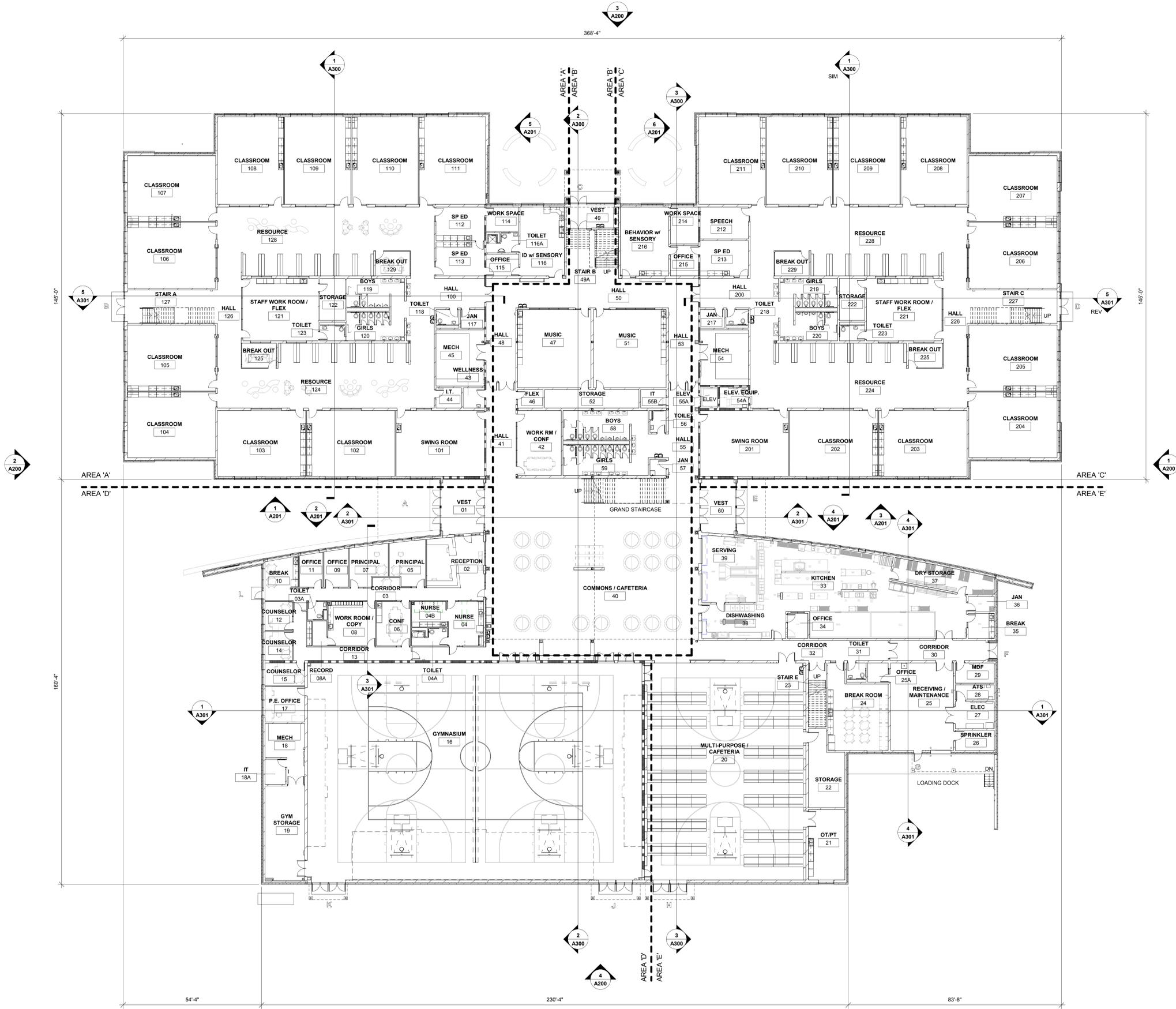
**REVIEW**  
**NOT FOR**  
**CONSTRUCTION**

No.	Description	Date

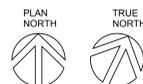
Graphic Scale: VARIES

Last Update: 3/12/2019 11:33:09 AM

**A001**



**1** OVERALL FIRST FLOOR PLAN  
1/16" = 1'-0"





Consultant:

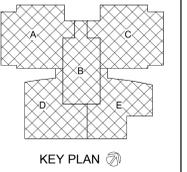
Project Title: **SPARTA AREA SCHOOL DISTRICT  
NEW ELEMENTARY SCHOOL**  
Project Location: 925 N. BLACK RIVER STREET  
SPARTA, WI 54656  
Sheet Title: **OVERALL SECOND FLOOR PLAN**

HSR Project Number: 17024-1

Project Date: MARCH 2019

Drawn By: TR/MM/BF

Key Plan:



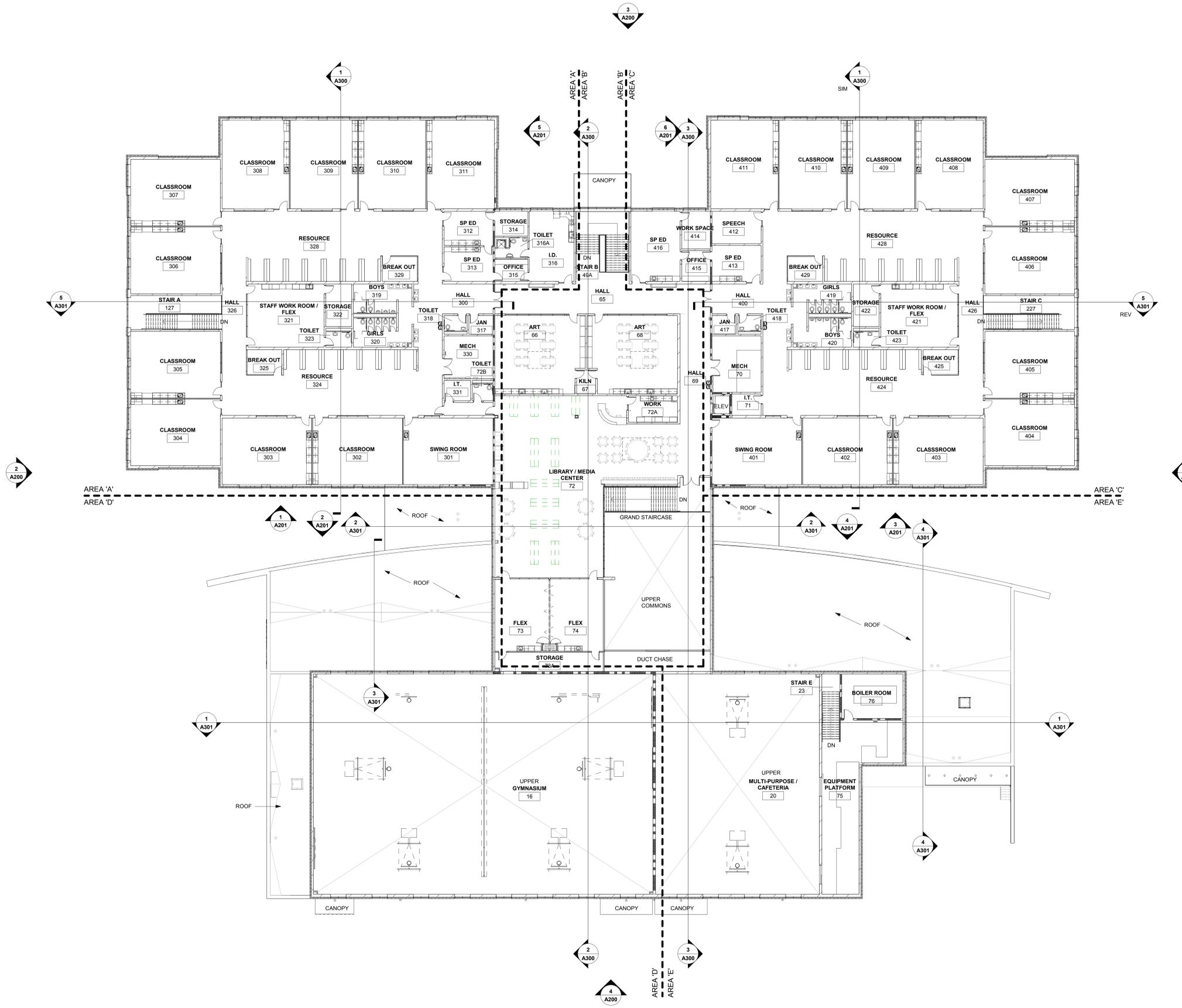
**REVIEW**  
**NOT FOR**  
**CONSTRUCTION**

