

**CITY OF SPARTA  
PUBLIC WORKS AGENDA  
August 14, 2019**

**CITY HALL**

**AMENDED**

**6:00 P.M.**

- 1. Call Meeting to Order**
- 2. Consideration of Consent Agenda consisting of: minutes from the July 10, 2019 meeting, Director of Public Works Report for August; Water Utility Operation and Maintenance Report for July, *Wastewater Treatment Facility Operation and Maintenance Report*, and monthly bills for the Sanitation Dept., Street Dept., and Water Utility.**
- 3. Consideration of Change to Solid Waste Contract**
- 4. Consideration to Write-off Outstanding Utility Bill**
- 5. Consideration for a “No Outlet” Sign on Summer Lane**
- 6. Consideration of Storm Drain Project on Icecap Rd.**
- 7. Items for Future Consideration**
- 8. Adjourn**

A Possible Quorum of the Common Council may be in attendance at this meeting, but no action will be taken by the Council.

Posted: 8-12-19

**CITY OF SPARTA**  
**PUBLIC WORKS MINUTES**  
**July 10, 2019**

**PRESENT:** Norm Stanek, Larry Tichenor, Kevin Riley, Jim Church, Kevin Brueggeman, Bryan Jandt, Michael Zeidler

**ABSENT:** None

**ALSO PRESENT:** Mark Van Wormer, Todd Fahning, Mark Sund, Todd Hanson, Dave Kuderer, Matthew Hoffland, John Hendricks, Lance Hauser, Dennis Johnson, Kristen Gust, Pat Mulvaney, Curt Wells and wife

Norm Stanek called the meeting to order at 6:00.

**A motion was made by Kevin Brueggeman and seconded by Kevin Riley to approve the consent agenda consisting of the minutes of the June 12, 2019 meeting, Director of Public Works Report for July; Water Utility Operation and Maintenance Report for June, and monthly bills for the Sanitation Dept., Street Dept., and Water Utility. Motion carried 7-0.**

Last month we tabled a request from Curt Wells, owner of Curt's Barber Shop located at 116 E. Franklin St., to have a one of the two parking spaces in front of his business be a handicap space. Jim Church mentioned that he had monitored this area for the parking issues and only 2 times out of the last 4 weeks, both of those spots were filled. Curt mentioned that he only works in Sparta 3 – 4 days a week but would like to have this space for his elderly customers. Kevin Riley and Norm Stanek both spoke in favor of the handicap space in front of his business. **A motion was made by Kevin Riley and seconded by Kevin Brueggeman to approve the Eastside space be designated handicap parking. Motion carried 5-2 with Jim Church and Mike Zeidler voting no.**

Last month we also tabled a request from Curt Wells to have no overnight parking. The signage in this area does not match our ordinance so we will change our ordinance to read No Parking from 2:00 a.m. to 6:00 a.m. **A motion was made by Jim Church and seconded by Kevin Riley to change our ordinance to read No Parking in this designated area from 2:00 a.m. to 6:00 a.m. Motion carried 7-0.**

Park Bank is requesting to have a portion of their parking lot blocked off to hold a Grand Re-Opening Celebration on September 7, 2019 from 8:00 a.m. to 7:00 p.m. The rest of the parking lot, which is leased by the City of Sparta, will remain open for customer parking. There will be fencing put up and an entrance/exit area as they are interested in serving beer. The Board is requesting that a sign be put up about a week before letting people know that this parking lot will be closed off for this day. **A motion was made by Jim Church and seconded by Kevin Riley to approve blocking off part of the parking lot of Park Bank for their Grand Re-Opening on September 7, 2019. Motion carried 7-0.**

The next agenda item dealt with changes to the MDS solid waste contract. Jerry was not present at this meeting to present his recommended changes. **A motion was made by Jim Church and seconded by Kevin Riley to table this item until next month when we have more information. Motion carried 7-0.**

Mark Van Wormer introduced the new Sanitation Superintendent to the Board. He is Dale Passehl from Appleton and his start date is July 17, 2019.

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Mark Van Wormer received an Addendum to the Agreement for Professional Services from Cedar Corporation regarding the project on Cty Hwy BC/Harbor Road. The cost went up and they are requiring that an engineer be on-site at all times. **A motion was made by Kevin Riley and seconded by Kevin Brueggeman to approve the Addendum from Cedar Corporation regarding the project on Cty Hwy BC/Harbor Road. Motion carried 7-0.**

Items for future consideration were:

On July 28<sup>th</sup>, the Sparta Chamber has scheduled a Sparta Community Bike Ride to take place in the downtown area. Some of the streets will be blocked off.  
Water issue on Icecap Road.

**A motion was made by Kevin Brueggeman and seconded by Kevin Riley to adjourn at 6:34 p.m.  
Motion carried 7-0.**

Respectfully submitted,

Julie Hanson  
City Clerk

To: Board of Public Works  
From: Mark Van Wormer, Director of Public Works  
Date: August 14, 2019  
Subject: Public Works August Monthly Report

## **Airport**

A kick-off meeting was held with SEH, Fort McCoy, State of Wi and the City to initiate the Airport Layout Plan and Master Plan Project. This plan is a requirement to receive federal funding for airport projects. Basically it outlines the future vision of the airport.

## **Project Updates**

### **Paper Mill Dam Project**

We are continuing to look at the design to meet DNR required repairs and keep the project cost in a feasible range.

### **Chester St. Reconstruction (2019)**

Paving is complete and some restoration operations remain.

### **Milwaukee St. Bridge Project (2019)**

Replacement of the Milwaukee St. Bridge over Farmer's Valley Creek has been completed and restoration is complete. Milwaukee St. is in poor shape due to We-Energies gas line project which they will repair once some additional work has been completed.

### **South Pointe Business Park**

Work on phase 2 of the plan and final paving of Bicycle St. is complete.

### **Highway 27 Project**

This project is completed.

### **Harbor Drive Retention Pond**

The County has approved our work in the right of way permit and the DNR permit submission for the proposed stormwater retention and piping to help alleviate flooding in the Goodman Subdivision area. Gerke Excavating was the low bidder on the project and work has begun slowly due to heavy rains and high water table. The project is now scheduled to begin around September 9 and complete November 1.

### **Miscellaneous**

The street crew has been busy with Ash tree removals and brush removal operations and grinding is scheduled for this week. Silt/ sand from the dredging is still being hauled to the County Site.

## City of Sparta Water Utility

### Operation and Maintenance Report

July, 2019

In July we pumped 40,685,000 gallons of water compared to 44,548,000 gallons for the same period last year.

