

CITY OF SPARTA
PLANNING COMMISSION AGENDA
July 15, 2019

CITY HALL

6:00 P.M.

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Consent Agenda: Consisting of the minutes of the regular meeting on April 15, 2019**
- 4. Consideration of Sign Approval for Get Your Fix CBD Products and Phone Repair located at 530 S. Black River Street**
- 5. Consideration of CSM for Christopher Wills & Bryan Adams located on S. Water Street**
- 6. Items for Future Consideration**
- 7. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting,
but no action will be taken by the Council.

Posted: 7-12-19

CITY OF SPARTA
PLANNING COMMISSION MINUTES
April 15, 2019

PRESENT: Mayor Button, Norm Stanek, Bob Halverson, Kevin Riley, John Ambro, Toni Wissestad
ABSENT: Jim Church,
ALSO PRESENT: Todd Fahning, Mark Sund, Bob Smith, Kristen Gust

Mayor Button called the meeting to order at 6:00 p.m.
Roll call was done by the Clerk.

A motion was made by John Ambro and seconded by Bob Halverson to approve the consent agenda consisting of the minutes from the regular meeting on March 18, 2019. Motion carried 6-0.

The site plan for Martin Warehousing located at 725 Spartan Drive was previously approved with different colors. The warehouse will be white with blue trim, the offices and docks will be blue and the refrigerated area will be white so it is easier to stay cool. **A motion was made by John Ambro and seconded by Kevin Riley to approve the color changes. Motion carried 6-0.**

A motion was made by Norm Stanek and seconded by Toni Wissestad to approve the CSM for City of Sparta located in the East Side Business Park. These 3 lots will be combined into 1 lot for Best Western Plus. Motion carried 6-0.

A motion was made by Kevin Riley and seconded by Bob Halverson to approve the CSM for Sparta Co-op Services located at 325 Hemstock Drive to combine 6 lots into 1. Motion carried 6-0.

There were no items mentioned for future consideration.

A motion was made by Norm Stanek and seconded by Bob Halverson to adjourn at 6:08 p.m. Motion carried 6-0.

Respectfully submitted,

Julie Hanson
City Clerk

CITY OF SPARTA

201 W. OAK STREET SPARTA, WI 54656

PERMIT NO. _____

APPLICATION FOR SIGN PERMIT

THE UNDERSIGNED HEREBY MAKES APPLICATION TO ERECT A SIGN SPECIFIED HEREIN, AND DOES AGREE THAT THE PROVISIONS OF THE SIGN ORDINANCE, BUILDING CODE AND ZONING ORDINANCE WILL BE COMPLIED WITH WHETHER THE SAME ARE SPECIFIED HEREIN OR NOT.

GENERAL

LOCATION: 530 S Black River St, Sparta WI 54650			
OWNER: Nathan Nichols		PHONE: 608-351-9244	
ADDRESS: 110 N Rusk Ave	CITY: Sparta	STATE: WI	ZIP: 54650
SIGN ERECTOR: Nathan Nichols		PHONE: 608-351-9244	
ADDRESS: 110 N Rusk Ave	CITY: Sparta	STATE: WI	ZIP: 54650
ELECTRICAL CONTRACTOR: None		PHONE:	
ADDRESS:	CITY:	STATE:	ZIP:

USE

TYPE OF SIGN: Store front Non Powered Metal Sign		
FOOTAGE ALONG FRONT PROPERTY LINE:	FT. X .8 SQUARE FEET=	MAX. AREA
LENGTH OF BUILDING: 8ft x 4ft = 32 SF	FT. X 1.5 SQUARE FEET=	MAX. AREA
TOTAL SQUARE FOOTAGE OF SIGN: 32 SF		
HEIGHT OF SIGN: 9ft (inch)		
ESTMATED COST OF SIGN: 6429.11		
TOTAL SQUARE FOOTAGE OF ALL SIGNS ON PROPERTY: 32 SF		

