

**CITY OF SPARTA**  
**PUBLIC SAFETY AGENDA**  
June 3, 2019

CITY HALL

5:30 p.m.

1. Call Meeting to Order
2. Consent Agenda: Consisting of Minutes from the May 6, 2019 regular meeting, and Police Department's monthly report for April and bills.
3. Consideration of New/Renewal Bartenders Licenses  

Amy Bauer      Richard Coffin      Sonja Moran      Susan Grosz      Dale Grosz
4. Consideration of Recommendation of Denial for Dayne Geier as Agent for Golfing Geiers, LLC dba The Greens "Class B"/Class "B" Liquor License located at 1210 E. Montgomery St.
5. Presentation from Theresa from Monroe County Safe Coalition
6. Discussion/Consideration of Request for Change of Premises Description for "Class A" Retail Liquor and Beer License for Wal Mart located at 1600 W. Wisconsin Street to Include Online Grocery Pickup Designated Location
7. Consideration of Renewals for Class "A" Beer Retail Licenses for 2019-2020:  
Wal Mart Stores East, LP dba Wal Mart #979 located at 1600 W. Wisconsin St.  
Hansen's IGA, located at 834 W. Wisconsin St.  
A-1 Tomah Midwest dba Sparta Super Gas located at 810 W. Wisconsin St.  
A-1 Super Gas dba Amish Cheese House located at 711 Avon Rd.  
Casey's Marketing Company dba Casey's General Store #1927 located at 326 S. Black River St.  
Sparta Cooperative Services dba Cenex located at 918 S. Black River St.  
Walgreen Co., dba Walgreens #9168 located at 710 W. Wisconsin St.  
Kwik Trip, Inc. dba Kwik Trip #317 located at 1751 E. Wisconsin St.  
Kwik Trip, Inc. dba Kwik Trip #318 located at 1014 S. Black River St.  
Basra, LLC dba Sparta Food located at 318 W. Wisconsin St.  
Supermercado Guerrero, LLC located at 218 W. Wisconsin St.  
AMBA, Inc. dba Sparta Travel Center located 4105 Theater Rd.
8. Consideration of Renewals for "Class A" Retail Liquor licenses for 2019-2020:  
Hansen's IGA, located at 834 W. Wisconsin St.  
A-1 Tomah Midwest dba Sparta Super Gas located at 810 W. Wisconsin St.  
A-1 Sparta Gas dba Amish Cheese House located at 711 Avon Rd.  
AMBA, Inc. dba Sparta Travel Center located at 4105 Theater Rd.

Wal Mart Stores East, LP dba Wal Mart #979 located at 1600 W. Wisconsin St.

Kwik Trip, Inc. dba Kwik Trip #317 located at 1751 E. Wisconsin St.

Kwik Trip, Inc. dba Kwik Trip #318 located at 1014 S. Black River St.

Basra, LLC dba Sparta Food located at 318 W. Wisconsin St.

Casey's Marketing Company dba Casey's General Store #1927 located at 326 S. Black River St.

9. Consideration of Renewals for Class "B" Beer and Class "C" Wine Licenses for 2019-2020:

Northfield Restaurant dba Pizza Hut located at 821 W. Wisconsin St.

P & S Properties dba Shane & Penney's Slice of Chicago located at 507 W. Wisconsin St.

10. Consideration of Renewals for Mobile Home Licenses for 2019-2020:

Riverside of Sparta MHP, LLC located at 635 South "K" St.

Sparta MHP, LLC dba Oak Meadows located at 100 Avon Rd.

Kay Weiner, dba Woodside Village located at 1200 Sugarberry Blvd.

Steven Nicolai dba River Pines, MHP located at 1200 River Rd.

BF of LaCrosse, LP dba Greendale Manor located at 229 Avon Rd.

11. Consideration of Renewals for Second Hand Licenses for 2019-2020:

Phyllis Frisk dba Second Season located at 128 N. Water St.

Caryn Johnson dba Sparta's New & Used Shop located at 904 Avon Rd.

Pat Judkins dba Sparta Gold Exchange located at 418 W. Wisconsin St.

Bryon Crawford dba Crawford's New & Used located at 604 E. Wisconsin St.

Michael Deluca dba Big Rooster Manufacturing, LLC located at 105 N. Water St.

Tara Shawley dba Granny's Good Stuff Resale located at 103 N. Water St.

12. Consideration of Renewals for Miscellaneous Licenses for 2019-2020:

Advantage Auto Salvage & Recycling	Auto Salvage
Sparta Cinema 6	Video Games
Family Dollar Stores	Cigarette
Sparta Cabs	Taxi Cab
Club 16	Video Games
Amber Inn	Cigarette & Video Games
Foxhole Pub	Video Games
Harris Crossing	Video Games
Market Bar	Video Games
Wayside Tavern	Cigarette & Video Games
Shifty's Shack	Cigarette & Video Games
Best Western Plus	Video Games
Italiano's	Video Games
The Hangout	Cigarette & Video Games
The Greens	Cigarette & Video Games

Lynda Lou's	Video Games
American Legion	Video Games
Hansen's IGA	Cigarette
Sparta Travel Center	Cigarette & Video Games
Kwik Trip #317	Cigarette
Kwik Trip #318	Cigarette
Wal Mart #979	Cigarette & Video Games
Sparta Food	Cigarette
Sparta Super Gas	Cigarette
Amish Cheese House	Cigarette
Cenex	Cigarette
Walgreens #09168	Cigarette
Casey's General Store	Cigarette

13. Consideration of Renewals for "Class B"/Class "B" Liquor Licenses for 2019-2020:

Donald LaBarre dba Club 16 located at 1615 W. Wisconsin St.

Sheila Volden dba Amber Inn located at 112 E. Oak St.

Al & Penny Brueggen, Foxhole Pub & Restaurant, LLC dba Foxhole Pub located at 1215 Angelo Rd.

Bryan Harris, Harris Crossing, LLC dba Harris Crossing located at 801 Walrath St.

Todd Bowen, Tom Von Ruden, Market Properties, LLC dba Market Bar located at 109 E. Main St.

Mike Wittmershaus, Wayside Tavern, Inc. dba Wayside Tavern located at 701 W. Wisconsin St.

Michelle Brueggen, Shifty's Shack, LLC dba Shifty's Shack located 110 E. Oak St.

Kristen Gust, One-Twenty-Four, LLC, dba Cork & Barrel located at 124 N. Water St.

Jaymin Patel, Aadya Shakti, Inc. dba Best Western Plus located at 4445 Theater Rd.

Jason Boris, Jake's Northwoods, LLC dba Jake's Northwoods located at 1132 Angelo Rd.

Steve Schutt, Angelini's Pizzeria & Ristorante, LLC dba Italiano's located at 140-142 N. Water St.

Phil Green, O.L. Arnold, D.K. Slayton, dba American Legion located at 1116 Angelo Rd.

Leticia Lugo dba El Vallarta located at 223 N. Black River St.

Layla Noble, The Hangout, LLC dba The Hangout located at 115 W. Oak St.

Emily Kast Dickenson, A-1 Catering, Inc. dba Sparta Steak House located at 701 Industrial Dr.

Lynda McDaniel, Lynda Lou's, LLC dba Lynda Lou's located at 214 S. Water St.

Timothy Siekert, Silent Outdoors, LLC dba Silent Outdoors located at 2700 Riley Rd.

Garrett Geier, Golfing Geiers, LLC dba The Greens located at 1210 E. Montgomery St.

14. Consideration of Temporary Class "B"/"Class B" Retailer's License for St. Patrick's Church for Summerfest on August 17<sup>th</sup> and August 18<sup>th</sup>, 2019 located at 118 South "K" Street, church parking lot

**15. Items for Future Consideration**

**16. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 5-31-19

**CITY OF SPARTA**  
**PUBLIC SAFETY MINUTES**  
**May 6, 2019**

**PRESENT:** Ed Lukasek, Kevin Brueggeman, Josh Lydon,

**ABSENT:** Jim Church, Alli Karrels

**ALSO PRESENT:** Todd Fahning, Mark Sund, Kevin Riley, Emilee Nottestad, Kristen Gust, Brad Gilbertson, Amy Kiernan

Josh Lydon called the meeting to order at 5:30 p.m.