No.	Description	Date

Graphic Scale: VARIES

Last Update: 3/12/2019 11:33:14 AM

**A002**



**1** OVERALL SECOND FLOOR PLAN  
1/16" = 1'-0"





Consultant:

**GENERAL NOTES:**

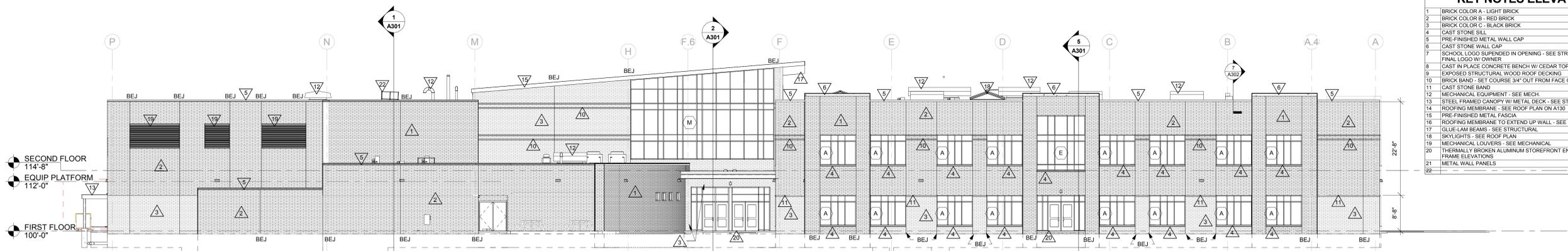
- A SEE DETAILS A510 FOR CONTROL JOINT (CJ) AND BRICK CONTROL JOINT (BCJ) INFORMATION.
- B BRICK COURSING - RUNNING BOND TYPICAL.
- C SEE SPECIFICATION FOR MATERIAL TYPE.

**LEGEND:**

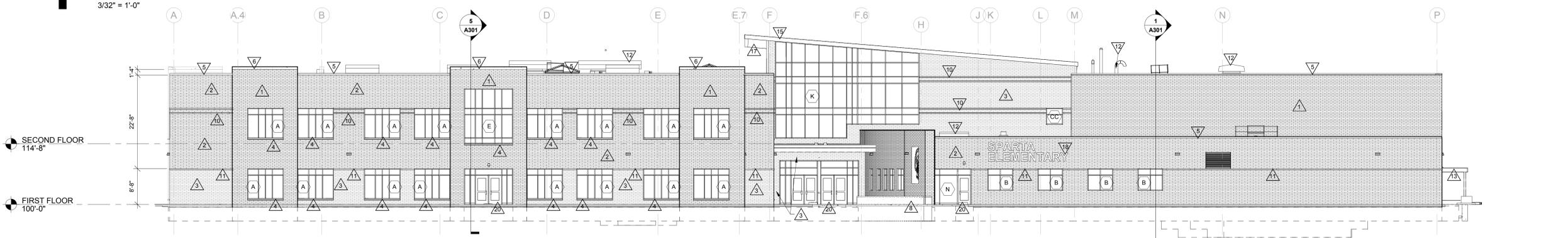
- △ KEYNOTE TAG
- WINDOW TAG. SEE SHEET A600 FOR FRAME ELEVATIONS
- CJ THROUGH WALL CONTROL JOINT - SEE DETAILS A510
- BCJ BRICK VENEER CONTROL JOINT - SEE DETAILS A510

**KEY NOTES ELEVATION**

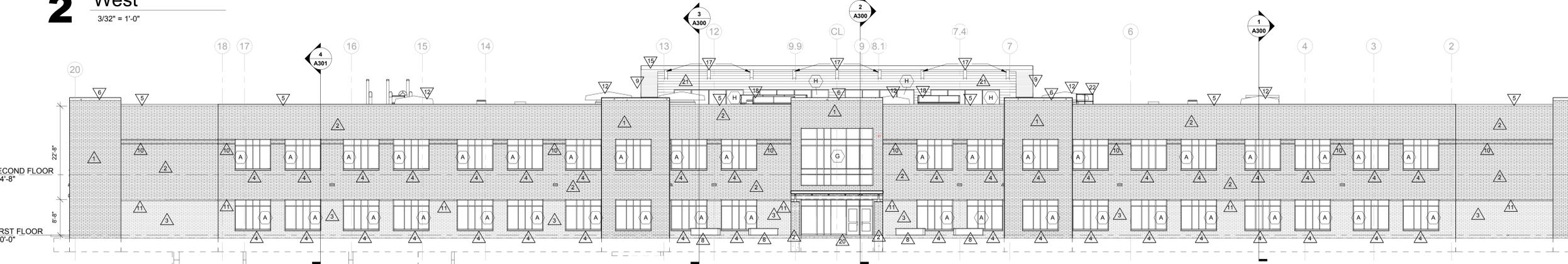
- 1 BRICK COLOR A - LIGHT BRICK
- 2 BRICK COLOR B - RED BRICK
- 3 BRICK COLOR C - BLACK BRICK
- 4 CAST STONE SILL
- 5 PRE-FINISHED METAL WALL CAP
- 6 CAST STONE WALL CAP
- 7 SCHOOL LOGO SUPPENDED IN OPENING - SEE STRUCTURAL AND VERIFY FINAL LOGO W/ OWNER
- 8 CAST IN PLACE CONCRETE BENCH W/ CEDAR TOP
- 9 EXPOSED STRUCTURAL WOOD ROOF DECKING
- 10 BRICK BAND - SET COURSE 3/4" OUT FROM FACE OF WALL
- 11 CAST STONE BAND
- 12 MECHANICAL EQUIPMENT - SEE MECH.
- 13 STEEL FRAMED CANOPY W/ METAL DECK - SEE STRUCTURAL
- 14 ROOFING MEMBRANE - SEE ROOF PLAN ON A130
- 15 PRE-FINISHED METAL FASCIA
- 16 ROOFING MEMBRANE TO EXTEND UP WALL - SEE SECTION 2A304
- 17 GULIE-JAM BEAMS - SEE STRUCTURAL
- 18 SKYLIGHTS - SEE ROOF PLAN
- 19 MECHANICAL LOUVERS - SEE MECHANICAL
- 20 THERMALLY BROKEN ALUMINUM STOREFRONT ENTRANCE - SEE FRAME ELEVATIONS
- 21 METAL WALL PANELS
- 22