LOCATION

	REQUIRED	PROVIDED
SIDE YARD (W/N)		
SIDE YARD (S/E)		
FRONT YARD		

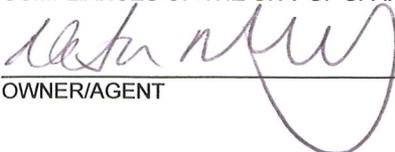
APPLICATION

1. A \$30.00 NON-REFUNDABLE APPLICATION/PERMIT FEE
2. TWO COPIES OF A PLOT PLAN DRAWN TO SCALE SHOWING:
 - a. THE LOCATION OF THE PROPOSED SIGN
 - b. THE LOCATION AND THE TYPES OF ALL OTHER EXISTING OR PROPOSED SIGNS
 - c. BUILDING AND DRIVEWAYS EITHER EXISTING OR PROPOSED
3. TWO COPIES OF A SCALE DRAWING (NOT LESS THAN 1/2" = 1'0") OF THE PROPOSED SIGN SHOWING EXACTLY HOW THE PROPOSED SIGN WILL LOOK AND IT'S HEIGHT ABOVE GROUND. THE PLANNING COMMISSION MAY ACCEPT PHOTOGRAPHS OF SUFFICIENT SIZE AND CLARITY IN LEAU OF A DRAWING.

PLAN COMMISSION APPROVAL

APPROVAL DATE:	APPROVED #	MODIFIED #	DENIED #
COMMENTS:			

IT IS HEREBY AGREED BY THE UNDERSIGNED AS OWNER, HIS AGENT OR SERVANT, AND THE CITY OF SPARTA, THAT FOR AND IN CONSIDERATION OF THE PREMISES AND OF THE PERMIT TO CONSTRUCT, ERECT, ALTER OR INSTALL AND FOR THE USE OF ADVERTISING STRUCTURE DESCRIBED ABOVE TO BE ISSUED AND GRANTED BY THE BUILDING INSPECTOR THAT THE WORK THEREON WILL BE DONE IN ACCORDANCE WITH THE DESCRIPTION HERIN SET FORTH IN THIS STATEMENT, AND AS MORE FULLY DESCRIBED IN THE SPECIFICATIONS AND PLANS HEREIN FILED, AND IS FURTHER AGREED TO CONSTRUCT, ERECT, ALTER OR INSTALL IN STRICT COMPLIANCES OF THE CITY OF SPARTA.



 OWNER/AGENT

6-24-19

 DATE

8'

4'



Get Your Fix

CBD Products And Phone Repair



RESERVED
PARKING

PROVIDED WITH
PERMITS BY
CITY OF MOBILE, AL
THIS SPACE

530

This Space
For Lease

(60

SPARTA



Plan Commission Application Form

Date: July 2, 2019

Name/Company: H. A. Sime & Associates

Address: P. O. Box 50
Tomah, WI 54660

Phone: 608 372-5392

Purpose: Certified Survey Map combining
Parcels

Meeting Date: _____

Fee: \$ 50.00

Fee Schedule:

Conditional Use Permit:	\$75.00
Zoning Variance:	\$250.00
Request for Zoning Change	\$75.00
Development Review (business)	\$75.00
Subdivision Plat Review	\$150.00
PUD Review	\$150.00
Lot Division/CSM Approval	\$50.00
Grading/Filling/Stormwater	\$50.00
ET Zoning Permit Residential	\$50.00
ET Zoning permit Accessory	\$25.00
ET Zoning Permit Business, Industrial, Manufacturing	\$75.00

Mail to:
Building & Zoning Office
201 W. oak Street
Sparta, WI 54656
Ph: 608-269-6509

Note: All items for Plan Commission must be received the Monday prior to the scheduled meeting. (Usually the second Monday of every month.) All fees are due at the time of application and are non-refundable. All site and building plans must be submitted no larger than 11" x 17".

COMMON COUNCIL RESOLUTION

RESOLVED that this Certified Survey Map located in Lots 1 and 2, Vol. 10 Certified Survey Maps, Page 181, Document Number 447012 and Lot 1 Vol. 23 Certified Survey Maps, Page 091, Document Number 597361, being part of the SW¼-SW¼, Section 24, T17N-R4W, City of Sparta is hereby approved by the Common Council of the City of Sparta.

Date

Mayor - Kristen Gust

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Sparta.

Date

City Clerk - Julie Hanson



CERTIFIED SURVEY MAP

Located in Lots 1 and 2, Vol. 10 Certified Survey Maps, Page 181, Document Number 447012 and Lot 1 Vol. 23 Certified Survey Maps, Page 091, Document Number 597361, being part of the SW¼-SW¼, Section 24, T17N-R4W, City of Sparta, Monroe County, Wisconsin.