A motion was made by Kevin Brueggeman and seconded by Ed Lukasek to approve the consent agenda consisting of the minutes of the April 8, 2019 meeting, and the Police Department's monthly report for March and bills. Motion carried 3-0.

Upon proper payment of any fees, the following new or renewal bartenders licenses were approved on a motion by Ed Lukasek and seconded by Kevin Brueggeman. Motion carried 3-0.

Temporary Licenses:	Bob Phillips	Brad Bohl	Collin Nugent
Charles Weaver, Jr.	Kim Smith	Garlynn Brookshaw	Ray Weibel
Randy Pfaff			
Brooke Schultz	Amy Kiernan	Morgan Koonce	Sheila Cavadini
Stephanie Johnson			

A motion was made by Kevin Brueggeman and seconded by Ed Lukasek to deny the Class "B" Beer Licence for Stacey Hoffman to run the Concession Stand in Memorial Park. Motion carried 3-0.

A motion was made by Ed Lukasek and seconded by Kevin Brueggeman to approve the Temporary "Class B"/Class "B" Retailer's License for Sparta Festivals, Inc. for Butterfest in Memorial Park on June 6<sup>th</sup> through June 9, 2019. Motion carried 3-0.

A motion was made by Kevin Brueggeman and seconded by Ed Lukasek to approve the Carnival License for Sparta Area Chamber of Commerce for Butterfest from June 6<sup>th</sup> through June 9, 2019. Motion carried 3-0.

A motion was made by Kevin Brueggeman and seconded by Ed Lukasek to approve the "Class B"/Class "B" Liquor License for VFW Post 2112 located at 121 S. Rusk Ave. Motion carried 3-0.

Becky Diller, from Quarles & Brady the legal counsel for Wal Mart, has sent us a request to change the premises description to sell alcohol at their online grocery pickup area. They would like to offer their customers the opportunity to include alcohol beverages in their online order. Payment would be made at time of pickup and customer's age would be verified by an employee licensed to sell alcohol in a face-to-face transaction that would occur within the licenses premises. There would also be designated parking spaces for these transactions. Their hours to sell alcohol are 7:00 a.m. to 8:00 p.m. An assistant

from the Wal Mart store was in attendance to explain the process and answer any questions. **A motion was made by Ed Lukasek and seconded by Kevin Brueggeman to table this topic until next month while so we can talk to our City Attorney and Chief of Police. Motion carried 3-0.**

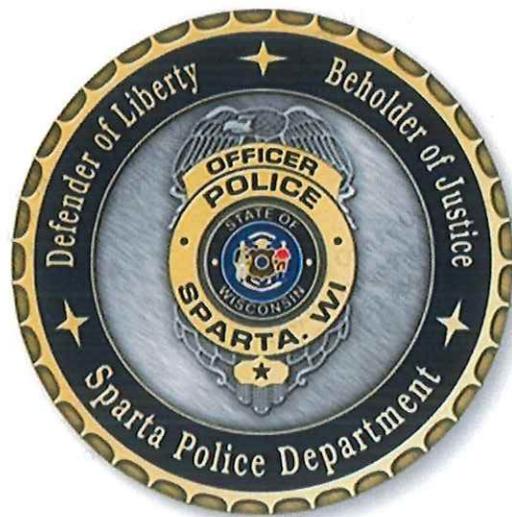
There were no items mentioned for future consideration.

**A motion was made by Kevin Brueggeman and seconded by Ed Lukasek to adjourn at 5:49 p.m. Motion carried 3-0.**

Respectfully Submitted,  
Julie Hanson  
City Clerk

# Sparta Police Department

## Monthly Report



April 2019

**Activity Report:**

During the month of April the Sparta Police Department responded to 1025 calls for service, issued 90 traffic citations, arrested 7 people for operating while under the Influence and made 169 non-traffic related arrests. The overall activity level was lower when compared with the prior year.

**Index Crimes:**

**Part I Offenses Reported:**

Homicide: 0	Sex Offense: 4	Assault: 0	Burglary: 1
Theft: 8	Motor Vehicle Theft: 2	Arson: 0	Robbery: 0

**Part II Offenses Reported:**

Fraud: 11	Criminal Damage: 5	Drug: 14
Domestic: 3	Disorderly: 2	Weapons: 0

**Part III Traffic Offenses Reported:**

Crashes: 16	Traffic Complaints: 30	Traffic Stops: 220
Parking Complaints: 0	Parking Tickets Issued: 10	

**Part IV Incidents:**

Alarms: 10	Mental: 4	Suspicious: 37	Open door/window: 4
Warrants: 12	Noise: 16	911 hang up: 33	Animal: 14

## Citations & Arrests

Traffic: 90

Non-Traffic: 169

Speed Related	3	Bail Jumping	49
Traffic Signs & Signals	2	Battery	4
Driver License Violations	36	Burglary	0
Vehicle Registration	7	Disorderly Conduct	17
Operating intoxicated / PAC	8	Obstructing / Resisting	2
Insurance	16	Drug Related	31
Seat Belts	3	Theft	7
All Others	15	Underage Drinking	1
		Curfew	0
		Truancy	8
		All Others	50

## Chief's Report

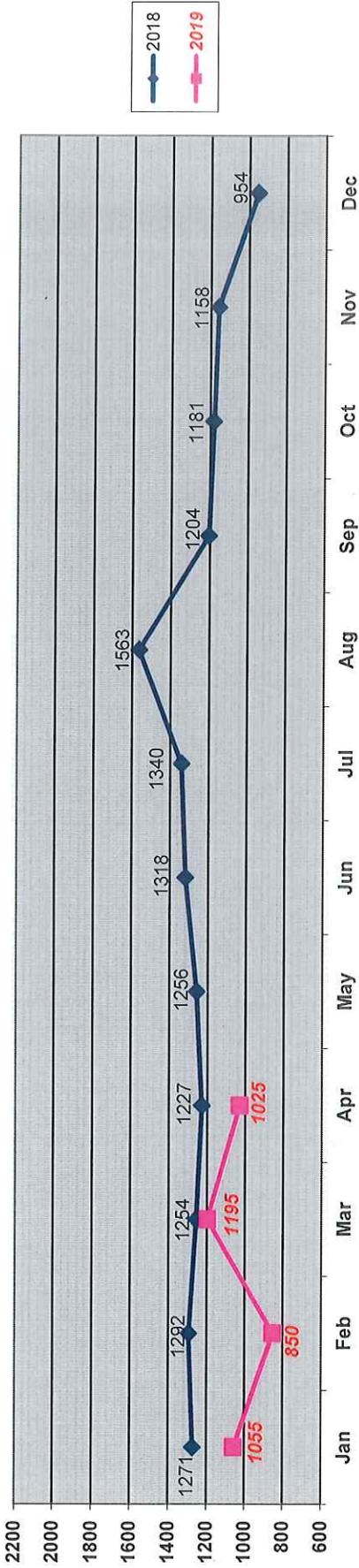
### Training:

- The Combined Tactical Unit conducted monthly training
- The two K-9 units conducted their monthly training with the other area K-9s
- Officer Schroeder and Officer Mrdjenovich attend Drug Recognition training
- Sgt. Ferguson & Det. Tovar attended the WI Homicide Investigator conference
- Sgt. Ames attended the Crime Stoppers conference.