The following is a list of what the Water Utility has been working on during the month of July:

- Completed the monthly bacti samples.
- Completed the monthly fluoride sample.
- Completed the quarterly raw water samples.
- Completed the quarterly nitrate sample at site 200
- Completed yearly TTHM and HAA5 sampling
- Ran standby engines and generators for the monthly tests.
- Brian Betts attended a Waterous hydrant training with some other operators from the area.
- As part of the Utilities 2019 budget, LW Allen upgraded a portion of our scada system at Well 6 & 7 filter plant. This included RTU upgrades as well as Tonka filter panel controller upgrades.
- Our engineer and City staff completed a walk through to review the progress with the Chester St. project.
- Our Well 9 Tonka filter installed in 1991, has developed a problem with media greensand getting into the effluent water. In doing some troubleshooting, it appears to be coming from cell 2. Inside each of the three cells there is a 6" finished water collection pipe that lays across the cell, down in the support gravels. This pipe has 20 – 2 ½" branches on each side. Each one of these 2 ½" branches has 8 – ¾" taps with slotted cones that serve as the water intakes. The problem may be that one or more of the 2 ½" branches is broken or disconnected in cell 2. So instead of the finished water traveling down thru the support gravels and into the ¾" intakes, it is traveling at a much faster rate and going into the 2 ½" openings. This could pull the greensand down thru the support gravel and into the finished water line. A similar issue occurred in 2017. At that time, Tonka, the filter manufacturer and Spring Lake, the contractor that rehabbed the plant along with our consultant from William- Reid believed the cause of the issue was significant pressure swings when the well started, stopped or backwashed. At that time, to help with this problem a soft start was installed on the well pump, also during backwash the well pump would shut down and lock out to try and minimize any water hammer that maybe occurring. Going forward, we have installed a four pressure monitors on hydrants to see if there are any large pressure spikes in the system, particularly in the area of Well 9. If so, Tonka is looking into the possibility of installing a surge tank to prevent this. Tonka is also recommending we replace the media in cell 2 and repair whatever piping has come apart or broken. In the meantime, we can run the plant using just cells 2 and 3 and backwashing

the filter more often. These repairs will need to be made as soon as possible. We have funds available when these type of maintenance issues come up.

- Mathy is replacing the blacktop by our shop, including a parking area and a portion of our driveway on N. Chester St. This project was in the 2019 budget.
- We received a chemical delivery, from Hawkins Chemical Group at some of our well houses.
- We continue to do some routine meter work, cross connection inspections, digger's hotline locates, flushing of dead end lines, lawn work etc.
- We completed the monthly meter reading route for our large customers.

*Todd Hanson  
Supervisor  
Sparta Water Utility*

**CITY OF SPARTA  
WASTEWATER TREATMENT FACILITY  
OPERATION AND MAINTENANCE REPORT**

**July 2019 (July 23<sup>rd</sup> -Aug12)**

Month of July 2019 to Aug 12th

1. New Superintendent started on the 23<sup>rd</sup>
2. Establishing collaborative teamwork empower culture
3. Running operations as normal except for anaerobic digester
  - a. Following changes are being made to establish the best possible mixing of the digester to obtain the best possible gas production with the current system
  - b. Lacks proper mixing
    - i. Operated at time intervals rather than continuous
    - ii. Continuous mixing presents over heating issues
    - iii. Adjusting boiler bath temps to regulate digester at 95F
  - c. Taking temp recordings at transfer points not the circulation point
  - d. This is a lengthy process to obtain the best gas production and mixing so step are being taken to optimize the present set up but will need a capital expense which is to be put into a future plan. Currently optimizing, then test digester, collect data, present to engineers to set what can be done. This CIP is in the very preliminary stages. The digesters aren't presently digesting effectively thus creating extra costs in solid spreading thought water weight and solids not being digested (TSS) We need to start testing the digester to get a bench mark of how it is performing and at what efficiency. By observing the digester alarms and the flare we are producing very poor methane and release most of it to the atmosphere.
4. 5S concepts being implemented
  - a. Sort- we are currently well under way of cleaning up operations, maintenance, office, lunch areas. In process of selling equipment for sludge application that hasn't been used in 8 years. Recycling out dated equipment, broke and non-useable equipment this includes various metals, wiring, and electronic.
  - b. Set in Order- Establishing and organizing a maintenance area, place equipment in buildings where it is used
  - c. Shine- Not there yet
  - d. Standardize-Not there yet
  - e. Sustain-Not there yet
  - f. 6<sup>th</sup> element "Safety" Problem areas are being identify be Dale
    - i. To follow up in the future with SOPs, check lists, training
    - ii. Example Confined Space Entry, LOTO, Safety gear
5. Investigating money saving measures for certain time-consuming lab tested to be outsourced. Implementing PO4 testing (15 min) as an in-process test to monitor equipment calibration for the new PO4 analyzer and chemical dosing unit. Obtained

- testing procedures need to obtain minor reagent chemicals. Chemical feed project (concrete slab forms extended and poured with conduit liners)
6. Vactor truck back from shop and fully operational. Had to bleed air from lines, hose burst, cut down and put new pressure fitting on. Established a weekly exercise of the equipment to ensure a longer LCA. Fulfilling fabricators recommendations to optimize the truck's capacity
  7. Organizing and sorting out hard administrative hard copies and efiles for more user-friendly access.
  8. Fixed John Street sink hole
  9. In-process of Sheri Lynn Street sink hole remediation (requires motor and complete manhole liner) Meeting at 1300hrs Weds
  10. In process of S Court Manhole and Blake manhole remediation. Requires concrete support for new or existing ring. Gerke meeting this week.
  11. Assessed the sewer camera truck
    - a. Blown/crack head
    - b. VHS camera system doesn't function
    - c. Truck discard for salvaged cost, useful components will be kept
    - d. Exploring digital camera systems to be mounted on existing assets. (jetter, portable to hall in truck)
  12. Daily work meetings head from 7 to 730 am
    - a. Create transparency of departments direction and jobs to perform
    - b. Collaborative time to solve operational issues
    - c. Reading the policy manual as a group
      - i. To understand the City's expectations of the group
      - ii. Get everyone on the same page as to what I expect for attendance and call-ins iterating and enforcing corrective actions as needed.
  13. Cross training of the Lab (started by Scott Thomas), now implemented on the Jetter, and Vactor truck to have more than one person to manage the collection system issues
  14. Updated Dialer
  15. Updating the computers to windows 10

Summary, establishing, nurturing, and coaching a positive departmental work culture. Retained very valuable personnel with invaluable knowledge of the plant. Implement 5S concepts and address process caveats thru systematic steps and testing to determine where we stand in overall digester effectiveness. Otherwise business as usual to meet permits and get me up to speed in other facets of the Sanitation system and operations.

