

CITY OF SPARTA
PUBLIC SAFETY AGENDA
August 5, 2019

CITY HALL

5:30 p.m.

1. Call Meeting to Order
2. Consent Agenda: Consisting of Minutes from the July 1, 2019 regular meeting, and Police Department's monthly report for June and bills.
3. Consideration of New/Renewal Bartenders Licenses:

Casey Grimslid	Katie Deicher	Pamela Vieth	Amy Gilkes
Sadie Brooks	Laura Coffin	Dale Gibson	Clarissa Gilbertson
Sierra Presser			

Temporary:

Wendy Swenson	Mariah Lopez	Andrea Axelsen	Laura Pastrana Campos
Jennifer Wangen	Susan Olson	Patricia Barnes	Michele Hamilton
Timothy Krauss	Tara Shawley	Ken Schmidt	Nancy Sather
William Biederman	Henry Haas	Brad Helstad	Betty Lifka
Kevin Moore	Jacelyn Jaeger	Stephanie Ruedy	

4. Consideration of Recommendation of Denial of Bartender Application for Heather Norrid
5. Consideration of Temporary "Class B" Liquor License for Sparta Rotary Club for the Downtown Co-op Fall Wine Walk on October 3, 2019 from 5:00 to 8:00 p.m.
6. Consideration of Temporary Class "B" Fermented Malt Beverage License for Sparta Area Chamber of Commerce for Grand Re-Opening at Park Bank in the Parking Lot located at 145 N. Water Street on September 7, 2019
7. Discussion/Consideration of Ordinance for "Click & Collect" Alcohol Sales
8. Items for Future Consideration
9. Adjourn

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 8-2-19

CITY OF SPARTA
PUBLIC SAFETY MINUTES
July 1, 2019

PRESENT: Ed Lukasek, Kevin Brueggeman, Josh Lydon, Jim Church, Matthew Hoffland

ABSENT: None

ALSO PRESENT: Todd Fahning, Kristen Gust, Mark Van Wormer, Dave Kuderer, Kevin Riley, Dale Grosz

Jim Church called the meeting to order at 5:30 p.m.

A motion was made by Josh Lydon and seconded by Kevin Brueggeman to approve the consent agenda consisting of the minutes of the June 3, 2019 meeting, and the Police Department's monthly report for May and bills. Motion carried 5-0.

Upon proper payment of any fees, the following new or renewal bartenders licenses were approved on a motion by Josh Lydon and seconded by Matthew Hoffland. Motion carried 5-0.

Wayne Woodman	Carl Berg	Tiffanh Luethje	Micah Butler
Amber Linenberg	Christina Huber	Aja Bair	Emma Smith

A motion was made by Josh Lydon and seconded by Kevin Brueggeman to deny the bartender license application for Melissa Anderson. Motion carried 5-0.

A motion was made by Ed Lukasek and seconded by Matthew Hoffland to approve the Class "B"/"Class B" Liquor License for new owner, Susan Grosz, for Italiano's located at 140-142 N. Water Street. Motion carried 5-0.

Items for future consideration or update were:

Introduction of new Alderman and Public Safety member, Matthew Hoffland

Inquiry regarding the purchase of new fire trucks – still looking.

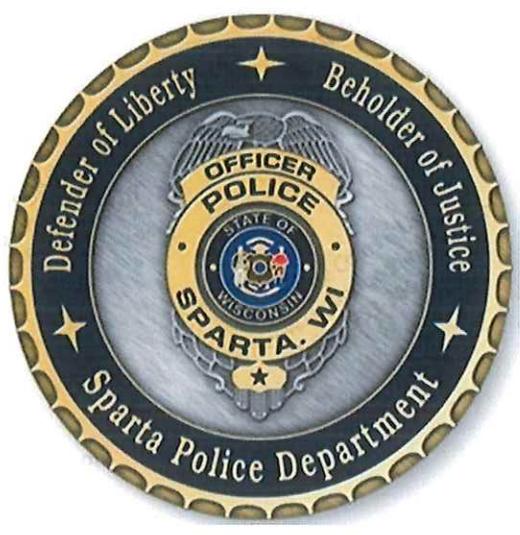
A motion was made by Josh Lydon and seconded by Ed Lukasek to adjourn at 5:39 p.m. Motion carried 5-0.

Respectfully Submitted,

Julie Hanson
City Clerk

Sparta Police Department

Monthly Report



June 2019

Activity Report:

During the month of June the Sparta Police Department responded to 1280 calls for service, issued 101 traffic citations, arrested 8 people for operating while under the Influence and made 211 non-traffic related arrests. The overall activity level was lower when compared with the prior year.

Index Crimes:

Part I Offenses Reported:

Homicide: 0	Sex Offenses: 4	Assault: 1	Burglary: 0
Theft: 28	Motor Vehicle Theft: 5	Arson: 0	Robbery: 0

Part II Offenses Reported:

Fraud: 8	Criminal Damage: 8	Drug: 18
Domestic: 2	Disorderly: 3	Weapons: 0

Part III Traffic Offenses Reported:

Crashes: 25	Traffic Complaints: 22	Traffic Stops: 255
Parking Complaints: 0	Parking Tickets Issued: 20	

Part IV Incidents:

Alarms: 16	Mental: 2	Suspicious: 65	Open door/window: 0
Warrants: 6	Noise: 6	911 hang up: 17	Animal: 31

Citations & Arrests

Traffic: **101**

Non-Traffic: **211**

Speed Related	9	Bail Jumping	54
Traffic Signs & Signals	8	Battery	5
Driver License Violations	24	Burglary	0
Vehicle Registration	15	Disorderly Conduct	19
Operating intoxicated / PAC	11	Obstructing / Resisting	8
Insurance	22	Drug Related	34
Seat Belts	2	Theft	30
All Others	10	Underage Drinking	3
		Curfew	0
		Truancy	0
		All Others	58