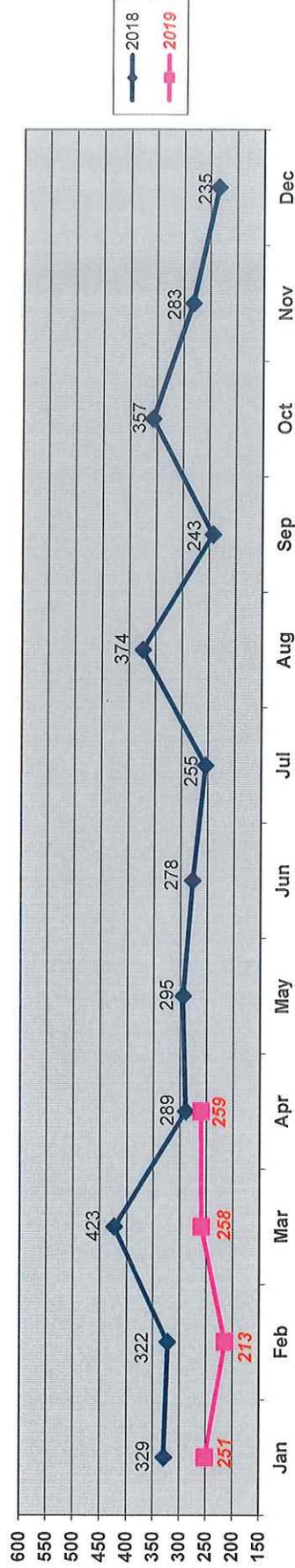
### Personnel:

- Officer Fischer is on active Military Duty but back in the United States
- Officer Lee is on light duty for a medical issue (pregnancy) with baby due in June
- Det. Kuen celebrated his 12 year anniversary with SPD
- Sgt Erickson celebrated his 11 year anniversary with SPD

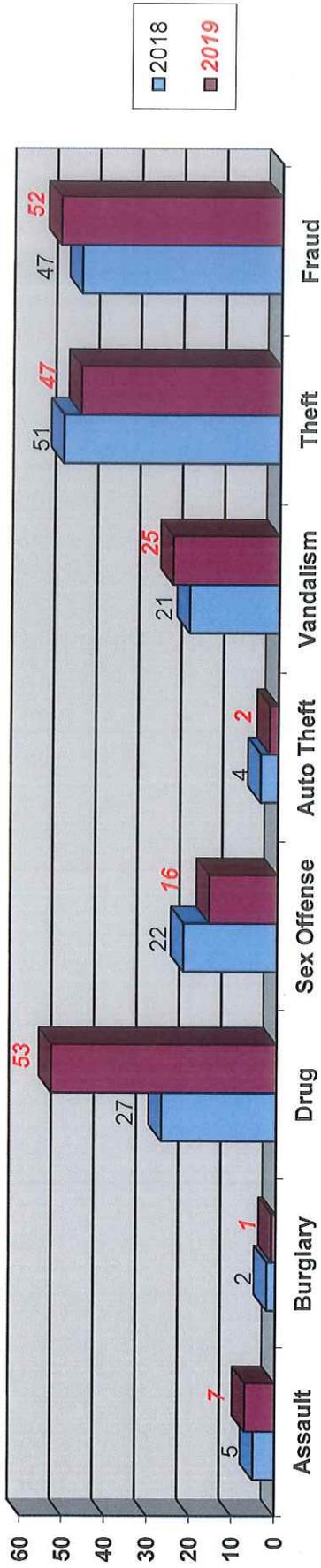
### 2018/2019 Year to Date Calls for Service



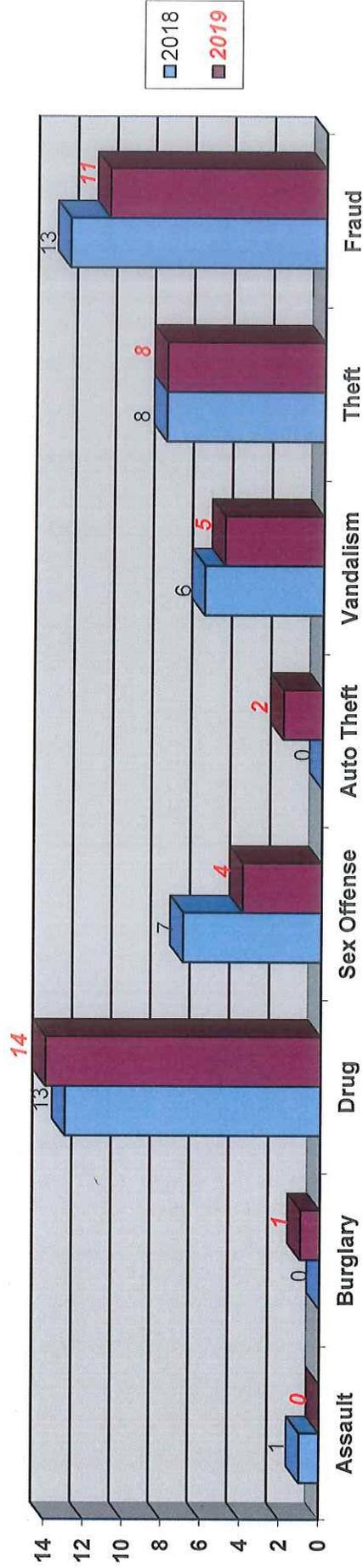
### 2018/2019 Year to Date Citations & Arrests