Dale Passehl  
Sanitation Superintendent

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
120322	07/09/2019	Cedar Corporation	700-53920-210	PROFESSIONAL SERV	100006	4,111.74	PHOSHORUS FACILITY P
120322	07/09/2019	Cedar Corporation	700-53920-210	PROFESSIONAL SERV	100007	4,657.00	STORM SEWER UPGRAD
120345	07/09/2019	Plunkett's Pest Cont	700-53830-210	PROFESSIONAL SERV	6315525	510.66	PEST CONTROL FOR JUL
120346	07/09/2019	QUILL CORPORATI	700-53920-310	OFFICE SUPPLIES	8317454	96.49	HP 90A BALCK TONER C
120347	07/09/2019	Service Plus Heatin	700-53860-340	OPERATING SUPPLIE	34382	422.50	CHECK FACTORY GAS L
120348	07/09/2019	SPARTA COOPERA	700-53840-371	GAS/OIL	5724 6/30/19	128.57	GAS CHGS - JUNE 2019
120348	07/09/2019	SPARTA COOPERA	700-53810-223	DIESEL FUEL	5724 6/30/19	110.77	DIESEL CHGS - JUNE 201
120377	07/10/2019	VERIZON WIRELE	700-53830-930	MISCELLANEOUS GE	9833259799	40.01	SCADA IPAD
120378	07/10/2019	WE ENERGIES	700-53860-340	OPERATING SUPPLIE	3281-326-595 6/26/	10.44	GAS-HOESCHLER
120378	07/10/2019	WE ENERGIES	700-53860-340	OPERATING SUPPLIE	3609-101-745 6/26/	9.57	GAS-WALRATH ST
120378	07/10/2019	WE ENERGIES	700-53810-221	HEATING - GAS	5032-284-722-6/26/	113.73	GAS-RICHGRUBER RD
120378	07/10/2019	WE ENERGIES	700-53830-340	OPERATING SUPPLIE	7241-288-912 6/26/	10.93	GAS-JULIE AVE
120379	07/10/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-8129801-9 6/25/	31.78	ELECTRICITY-HANSON P
120379	07/10/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-9873089 6/25/19	22.65	ELECTRICITY-HEMSTOC
120397	07/12/2019	CenturyLink	700-53860-340	OPERATING SUPPLIE	301277774 7/4/19	62.94	TELEPHONE
120397	07/12/2019	CenturyLink	700-53920-391	TELEPHONE	301283737 7/4/19	46.98	TELEPHONE-6824
120397	07/12/2019	CenturyLink	700-53860-340	OPERATING SUPPLIE	301283737 7/4/19	262.58	TELEPHONE-2915
120530	07/19/2019	WI DNR	700-53920-320	PUBLICATIONS/SEMIN	37159 7/19	75.00	Certification Exam appl - Vi
120530	07/31/2019	WI DNR	700-53920-320	PUBLICATIONS/SEMIN	37159 7/19	75.00	Certification Exam appl - Vi V
120532	07/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 7/19	67.19	ELECTRICITY-WALRATH
120532	07/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 7/19	26.40	ELECTRICITY-JANE DR
120532	07/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 7/19	40.28	ELECTRICITY-ST HWY 16
120532	07/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 7/19	238.91	ELECTRICITY-HOESCHL
120532	07/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 7/19	45.22	ELECTRICITY-1/2 A ST
120532	07/19/2019	XCEL ENERGY	700-53810-220	ELECTRIC	52-6161035-7 7/19	8,124.92	ELECTRICITY-RICHGRUB
120532	07/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 7/19	127.57	ELECTRICITY-JULIE AVE
120532	07/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 7/19	63.88	ELECTRICITY-IBAND AVE
120548	07/24/2019	CIVIC SYSTEMS	700-53920-320	PUBLICATIONS/SEMIN	7/22/19	225.00	CONF REG-GAIL CLARK
120679	07/31/2019	ADVANCE AUTO P	700-53840-240	REPAIRS & MAINTENA	1580 7/17/19	43.26	TRK FLAP/REFLECTOR
120679	07/31/2019	ADVANCE AUTO P	700-53840-240	REPAIRS & MAINTENA	1580 7/18/19	87.70	OIL FILTER/ROTT4TR
120679	07/31/2019	ADVANCE AUTO P	700-53870-240	REPAIRS & MAINTENA	1580 7/23/19	7.68	FUSE KIT ATO/GLASS
120679	07/31/2019	ADVANCE AUTO P	700-53840-240	REPAIRS & MAINTENA	1580 7/8/19	36.93	OIL 5W20/SYNTHETIC OI
120680	07/31/2019	All American Do It C	700-53850-240	REPAIRS & MAINTENA	001-159372	79.98	PORTABLE WORK LIGHT
120684	07/31/2019	Band Box Cleaners	700-53830-210	PROFESSIONAL SERV	52404	22.46	MAT 3x5
120684	07/31/2019	Band Box Cleaners	700-53830-210	PROFESSIONAL SERV	54344	32.43	Towel shop
120685	07/31/2019	Bogie Enterprises In	700-53840-240	REPAIRS & MAINTENA	19-0011256	19,034.16	REPAIRS TO VACTOR TR
120692	07/31/2019	Diggers Holline Inc	700-53830-930	MISCELLANEOUS GE	190655201 PP2	338.14	2ND PREPYMT 2019
120697	07/31/2019	Hydrite Chemical C	700-53820-824	FERRIC CHLORIDE	02265743	7,164.00	Ferric chloride
120702	07/31/2019	MISSISSIPPI WELD	700-53870-210	PROFESSIONAL SERV	1085840	17.00	OXYGEN CYL-8/2/19 TO 8
120703	07/31/2019	North Central Labor	700-53830-340	OPERATING SUPPLIE	426006	62.80	BOD STANDARD/PHOSP
120704	07/31/2019	Northern Lake Servi	700-53830-923	OUTSIDE SERVICES	359208	255.00	FB VVW samples
120705	07/31/2019	O'REILLY AUTOMO	700-53840-240	REPAIRS & MAINTENA	2236-188072	19.99	1 GAL MOTOR OIL
120705	07/31/2019	O'REILLY AUTOMO	700-53870-240	REPAIRS & MAINTENA	2236-188745	2.15	UTILITY LITE
120705	07/31/2019	O'REILLY AUTOMO	700-53840-240	REPAIRS & MAINTENA	2236-189020	127.10	BATTERY-COLORADO
120706	07/31/2019	QUILL CORPORATI	700-53920-310	OFFICE SUPPLIES	8759661	13.89	HIGHLIGHTERS/COLORE
120714	07/31/2019	The Hardware Store	700-53830-930	MISCELLANEOUS GE	A337825	3.99	BOTTLE BRUSH
120714	07/31/2019	The Hardware Store	700-53830-930	MISCELLANEOUS GE	A337825	.40	BOTTLE BRUSH
120714	07/31/2019	The Hardware Store	700-53840-240	REPAIRS & MAINTENA	A338726	18.99	HWH DRILL SC
120714	07/31/2019	The Hardware Store	700-53840-240	REPAIRS & MAINTENA	A338726	1.90	HWH DRILL SC
120714	07/31/2019	The Hardware Store	700-53830-930	MISCELLANEOUS GE	A339753	30.69	LP GAS
120714	07/31/2019	The Hardware Store	700-53830-930	MISCELLANEOUS GE	A339753	3.07	LP GAS
120714	07/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	B301791	11.55	VINYL ELEC TAPE
120714	07/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	B301791	1.16	VINYL ELEC TAPE
120714	07/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	B302832	17.99	BIT SCREWDRIVER
120714	07/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	B302832	1.80	BIT SCREWDRIVER
120714	07/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	B303374	9.99	ROCKER SWITCH
120714	07/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	B303374	1.00	ROCKER SWITCH
120715	07/31/2019	TRACTOR CENTR	700-53870-240	REPAIRS & MAINTENA	1894041	20.99	BUSHING/SNAP RING
120718	07/31/2019	USA Blue Book	700-53870-240	REPAIRS & MAINTENA	938588	150.49	CASSETTE BAG
120718	07/31/2019	USA Blue Book	700-53850-240	REPAIRS & MAINTENA	942312	147.80	INVERTED PAINT/APWA

