

**CITY OF SPARTA
FINANCE AGENDA
April 10, 2019**

CITY HALL

5:30 p.m.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of minutes of the regular meeting on March 6, 2019.**
- 3. Consideration of Tourism Funds:**

Sparta Hockey Association
- 4. Discussion/Consideration of Changing the Non-Refundable Fee for Operator (Bartender) License Applicants**
- 5. Consideration of Wisconsin Public Employer' Group Health Insurance Program**
- 6. Consideration of Bike Improvement Financing**
- 7. Discussion/Consideration of Future Park Department Staffing**
- 8. Motion by Roll Call Vote to go into CLOSED SESSION Per Wis. Stats. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
Re: Police Sergeant Union**
- 9. Motion by roll call vote to go back into OPEN SESSION
Consideration of Police Sergeant Union**
- 10. Items for Future Consideration**
- 11. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 4-8-19

CITY OF SPARTA
FINANCE MINUTES
March 6, 2019

PRESENT: Josh Lydon, Kevin Riley, Norm Stanek

ABSENT: None

ALSO PRESENT: Mark Sund, Todd Fahning, Dave Kuderer, Mayor Button, Kevin Brueggeman, Ed Lukasek, Bruce Humphrey, Pat Mulvaney, citizen

Kevin Riley called the meeting to order at 6:00 p.m.

A motion was made by Josh Lydon and seconded by Norm Stanek to approve the Consent Agenda consisting of the minutes of the regular meeting of February 6, 2019. Motion carried 3-0.

Deputy Chief Nottestad submitted a grant to the State for purchasing equipment in the amount of \$26,000. With these funds, they would like to purchase an air flow hood for processing drugs in the amount of \$5,092.00, hardware for cell phone processing in the amount of \$10,499.00 and training for the equipment in the amount of \$6,580.00. The equipment up front and then be reimbursed from the grant. **A motion was made by Norm Stanek and seconded by Josh Lydon to approve the purchase of police equipment to be reimbursed by the State grant. Motion carried 3-0.**

A Resolution has come before the Finance committee to be approved for the Fire District to Borrow \$1,700,000 to purchase 4 fire trucks of which the City of Sparta has one vote and would be responsible for 51% of the payment with the other municipalities paying the rest. The loan will be for 10 years, borrowed locally and at an interest rate of approximately 4.25%. There was some discussion on how the revenue will be collected for this debt. The Fire District had a couple of meetings regarding the need for the new trucks and their plan to borrow the funds and the payback prior to the resolution being sent out for approval from the municipalities in the district. **A motion was made by Norm Stanek and seconded by Josh Lydon to approve the Resolution for the Borrowing of \$1,700,000 toward the purchase of 4 fire trucks. Motion carried 3-0.**

A roll call motion was made by Josh Lydon, Kevin Riley and Norm Stanek at 6:18 to go into CLOSED SESSION per Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Re: East Side Business Park Land Sale

AND

Re: Sparta School District

A roll call motion by was made by Josh Lydon, Kevin Riley and Norm Stanek at 7:02 to go back into OPEN SESSION.

A motion was made by Josh Lydon and seconded by Norm Stanek to approve the land sale to Jaymin Patel to purchase 3.3 acres in the East Side Business Park near Best Western Plus for \$17,500 an acre and the agreement to include right of first refusal. Motion carried 3-0.

There were no items mentioned for future consideration.

Page 2 – Finance – March 6, 2019

A motion was made by Josh Lydon and seconded by Norm Stanek to adjourn at 7:04. Motion carried 3-0.

Respectfully submitted,

Julie Hanson
City Clerk

CITY OF SPARTA OPERATOR (BARTENDER) LICENSE APPLICATION

Please Note:

- You must be 18 years of age or older to apply.
- Answer all questions truthfully and completely. A records check will be conducted.
- A Beverage Server Certificate (www.learn2serve.com), proof of registration in the Class, or proof of having an Operator License within the last two years must accompany New, Renewal, or Provisional License Applications.
- The fee must accompany application and is non-refundable and non-transferable.

Application Date _____

License Applying For:

- New \$60 (2 year)
- Renewal \$60 (2 year)
- Provisional \$15 (1st time applicants only)
- Temporary \$15
Temp. Period Needed (1-14 days): _____
(No Beverage Certificate needed for the Temporary license and license is issued only to operators employed by, or donating their services to, nonprofit corporations. No person may hold more than one license of this kind per year.

Check the appropriate box that applies to you:

- I have an Operator's License in effect at this time. (Attach proof if not held w/City of Sparta)
- I have held an Operator's License within past 2 years (Attach proof)
- I have completed the Beverage Server Training Course within past 2 years (Attach Completion Certificate)
- I am enrolled in the Beverage Server Training Course

Class Date and Location:

(After completing the course, bring in your certificate to receive license)

- I am applying for a Temporary Operator's License

To City Clerk, City of Sparta, Wisconsin

I hereby apply for a license to serve from the date hereof to June 30, 20____, inclusive, fermented malt beverages and intoxicating liquors, subject to limitations imposed by Secs. 125.04, 125.12, 125.32, 125.68 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, federal, state, or local, affecting the sale of such beverages and liquors if a license is granted to me.