### Year to Date Major Crime Comparison Running Total 2018/2019

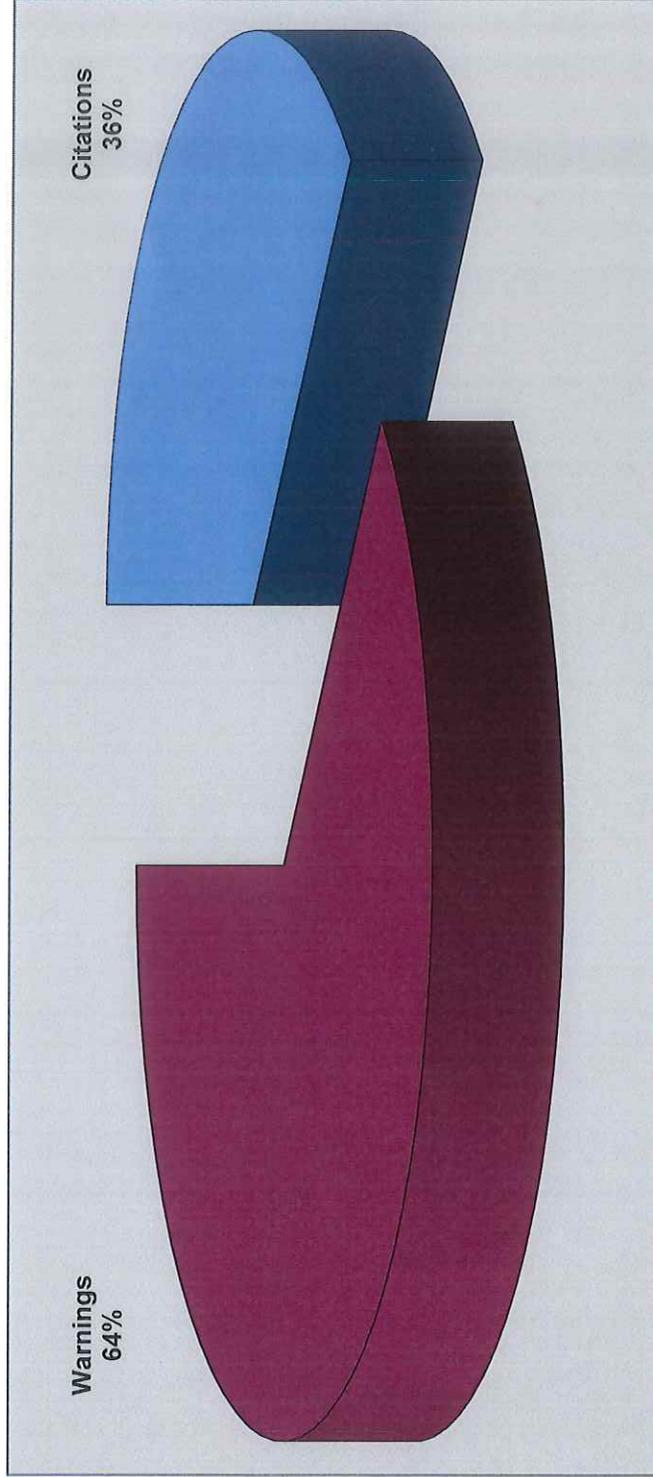


### Major Crime Comparison April 2018/2019



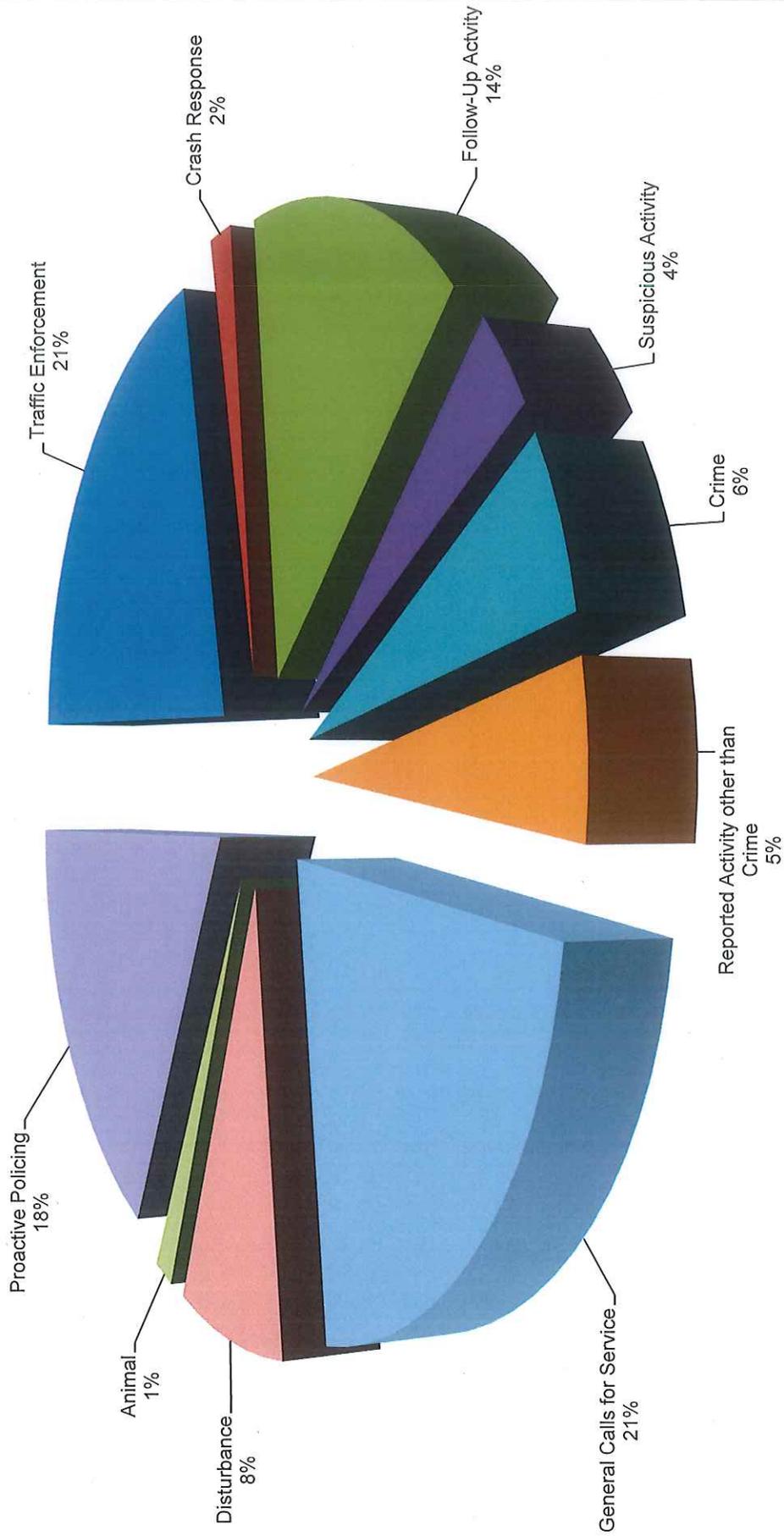
# April 2019 Traffic Stops Warnings/Citations Comparison \*

Traffic Stops



\* Data does not take into account multiple citations issued on a single stop.

# April 2019 Allocation of Police Services



# SPARTA POLICE DEPARTMENT

## Monthly Generated Income Report to the Common Council

Report for April 2019

<b>PARKING TICKETS:</b>	<b>TOTALS:</b>
<b>Monthly Total</b>	<b>\$1,490.00</b>

<b>GENERAL FUNDS:</b>	
<b>Direct Seller's Permit &amp; Copy Fees</b>	<b>\$53.50</b>

<b>OTHER INCOMES:</b>	
<b>K-9 Donations to Golf Tourney (208-42000 K-9 Donations)</b>	<b>\$925.00</b>
<b>K-9 Donations to Golf Tourney (208-42000 K-9 Donations)</b>	<b>\$200.00</b>
<b>K-9 Donations to Golf Tourney (208-42000 K-9 Donations) Gundersen</b>	<b>\$100.00</b>
<b>K-9 Donation - Golf Registration - Huber (208-42000 K-9 Donation)</b>	<b>\$320.00</b>
<b>K-9 Shirt Order (208-42000) \$215 Checks; \$125 Cash</b>	<b>\$340.00</b>
<b>Sparta Rotary Club - Defibulator Purchase (Donation) - General</b>	<b>\$250.00</b>
<b>Total Revenue</b>	<b>\$3,678.50</b>
<b>Less Amount Paid Directly or Previously Deposited to City Hall</b>	<b>\$0.00</b>
<b>Less Parking Amount Paid Directly to City Hall</b>	<b>\$0.00</b>
<b>Less Parking Paid by Tax Intercept</b>	<b>\$0.00</b>
<b>Less Parking Paid by Credit Card &amp; PayPal</b>	<b>\$373.25</b>
<b>TOTAL DEPOSIT</b>	<b>\$3,305.25</b>

Highlighted lines indicate previously deposited with City hall with the exception of parking tickets which is indicated on 3rd to last line.