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
120719	07/31/2019	Vierbicher Associate	700-01070	CONSTRUCTION WOR	180042 12	3,504.41	CHESTER ST RECONSTR
120720	07/31/2019	Walmart Community	700-53830-250	CUSTODIAN SERVICE	TR#04526	21.85	2PK SHOP TWL
120727	07/31/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-9873089-3 7/19	22.60	ELECTRICITY-HEMSTOC
Grand Totals:						<u>50,905.39</u>	

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525075994	56.77	HD3 POS/4WAY
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525076581	9.53	FITTING/FUEL LIN
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525076607	41.89	SQUARE WORK LA
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525076995	284.00	BATTERY
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525077004	84.54	HD AIR FLEET/FUE
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525077005	54.00	BATTERY
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525077107	21.98	BLK GLV
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525077168	24.75	WIRE TIE
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525077250	104.82	ENGINE DEGREAS
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525077276	3.58	OIL FILTERS FOR
120276	07/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525077313	3.39	OIL FILTERS FOR
120277	07/03/2019	B & B PLUMBING I	100-53510-340	OPERATING SUPPLIE	1235	430.90	INSTALL WHOLE H
120280	07/03/2019	BRUCE EQUIPMEN	100-53310-340	OPERATING SUPPLIE	P11395	107.38	RELIEF VLV
120291	07/03/2019	IDSO'S	100-53240-240	REPAIRS & MAINTENA	9314	178.00	PRESSURE WASH
120302	07/03/2019	RONCO ENGINEE	100-53240-240	REPAIRS & MAINTENA	3173661	68.50	COUPLER
120305	07/03/2019	STATE OF WISCON	100-53100-320	PUBLICATIONS/SEMIN	505-0000038859	175.00	WISC JOBS AD-SA
120306	07/03/2019	TITAN MACHINERY	100-53240-240	REPAIRS & MAINTENA	12581384 GP	196.50	CLAMPS
120321	07/09/2019	BROOKS TRACTO	100-53240-240	REPAIRS & MAINTENA	W54320	160.78	PIPE FTG/BULK H
120336	07/09/2019	KWIK TRIP INC	100-53240-371	GAS/OIL	319405 6/30/19	2,682.40	STREET DEPT GA
120342	07/09/2019	MODERN DISPOS	100-53620-000	GARBAGE & REFUSE	7/15/19	17,608.92	GARBAGE & REFU
120344	07/09/2019	PERKINS OIL	100-53240-371	GAS/OIL	53869-IN	95.95	1/5 SHELL TELUS
120348	07/09/2019	SPARTA COOPERA	100-53240-371	GAS/OIL	5127 6/30/19	122.35	GAS CHGS - JUNE
120350	07/09/2019	THE AMERICAN R	100-53310-340	OPERATING SUPPLIE	55623	1,500.79	FAN ASSEMBLY/LI
120357	07/10/2019	BRUCE EQUIPMEN	100-53310-340	OPERATING SUPPLIE	P11467	984.66	MANFLE NP BRM
120377	07/10/2019	VERIZON WIRELE	100-53100-391	TELEPHONE	9833259799	47.76	DPW
120377	07/10/2019	VERIZON WIRELE	100-53230-391	TELEPHONE	9833259799	40.01	STREET IPAD
120378	07/10/2019	WE ENERGIES	100-53230-221	HEATING - GAS	2463-120-696 6/26/	45.64	MAINT FACILITY
120379	07/10/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-8821676-4 6/25/	39.90	LIGHTS-208 S WAT
120396	07/12/2019	All American Do It C	100-53440-340	OPERATING SUPPLIE	O01-151696	13.48	LNDSCP ADHESIV
120396	07/12/2019	All American Do It C	100-53300-340	OPERATING SUPPLIE	O01-151736	23.98	BROOM/LDNSCAP
120396	07/12/2019	All American Do It C	100-53300-340	OPERATING SUPPLIE	O01-151800	14.53	SPLIT LOCKWASH/
120396	07/12/2019	All American Do It C	100-53300-340	OPERATING SUPPLIE	O01-152609	15.24	USS HX CP/HARD
120397	07/12/2019	CenturyLink	100-53510-391	TELEPHONE	301280811 7/4/19	192.14	AIRPORT
120402	07/12/2019	The Hardware Store	100-53240-240	REPAIRS & MAINTENA	A335406	3.41	HARDWARE
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	A335528	24.98	MIXER MUD RIBBO
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	A335528	2.50	MIXER MUD RIBBO
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	A335729	18.48	TONGUE PLIER/AN
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	A335729	1.86	TONGUE PLIER/AN
120402	07/12/2019	The Hardware Store	100-53240-240	REPAIRS & MAINTENA	A336251	4.79	VELCRO STRAP
120402	07/12/2019	The Hardware Store	100-53240-240	REPAIRS & MAINTENA	A336251	.48	VELCRO STRAP
120402	07/12/2019	The Hardware Store	100-53240-240	REPAIRS & MAINTENA	A337139	3.84	HARDWARE
120402	07/12/2019	The Hardware Store	100-53240-240	REPAIRS & MAINTENA	A337139	.39	HARDWARE
120402	07/12/2019	The Hardware Store	100-53330-340	OPERATING SUPPLIE	A337382	12.45	HARDWARE
120402	07/12/2019	The Hardware Store	100-53330-340	OPERATING SUPPLIE	A337382	1.21	HARDWARE
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	B300439	40.95	COMPOSITE SHIM
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	B300439	4.10	COMPOSITE SHIM
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	B300455	13.08	DRILL BIT
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	B300455	1.31	DRILL BIT
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	B300625	33.46	EYE BOLT/SPLT LC
120402	07/12/2019	The Hardware Store	100-53300-340	OPERATING SUPPLIE	B300625	3.36	EYE BOLT/SPLT LC
120403	07/12/2019	TITAN MACHINERY	100-53240-240	REPAIRS & MAINTENA	12647848	56.95	O RING/SENSOR
120413	07/16/2019	MSA PROFESSION	402-54020-532	PUBLIC WORKS	R00051042.0 17	4,620.00	2016 SPARTA DAM
120419	07/16/2019	TRUCK COUNTRY	100-53240-240	REPAIRS & MAINTENA	X201601878 01	147.37	QUARTER FRONT
120419	07/16/2019	TRUCK COUNTRY	100-53240-240	REPAIRS & MAINTENA	X201602135 01	147.37	QUARTER FRONT
120422	07/16/2019	WI DEPT OF TRAN	400-54000-732	STREETS - RECONST	395-0000136414	17,855.20	MILWAUKEE AVE T
120423	07/16/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-6161034-6 7/1/1	17.51	LIGHTS-107 N WAT
120423	07/16/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-6161038-0 7/8/1	7,983.16	LIGHTS