PLEASE PRINT

Name _____
Last First Middle

Home Address _____
Street City State Zip

Mail License to (if different from Home Address) _____
Street City State Zip

Drivers License # _____ State Issued _____

Phone Number _____ Date of Birth _____ Alternate Phone: _____

License to be used at (Name of Business) _____

OPERATOR (BARTENDER) LICENSE APPLICATION (Continued)

1. Have you been convicted of any felony or misdemeanor? Yes ___ No ___
2. Have you been convicted of any license law or ordinance regulating the sale and/or consumption of fermented malt beverages or intoxicating liquors? Yes ___ No ___
3. Are there presently any charges, federal, state, or local pending against you? Yes ___ No ___
4. Do you presently have any outstanding forfeiture, fees, or fines owed to the City of Sparta? Yes ___ No ___
- ~~5. Have you been a Wisconsin resident continuously for the past 90 days? Yes ___ No ___~~

If you answered yes to any of the above questions, list the offense convicted of, pending conviction, date of conviction, and state and county of conviction.

Date:	Nature of Offense:	County:	State:

The signing below the applicant states that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Signature of Applicant: _____ Date: _____

Signature of person receiving application: _____ Date: _____

FOR OFFICE USE ONLY

Receipt # _____ Amount Paid: _____

License Expiration Date: *Provisional:* _____ *(Not more than 60 days)*
Operators: June 30, _____ *(Annual)*
Temporary Period: _____ *(Not more than 14 days)*

Date Granted: _____

License #: _____

Date Issued: _____

Chief of Police Recommendation:

Yes: _____ No: _____

**EXISTING EMPLOYER UPDATE RESOLUTION
WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM**

RESOLVED, by the _____ of the _____
(Governing Body) (Employer Legal Name)

that pursuant to the provisions of Wis. Stat. § 40.51 (7) hereby determines to continue in the Wisconsin Public Employers (WPE) Group Health Insurance program that is offered to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board), and agrees to abide by the terms of the program as set forth in the *Local Employer Health Insurance Standards, Guidelines and Administration Manual* (ET-1144).

We will continue to participate in the program option in which we are currently enrolled. If we wish to elect a new program option for 2020 we will file a separate resolution to do so.

All participants in the WPE Group Health Insurance program need to be enrolled in a program option. Individual employees cannot choose between program options.

The resolution must be received by the Department of Employee Trust Funds as soon as possible, but no later than October 1, in order to continue participation without lapse. If more time is needed, contact ETF.

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the Board to provide such Group Health Insurance.

Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the ____ day of _____, year ____ and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this ____ day of _____, year _____.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

Federal tax identification number (FEIN/TIN)

69-036-

ETF employer identification number

Number of eligible employees _____

Employer county

Employer benefit contact email address

Authorized employer representative signature

Authorized employer representative printed name

Authorized representative title

Mailing address

Submit completed form to ETF at ETF SMBESSNewEmployer@etf.wi.gov
or fax to 608-267-4549.

Goals: Make the "Biking Capital of America" more bike friendly, drive more tourism traffic to the downtown, and improve the visibility of our brand.

1. Improve bike lane designation from Milwaukee Street to Walrath Street. Create 2-way bike lane on the east side of South Water Street from Depot to Ben Bikin' Park. Restrict parking on the east side of the street from April 1 to October 31.
Expense: Paint / Labor
2. Improve bike path on the north side of Ben Bikin Bridge, reducing acute curve and improving safety.
Expense: Cement Work
3. Paint lines on existing bike path from Ben Bikin' Bridge to The Pointe Covered Bridge consistent with South Water Street bike lane.
Expense: Paint / Labor
4. Complete bike path from The Pointe Covered Bridge to Mary Morrow Bridge, redirecting bike traffic from Morrow Home Path to Evans-Bosshard Park and the new restroom facilities.
Expense: Cement Work
5. Improve bike lane designation from East Oak Street to East Main Street, along Beaver Creek, next to the Fire Department building. Creating 2-way lane consistent with the South Water Street bike lane.
Expense: Paint/ Labor
6. Install signage designating bike route at regular intervals from Depot to Main Street intersection. (Ben Bikin' Pathway?)
Expense: Signs (16-18?) / Installation
7. Build bike shelter in city park at corner of East Main Street and Spring Street. Install bike repair station. Install downtown information signage.
Expense: Construct shelter with concrete pad, install repair station, create info board, electricity.
8. Commission the design of three bike-themed murals to be installed on exterior walls of downtown businesses.
Expense: \$15,000
9. Replace bridge behind Ginny's Cupboard ??