

**CITY OF SPARTA
FINANCE AGENDA
September 4, 2019**

CITY HALL

6:00 p.m.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of minutes of the regular meeting on August 14, 2019.**
- 3. Consideration of Closing TID's 3 & 5**
- 4. Consideration of Tourism Funds
Downtown Flower Baskets**
- 5. Consideration of Sanitation Superintendent to Take Work Truck Home**
- 6. Items for Future Consideration**
- 7. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 8-30-19

CITY OF SPARTA
FINANCE MINUTES
August 14, 2019

PRESENT: Kevin Riley, Norm Stanek

ABSENT: Josh Lydon

ALSO PRESENT: Todd Fahning, Mark Sund, Dave Kuderer, Kristen Gust, Matthew Hoffland, Pat Mulvaney, Corey Johnson, Emilee Nottestad, Jay from WTC, Jeff Thelen from MSA

Kevin Riley called the meeting to order at 6:52 p.m.

A motion was made by Norm Stanek and seconded by Kevin Riley to approve the Consent Agenda consisting of the minutes of the regular meeting of July 3, 2019. Motion carried 2-0.

Jeff Thelen advised the Committee that TID #3 is scheduled to terminate in September and that TID #5 can also be closed this year if approved. **A motion was made by Norm Stanek and seconded by Kevin Riley to close TID's 3 & 5. Motion carried 2-0.**

The City does have an option to do a one year extension of TID #3 and TID #5 after paying any closure or auditing expenses and disbursing the balance to the taxing entities. By doing the extension, we could use up to 75% of the funds generated to be put towards affordable housing. We could create an account similar to the previous CDBG for residents or use towards public facility street projects similar to the Chester Street project. These funds would be available in 2020 and have to be used for affordable housing. **A motion was made by Norm Stanek and seconded by Kevin Riley to go ahead with the extension of TIDS 3 & 5 to be used towards affordable housing. Motion carried 2-0.**

As of the end of July, 2019, Officer Corey Johnson moved to Bangor which is in LaCrosse County. Corey is a K-9 handler and also a member of the Monroe County Combined Tactical Unit. By being in these two departments, his vehicle currently carried the equipment needed in order to be available to respond quickly. While residing in Sparta, he has been able to take the squad car home but now that he resides outside the city limits, he is requesting that we allow him to take the squad car home while giving up some benefits. He presented a letter outlining what would be given up and the approximate savings to the City of Sparta. **A motion was made by Kevin Riley and seconded by Norm Stanek to approve Officer Corey Johnson to take the squad car home after his shift is done. Motion carried 2-0.**

The City's Debt Management Policy is a guideline for City staff to use in recommending debt. Various companies ask to see our Debt Management Policy, and the City does follow guidelines, but this policy has everything written down so this can be handed out and followed accurately. **A motion was made by Norm Stanek and seconded by Kevin Riley to approve the Debt Management Policy as presented. Motion carried 2-0.**

At last month's Finance meeting, it was approved to swap .50 acres that the City owns near WWTC with another .50 parcel owned by WWTC. It seems that it would be in the best interest of both parties to just donate the City's .50 acres to WWTC for future expansion or use. **A motion was made by Norm Stanek and seconded by Kevin Riley to do a Quit Claim Deed on this property and donate the land to WWTC. Motion carried 2-0.**

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items mentioned for future consideration were:

TID allocation

Cell Tower Lease – to be discussed next month

Storm Water Utility

Preliminary Budget Numbers

A motion was made by Norm Stanek and seconded by Kevin Riley to adjourn at 7:16 p.m. Motion carried 2-0.

Respectfully submitted,

Julie Hanson, City Clerk

julie hanson

From: John Hendricks <ceo@bikesparta.com>
Sent: Thursday, August 22, 2019 1:44 PM
To: julie hanson
Cc: reinhard mueller
Subject: funding request

Julie

I am requesting funding from the city's room tax fund for support of the downtown flower baskets. Would you please put me on the agenda for the next Finance Committee (assuming this is the correct channel).

As costs for the baskets and maintenance increase, and the season extending longer into the fall, donations have not covered the cost of the program. The flowers look especially good this year and we would like to continue this excellent addition for the downtown. I am requesting \$750 to cover the shortfall between donations and the cost of the program for 2019. I anticipate the shortfall will be more than this, especially if we have a late frost.

Thank you.
John

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John Hendricks, Director
Sparta Area Chamber of Commerce
(608) 269-4123
www.bikesparta.com <<http://www.bikesparta.com>>

Welcoming Businesses, Unifying the Community, Creating Possibilities

Finance Committee

All,

Good evening, I'm Dale Passehl, the new Sanitation Supervisor. I respectfully request to use the small Colorado Sanitation work truck to commute back and forth to work and call-ins. The follow is a couple reasons of why I request the use of the truck.

- 1) I address most all Call-ins and emergency alarms at the plant and lift stations at all hours of the day, weekend, and holiday, I'm the first on the call list.
- 2) I live at #20 Sugarberry Blvd on the south west part of town and lift station calls are usually related to that side of town. For me to go to work and get the work truck and drive back to the point of issue is time consuming and doesn't make for good utilization of emergency time.
- 3) I work flexible hours starting between 5am and 7am to what evert time I get my work completed. Presently, putting in extra hours to address numerous caveats regarding the Sanitary Department.

Thank You

Dale Passehl
Sanitation Superintendent
608-633-0118