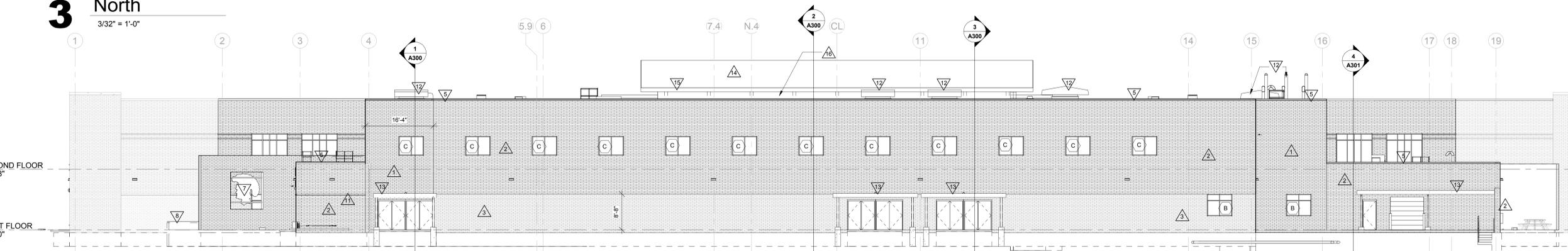
**1 East**  
3/32" = 1'-0"



**2 West**  
3/32" = 1'-0"



**3 North**  
3/32" = 1'-0"



**4 South**  
3/32" = 1'-0"

**SPARTA AREA SCHOOL DISTRICT**  
**NEW ELEMENTARY SCHOOL**  
 Project Location: 925 N. BLACK RIVER STREET  
 SPARTA, WI 54656  
 ELEVATIONS

Project Title: SPARTA AREA SCHOOL DISTRICT NEW ELEMENTARY SCHOOL  
 Project Location: 925 N. BLACK RIVER STREET SPARTA, WI 54656  
 Sheet Title: ELEVATIONS

HSR Project Number: 17024-1

Project Date: MARCH 2019

Drawn By: M.MALAND

Key Plan:

**REVIEW**  
**NOT FOR CONSTRUCTION**

No.	Description	Date

Graphic Scale: VARIES  
 Last Update: 3/12/2019 11:33:37 AM

**A200**

REVIEW  
NOT FOR  
CONSTRUCTION

No.	Description	Date

Graphic Scale: VARIES

Last Update: 3/12/2019 11:33:46 AM

A201

**GENERAL NOTES:**

A SEE DETAILS A510 FOR CONTROL JOINT (CJ) AND BRICK CONTROL JOINT (BCJ) INFORMATION

B BRICK COURSING, RUNNING BOND TYPICAL.

C SEE SPECIFICATION FOR MATERIAL TYPE.