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
120423	07/16/2019	XCEL ENERGY	100-53510-220	ELECTRIC	52-6161038-0 7/8/1	398.57	AIRPORT
120423	07/16/2019	XCEL ENERGY	100-53230-220	ELECTRIC	52-6161038-0 7/8/1	181.88	CITY MAINT SHOP
120423	07/16/2019	XCEL ENERGY	100-53510-220	ELECTRIC	52-6334618-9 7/8/1	36.79	AIRPORT-6083
120423	07/16/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-8821940-5 7/1/1	240.97	LIGHTS-109 N WAT
120423	07/16/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-8821941-6 7/1/1	55.03	LIGHTS-517 N WAT
120423	07/16/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-9213733-6 7/1/1	75.13	LIGHTS-116 W MAI
120514	07/19/2019	CenturyLink	100-53230-391	TELEPHONE	301284392 7/19	277.39	CITY SHOP
120525	07/19/2019	RIVER STATES TR	100-53240-240	REPAIRS & MAINTENA	555009	63.43	CYLINDER
120526	07/19/2019	Schilling Supply Co	100-53230-340	OPERATING SUPPLIE	726586-00	96.61	SPILFYTER WIPER
120527	07/19/2019	SHERWIN WILLIAM	100-53340-340	OPERATING SUPPLIE	7320-4	52.99	FLEXPROHOSE
120533	07/22/2019	JOE WELCH EQUI	401-54010-532	PUBLIC WORKS	6/17/19	2,500.00	ACS PRO 2000 BO
120558	07/24/2019	JOHN DEERE FINA	100-53300-340	OPERATING SUPPLIE	1713867	20.49	ROCK CARBIDE
120558	07/24/2019	JOHN DEERE FINA	100-53300-340	OPERATING SUPPLIE	1714287	24.90	BOLTS/NUT/WASH
120558	07/24/2019	JOHN DEERE FINA	100-53330-340	OPERATING SUPPLIE	1717585	239.98	CATTLE GATE
120561	07/24/2019	Mathy Construction	400-54000-731	STREETS - REPAIRS	5200016662	1,367.35	186 COLD MIX
120572	07/24/2019	ZIMMER, ROBERT	402-54020-541	TREE PROGRAM	1617	3,765.00	TREES FOR CITY-
120584	07/26/2019	MODERN DISPOS	100-53620-000	GARBAGE & REFUSE	8/1/19	17,608.92	GARBAGE & REFU
120586	07/26/2019	TITAN MACHINERY	100-53240-240	REPAIRS & MAINTENA	12706797 7/23/19	78.80	SEAL/CAP/BEARIN
120587	07/26/2019	XCEL ENERGY	100-53510-220	ELECTRIC	52-0793737-9 7/17/	39.72	AIRPORT-6086
120587	07/26/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-7351573-2 7/15/	59.59	LIGHTS-318 S CHE
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525077561	3.42	MIXING PITC/CUP
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525077767	44.99	FLOURSCENT LIG
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078051	4.49	STANDARD HALO
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078155	52.79	HD AIR CONSTRU
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078156	9.84	OIL FILTER
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078159	3.27	OIL FILTERS FOR
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078170	4.19	AIR DOMESTIC
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078291	3.63	ENGINE OIL FILTE
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078701	23.90	BLK GLV
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078875	20.99	BEARING
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078882	20.99	BEARING
120681	07/31/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525078965	41.98-	BEARING
120692	07/31/2019	Diggers Hotline Inc	100-53300-340	OPERATING SUPPLIE	190655201 PP2	338.13	2ND PREPYMT 201
120694	07/31/2019	Haas Sons Inc	400-54000-732	STREETS - RECONST	180042 3	179,178.37	STREET & UTILITY
120719	07/31/2019	Vierbicher Associate	400-54000-732	STREETS - RECONST	180042 12	3,504.42	CHESTER ST REC
120722	07/31/2019	WE ENERGIES	100-53230-221	HEATING - GAS	2463-120-696 7/19	26.83	MAINT FACILITY
Grand Totals:						266,675.66	