Transaction - Apr 2019

04/01/2019 through 04/30/2019

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
<b>Electric 100-52100-220</b> <span style="float:right">38.85</span>								
04/01/2019	Electric 100-52...		Balance Adjust...				R	624.60
04/12/2019	Electric 100-52...		Xcel Energy	Department	[Electric 100-52...]	Check	R	-545.39
04/17/2019	Electric 100-52...		Xcel Energy	Police Evidence	[Electric 100-52...]	Check	R	-40.36
<b>Equipment - Computers 401-54010-539</b> <span style="float:right">-809.97</span>								
04/17/2019	Equipment - Co...		Amazon	19PO54 - Co...	[Equipment - C...]	LOC	R	-679.99
04/17/2019	Equipment - Co...		Amazon	19PO54 - Mo...	[Equipment - C...]	LOC	R	-129.98
<b>Equipment - Radios 401-54010-540</b> <span style="float:right">-349.99</span>								
04/02/2019	Equipment - Ra...		1st Community ...	March Statem...	[Equipment - R...]	Invoice	R	-349.99
<b>Gas-Oil</b> <span style="float:right">-3,046.30</span>								
04/08/2019	Gas-Oil		Kwik Trip	March Statem...	[Gas-Oil]	Invoice	R	-3,046.30
<b>Heating 100-52100-221</b> <span style="float:right">-457.21</span>								
04/03/2019	Heating 100-52...		WE Energies		[Heating 100-5...]	Invoice	R	-457.21
<b>Office Supplies 100-52100-310</b> <span style="float:right">-606.82</span>								
04/01/2019	Office Supplies...		Balance Adjust...				R	-26.10
04/23/2019	Office Supplies...		Amazon	19PO58	[Office Supplie...]	LOC	R	-99.99
04/29/2019	Office Supplies...	1623782042	Staples	19PO53 & 19...	[Office Supplie...]	Invoice	R	-480.73
<b>Operating 100-52100-340</b> <span style="float:right">-3,059.05</span>								
04/01/2019	Operating 100-...		Balance Adjust...				R	-8.21
04/01/2019	Operating 100-...	12212156	Galls	19PO42 - Sgt ...	[Operating 100-...]	Invoice	R	-63.75
04/01/2019	Operating 100-...	12199383	Galls	19PO40 - Na...	[Operating 100-...]	Invoice	R	-70.89
04/01/2019	Operating 100-...		1st Community ...	March Statem...	[Operating 100-...]	Invoice	R	-130.44
04/02/2019	Operating 100-...	1937097	Witmer Public ...	New Badges	[Operating 100-...]	Invoice	R	-406.20
04/02/2019	Operating 100-...	3435216	Dalco	General clean...	[Operating 100-...]	Invoice	R	-391.44
04/02/2019	Operating 100-...		RIPP	March Rental	[Operating 100-...]	Invoice	R	-40.00
04/03/2019	Operating 100-...		The Hardware ...	Nozzle for wat...	[Operating 100-...]	Invoice	R	0.65
04/05/2019	Operating 100-...		Wisconsin Dep...	Background c...	[Operating 100-...]	Check	R	-49.00
04/05/2019	Operating 100-...	24515456	EO Johnson	Standard Pay ...	[Operating 100-...]	Invoice	R	-187.00
04/05/2019	Operating 100-...		Mayo Clinic	March Blood ...	[Operating 100-...]	Invoice	R	-216.00
04/08/2019	Operating 100-...		Iron Mountain	Shredding	[Operating 100-...]	Invoice	R	-220.84
04/08/2019	Operating 100-...	31936	Personnel Eval...	PEP Results	[Operating 100-...]	Invoice	R	-374.00
04/18/2019	Operating 100-...	535353	EO Johnson	Standard Pay ...	[Operating 100-...]	Invoice	R	-107.00
04/18/2019	Operating 100-...	535354	EO Johnson	Standard Pay ...	[Operating 100-...]	Invoice	R	-226.00
04/18/2019	Operating 100-...		Wisconsin Dep...	Parking Tickets	[Operating 100-...]	Check	R	-45.00
04/23/2019	Operating 100-...		Wal-Mart	March Statem...	[Operating 100-...]	Invoice	R	-18.41
04/23/2019	Operating 100-...	12455497	Galls	19PO44 - Poli...	[Operating 100-...]	Invoice	R	-109.98
04/29/2019	Operating 100-...	943253	Arnold's Servic...	Towing of Yuk...	[Operating 100-...]	Invoice	R	-160.00

Transaction - Apr 2019

04/01/2019 through 04/30/2019

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
04/29/2019	Operating 100-...	1623782042	Staples	19PO50 & 19...	[Operating 100-...	Invoice	R	-135.54
04/30/2019	Operating 100-...		Wisconsin Dep...	Parking Tickets	[Operating 100-...	Check	R	-100.00
	<b>Pubs-Dues-Sems 100-52100-320</b>							<b>-3,260.50</b>
04/02/2019	Pubs-Dues-Se...		1st Community ...	March Statem...	[Pubs-Dues-Se...	Invoice	R	-1,686.00
04/08/2019	Pubs-Dues-Se...		Kyle Guralski	ASP Conferen...	[Pubs-Dues-Se...	Reimbur...	R	-93.14
04/10/2019	Pubs-Dues-Se...		Sparta Rotary	Dues - Andy ...	[Pubs-Dues-Se...	Check	R	-125.00
04/15/2019	Pubs-Dues-Se...	8279	Western Techn...	Tovar - Scena...	[Pubs-Dues-Se...	Invoice	R	-100.00
04/23/2019	Pubs-Dues-Se...		Public Agency ...	#41, #65, #50 ...	[Pubs-Dues-Se...	Invoice	R	-975.00
04/23/2019	Pubs-Dues-Se...		Fox Valley Tec...	J. Erickson LE...	[Pubs-Dues-Se...	Invoice	R	-235.00
04/26/2019	Pubs-Dues-Se...		Andrew Kuen	Fitness	[Pubs-Dues-Se...	Reimbur...	R	-6.28
04/26/2019	Pubs-Dues-Se...		David Kuderer	ESGR Awards...	[Pubs-Dues-Se...	Reimbur...	R	-15.16
04/30/2019	Pubs-Dues-Se...	200150912	Northcentral Te...	Drug Endang...	[Pubs-Dues-Se...	Invoice	R	-24.92
	<b>Repairs &amp; Maintenance 100-52100-240</b>							<b>-3,079.62</b>
04/01/2019	Repairs & Main...		Balance Adjust...				R	0.34
04/08/2019	Repairs & Main...		Kenworthy's Tr...	WO #: 0549...	[Repairs & Mai...	Invoice	R	-1,553.07
04/08/2019	Repairs & Main...		Sleepy Hollow		[Repairs & Mai...	Invoice	R	-72.14
04/08/2019	Repairs & Main...		Brian James	New Headligh...	[Repairs & Mai...	Reimbur...	R	-25.31
04/10/2019	Repairs & Main...	756	Baycom	New batteries ...	[Repairs & Mai...	Invoice	R	-448.00
04/10/2019	Repairs & Main...	11015	Arnold's Servic...	Squad #82	[Repairs & Mai...	Invoice	R	-119.00
04/11/2019	Repairs & Main...		Auto Glass Of ...		[Repairs & Mai...	Invoice	R	-40.00
04/11/2019	Repairs & Main...		Applied Conce...		[Repairs & Mai...	Invoice	R	-427.00
04/12/2019	Repairs & Main...	11016	Arnold's Servic...	11013	[Repairs & Mai...	Invoice	R	-395.44
	<b>Shooting Program 100-52100-341</b>							<b>-2,848.50</b>
04/01/2019	Shooting Progr...	106379	Kiesler Police ...	19PO47	[Shooting Progr...	Invoice	R	-1,723.50
04/26/2019	Shooting Progr...		Big Rooster Fir...	19PO52	[Shooting Progr...	Invoice	R	-1,125.00
	<b>Telephone 100-52100-391</b>							<b>-1,096.58</b>
04/08/2019	Telephone 100...		Verizon	04/02-05/01	[Telephone 100...	Invoice	R	-517.17
04/10/2019	Telephone 100...		CenturyLink	04/04-05/03	[Telephone 100...	Invoice	R	-2.17
04/11/2019	Telephone 100...		CenturyLink	04/04-05/03	[Telephone 100...	Invoice	R	-577.24
	<b>TIME System 100-52100-394</b>							<b>-390.00</b>
04/17/2019	TIME System 1...	6727	Wisconsin Dep...	04/01/20190-...	[TIME System ...	Invoice	R	-390.00
	<b>Uniform Allowance 100-52100-393</b>							<b>-1,260.70</b>
04/01/2019	Uniform Allowa...		Balance Adjust...				R	140.83
04/02/2019	Uniform Allowa...		1st Community ...	March Statem...	[Uniform Allow...	Invoice	R	-140.02
04/04/2019	Uniform Allowa...	12319908	Galls	19UN024 #56	[Uniform Allow...	Invoice	R	-67.20
04/08/2019	Uniform Allowa...		Jose Tovar	19UN020 & 1...	[Uniform Allow...	Reimbur...	R	-233.94
04/18/2019	Uniform Allowa...	1029	Nelson Tactical	19UN015 #40	[Uniform Allow...	Invoice	R	-845.45
04/23/2019	Uniform Allowa...	12447273	Galls	19UN028	[Uniform Allow...	Invoice	R	-90.93

Transaction - Apr 2019

04/01/2019 through 04/30/2019

05/01/2019

Date	Account	Num	Description	Memo	Category	Tag	Cir	Amount
04/23/2019	Uniform Allowa...	12375810	Galls	19UN024 #56	[Uniform Allow... Invoice		R	-23.99
					OVERALL TOTAL			-20,226.39