**LEGEND:**

△ KEYNOTE TAG

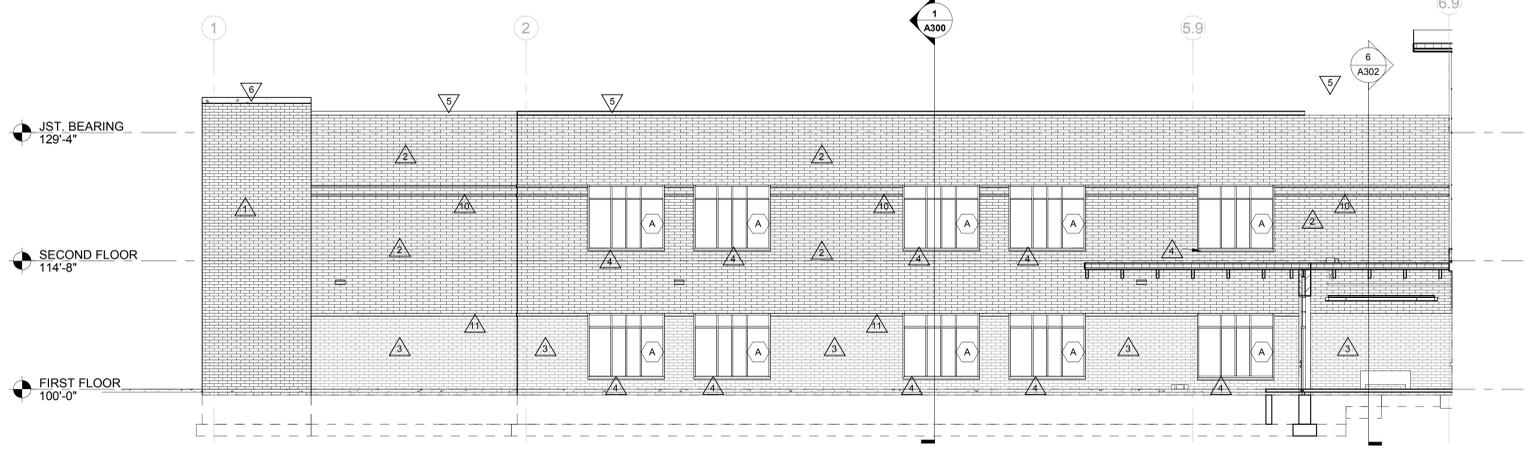
○ WINDOW TAG, SEE SHEET A600 FOR FRAME ELEVATIONS

○ THROUGH WALL CONTROL JOINT - SEE DETAILS A510

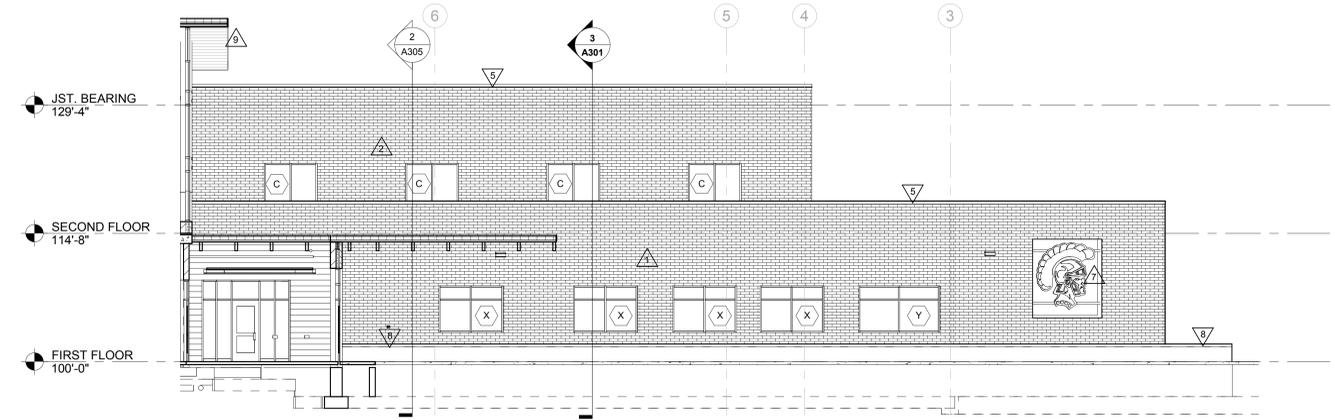
BCJ BRICK VENEER CONTROL JOINT - SEE DETAILS A510

**KEY NOTES ELEVATION**

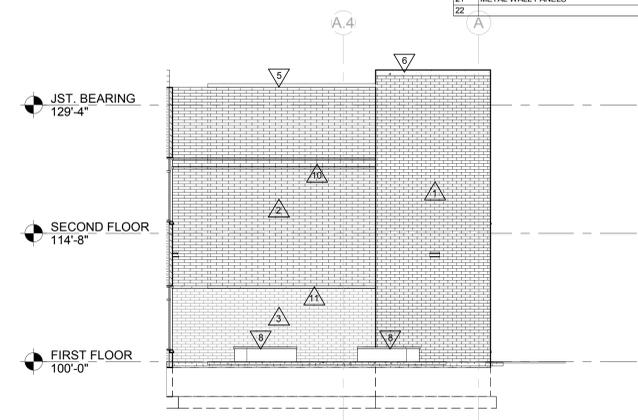
1	BRICK COLOR A - LIGHT BRICK
2	BRICK COLOR B - RED BRICK
3	BRICK COLOR C - BLACK BRICK
4	CAST STONE SILL
5	PRE-FINISHED METAL WALL CAP
6	CAST STONE WALL CAP
7	SCHOOL LOGO SUSPENDED IN OPENING - SEE STRUCTURAL AND VERIFY FINAL LOGO W/ OWNER
8	CAST IN PLACE CONCRETE BENCH W/ CEDAR TOP
9	EXPOSED STRUCTURAL WOOD ROOF DECKING
10	BRICK BAND - SET COURSE 3/4" OUT FROM FACE OF WALL
11	CAST STONE BAND
12	MECHANICAL EQUIPMENT - SEE MECH
13	STEEL FRAMED CANOPY W/ METAL DECK - SEE STRUCTURAL
14	ROOFING MEMBRANE - SEE ROOF PLAN ON A130
15	PRE-FINISHED METAL FASCIA
16	ROOFING MEMBRANE TO EXTEND UP WALL - SEE SECTION 2A304
17	GLUE-LAM BEAMS - SEE STRUCTURAL
18	SKYLIGHTS - SEE ROOF PLAN
19	MECHANICAL LOUVERS - SEE MECHANICAL
20	THERMALLY BROKEN ALUMINUM STOREFRONT ENTRANCE - SEE FRAME ELEVATIONS
21	METAL WALL PANELS
22	



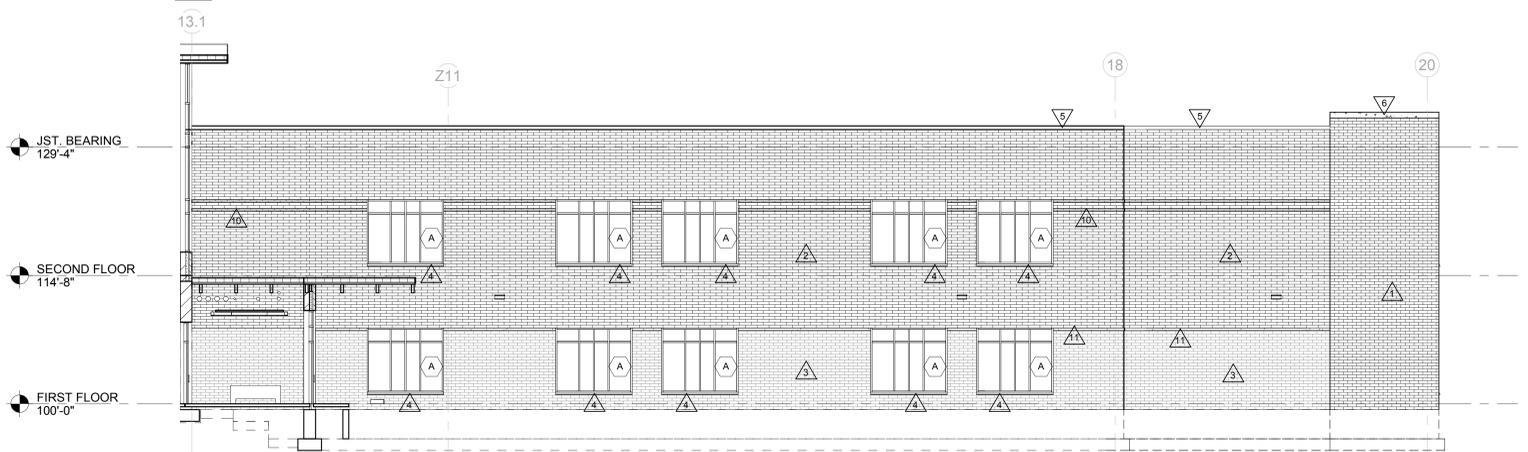
**1 SOUTH ELEVATION**  
1/8" = 1'-0"



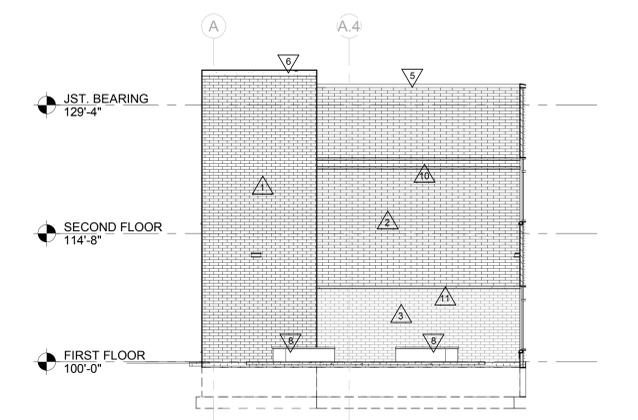
**2 NORTH ELEVATION**  
1/8" = 1'-0"