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
120346	07/09/2019	QUILL CORPORATI	600-53900-903	CUSTOMER RECORD	8317454	96.50	HP 90A BLACK TONER C
120348	07/09/2019	SPARTA COOPERA	600-53920-933	TRANSPORTATION	46713	68.00	PARTS & LABOR-2009 CH
120348	07/09/2019	SPARTA COOPERA	600-53920-933	TRANSPORTATION	5128 6/30/19	537.87	GAS CHGS - JUNE 2019
120355	07/09/2019	WI State Lab of Hyg	600-53630-642	OPERATION LABOR &	597514	26.00	Lab-Fluoride
120366	07/10/2019	L W Allen LLC	600-53600-633	MAINTENANCE OF PU	108279	1,037.53	REPLACED POWER SUP
120377	07/10/2019	VERIZON WIRELE	600-53650-665	MISC EXPENSES TRA	9833259799	120.03	WATER IPAD
120378	07/10/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	0072-378-771 6/26/	12.71	GAS-STANNARD DR
120378	07/10/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	1265-324-026 6/26/	10.35	GAS-ICECAP RD
120378	07/10/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	1494-782-965 6/26/	139.80	GAS-2050 RILEY RD
120378	07/10/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	3691-118-861 6/26/	11.93	GAS-TOWER ST
120378	07/10/2019	WE ENERGIES	600-53920-933	TRANSPORTATION	4203-487-249 6/26/	11.13	GAS-N CHESTER ST BLD
120378	07/10/2019	WE ENERGIES	600-53920-933	TRANSPORTATION	8027-738-976 6/26/	9.57	GAS-N CHESTER ST BLD
120379	07/10/2019	XCEL ENERGY	600-53600-624	PUMPING LABOR & E	52-6161036-8 6/27/	632.64	ELECTRICITY-101 PUMPI
120379	07/10/2019	XCEL ENERGY	600-53600-624	PUMPING LABOR & E	52-6161036-8 6/27/	389.56	ELECTRICITY-103 PUMPI
120379	07/10/2019	XCEL ENERGY	600-53600-624	PUMPING LABOR & E	52-6161036-8 6/27/	34.01	ELECTRICITY-AVON RD
120379	07/10/2019	XCEL ENERGY	600-53600-624	PUMPING LABOR & E	52-6161036-8 6/27/	1,348.53	ELECTRICITY-104 PUMPI
120379	07/10/2019	XCEL ENERGY	600-53600-624	PUMPING LABOR & E	52-6161036-8 6/27/	863.40	ELECTRICITY-CHESTER
120379	07/10/2019	XCEL ENERGY	600-53600-624	PUMPING LABOR & E	52-6161036-8 6/27/	2,126.84	ELECTRICITY-STANDARD
120397	07/12/2019	CenturyLink	600-53600-626	MISC EXPENSES PUM	301282035 7/4/19	237.09	TELEPHONE-4334
120514	07/19/2019	CenturyLink	600-53600-626	MISC EXPENSES PUM	301283684 7/19	68.41	TELEPHONE-6719
120520	07/19/2019	LAXprint	600-53920-921	OFFICE EXPENSES	57788	50.58	LAMINATION-WATER UTI
120531	07/19/2019	Wisconsin Rural Wa	600-53920-930	MISCELLANEOUS GE	8/22/19	65.00	22294 HANSON-WRWA C
120531	07/19/2019	Wisconsin Rural Wa	600-53920-930	MISCELLANEOUS GE	8/22/19	65.00	34619 PETERSON-WRWA
120531	07/19/2019	Wisconsin Rural Wa	600-53920-930	MISCELLANEOUS GE	8/22/19	65.00	35767 SCHWIER-WRWA
120532	07/19/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-8090251-0 7/19	223.71	ELECTRICITY-ICECAP RD
120532	07/19/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-8327905-4 7/19	3,007.15	ELECTRICITY-2050 RILEY
120532	07/19/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-8327905-4 7/19	75.17	ELECTRICITY-3185 RILEY
120548	07/24/2019	CIVIC SYSTEMS	600-53920-930	MISCELLANEOUS GE	7/22/19	225.00	CONF REG-JAN BECKER
120555	07/24/2019	Gerke Excavating In	600-03480	HYDRANTS - TRANS &	32315	10,960.77	REPAIR HYDRANT-RIVER
120558	07/24/2019	JOHN DEERE FINA	600-53650-685	MAINTENANCE OF SE	1708573	12.26	REDUCER BUSHING/FEM
120558	07/24/2019	JOHN DEERE FINA	600-53600-626	MISC EXPENSES PUM	1714191	21.99	HEX KEY SET
120558	07/24/2019	JOHN DEERE FINA	600-53600-626	MISC EXPENSES PUM	1714780	3.49	FOAM SEALANT
120573	07/25/2019	State Bank	600-01420	CUSTOMER ACCOUN	132071000-01	92.55	NSF - DAVID ALGER
120688	07/31/2019	CLEAN WATER TE	600-53630-642	OPERATION LABOR &	0161905-IN	21.00	LAB-NITRATE NITROGEN
120688	07/31/2019	CLEAN WATER TE	600-53630-642	OPERATION LABOR &	0161932-IN	336.00	LAB-COLIFORM & E-COLI
120688	07/31/2019	CLEAN WATER TE	600-53630-642	OPERATION LABOR &	0162798-IN	70.00	LAB-ANGELO RD HYDRA
120688	07/31/2019	CLEAN WATER TE	600-53630-642	OPERATION LABOR &	0163028-IN	135.00	LAB-MILL ST HYDRANT D
120689	07/31/2019	Core & Main LP	600-03460	METERS - TRANS & DI	K220687	5,685.00	3/4S ALLY
120689	07/31/2019	Core & Main LP	600-03460	METERS - TRANS & DI	K827613	16,130.00	3/4S IPERL/510M S/POIN
120692	07/31/2019	Diggers Hotline Inc	600-53650-665	MISC EXPENSES TRA	190655201 PP2	338.13	2ND PREPYMT 2019
120695	07/31/2019	Hagen's Sales & Se	600-53600-626	MISC EXPENSES PUM	551613	8.37	MIX OIL
120696	07/31/2019	Hawkins Inc	600-53630-643	MISC EXPENSES WAT	4535712	2,800.00	SOLO G2 CYLINDER
120706	07/31/2019	QUILL CORPORATI	600-53920-921	OFFICE EXPENSES	8759661	13.88	HIGHLIGHTERS/COLORE
120714	07/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	B303218	8.98	LF PRESSURE
120714	07/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	B303218	.90-	LF PRESSURE
120719	07/31/2019	Vierbicher Associate	600-01070	CONSTRUCTION WOR	180042 12	3,504.42	CHESTER ST RECONSTR
120721	07/31/2019	Water Well Solution	600-53600-633	MAINTENANCE OF PU	482782	35,960.00	Well #6 Pump repairs
120722	07/31/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	0072-378-771 7/19	15.36	GAS-STANNARD DR
120722	07/31/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	1265-324-026 7/19	10.30	GAS-ICECAP RD
120722	07/31/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	1494-782-965 7/19	30.52	GAS-2050 RILEY RD
120722	07/31/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	3691-118-861 7/19	11.46	GAS-TOWER ST
120722	07/31/2019	WE ENERGIES	600-53920-933	TRANSPORTATION	4203-487-249 7/19	9.90	GAS-N CHESTER ST BLD
120722	07/31/2019	WE ENERGIES	600-53920-933	TRANSPORTATION	8027-738-976 7/19	9.90	GAS-N CHESTER ST BLD

Grand Totals:

87,746.89

# **CONTRACT FOR GARBAGE, REFUSE, AND RECYCLABLE MATERIAL COLLECTION**

THIS AGREEMENT, made this 18<sup>th</sup> day of March, 2018, by and between the City of Sparta, a municipal corporation of Monroe County, Wisconsin, hereinafter referred to as the "City," and Modern Disposal Systems, L.L.C., a Wisconsin corporation hereinafter referred to as the "Contractor,"

## **WITNESSETH**

WHEREAS the City desires to have garbage, refuse, and recyclable material collection within its boundaries handled by private contractor, and

WHEREAS the Contractor has agreed to perform said functions for the City,

NOW THEREFORE it is agreed:

## **PURPOSE OF CONTRACT**

1. The Contractor shall collect all residential garbage, refuse, and all materials required to be recycled under Section 11.09 of the Municipal Code within the corporate boundaries of the City under the terms, conditions and specifications set forth herein.
2. The City agrees not to contract with another garbage, refuse, and recycling hauler to perform residential collection services within the boundaries of the City while this Contract is in force.