# Parking Summary By Ordinance

Sparta Police Department

From 04/01/2019 To 04/30/2019

Date Run: 5/14/2019 7:34AM

Ordinance Description	Current Month		Year To Date	Same Month		Last Year
	Fine Total	Count		Prior Year	Count	
All Other Parking (New)	\$0	0	0	0	1	
Alternate	\$0	0	0	0	166	
Alternate Side Parking (New)	\$0	0	317	0	71	
Excess of 48 Hour Parking (New)	\$30	2	7	0	5	
Excess of 48 Hours	\$0	0	0	4	30	
Handicapped	\$0	0	1	0	5	
No 2:00 am - 6:00 am	\$0	0	0	7	29	
No 2AM-6AM Parking (New)	\$15	1	32	0	13	
No Parking Anytime	\$0	0	0	1	9	
No Parking Anytime (New)	\$0	0	5	0	3	
No Truck or Van	\$0	0	0	1	10	
No Truck or Van Parking (New)	\$0	0	0	0	2	
Overnight Parking	\$0	0	0	3	13	
Overnight Parking (New)	\$0	0	18	0	10	
Residential Parking	\$0	0	0	0	2	
Restricted	\$0	0	0	3	22	
Restricted Parking-CS (New)	\$15	1	2	0	1	
Restricted Parking-In City Park (New)	\$0	0	2	0	1	
School Parking Violation (New)	\$0	0	0	0	1	
State Traffic Parking	\$0	0	0	2	8	
Two Hour Parking (New)	\$15	1	2	0	0	
<b>Totals:</b>	<b>\$75</b>	<b>5</b>	<b>386</b>	<b>21</b>	<b>402</b>	

# Sparta Police Department



121 E. Oak Street Sparta, WI 54656

[www.spartawisconsin.org](http://www.spartawisconsin.org)

David Kuderer  
Chief of Police

Fax (608) 269-2156  
Phone (608) 269-3122



May 28, 2019

Public Safety Committee Members  
City of Sparta  
201 W. Oak St.  
Sparta, WI 54656

RE: Denial for renewal of Alcohol Beverage License for The Greens Restaurant;  
business agent is Dayne Geier.

Committee Members,

I have reviewed the renewal Alcohol Beverage License application for The Greens Restaurant submitted by business agent Dayne Geier and recommend denial of license based on the following:

- Dayne Geier was Convicted in Municipal Court on April 10, 2019 for Operating a Motor Vehicle while intoxicated.

The above recommendation is supported by the following current City of Sparta Municipal ordinance:

**Sec. 12-27. – License application**

**(2)** A license for a premise may be denied unless the applicant meets the following requirements:

**f.** Does not have an arrest or conviction record of offenses which substantially relate to the circumstances of the licensed activity. For purposes of this section the term "offenses which substantially relate to the circumstances of the licensed activity" shall include, but are not limited to the following:

- 1.** Any non-felony alcohol related conviction or pending charges within the last 12 months.

Respectfully submitted,

David Kuderer  
Chief of Police

**julie hanson**

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**From:** Diller, Becky A. <Becky.Diller@quarles.com>  
**Sent:** Tuesday, April 16, 2019 9:24 AM  
**To:** julie hanson  
**Subject:** Walmart #979 - Request for Change of Premises Description [QBLLP-ACTIVE.FID39340272]  
**Attachments:** Walmart Online Grocery Pickup Procedure Guide.pdf; Walmart #979 - Floor Plan and Site Map.pdf

Dear Julie,

You are aware that Quarles & Brady serves as legal counsel for Walmart with respect to alcohol beverage licensing for its Wisconsin stores. As follow-up to our phone conversation, this email is to provide you with details regarding an online grocery pickup service that Walmart is launching in select Wisconsin stores. Customers using this service will be able to place an order online and provide a credit card to hold the order. The customer will then come to their local Walmart store to complete the payment and pick up the order at a dedicated parking space.

Walmart would like to offer their customers in your community the opportunity to include alcohol beverages in an online order. We have contacted the Wisconsin Department of Revenue, which has confirmed that this is permitted under State law provided payment is made at the time of pickup and the customer's age is verified by an employee licensed to sell alcohol beverages in a face-to-face transaction that occurs within the licensed premises. Walmart, therefore, is seeking to amend the premises description in its current license to include the pickup location (dedicated parking spaces), as follows:

1 room, 1 story, approximately 157,816 sq. ft. including stalls and/or canopy locations in parking lot specifically designated for online grocery pickup.

Attached to this email are the following documents which provide more detailed information about the online grocery program:

- \* A copy of Walmart's Online Grocery Pickup Procedure Guide.
- \* A combination floor plan and site map of the local Walmart store which shows (1) the secured area in the store where shopping carts will be held for customer pickup (highlighted in orange) and (2) the location in the parking lot of the dedicated parking spaces which will be designated for online grocery pickup.

Please let us know whether this change of premises description will require approval of the Sparta City Council and/or Committee thereof. If so, we kindly request that the proposed amendment be considered at their next upcoming

meeting(s) as Walmart would like to rollout this program in your municipality on or around June 15th. Also, we would be pleased to make a representative from the local Walmart store available at all such meetings to answer any questions the Council or Committee members may raise.

Please let us know if you need any additional information.

Regards,  
Becky

Becky Diller / Paralegal/Office Administrative Coordinator [Becky.Diller@quarles.com](mailto:Becky.Diller@quarles.com) / LinkedIn  
<<https://www.linkedin.com/company/quarles-&-brady-llp>> BIO <<http://www.quarles.com/rebecca-diller/>> vCard  
<<http://www.quarles.com/rebecca-diller.vcf>>

Quarles & Brady LLP

150 South Fifth Street, Suite 1800 / Minneapolis, MN 55402 Office 612-224-3756 / [quarles.com](http://quarles.com)

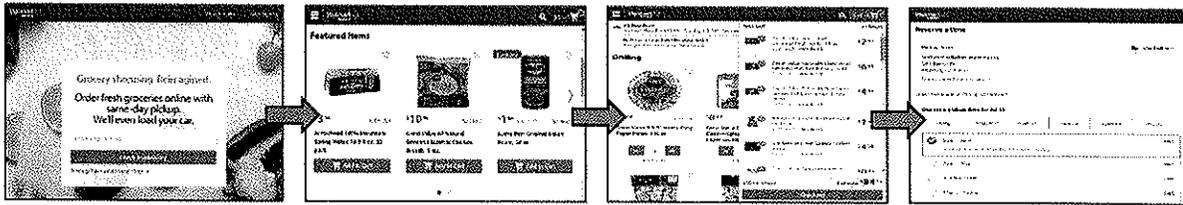
CONFIDENTIALITY NOTICE: This electronic mail transmission and any attachments are confidential and may be privileged. They should be read or retained only by the intended recipient. If you have received this transmission in error, please notify the sender immediately and delete the transmission from your system.

# Compliance & Ethics

## Online Grocery Pickup Procedure Guide

### Placing Order

- Customer visits [walmart.com/grocery](http://walmart.com/grocery) and creates an account by providing applicable information such as phone #, zip code, email address, etc.
- Based on the customer's zip code, he or she will be provided with a list of the closest stores eligible for Walmart Online Grocery Pickup program
- Customer selects desired pickup store location and the pickup timeframe
- Customer completes the order by supplying Walmart with payment information
- Walmart authorizes and holds the card information but funds are not transferred from the card



- Where allowed by state and local law, customers can include alcoholic beverage product in their online grocery order through [walmart.com/grocery](http://walmart.com/grocery).

- All alcoholic beverage product item pages are flagged with a notification explaining the restrictions around purchasing this product (*pictured right*)

GOVERNMENT WARNING: (1) According to the Surgeon General, women should not drink alcoholic beverages during pregnancy because of the risk of birth defects. (2) Consumption of alcoholic beverages impairs your ability to drive a car or operate machinery, and may cause health problems.

The sale of alcohol to minors is prohibited.

At delivery or pickup, you must show a valid photo ID and provide a signature confirming that you are age 21 or over. Accepted forms of ID are: Driver's Licenses, State-issued Identification Cards, U.S. Passports, Military Identification Cards, U.S. Immigration Cards, or Tribal IDs in specific states, or other similar government issued IDs that are recognized within the state. Drivers will not deliver to anyone who appears to be intoxicated. No discounts, coupons or tax-exempt sales may be applied to alcohol. An order of alcohol totaling 20 gallons or more will not be allowed.