Chief's Report

Training:

- The Combined Tactical Unit conducted monthly training
- The two K-9 units conducted their monthly training with the other area K-9s
- Jessica Erickson attended the LEAP Conference
- Deputy Chief Nottestad attended the IADLEST National Conference
- Officer Guralski & Officer Schroeder completed Field Training Officer Instructor training

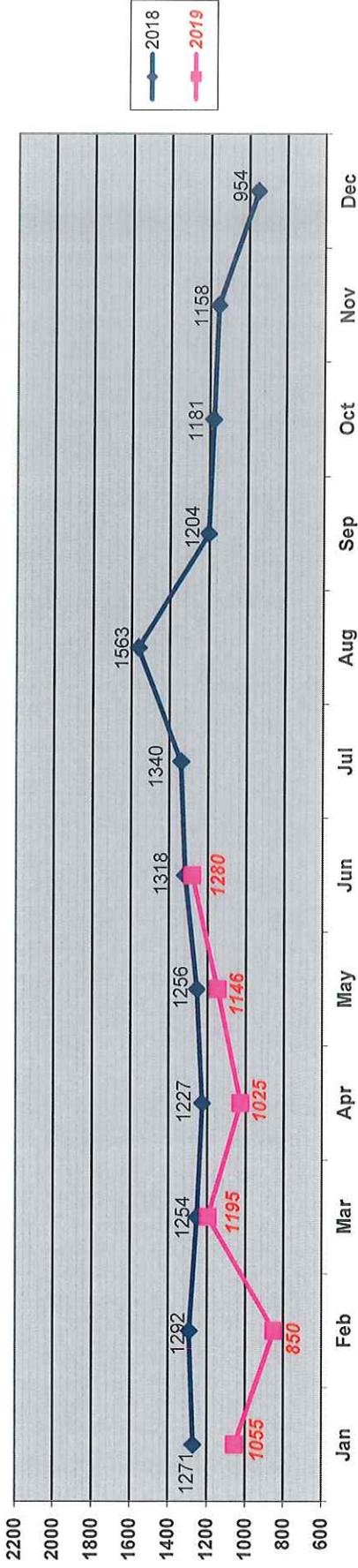
Personnel:

- Officer Mrdjenovich is on active Military Duty out of Country.
- Officer Lee had her baby and is off on maternity leave
- Chief Kuderer has been with Sparta PD for 39 years
- Sgt. Pipkin had been with Sparta PD for 24 years
- Officer Guralski has been with Sparta PD for 13 years
- Officer Shenderovsky was just hire as a Police Officer

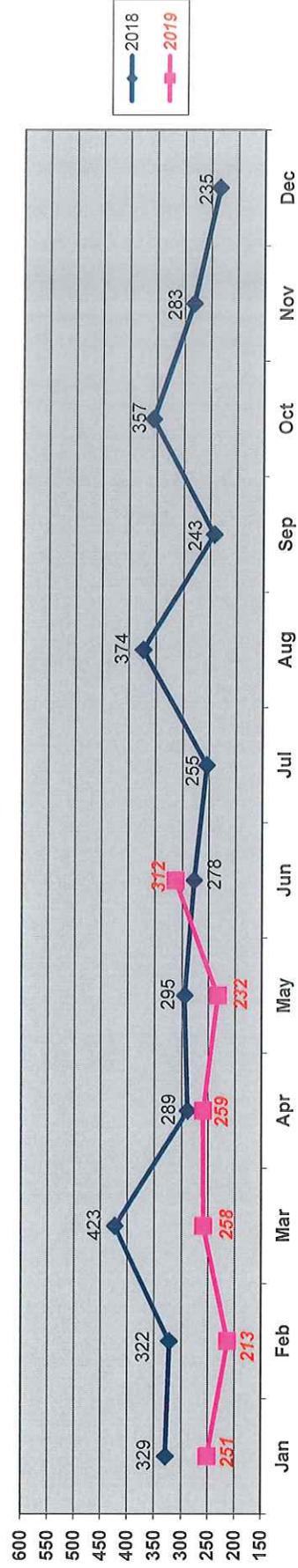
Code Investigations

- New Complaints – **14**
- Site visits and/or pictures taken – **9**
- Complaints resolved – **8**
- Warning letters/phone calls sent – **11**
- Citations issued - **5**

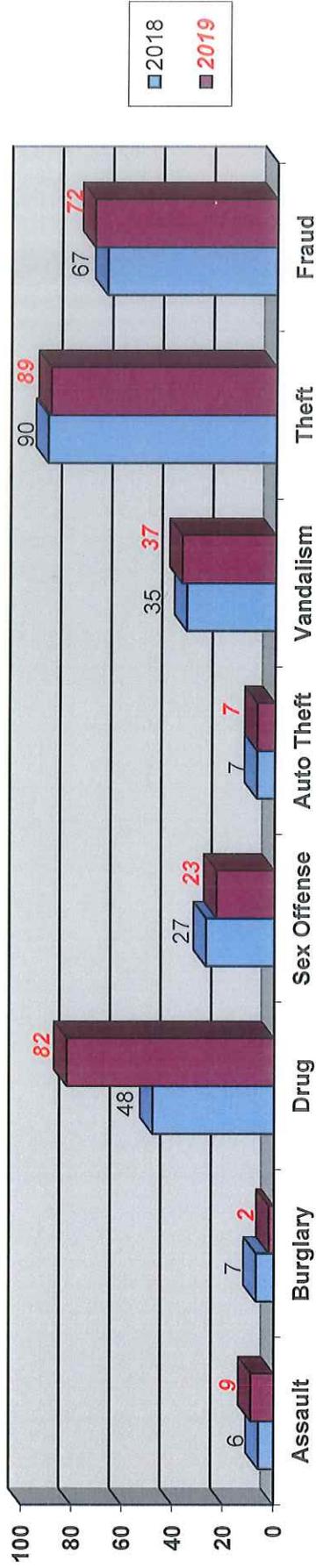
2018/2019 Year to Date Calls for Service