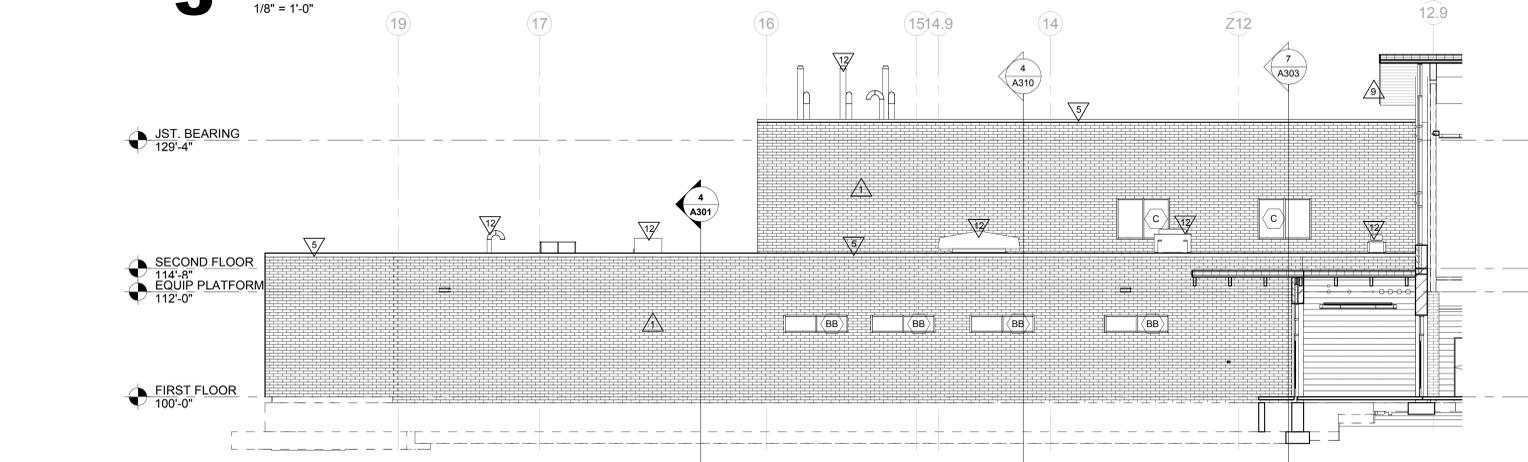
**5 EAST ELEVATION**  
1/8" = 1'-0"



**3 SOUTH ELEVATION**  
1/8" = 1'-0"



**6 WEST ELEVATION**  
1/8" = 1'-0"



**4 NORTH ELEVATION**  
1/8" = 1'-0"

**GENERAL NOTES:**

- CONTACT DIGGER'S HOTLINE 5 WORKING DAYS PRIOR TO THE START OF DEMOLITION/CONSTRUCTION.
- GRADE, LINE, AND LEVELS TO BE REVIEWED IN THE FIELD BY THE CONSTRUCTION MANAGER.
- ALL REQUIRED EROSION CONTROL MEASURES ARE TO BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH LOCAL MUNICIPAL AND DEPARTMENT OF NATURAL RESOURCES REGULATIONS.
- SEE SHEET C200 FOR ALL REQUIRED EROSION CONTROL ELEMENTS.
- ANY EXISTING UTILITIES NOT SHOWN ON THIS DOCUMENT WHICH NEED TO BE REMOVED, RELOCATED AND/OR ADJUSTED SHALL BE THE RESPONSIBILITY OF THE SITE GRADING CONTRACTOR AND INCLUDED IN THE BASE BID CONTRACT.
- VERIFY THE LOCATION OF ALL EXISTING UTILITIES PRIOR TO THE START OF DEMOLITION/CONSTRUCTION.
- ALL BIDDERS PLANNING ON SUBMITTING A BID SHALL VISIT THE SITE AND REVIEW THE EXISTING CONDITIONS PRIOR TO THE BID DATE.
- PRIOR TO THE START OF WORK VERIFY WITH THE LOCAL AUTHORITIES THAT ALL REQUIRED PERMITS HAVE BEEN ACQUIRED.
- COORDINATE CONSTRUCTION IN THE RIGHT OF WAY WITH THE LOCAL AUTHORITIES.
- PROVIDE PROPER BARRIAGES, SIGNS AND TRAFFIC CONTROL TO MAINTAIN THRU TRAFFIC ALONG ADJACENT STREETS IN ACCORDANCE WITH LOCAL MUNICIPAL REQUIREMENTS.
- SIDEWALK JOINTS TO BE AS INDICATED OR AS APPROVED BY CONSTRUCTION MANAGER.
- ALL SAWCUTS SHALL BE AT AN EXISTING JOINT IN THE CURB AND PAVEMENT.
- ALL GENERAL LANDSCAPE AREAS SHALL BE SEEDED/FERTILIZED/CRIMP MOW MULCHED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.

**KEYNOTES:**

- |  |   |   |
|--|---|---|
| ① 6" THICKENED EDGE WALK                 | ①① BASKETBALL HOOP AND POLE   | ②② DIRECTIONAL SIGN                                 |
| ② CONCRETE SIDEWALK                      | ①② MONUMENT SIGN (SEE ARCHITECTURAL PLANS)  | ②③ 18" SLOPED CURB & GUTTER                         |
| ③ 18" CONCRETE CURB & GUTTER             | ①③ REINFORCED CONCRETE SLAB   | ②④ LIGHTING POLE/FIXTURE (TYP)                      |
| ④ PARKING LOT STRIPING                   | ①④ BIKE RACK-SEE SPECIFICATIONS   | ②⑤ CONCRETE BOLLARD                                 |
| ⑤ SPEED TABLE                            | ①⑤ CRUSHED GRANITE-SEE SPECIFICATIONS   | ②⑥ CONCRETE SIDEWALK (BID ALTERNATE)                |
| ⑥ ADA RAMP                               | ①⑥ VERDANT RAISED STEEL GARDEN BED, 4'X7.5' (ASSESSMENT REQUIRED; TO BE ASSEMBLED PER MANUFACTURER'S RECOMMENDATIONS) | ②⑦ FLAG POLE  |
| ⑦ ADA PARKING STALL                      | ①⑦ STOP SIGN  | ②⑧ 4" BLACK VINYL COATED CHAIN LINK FENCE           |
| ⑧ ADA PARKING SIGN                       | ①⑧ ONE WAY SIGN   | ②⑨ 6" BLACK VINYL CHAIN LINK FENCE W/ PRIVACY SLATS |
| ⑨ ACCESS GATE                            | ①⑨ DO NOT ENTER SIGN  |   |
| ⑩ 6" BLACK VINYL COATED CHAIN LINK FENCE |   |   |



**HSR ASSOCIATES INC.**  
100 MILWAUKEE STREET  
14 CROSS WISCONSIN  
SPARTA, WI 54656  
PHONE: 608.784.1830  
FAX: 608.782.5844  
WEB SITE: www.hsrassociates.com

Consultant:  
**POB**  
Point of Beginning  
Civil Engineering  
Land Surveying  
Landscape Architecture  
5709 Winway Drive, Suite D  
Shevlin Park, WI 54487  
715.344.9999(P) 715.344.9222(F)

**SPARTA AREA SCHOOL DISTRICT  
NEW ELEMENTARY SCHOOL  
LAYOUT PLAN**

Project Title: HSR Project Number: **DDH-1**

Project Date: March 11, 2018

Drawn By: **RDE**

Key Plan:

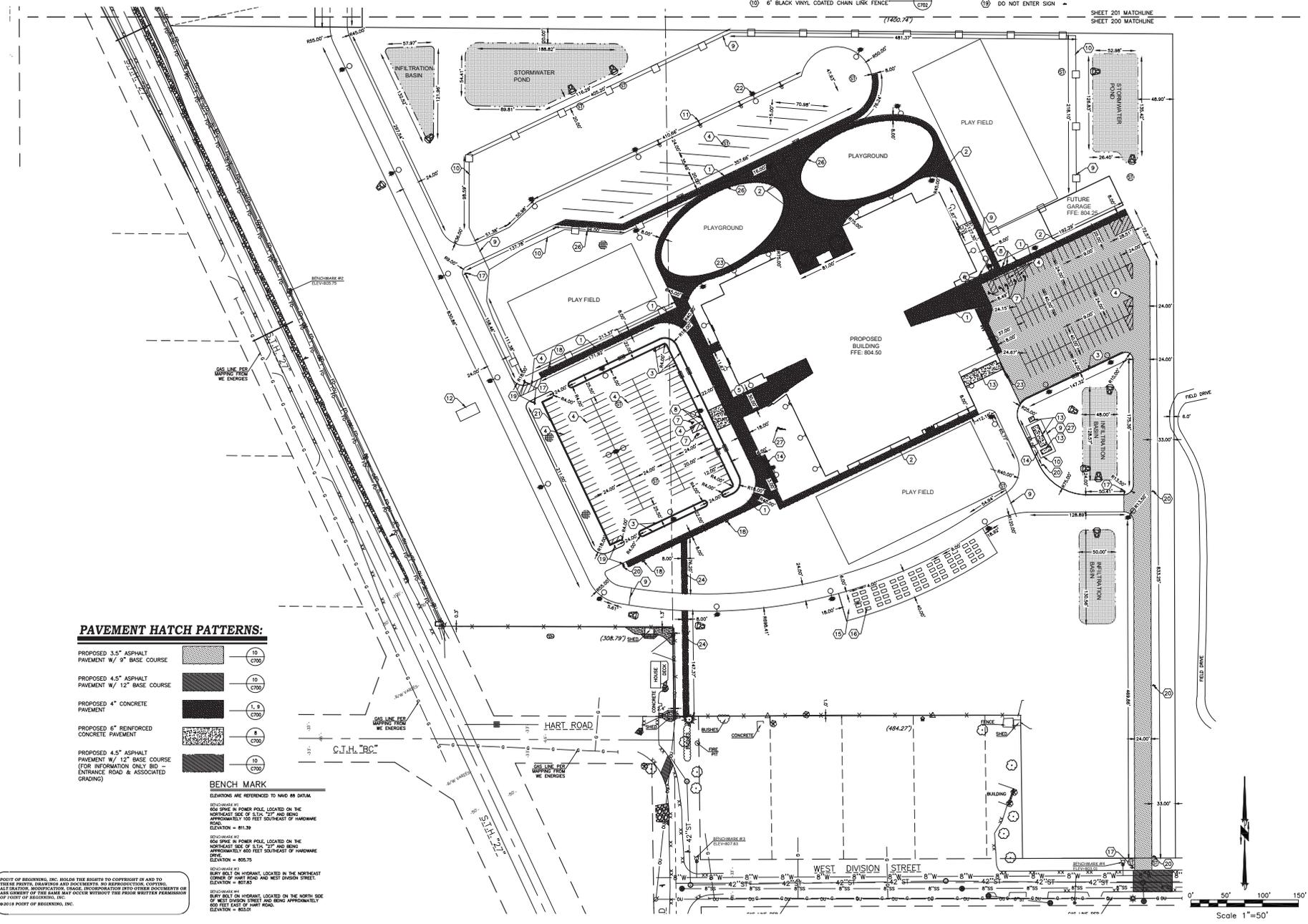
**PRELIMINARY - NOT FOR CONSTRUCTION**

Revisions	No.	Description	Date

Graphic Scale: **1" = 50'**

Last Update: **03/12/18**

**C200**



**PAVEMENT HATCH PATTERNS:**

- PROPOSED 3.5" ASPHALT PAVEMENT W/ 9" BASE COURSE (Keynote 10)
- PROPOSED 4.5" ASPHALT PAVEMENT W/ 12" BASE COURSE (Keynote 11)
- PROPOSED 4" CONCRETE PAVEMENT (Keynote 12)
- PROPOSED 6" REINFORCED CONCRETE PAVEMENT (Keynote 13)
- PROPOSED 4.5" ASPHALT PAVEMENT W/ 12" BASE COURSE (FOR INFORMATION ONLY BID - ENTRANCE ROAD & ASSOCIATED GRADING) (Keynote 14)

**BENCH MARK**  
ELEVATIONS ARE REFERENCED TO MHD 88 DATUM

REMARK #01  
BENCH MARK #01: BENCH MARK LOCATED IN THE NORTHEAST CORNER OF HART ROAD AND WEST DIVISION STREET. ELEVATION = 804.83

REMARK #02  
BENCH MARK #02: BENCH MARK LOCATED ON THE NORTHEAST SIDE OF 5.5" X 22" AND BEING APPROXIMATELY 100 FEET SOUTHEAST OF HART ROAD. ELEVATION = 805.28

REMARK #03  
BENCH MARK #03: BENCH MARK LOCATED ON THE NORTHEAST SIDE OF 5.5" X 22" AND BEING APPROXIMATELY 400 FEET SOUTHEAST OF HART ROAD. ELEVATION = 805.75

REMARK #04  
BENCH MARK #04: BENCH MARK LOCATED ON THE NORTH SIDE OF WEST DIVISION STREET AND BEING APPROXIMATELY 800 FEET EAST OF HART ROAD. ELEVATION = 803.00

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90014 POINT OF BEGINNING, INC.

# All American Do it center®

1310 W. Wisconsin St., Sparta, WI 54656  
(608) 269-5028

2419 US-14, Richland Center, WI 53581  
(608) 649-4300

1201 North Superior Ave., Tomah, WI 54660  
(608) 374-4200

March 5, 2019

Mr. Todd Fahning, Co-Administrator  
City of Sparta  
201 W. Oak Street  
Sparta, WI 54656

The purpose of this letter is to request closure of the connecting rampway between the Wal-Mart parking lot and All American Do it Center's parking lot due to continued safety concerns.

This driveway was originally established as part of All American's proposed site plans when we built our facility. At that time it was envisioned to be a convenience for those shoppers visiting both stores on one shopping trip. Unfortunately it has become a major safety concern with several "near-miss" incidents over the past four years. As he left our store, Bill Biederman was nearly hit by a driver speeding through our parking lot on his or her way to Wal-Mart. One of our employees was actually hit by a bicyclist, this time coming from Wal-Mart. And just last week (February 27<sup>th</sup>) another one of our employees was nearly hit by a car as she walked into work. The car was weaving through several parked cars – again a driver hurrying to Wal-Mart.

We have tried installing speed bumps, fencing to protect customers and employees, and lining up employees' vehicles to force traffic through the south end of our parking lot. Nothing has worked well. In a recent customer survey, several people mentioned that they felt our parking lot was hazardous.

The fact is that what was once envisioned as a convenience to shoppers visiting both stores is being used as a city street. The majority of traffic through our parking lot does not stop at All American, but continues through to or from Wal-Mart.

We will pay for all costs related to the closure of the driveway, including patching of the asphalt paving, curb and gutter in Wal-Mart's parking lot.

Thank you for your consideration in making Sparta safer.