- If the customer checkouts with an alcoholic beverage product in their basket, another notification is displayed at checkout (*pictured right*) and an acknowledgement box must be checked by the customer (*pictured below*).

**Alcohol Disclosure** ⓘ

By checking this box, you confirm that you are at least 21 years old and will not resell any alcohol you purchase.

**Alcohol Disclosure** ⓘ

**Your order contains alcohol. Please read our policy before purchase.**

GOVERNMENT WARNING: (1) According to the Surgeon General, women should not drink alcoholic beverages during pregnancy because of the risk of birth defects. (2) Consumption of alcoholic beverages impairs your ability to drive a car or operate machinery, and may cause health problems.

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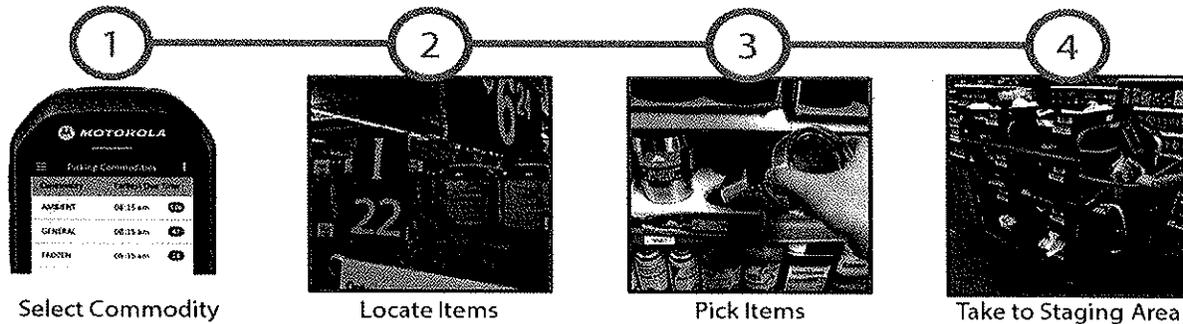
\*red text indicates a control related to alcohol  
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# Compliance & Ethics

## Online Grocery Pickup Procedure Guide

### Picking / Staging

- On the day a customer is scheduled to pickup an order, a Walmart associate, identified as a "Personal Shopper," will "shop" for the customer order in the store
- All shopping is completed on the pickup day to ensure customer receives the freshest products



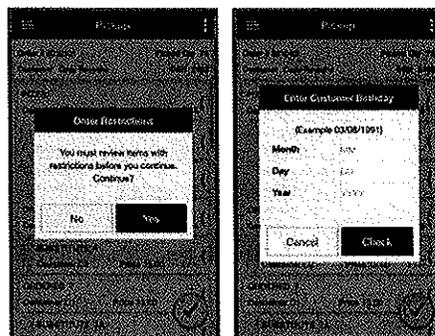
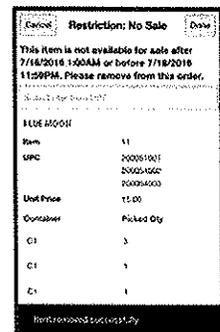
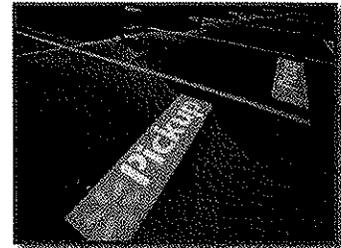
- If a customer's order contains an alcohol beverage product, the product is assigned to a "Restricted" commodity group to ensure only personal shoppers that have taken the appropriate training and are of a legal age will pick the alcohol beverage product
- Only personal shoppers meeting the age requirements within the regulatory jurisdiction are allowed to handle and/or dispense orders with alcohol beverage products
- **In Wisconsin**, Personal shoppers must hold an operator/bartender license issued by their local municipality
- The picking carts that our shoppers use to pick items, have a roll of stickers labeled with the word "alcohol"
- Orders containing alcohol beverage products are bagged and labeled with an alcohol sticker (*pictured right*)
- This sticker enables our personal shoppers to clearly identify items that are subject to additional regulatory restrictions
- All picked orders are kept in a secure backroom staging area, not open to the public, and only where Walmart employees are permitted to enter
- Online Grocery orders are staged separately than other online orders (Site to Store or Pickup Today programs)



# Compliance & Ethics Online Grocery Pickup Procedure Guide

## Customer Pickup: Order Review

- Online Grocery Pickup is currently offered between 8am – 8pm, 7 days a week (except holidays or other store closures)
- When the customer arrives, they notify our personal shoppers of their arrival by calling, using mobile check-in, or check-in via the pickup kiosk (options vary by location)
- The personal shopper assigned to dispense the order uses the handheld device to identify the order number and pull the appropriate totes from the staging areas
- Prior to putting the customer's order in their vehicle, the personal shopper uses their handheld device to review the order with the customer
- The personal shopper will also review any substituted items, fragile items, out of stock items, and verify customer's identification if the customer purchased any age restricted items
- This review allows the customer to ensure they are getting what they want and provides the customer an opportunity to return or reject any item
- Only personal shoppers meeting the age requirements within the regulatory jurisdiction are allowed to handle and/or dispense orders with alcohol beverage products
- If a customer's order includes alcohol beverage product, the personal shopper is prompted by their handheld device that there are restricted items in their order
- If alcohol is not allowed to be sold at the time of dispense, the associate is notified (via their handheld device) that sale of the product is currently restricted, the items are automatically removed from the customer's digital basket (the customer will not be charged), and the personal shopper will remove the physical product from the order (*pictured right*)
- The personal shopper will request valid identification and enter the customer's date of birth from the identification into their handheld device (*pictured below*)

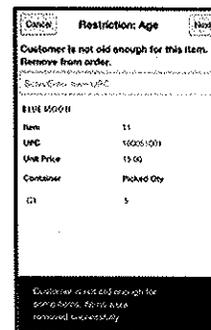


\*red text indicates a control related to alcohol  
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## Compliance & Ethics Online Grocery Pickup Procedure Guide

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- If over 21, the customer can sign for the order, and the personal shopper can place the final order into the customer's vehicle
- If the customer is under 21 and/or cannot provide a valid ID, the alcohol beverage products are removed from the customer's order and the customer is not charged for these products. (pictured right)