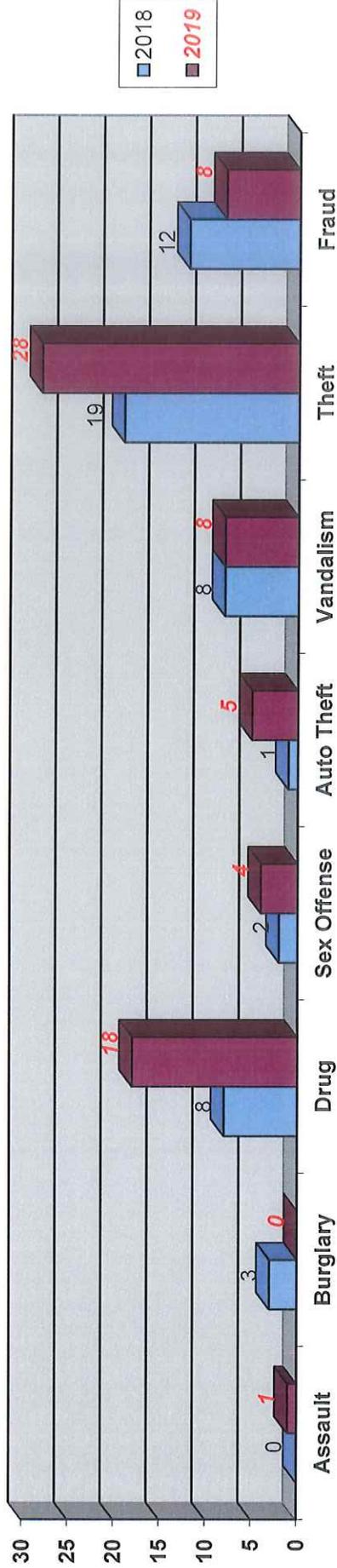
2018/2019 Year to Date Citations & Arrests