## **TERM OF CONTRACT**

This agreement shall be effective commencing the sixteenth (16<sup>th</sup>) day of May 2018 and continue up to and including the fifteenth (15<sup>th</sup>) day of May, 2021. This Contract may be automatically renewed for additional one-year periods with a 1% increase per year commencing on the termination date or anniversary thereof unless either party shall, by written notice, dispatch to the other by certified mail, return receipt, postmarked no later than thirty (30) days prior to the initial termination date or any renewal period, notice of its intention to terminate. Substantive changes may be made to this Contract only by mutual agreement.

## **DUTIES OF CONTRACTOR**

1. Collection and disposal by the Contractor shall take place at least once each week at each dwelling in the City for garbage, refuse, and recyclable materials. Residents shall place all containers and bundles at the alley or curb or near the street edge for collection by the Contractor by 5:00 a.m. on the day designated by the Contractor for collection. The

Contractor shall empty the containers and pick up the bundles on the designated date provided, however, that in the event of inclement weather the Contractor may be excused if the streets are impassable. In such event, the Contractor shall make the collection as soon thereafter as is reasonably possible.

2. Collection service shall be provided by the Contractor as specified in paragraph 1 except that there shall be no collection on the following holidays: New Years Day, Christmas Day, Thanksgiving Day, Labor Day, Memorial Day, and Independence Day. Collection of the residences missed during these holidays will be made up during the calendar week within which the holiday occurred, but no home shall be serviced more than 24 hours after its normal collection time.
3. The Contractor shall make a reasonable attempt to collect from properties affected by street construction projects. This may be accomplished by collecting from nearby side streets or alleys or coordinating with the street contractor to enter the construction site on a regular basis.
4. All wet garbage shall be drained and wrapped and deposited in a standard garbage or recycling container and set at the curb or alley or near the street edge or else the Contractor shall not be obliged to pick up such wet garbage.
5. The Contractor shall not be obligated to pick up or to empty containers, bundles or bags weighing more than fifty (50) pounds each.
6. If the Contractor refuses to collect any material not properly prepared, he shall immediately notify the occupant by leaving an information sticker. If this problem occurs consistently at the same household, the Contractor shall notify the Director of Public Works.
7. The employees of the Contractor shall handle all bags and containers with reasonable care and as quietly as possible. The employees of the Contractor shall also immediately clean up and dispose of any garbage, refuse, or recyclable materials which may be spilled or which may be lying near the containers due to the employee's negligence.

## **DEFINITION OF TERMS**

The following definitions shall be used for the purposes of this Contract:

1. Garbage shall mean animal and vegetable waste resulting from the handling, preparation, cooking and consumption of food.
2. Refuse shall mean waste, except bodily waste, including, but not limited to rubbish, unrecyclable plastics, unrecyclable paper, unrecyclable pieces of glass, wood, all of which normally result from the operations of a household. The term refuse shall not include leaves, grass clippings, earth, sod, rocks, concrete, brush, materials from the

remodeling or construction of homes or buildings, and trees or parts of trees. The term refuse shall also not include waste designated hazardous by the United States Environmental Protection Agency or appropriate agencies of the State of Wisconsin.

3. Recyclable Materials shall mean and include glass containers, tin cans, newspapers, magazines, corrugated boxes (no larger than 36" by 36"), #1 and #2 plastic bottles, aluminum scrap and aluminum cans as described in Section 11.09 of the Municipal Ordinance.
4. Collecting shall mean the picking up and collecting of all garbage, refuse, and recyclable material which is deposited in standard containers or which is securely tied in bundles of appropriate size and weight and set at or near the curb or street or alley edge.
5. Disposal shall mean disposal of any material collected, such disposal to be done in accordance with all city, town, village, county, state and federal regulations.
6. Residential dwelling or dwelling unit shall mean a separate place including single family dwellings (dwellings of two or fewer units), multi-family dwellings (dwellings of three or four units), mobile homes, and individual apartment units. This definition does not include apartment buildings (more than four units) or commercial businesses located in residential areas but does include home occupations as defined in the Municipal Ordinance. Apartments above businesses are no longer included in this contract.
7. City Approved Recycling Container means a clear plastic bag, or a bin or can that protect the contents from the wind but allows the Contractor to determine that it contains recyclable material. Recycling containers must be clearly marked.

### **SPECIFICATIONS AND RATES OF PAYMENT FOR COLLECTION**

As consideration for this Contract, the City hereby agrees to pay the Contractor for collection of garbage, refuse, and recyclable material within the City as follows:

1. The Contractor shall charge and the City shall pay \$5.35 per month for weekly garbage, refuse and recyclable collection for each occupied single-family residence in the City. The Contractor shall also provide service once per week to the public library and to churches within the City boundaries at this rate. For 2018, this Contract includes 3,511 single-family housing units. The Contractor shall charge and the City shall pay \$4.99 per unit per month for weekly garbage, refuse and recyclable collection for each occupied multi-family residence in the City. For 2018, this Contract includes 69 multi-family housing units. Within 90 days of Contract commencement, the Contractor may verify these quantities after notifying the Director of Public Works, who shall be allowed to accompany the Contractor during verification. Adjustments may be made as necessary to the number of units in this Contract to ensure that the Contractor is paid for an accurate number of units, and the per-unit charge will increase 1% per year of the contract.