Respectfully submitted,



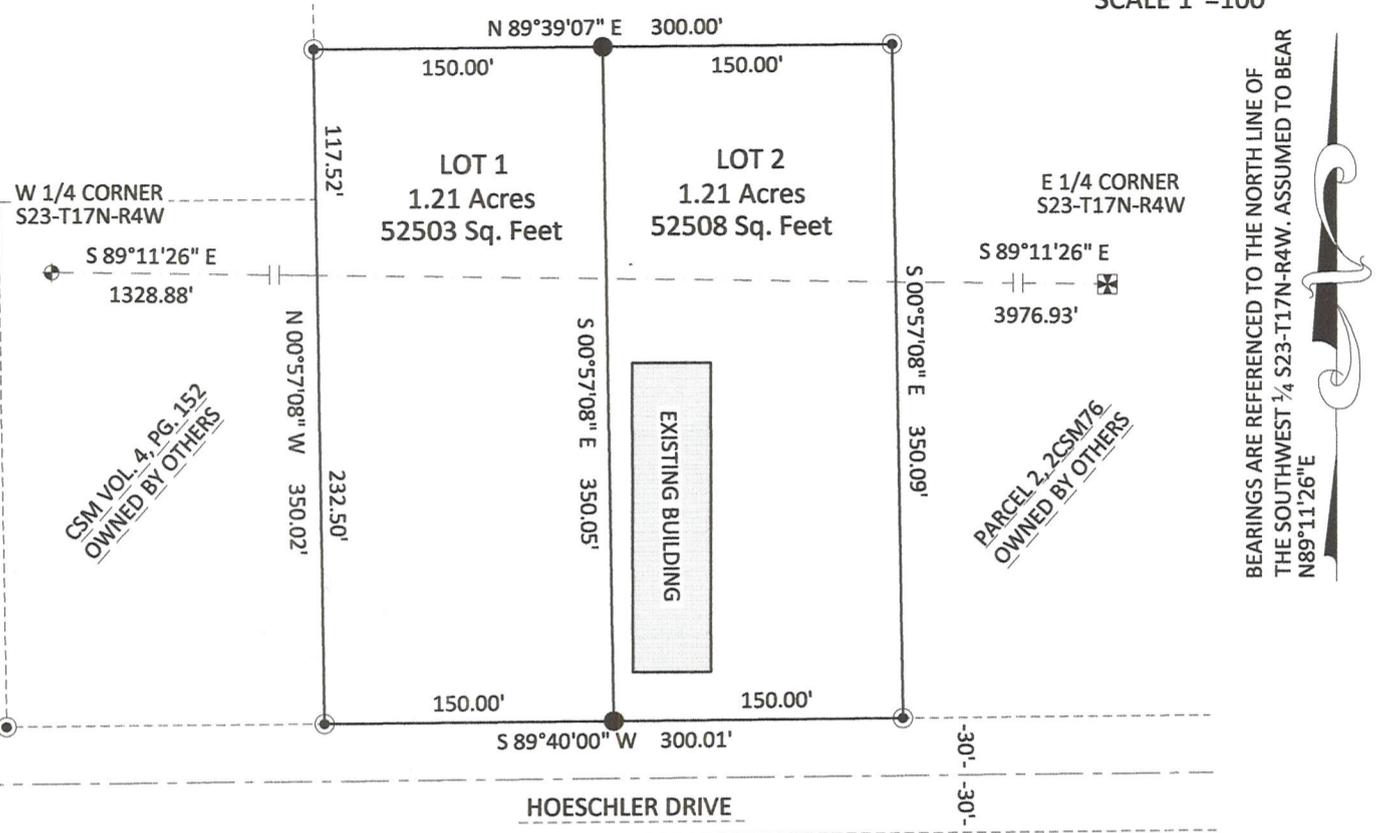
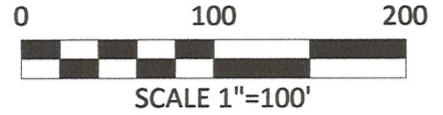
Todd D. Page, Senior Vice President  
All American Do it Centers

**CERTIFIED SURVEY MAP #**

LOT 3 OF 2CSM76, LOCATED IN OUTLOTS 112 AND 113 OF THE ASSESSORS SUBDIVISION, THE SE 1/4 OF THE SW 1/4 AND THE NE 1/4 OF THE SW 1/4, SECTION 23, T17N, R4W, CITY OF SPARTA, MONROE COUNTY, WISCONSIN.

**LEGEND**

- 3/4" X 18" IRON BAR SET WEIGHING 1.50lbs PER LINEAL FOOT
- ⊕ HARRISON MONUMENT FOUND
- ⊙ 3/4" IRON BAR FOUND



**CERTIFIED SURVEY MAP FOR DAN PRESTON**

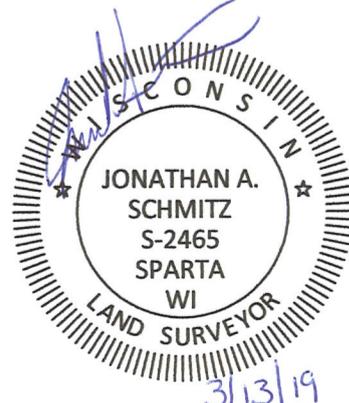
A PARCEL OF LAND CONTAINING 2.42 ACRES (105,011 sq.ft.) LOT 3 OF 2CSM76, LOCATED IN OUTLOTS 112 AND 113 OF THE ASSESSORS SUBDIVISION, THE SE 1/4 OF THE SW 1/4 AND THE NE 1/4 OF THE SW 1/4, SECTION 23, T17N, R4W, CITY OF SPARTA, MONROE COUNTY, WISCONSIN. BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 23; THENCE S 89°11'26" E ALONG THE NORTH LINE OF THE SW 1/4 A DISTANCE OF 1328.88' TO THE POINT OF BEGINNING; THENCE N 00°57'08" W A DISTANCE OF 117.52'; THENCE N 89°39'07" E A DISTANCE OF 300.00'; THENCE S 00°57'08" E A DISTANCE OF 350.09' TO THE NORTH LINE OF HOESCHLER DRIVE; THENCE S 89°40'00" W ALONG SAID NORTH LINE A DISTANCE OF 300.01'; THENCE N 00°57'08" W A DISTANCE OF 232.50' TO THE POINT OF BEGINNING AND THERE TERMINATING. SUBJECT TO RESTRICTIONS, RESERVATIONS, EASEMENTS, COVENANTS AND RIGHTS OF WAY OF RECORD.

THAT I HAVE COMPLIED WITH THE CITY OF SPARTA SUBDIVISION ORDINANCES AND THE CURRENT PROVISIONS OF CHAPTER 236.34 OF THE REVISED WISCONSIN STATUTES ON SURVEYING AND MAPPING SAME. THAT THIS CERTIFIED SURVEY IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY OF THE LANDS SURVEYED AND MAPPED.

CERTIFIED THIS 13<sup>TH</sup> DAY OF March, 2019

  
 JONATHAN A. SCHMITZ  
 PROFESSIONAL LAND SURVEYOR #2465



**COMMON COUNCIL RESOLUTION**

RESOLVES THAT THIS CERTIFIED SURVEY LOCATED IN THE SE 1/4 OF THE SW 1/4 AND THE NE 1/4 OF THE SW 1/4 OF SECTION 23, T17N, R4W, CITY OF SPARTA, MONROE COUNTY WISCONSIN IS HEREBY APPROVED BY THE COMMON COUNCIL OF THE CITY OF SPARTA.

\_\_\_\_\_  
 MAYOR DATE

\_\_\_\_\_  
 CITY CLERK DATE

# SPARTA



## Plan Commission Application Form

Date: 3/1/19

Name/Company: Davey's Auto Repair

Address: 2775 Commercial Dr.