Year to Date Major Crime Comparison Running Total 2018/2019

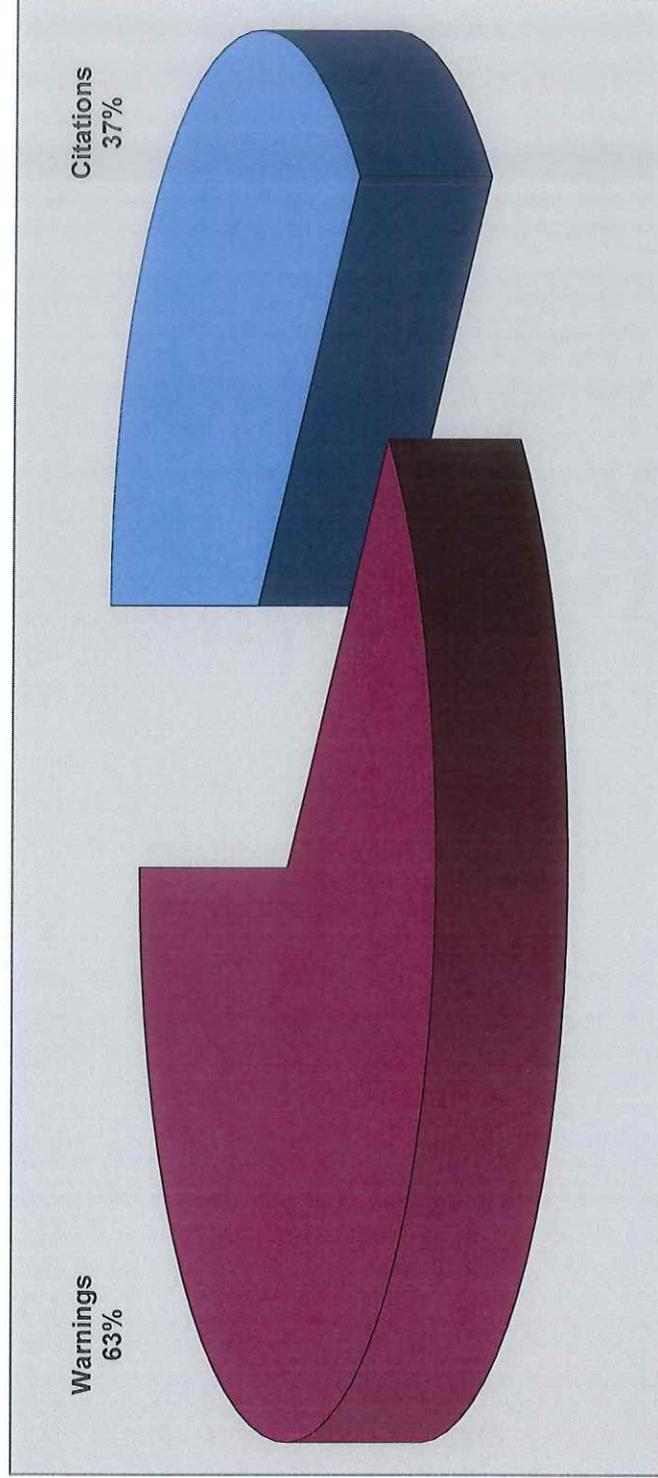


Major Crime Comparison June 2018/2019



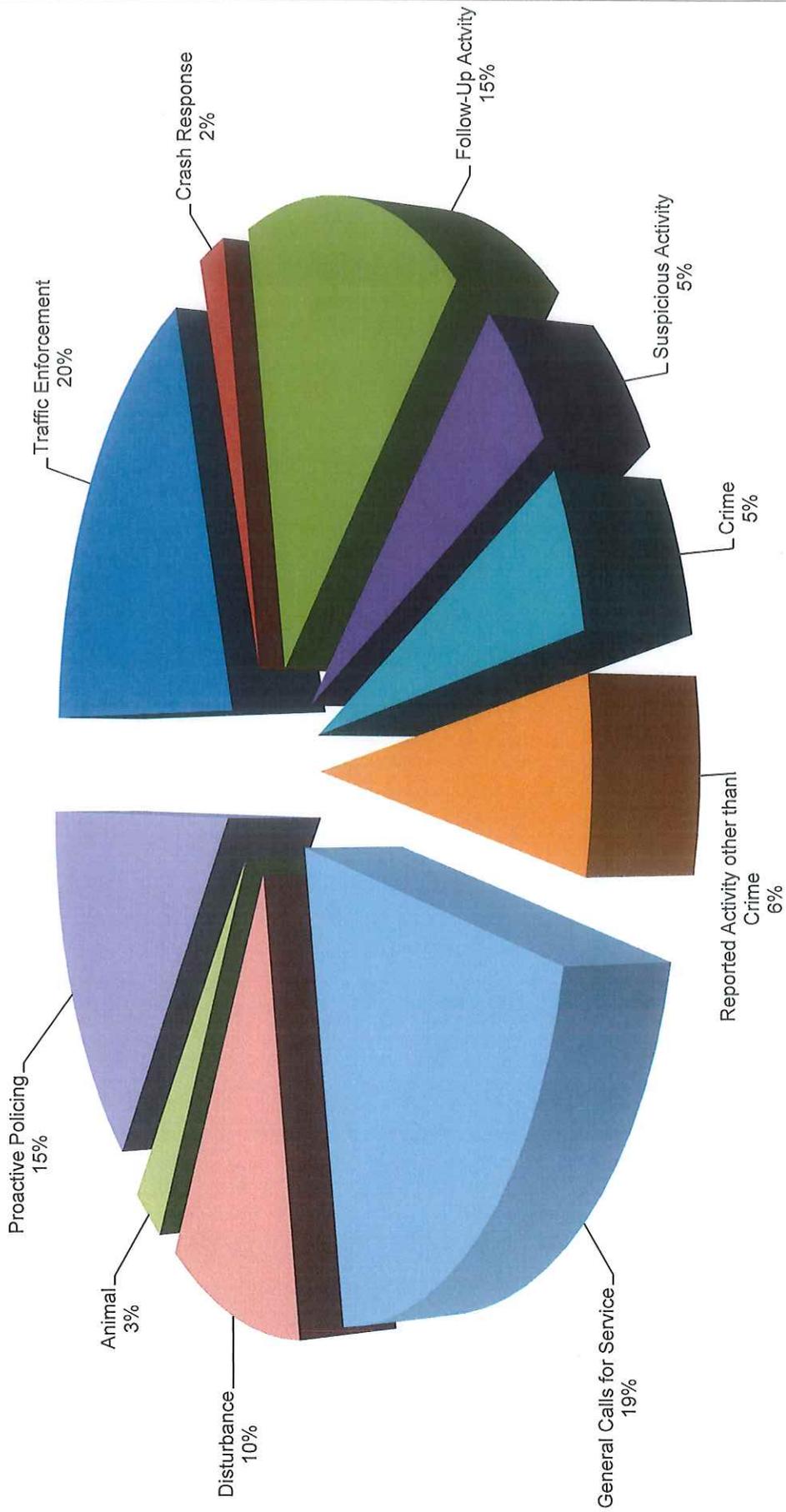
June 2019 Traffic Stops Warnings/Citations Comparison *

Traffic Stops



* Data does not take into account multiple citations issued on a single stop.

June 2019 Allocation of Police Services



Parking Summary By Ordinance

Sparta Police Department

From 06/01/2019 To 06/30/2019

Date Run: 7/30/2019 7:35AM

Ordinance Description	Current Month	Fine Total	Year To Date	Same Month Prior Year	Last Year
All Other Parking (New)	0	\$0	0	0	1
Alternate	0	\$0	0	1	166
Alternate Side Parking (New)	0	\$0	317	0	71
Excess of 48 Hour Parking (New)	2	\$30	11	0	5
Excess of 48 Hours	0	\$0	0	3	30
Handicapped	0	\$0	1	1	5
No 2:00 am - 6:00 am	0	\$0	0	3	29
No 2AM-6AM Parking (New)	7	\$105	39	0	13
No Parking Anytime	0	\$0	0	3	9
No Parking Anytime (New)	0	\$0	5	0	3
No Truck or Van	0	\$0	0	0	10
No Truck or Van Parking (New)	2	\$30	3	0	2
Overnight Parking	0	\$0	0	2	13
Overnight Parking (New)	0	\$0	18	0	10
Residential Parking	0	\$0	0	0	2
Restricted	0	\$0	0	6	22
Restricted Parking-CS (New)	0	\$0	2	0	1
Restricted Parking-In City Park (New)	0	\$0	3	0	1
School Parking Violation (New)	0	\$0	1	0	1
State Traffic Parking	0	\$0	0	1	8
Two Hour Parking (New)	0	\$0	3	0	0
Totals:	11	\$165	403	20	402