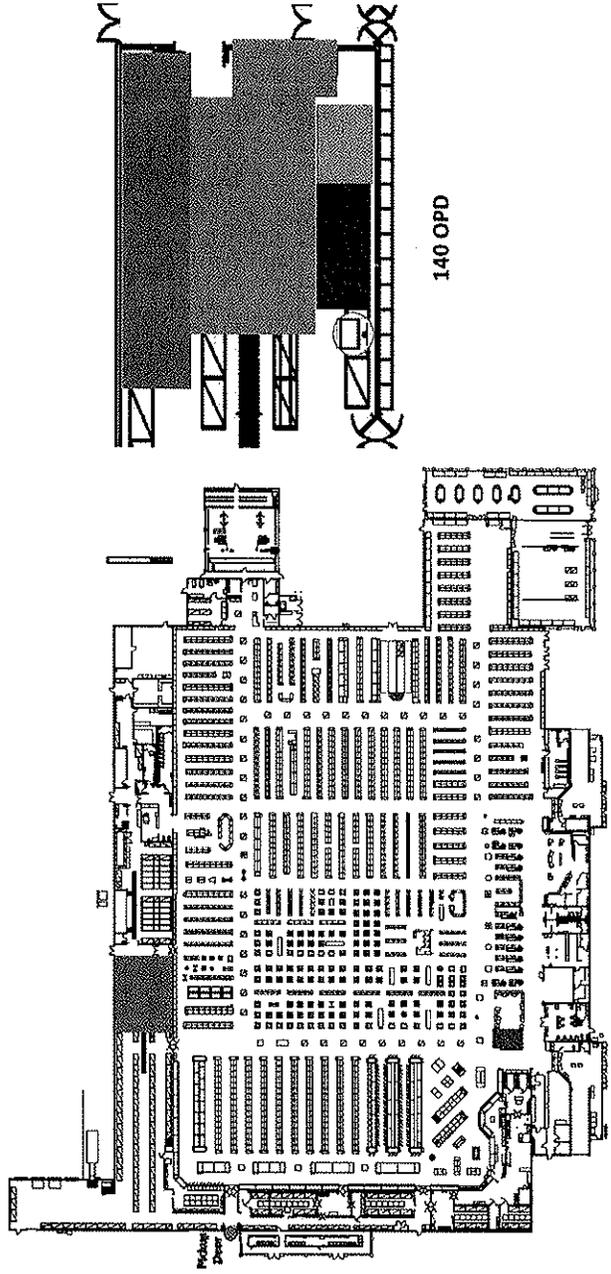
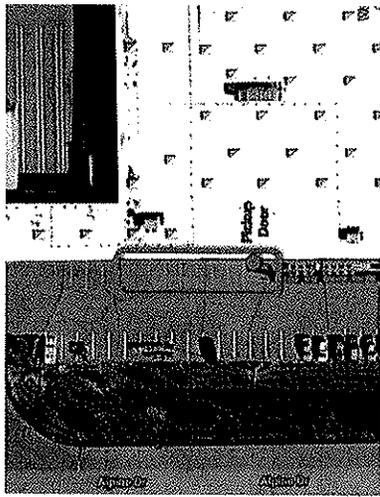
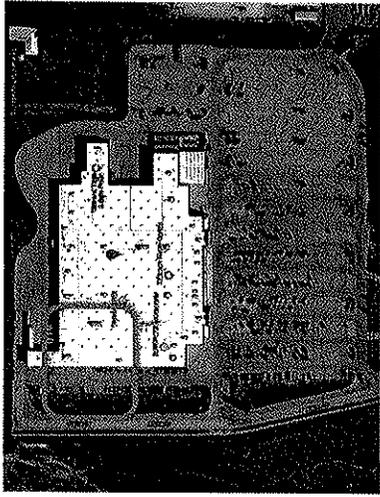


### Customer Pickup: Dispensing

- Once the customer and personal shopper have:
  - Reviewed any substituted items, fragile items, and out of stock items
  - Removed any rejected products that the customer no longer wants
  - Verified the customer's age and identification if the order contained any age restricted items (and if necessary, removed age restricted items)
- The customer signs the order, the customer's account is charged with the final order amount (after removing the cost of any products removed from the customer's order)
- The personal shopper places the final order in the customer's vehicle, and the transaction is considered complete



# 979 Sparta, WI



Check  
Home (Standard)



Salon  
Cantory

Ball Quarty  
10



### Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10<sup>00</sup>

Application Date: \_\_\_\_\_

Town  Village  City of SPARTA

County of MONROE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Aug 17, 2019 and ending Aug 18, 2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization
  - Fair Association

(a) Name ST. PATRICKS CHURCH

(b) Address 118 SOUTH "K" ST. SPARTA, WI 54656  
(Street)  Town  Village  City

(c) Date organized 1906

(d) If corporation, give date of incorporation N/A

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
President Rev. Eric R. Berns

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer Sue Bushmaker

(g) Name and address of manager or person in charge of affair: RON LUERKE  
17889 IGLOO RD. SPARTA, WI 54656 505-429-7328

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 118 SOUTH "K" ST.

(b) Lot CHURCH PARKING LOT Block \_\_\_\_\_

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: CHURCH PARKING LOT

### 3. Name of Event

(a) List name of the event ST. PATRICKS SUMMER FEST.

(b) Dates of event Aug 17, 2019 - Aug 18, 2019

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Rev. Eric R. Berns  
(Signature/date)

Officer Susan M. Bushmaker  
(Signature/date)

ST. PATRICKS CHURCH  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council DEC 5 29 19 OK

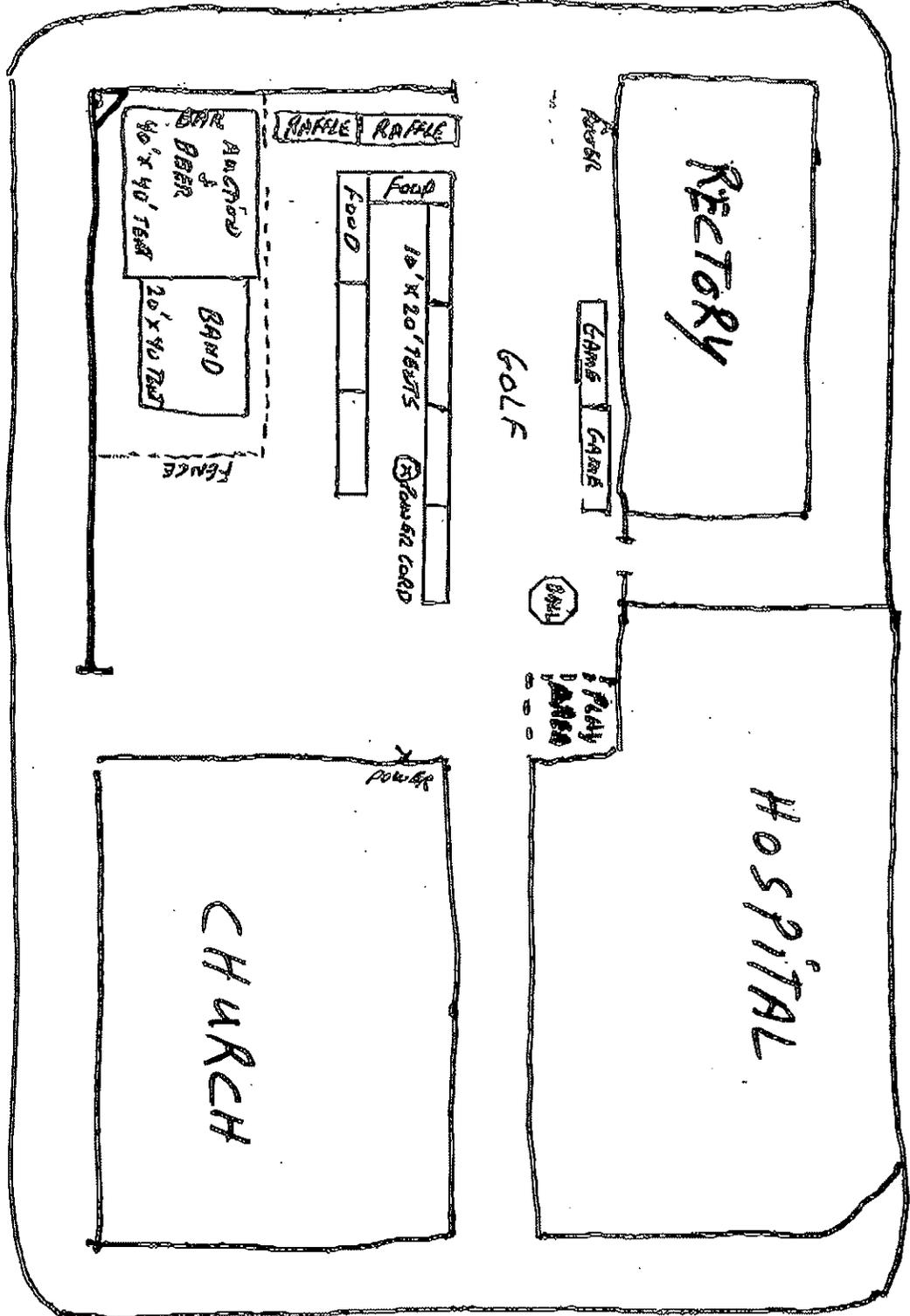
License No. \_\_\_\_\_

**SCHOOL**  
 BAKE SALE.                      DINNER  
 CRAFTS                              REST. ROOMS

2<sup>nd</sup> ST.

CRAFT BOOTHS  
 OLD Clinic Parking Lot

W. OAK ST.



W. MAIN ST.

SUMMER FEST 2018

N