Sparta, WI 54656

Phone: 608 633-3046

Purpose: New wall sign

Meeting Date: 3/19/19

Fee: \$                     

### Fee Schedule:

Conditional Use Permit:	\$75.00
Zoning Variance:	\$250.00
Request for Zoning Change	\$75.00
Development Review (business)	\$75.00
Subdivision Plat Review	\$150.00
PUD Review	\$150.00
Lot Division/CSM Approval	\$50.00
Grading/Filling/Stormwater	\$50.00
ET Zoning Permit Residential	\$50.00
ET Zoning permit Accessory	\$25.00
ET Zoning Permit Business, Industrial, Manufacturing	\$75.00

Mail to:  
Building & Zoning Office  
201 W. oak Street  
Sparta, WI 54656  
Ph: 608-269-6509

Note: All items for Plan Commission must be received the Monday prior to the scheduled meeting. (Usually the second Monday of every month.) All fees are due at the time of application and are non-refundable. All site and building plans must be submitted no larger than 11" x 17".

# CITY OF SPARTA

201 W. OAK STREET SPARTA, WI 54656

PERMIT NO. \_\_\_\_\_

## APPLICATION FOR SIGN PERMIT

THE UNDERSIGNED HEREBY MAKES APPLICATION TO ERECT A SIGN SPECIFIED HEREIN, AND DOES AGREE THAT THE PROVISIONS OF THE SIGN ORDINANCE, BUILDING CODE AND ZONING ORDINANCE WILL BE COMPLIED WITH WHETHER THE SAME ARE SPECIFIED HEREIN OR NOT.

**GENERAL**

LOCATION: <u>2775 Commercial Dr.</u>			
OWNER: <u>Davey Pennel</u>	PHONE: <u>608 633-3046</u>		
ADDRESS: <u>2775 Commercial Dr.</u>	CITY: <u>SPARTA</u>	STATE: <u>WI</u>	ZIP: <u>54656</u>
SIGN ERECTOR: <u>Hwy 35 Sign LLC</u>	PHONE: <u>608 780-8826</u>		
ADDRESS: <u>336 2nd Ave So</u>	CITY: <u>ONALASKA</u>	STATE: <u>WI</u>	ZIP: <u>54650</u>
ELECTRICAL CONTRACTOR:		PHONE:	
ADDRESS:		CITY:	
		STATE:	
		ZIP:	

**USE**

TYPE OF SIGN: <u>Internally Illuminated Channel Letters</u>			
FOOTAGE ALONG FRONT PROPERTY LINE: <u>360 ft.</u>	FT. X .8 SQUARE FEET=	<u>288 sq. ft.</u>	MAX. AREA
LENGTH OF BUILDING: <u>44 ft.</u>	FT. X 1.5 SQUARE FEET=		MAX. AREA
TOTAL SQUARE FOOTAGE OF SIGN: <u>107.8 sq. ft.</u>			
HEIGHT OF SIGN: <u>48" wall sign 24" letters</u>			
ESTIMATED COST OF SIGN: <u>\$7,616.61</u>			
TOTAL SQUARE FOOTAGE OF ALL SIGNS ON PROPERTY: <u>Existing = 0 Proposed 107.8 sq. ft.</u>			

**LOCATION**

	REQUIRED	PROVIDED
SIDE YARD (W/N)		
SIDE YARD (S/E)		
FRONT YARD		

**APPLICATION**

1. A \$30.00 NON-REFUNDABLE APPLICATION/PERMIT FEE
2. TWO COPIES OF A PLOT PLAN DRAWN TO SCALE SHOWING:
  - a. THE LOCATION OF THE PROPOSED SIGN
  - b. THE LOCATION AND THE TYPES OF ALL OTHER EXISTING OR PROPOSED SIGNS
  - c. BUILDING AND DRIVEWAYS EITHER EXISTING OR PROPOSED
3. TWO COPIES OF A SCALE DRAWING (NOT LESS THAN 1/2" = 1'0") OF THE PROPOSED SIGN SHOWING EXACTLY HOW THE PROPOSED SIGN WILL LOOK AND IT'S HEIGHT ABOVE GROUND. THE PLANNING COMMISSION MAY ACCEPT PHOTOGRAPHS OF SUFFICIENT SIZE AND CLARITY IN LEAU OF A DRAWING.

**PLAN COMMISSION APPROVAL**

APPROVAL DATE:	APPROVED #	MODIFIED #	DENIED #
COMMENTS:			

IT IS HEREBY AGREED BY THE UNDERSIGNED AS OWNER, HIS AGENT OR SERVANT, AND THE CITY OF SPARTA, THAT FOR AND IN CONSIDERATION OF THE PREMISES AND OF THE PERMIT TO CONSTRUCT, ERECT, ALTER OR INSTALL AND FOR THE USE OF ADVERTISING STRUCTURE DESCRIBED ABOVE TO BE ISSUED AND GRANTED BY THE BUILDING INSPECTOR THAT THE WORK THEREON WILL BE DONE IN ACCORDANCE WITH THE DESCRIPTION HERIN SET FORTH IN THIS STATEMENT, AND AS MORE FULLY DESCRIBED IN THE SPECIFICATIONS AND PLANS HEREIN FILED, AND IS FURTHER AGREED TO CONSTRUCT, ERECT, ALTER OR INSTALL IN STRICT COMPLIANCES OF THE CITY OF SPARTA.

OWNER/AGENT Greg Haskell  
Hwy 35 Sign LLC  
608 780-8826

3/28/19  
DATE

**HWY HIGHWAY 35 SIGNS**  
 336 2nd Ave. So. Onalaska, WI 54650  
 Greg Haskell  
 C: 608.780-8826  
 O: 608.779.9411  
 greg@qualitysigns2nd.com

Proposed Client:  
**Davey's Auto Repair**  
 2775 Commercial Dr.  
 Sparta, WI 546

Phone: 608 633-3046 Date: 2-28-2019 Target Date: Upon approval / Deposit  
 E-Mail: Cell:  
 Contact: **Davey Pennel/ Owner** Proposal



Fabricate and Install:  
 Letter Height: 24"  
 Font Style: Block  
 Color: "DAVEY'S" Red 3M 3630  
 "AUTO REPAIR" Black perforated  
 Return Depth: 5"  
 Return Color: Black  
 Trim Cap: Black  
 Illuminated: LED  
 Mounting: Raceways 8.75"X4.375"  
 Raceway Color: Pantone 421u

*Note: Electrical whips through wall to be final connected to building service by clients electrician*

PLEASE ALLOW 6 TO 8 WEEKS FOR COMPLETION UNLESS OTHERWISE NOTED

**Terms:** 50% Deposit prior to project start  
**Balance:** Including Sales Tax and Permit Costs, Due upon completion. A FINANCE CHARGE, maximum by law, will be made on all amounts owed over 30 days.  
**Note:** Due to State/ Local electrical codes, the clients electrician must make the final electrical connect to building service.  
**Credit Cards:** Transactions over \$1,000.00 subject to 2% convenience charge.  
 I have read and agree to the terms as listed above

CLIENT INITIAL \_\_\_\_\_

Hwy 35 Signs LLC, agrees to furnish labor and materials as specified above for the sum of: **\$ 7,616.61**

**CUSTOMER ACCEPTANCE**

Deposit Tendered: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_