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
119861	06/05/2019	KWIK TRIP INC	100-52100-371	GAS/OIL	318960 5/31/19	3,184.74	POLICE DEPT GAS
119879	06/05/2019	WE ENERGIES	100-52100-221	HEATING - GAS	1858-744-010 5/28/	151.46	POLICE BLDG
119916	06/11/2019	SPARTA COOPERA	100-52100-240	REPAIRS & MAINTENA	5129 5/31/19	20.00	PARTS & LABOR #
119923	06/11/2019	XCEL ENERGY	100-52100-220	ELECTRIC	52-6161038-0 6/6/1	499.86	POLICE DEPT
119924	06/12/2019	1ST COMMUNITY	100-52100-310	OFFICE SUPPLIES	1321 5/28/19	883.49	PD OFFICE SUPPL
119924	06/12/2019	1ST COMMUNITY	100-52100-320	PUBLICATIONS/SEMIN	1321 5/28/19	1,383.00	PUB/SEM/DUES
119924	06/12/2019	1ST COMMUNITY	100-52100-320	PUBLICATIONS/SEMIN	1321 5/28/19	269.96-	PUB/SEM/DUES
119924	06/12/2019	1ST COMMUNITY	100-52100-340	OPERATING SUPPLIE	1321 5/28/19	1,951.47	PD OPERATING SU
119924	06/12/2019	1ST COMMUNITY	100-52100-393	UNIFORMS	1321 5/28/19	35.93	PD UNIFORMS
119926	06/12/2019	AXON ENTERPRIS	401-54010-540	POLICE RADIO SYSTE	S1-1593108	4,680.00	TASER 60-YEAR 2
119927	06/12/2019	BELCO VEHICLE S	100-52100-340	OPERATING SUPPLIE	4162	128.10	VINYL GRAPHICS-
119929	06/12/2019	CenturyLink	100-52100-391	TELEPHONE	301214537 6/19	2.17	POLICE DEPT
119929	06/12/2019	CenturyLink	100-52100-391	TELEPHONE	301281155 6/19	584.98	POLICE DEPT
119930	06/12/2019	CENTURYLINK	100-52100-391	TELEPHONE	T052100018	686.05	TELSET FOR IPO I
119934	06/12/2019	CREATIVE SERVIC	100-52100-340	OPERATING SUPPLIE	D19-23636	296.95	JUNIOR OFFICER
119935	06/12/2019	E O JOHNSON CO	100-52100-310	OFFICE SUPPLIES	248745589	187.00	LANIER COPIER S
119936	06/12/2019	EVANS PRINT & M	100-52100-340	OPERATING SUPPLIE	20247	137.65	POLICE DEPT BAN
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012662881	194.99	LONG SLEEVE PD
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012684863	41.35	LINER BELTS
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012725447	289.94-	SHORT SLEEVE P
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012725451	54.99-	SHORT SLEEVE P
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012739572	445.64	GUN MOUNTED LI
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012742607	110.90	ULTRA LITE ZIPPE
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012777693	106.91	SAFETY TOE SIDE
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012778357	90.91	ULTRA LITE ZIPPE
119937	06/12/2019	GALLS LLC	100-52100-340	OPERATING SUPPLIE	012781116	16.14	PEPPER SPRAY
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012781121	16.70	BATON CASE
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012814145	176.00-	LONG SLEEVE PD
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012831948	96.84	DOUBLE MAG/LIN
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	012850373	100.00-	SHORT SLEEVE P
119937	06/12/2019	GALLS LLC	100-52100-393	UNIFORMS	12709358	22.40	COMPACT LIGHT H
119940	06/12/2019	LEIS, CAROL	100-52100-393	UNIFORMS	915305	14.00	POLICE DEPT SEW
119940	06/12/2019	LEIS, CAROL	100-52100-393	UNIFORMS	915304	160.00	POLICE DEPT SEW
119941	06/12/2019	MARTIN-MCALLIST	100-52100-392	PHYSICAL EXAM	12440	550.00	PUBLIC SAFETY A
119941	06/12/2019	MARTIN-MCALLIST	100-52100-392	PHYSICAL EXAM	12440	550.00	PUBLIC SAFETY A
119941	06/12/2019	MARTIN-MCALLIST	100-52100-392	PHYSICAL EXAM	12440	1,100.00	PERSONNEL EVAL
119942	06/12/2019	MAYO CLINIC	100-52100-340	OPERATING SUPPLIE	700001302 6/1/19	144.00	BLOOD DRAW
119942	06/12/2019	MAYO CLINIC	100-52100-392	PHYSICAL EXAM	700001302 6/1/19	315.00	NEW OFFICER PH
119946	06/12/2019	NELSON & ASSOCI	100-52100-393	UNIFORMS	1162	227.20	PANTS/BELTS
119948	06/12/2019	RIPP DISTRIBUTIN	100-52100-340	OPERATING SUPPLIE	149847	40.00	PD EQUIP RENTAL
119953	06/12/2019	STAPLES BUSINES	100-52100-310	OFFICE SUPPLIES	271825	169.91	CLOROX WIPES/C
119956	06/12/2019	VERIZON WIRELE	100-52100-391	TELEPHONE	9831188180	521.96	POLICE DEPT
119991	06/17/2019	WI DEPT OF TRAN	100-52100-340	OPERATING SUPPLIE	6/17/19	15.00	PD PARKING TICK
120000	06/18/2019	SPARTA POLICE D	100-52100-340	OPERATING SUPPLIE	FEB-APR 2019	32.47	PETTY CASH-PD O
120000	06/18/2019	SPARTA POLICE D	100-52100-393	UNIFORMS	FEB-APR 2019	27.00	PETTY CASH-PD U
120003	06/19/2019	ARNOLD'S SERVIC	100-52100-240	REPAIRS & MAINTENA	148809	927.69	TOWING/BATTERY
120003	06/19/2019	ARNOLD'S SERVIC	100-52100-340	OPERATING SUPPLIE	853357	150.00	TOW CARS FROM
120014	06/19/2019	LEIS, CAROL	100-52100-393	UNIFORMS	915306	83.00	POLICE DEPT SEW
120016	06/19/2019	PERSONNEL EVAL	100-52100-392	PHYSICAL EXAM	32697	25.00	PEP BILLING THRU
120026	06/19/2019	XCEL ENERGY	100-52100-220	ELECTRIC	52-4686741-2 6/11/	40.51	POLICE EVIDENCE
120128	06/26/2019	GALLS LLC	100-52100-340	OPERATING SUPPLIE	12904987	155.08	DEFENSE SPRAY
120128	06/26/2019	GALLS LLC	100-52100-340	OPERATING SUPPLIE	12904946	232.56	DEFENSE SPRAY
120139	06/26/2019	LEIS, CAROL	100-52100-393	UNIFORMS	915307	26.00	POLICE DEPT SEW
120139	06/26/2019	LEIS, CAROL	100-52100-393	UNIFORMS	915308	14.00	POLICE DEPT SEW
120149	06/26/2019	SLEEPY HOLLOW I	100-52100-240	REPAIRS & MAINTENA	66927	723.00	REPLACE PADS &
120153	06/26/2019	TACTICAL PRODU	100-52100-393	UNIFORMS	865	1,217.10	GH ETHOS IIIA/TH
120157	06/26/2019	WALMART COMMU	100-52100-240	REPAIRS & MAINTENA	1389 6/16/19	31.27	PD REPAIRS & MAI

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
120157	06/26/2019	WALMART COMMU	100-52100-310	OFFICE SUPPLIES	1389 6/16/19	30.49	PD OFFICE SUPPL
Grand Totals:						22,586.98	

CITY OF SPARTA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PRIOR YTD	PERIOD AMT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>						
100-43520 POLICE TRAINING GRANT	225.00	.00	.00	10,000.00	10,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUES	225.00	.00	.00	10,000.00	10,000.00	.0
<u>PUBLIC CHARGES FOR SERVICES</u>						
100-46210 POLICE DEPARTMENT FEES	1,717.77	126.75	887.31	3,000.00	2,112.69	29.6
TOTAL PUBLIC CHARGES FOR SERVICES	1,717.77	126.75	887.31	3,000.00	2,112.69	29.6
<u>SOURCE 49</u>						
100-49200 SHOP WITH A COP DONATIONS	.00	.00	2,400.00	.00	(2,400.00)	.0
TOTAL SOURCE 49	.00	.00	2,400.00	.00	(2,400.00)	.0
TOTAL FUND REVENUE	1,942.77	126.75	3,287.31	13,000.00	9,712.69	25.3
<u>POLICE DEPARTMENT</u>						
100-52100-120 POLICE-SALARIES	687,815.74	131,400.38	690,982.34	1,458,575.73	767,593.39	47.4
100-52100-130 FICA	50,788.42	9,745.52	50,917.87	111,581.04	60,663.17	45.6
100-52100-132 RETIREMENT	86,109.76	14,299.61	77,961.69	181,523.21	103,561.52	43.0
100-52100-133 HEALTH INSURANCE	157,262.78	25,379.63	157,069.13	314,153.00	157,083.87	50.0
100-52100-134 LIFE INSURANCE	918.30	164.74	934.72	1,850.00	915.28	50.5
100-52100-135 DENTAL INSURANCE	7,302.56	1,138.54	6,976.72	13,890.86	6,914.14	50.2
100-52100-220 ELECTRIC	3,635.12	540.37	3,003.63	6,500.00	3,496.37	46.2
100-52100-221 HEATING - GAS	2,055.07	151.46	2,093.61	3,000.00	906.39	69.8
100-52100-222 SEWER/WATER	107.79	.00	83.11	450.00	366.89	18.5
100-52100-240 REPAIRS & MAINTENANCE	25,107.74	1,701.96	20,942.96	20,000.00	(942.96)	104.7
100-52100-241 RADIO REPAIRS	2,130.20	.00	2,130.20	2,150.00	19.80	99.1
100-52100-310 OFFICE SUPPLIES	2,770.82	1,270.89	5,501.36	6,500.00	998.64	84.6
100-52100-320 PUBLICATIONS/SEMINARS/DUES	10,782.36	1,625.75	11,172.32	20,000.00	8,827.68	55.9
100-52100-340 OPERATING SUPPLIES	33,778.44	3,299.42	31,939.48	38,150.00	6,210.52	83.7
100-52100-341 SHOOTING PROGRAM	6,351.07	.00	2,978.50	6,000.00	3,021.50	49.6
100-52100-371 GAS/OIL	14,798.40	3,184.74	13,737.58	35,000.00	21,262.42	39.3
100-52100-391 TELEPHONE	6,978.21	1,795.16	6,866.01	12,000.00	5,133.99	57.2
100-52100-392 PHYSICAL EXAM	1,188.00	2,540.00	2,540.00	1,750.00	(790.00)	145.1
100-52100-393 UNIFORMS	7,786.84	2,340.99	7,653.90	.00	(7,653.90)	.0
100-52100-394 TIME SYSTEM	756.00	.00	780.00	15,000.00	14,220.00	5.2
100-52100-395 COURT ORDERED FORFEITURES	7,318.04	.00	.00	.00	.00	.0
100-52100-810 OUTLAY	.00	.00	.00	2,200.00	2,200.00	.0
TOTAL POLICE DEPARTMENT	1,115,741.66	200,579.16	1,096,265.13	2,250,273.84	1,154,008.71	48.7

CITY OF SPARTA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PRIOR YTD	PERIOD AMT	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SCHOOL CROSSING GUARDS</u>						
100-52130-120	CROSSING GUARDS-SALARIES	8,797.50	1,736.50	10,841.63	20,125.00	9,283.37 53.9
100-52130-130	FICA	673.03	132.83	829.48	1,539.56	710.08 53.9
100-52130-340	OPERATING SUPPLIES	.00	.00	.00	250.00	250.00 .0
<hr/>						
	TOTAL SCHOOL CROSSING GUARDS	9,470.53	1,869.33	11,671.11	21,914.56	10,243.45 53.3
<hr/>						
	TOTAL FUND EXPENDITURES	1,125,212.19	202,448.49	1,107,936.24	2,272,188.40	1,164,252.16 48.8
<hr/>						
	NET REVENUE OVER EXPENDITURES	(1,123,269.42)	(202,321.74)	(1,104,648.93)	(2,259,188.40)	(1,154,539.47) (48.9)

EXPENDITURES

401-54010-531	POLICE	81,733.10	.00	90,491.39	100,000.00	9,508.61	90.5
401-54010-539	POLICE COMPUTERS	12,905.09	.00	1,339.63	13,000.00	11,660.37	10.3
401-54010-540	POLICE RADIO SYSTEM	12,648.64	4,680.00	25,738.79	27,500.00	1,761.21	93.6
	TOTAL EXPENDITURES	<u>107,286.83</u>	<u>4,680.00</u>	<u>117,569.81</u>	<u>140,500.00</u>	<u>22,930.19</u>	<u>83.7</u>
	TOTAL FUND EXPENDITURES	<u>107,286.83</u>	<u>4,680.00</u>	<u>117,569.81</u>	<u>140,500.00</u>	<u>22,930.19</u>	<u>83.7</u>
	NET REVENUE OVER EXPENDITURES	<u>(107,286.83)</u>	<u>(4,680.00)</u>	<u>(117,569.81)</u>	<u>(140,500.00)</u>	<u>(22,930.19)</u>	<u>(83.7)</u>

EXPENDITURES

402-54020-531	POLICE	<u>.00</u>	<u>.00</u>	<u>4,777.09</u>	<u>.00</u>	<u>(4,777.09)</u>	<u>.0</u>
	TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>4,777.09</u>	<u>.00</u>	<u>(4,777.09)</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>4,777.09</u>	<u>.00</u>	<u>(4,777.09)</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>(4,777.09)</u>	<u>.00</u>	<u>4,777.09</u>	<u>.0</u>

CITY OF SPARTA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2019

DRUG ERADICATION FUND

	PRIOR YTD	PERIOD AMT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 42</u>						
208-42000 K9 UNIT DONATIONS	12,468.33	1,620.80	6,179.62	.00	(6,179.62)	.0
TOTAL SOURCE 42	12,468.33	1,620.80	6,179.62	.00	(6,179.62)	.0
TOTAL FUND REVENUE	12,468.33	1,620.80	6,179.62	.00	(6,179.62)	.0
NET REVENUE OVER EXPENDITURES	12,468.33	1,620.80	6,179.62	.00	(6,179.62)	.0

Sparta Police Department



121 E. Oak Street Sparta, WI 54656

www.spartawisconsin.org

David Kuderer
Chief of Police

Fax (608) 269-2156
Phone (608) 269-3122



August 1, 2019

Public Safety Committee Members
City of Sparta
201 W. Oak St.
Sparta, WI 54656

RE: Denial of Operator (Bartender) License for Heather R Norrid

Committee Members,

I have reviewed the Operator (Bartender) License application submitted by Heather Norrid and recommend denial based on the following:

- Convicted of Possession of Amphetamine/LSD/Psilocin on 2/25/2019

The recommendation is supported by:

Sparta City Ordinance Article II Sec. 12-27(b)(2).c.3
(3) Any non-felony drug related convictions or pending charges within the last 12 months.

The above recommendation is made in accordance with current guidelines.

Respectfully submitted,

David Kuderer
Chief of Police

serve 7-26-19

CITY OF SPARTA OPERATOR (BARTENDER) LICENSE APPLICATION

023

Please Note:

- You must be 18 years of age or older to apply.
- Answer all questions truthfully and completely. A records check will be conducted.
- A Beverage Server Certificate (www.learn2serve.com), proof of registration in the Class, or proof of having an Operator License within the last two years must accompany New, Renewal, or Provisional License Applications.
- The fee must accompany application and is non-refundable and non-transferable.

Application Date 7/22/19

License Applying For:

- New \$60 (2 year) \$30.00
- Renewal \$60 (2 year)
- Provisional \$15 (1st time applicants only)
- Temporary \$15
Temp. Period Needed (1-14 days): _____
(No Beverage Certificate needed for the Temporary license and license is issued only to operators employed by, or donating their services to, nonprofit corporations. No person may hold more than one license of this kind per year.

Check the appropriate box that applies to you:

- I have an Operator's License in effect at this time. (Attach proof if not held w/City of Sparta)
- I have held an Operator's License within past 2 years (Attach proof)
- I have completed the Beverage Server Training Course within past 2 years (Attach Completion Certificate)
- I am enrolled in the Beverage Server Training Course

Class Date and Location:

Online - Serving Alcohol Incorporated
(After completing the course, bring in your certificate to receive license) 7/11/19

- I am applying for a Temporary Operator's License

To City Clerk, City of Sparta, Wisconsin

I hereby apply for a license to serve from the date hereof to June 30, 2019, inclusive, fermented malt beverages and intoxicating liquors, subject to limitations imposed by Secs. 125.04, 125.12, 125.32, 125.68 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, federal, state, or local, affecting the sale of such beverages and liquors if a license is granted to me.

PLEASE PRINT

Name Norvid Heather Rae
Last First Middle

Home Address 616 Monroe Street Sparta WI 54696
Street City State Zip

Mail License to (if different from Home Address) _____
Street City State Zip

Drivers License # N/A State Issued _____

Phone Number 262-573-3665 Date of Birth 12/15/00 Alternate Phone: _____

License to be used at (Name of Business) Amber Inn

OPERATOR (BARTENDER) LICENSE APPLICATION (Continued)

1. Have you been convicted of any felony or misdemeanor? Yes No
2. Have you been convicted of any license law or ordinance regulating the sale and/or consumption of fermented malt beverages or intoxicating liquors? Yes No
3. Are there presently any charges, federal, state, or local pending against you? Yes No
4. Do you presently have any outstanding forfeiture, fees, or fines owed to the City of Sparta? Yes No
- ~~(5) Have you been a Wisconsin resident continuously for the past 90 days? Yes No~~

If you answered yes to any of the above questions, list the offense convicted of, pending conviction, date of conviction, and state and county of conviction.

Date:	Nature of Offense:	County:	State:
5/17/18	Poss. Amphetamine / LSD / psilocybin (Closed)	Monroe	WI

The signing below the applicant states that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Signature of Applicant: Heather Namik Date: 7/22/19

Signature of person receiving application: _____ Date: _____

FOR OFFICE USE ONLY

Receipt # 1-088652 Amount Paid: 30.00 7-22-19

License Expiration Date: Provisional: _____ (Not more than 60 days)
Operators: June 30, _____ (Annual)
Temporary Period: _____ (Not more than 14 days)

Date Granted: _____

License #: _____

Date Issued: _____

Chief of Police Recommendation:

Yes: _____ No: _____

sent 7-26-19

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 7-18-19

Town Village City of Sparta, WI

County of Monroe

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Oct 3-19 and ending Oct 3-19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Sparta Rotary Club

(b) Address 215 Central Sparta WI 54656
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
President Andrew Kuen

Vice President _____

Secretary John Ambro

Treasurer R. Bruce Wanlass

(g) Name and address of manager or person in charge of affair: Reinhard Mueller (Rotary)
Dawn Justin

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Water Street, Multiple Locations

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Downtown Coops Fall Wine Walk

(b) Dates of event October 3, 2019 from 5:00 - 8:00 p.m.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Sparta Rotary Club
(Name of Organization)

Officer Andrew Kuen 7.2.19
(Signature/date)

Officer Andrew Kuen
(Signature/date)

Officer R. Bruce Wanlass
(Signature/date)

Officer R. Bruce Wanlass
(Signature/date)

Date Filed with Clerk 7-18-19

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

sent 7-3-19

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 7/2/19
County of monroe

Town Village City of Sparta

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Sparta Area Chamber of Commerce

(b) Address 111 Milwaukee St Sparta WI 54656
(Street) Town Village City

(c) Date organized 01/01/1941

(d) If corporation, give date of incorporation 01/01/1972

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Kristen Gust

Vice President Jon Wise

Secretary _____

Treasurer Lance Hauser

(g) Name and address of manager or person in charge of affair: Lance Hauser
145 N. Water Street Sparta WI 54656

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 145 N. Water St.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? parking lot only

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Grand Re-opening Park Bank

(b) Dates of event Sept. 7, 2019 11:00 AM - 7:00 PM

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 7/1/19
(Signature/date)

Officer [Signature] 7/1/19
(Signature/date)

Sparta Area Chamber of Commerce
(Name of Organization)

Officer _____
(Signature/date)

Officer Ex Dir. Jhendice 7/2/19
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

MEMORANDUM

TO: PUBLIC SAFETY COMMITTEE

FROM: JIM HELLMAN

SUBJECT: CLICK & COLLECT ALCOHOL SALES

DATE: JUNE 11, 2019

CC: CITY COUNCIL, TODD FAHNING, MARK SUND, JULIE HANSON

Walmart has requested the City of Sparta amend their described premises for the purposes of allowing online ordering and curbside delivery of alcohol. Such alcohol sales have been dubbed "Click & Collect." Walmart would like to offer this service state wide and has made the same request to a number of municipalities in the State of Wisconsin. Some municipalities have denied the request. Others have approved the request for expanded premises while adding new license restrictions as part of the approval. Still other municipalities have adopted ordinances that set forth license restrictions as part of any "Click & Collect" alcohol sale.

A municipality has discretion to approve or disapprove the change. A municipality should evaluate applications uniformly, but granting one request for amending premises does not require the granting of all subsequent requests. Wisconsin requires the following for alcohol sales:

1. The sale must be face-to-face
2. The sale must take place on a licensed premises
3. The purchaser must be 21 years or older
4. The seller must be a licensed "operator" or under the supervision of a licensed operator
5. The purchase must not be intoxicated.

The City of Sparta Municipal Code Section 12-27(a)(3)(c) prohibits the sale of alcohol by "drive through window." Because this section is very specific and Walmart's plan does not include sale by "drive through window," I do not believe this section prohibits "Click & Collect" sales as proposed.

I have attached ordinances from several municipalities that have been drafted and/or passed in an attempt to allow "Click & Collect" sales. Please note that as of the writing of this memorandum La Crosse's ordinance is only proposed and has not yet been passed. The others are all ordinances that are in effect.

Finally, I have spoken to Attorney Becky Diller who is Walmart's attorney. Attorney Diller informed me that at this time Walmart is unable to comply with the specific sections of Madison's ordinance (Section 38.07(4)(c) and (d)) relating to the capturing and retention of information. They are also concerned that doing so may be invasive to their customers/community members. It should be noted that several other of the proposed/passed ordinances have similar requirements.