2. The collection fee shall be canceled for any dwelling which becomes vacant for a period of ninety (90) days. For new dwellings constructed during the term of this agreement, and for dwellings which were unoccupied at the beginning of the agreement but which later become occupied, the Contractor shall begin service immediately after notice of occupancy is given to the Contractor. The monthly charge for such units shall be paid under this Contract at the existing rate for that type of residence beginning the quarter after the service to that unit is commenced.
3. Should the owner of any multi-family dwelling choose to arrange for dumpster service in lieu of curb-side collection, such service shall be at the owner's expense. The Contractor shall notify the City of any such arrangement, and the units removed from this Contract.
4. If dumpster service to apartment buildings over four units is not feasible as determined by the City's Public Works Board, curb-side service to such dwellings shall be added to this Contract and payment will be based on the multi-family unit cost.
5. The Contractor shall collect and dispose of unwanted large items of personal property such as household furniture and mattresses not normally included in the weekly garbage collection at a minimum during the first and third full week of each month at residential dwellings and churches. Such items include but are not limited to the following: chairs, tables, couches, shelves, desks, lamps, toilets, and sinks. This service also includes large metal items such as gutters, exercise equipment, hide-a-beds, swing sets, fence posts, and grills. These items shall be set out at the curb or street or alley edge. Objects too large for removal may be rejected at the discretion of the Contractor. The Contractor shall collect lumber, gutters, carpets, or boards not exceeding four (4) feet long or 4'x4' square, bundled and not more than 75 pounds. Appliances are not included in this service.
6. The contractor shall collect additional residential solid waste as needed within 24 hours of being contacted by a resident (Monday through Friday). This service is intended for special situations where a resident has a legitimate reason to not wait for their next regular collection day for service, such as moving to or from a new residence or safety concerns. This "call-in" service does not include bulky items.
7. Collection of residential appliances and electronic waste are not included in this contract. Residents should arrange with the Contractor for collection and disposal of these items, the fee shall be set by the contractor based on market prices. Stickers to have these items collected should be available for purchase at City Hall as well as directly from the contractor.
8. The Contractor shall collect recyclables in clear plastic bags or other containers or bins containing only recyclable materials.
9. At no additional fee to the City, the Contractor shall coordinate with the Monroe County Solid Waste Department to publish and deliver an updated brochure describing residents' rights and responsibilities concerning recycling and large material collection. These shall

be delivered to each residence covered by this Contract within 90 days of the Contract commencement. The Contractor shall also provide a brochure to new homes added to the Contract during the Contract period.

10. At no additional charge to the City, the Contractor shall provide and service up to 12 dumpsters each for up to three weekends a year—from Friday at 3:00 p.m. to Sunday at 10:00 p.m.—at Memorial Park or other public areas for City events. These dumpsters shall be sized adequately to meet the demand for the event.
11. The City shall pay the Contractor \$1,818.00 per month for dumpster service at municipal buildings and public downtown garbage cans, which includes all disposal costs. The Contractor shall provide the dumpsters and single-stream recycling containers and will be collected on an as needed basis. This cost is subject to a 1% per year increase.

The size, number, and servicing schedule of these dumpsters may be adjusted annually at the mutual agreement of the Contractor and the City, with the intent to save time and money without sacrificing convenience, appearance, or health conditions of the municipal building. The Waste Water Treatment Facility dumpster includes washed waste water grit as well as regular refuse, which shall be collected together. The Contractor will obtain any required permits for such collection. This Contract does not include service of the Post Office, County or school buildings.

12. The City shall pay the Contractor \$13,756.00 per month for tipping fees at a licensed landfill based on the current charges of \$3.80/unit/month. At the discretion of the City, this amount may be adjusted to reflect tipping fee changes at the City’s preferred landfill. The City reserves the right to remove this item from this Contract, and to pay the landfill of its choosing directly for such fees. This Contract does not include the payment of any tipping fees for businesses, industries or other organizations not included in this Contract. Unless directed otherwise by the City, the Contractor shall dispose of all garbage and refuse at the Monroe County Landfill.

13. The monthly residential garbage, refuse and recyclable materials collection fee shall be paid by the City to the Contractor by the thirtieth (30<sup>th</sup>) day of the month for the previous month’s service. The total monthly cost for this Contract is summarized as follows for the first year of the contract with a 1% increase each year of the contract:

a. Single-family collection: \$5.35/unit for 3,539 units:	\$18,933.65
b. Multi-family collection: \$4.99/unit for 81 units:	\$ 404.19
c. Lump sum for municipal building collection:	\$ 1,818.00
d. Metal item curbside collection:	\$ 306.00
e. <u>Lump sum for landfill tipping fees:</u>	<u>\$13,756.00</u>
<b>Subtotal</b>	<b>\$35,217.84</b>
 <b>Total monthly cost:</b>	 <b>\$35,217.84</b>

14. The Contractor shall comply with the existing recycling agreement established between the City and the Monroe County Solid Waste Department, as Monroe County is the “Responsible Unit” for the City’s recycling program.
15. This Contract will not include the collection of engine oil, automobile batteries, paint cans that have not been cleaned and dried, or any other hazardous materials.
16. The Contractor may be required to prepare an annual report reflecting the amount of refuse and recyclable materials collected. The report will also provide a record of the number of dumpsters provided for multi-family dwellings. The report shall reflect the amount of waste generated under this Contract, and the corresponding tipping fees. The report shall summarize the revenue provided to the City through its involvement in the Monroe County recycling program.
17. The Contractor shall establish a reasonable policy for receiving and responding to complaints. If the Contractor does not resolve a legitimate complaint by the end of the following business day, a \$5 fee will be required per day for liquidated damages. Late collections due to an act of God or circumstances beyond the Contractor’s control shall not be considered missed collections.
18. The Contractor shall provide a schedule approved by the Board of Public Works with a route map showing the regular day of collection for each area in the City. The schedule shall follow as closely as possible the previous contract’s schedule.
19. The Contractor shall provide, maintain and man a local collection site for the free disposal of appropriate metal items and other large items. This service is covered under this contract with proof of residency.
20. This Contract assumes diesel fuel costs of \$4.25/gallon or less. Should the fuel prices rise above this for over half a pay period, the Contractor shall be entitled to a fuel allowance for that pay period. The allowance shall increase the monthly payment by \$250 for a fuel cost of 4.26 – 4.50 per gallon, \$500 for a fuel cost of 4.51 – 5.00 per gallon, \$1000 for a fuel cost of 5.01 – 5.50 per gallon and so on.

## **GENERAL CONDITIONS**

1. Performance Bond: The contractor shall furnish a performance payment bond in the amount of half of the annual contract amount to be in full force and effect during the entire term hereof. In the event the named surety is required to re-insure the performance bond, it shall be re-insured in a corporation authorized to do business in Wisconsin and shall be in such form as will enable the City to bring an action against the company re-insured and the reinsurer. This requirement may be waived at the discretion of the City Council.

2. Employment: The Contractor specifically agrees to pay all claims for labor performed or materials furnished or consumed in completing the within contract. The Board of Public Works may demand the dismissal of any person employed by the Contractor in, about, or upon

the job who misconducts himself, or is incompetent or negligent in the course of the proper performance of his duty, or who neglects or refuses to comply with directions given, and such person shall not be employed again without the written consent of the Board of Public Works. Should the Contractor continue to employ or again employ any such persons, the City may withhold payments which are, or may become due, or may suspend the work until such orders are complied with. In case of any such suspension, the City may cause the work to be done through the instrumentalities of the City or by others and the cost thereof shall be charged against the Contractor and may be deducted from any sums then due or that may thereafter become due said Contractor. Employees driving Contractor vehicles shall each at all times possess and carry a valid vehicle operator's license.

3. Assignment: This contract shall not be transferred or assigned or any consideration due hereunder, or to become due, shall be assigned or hypothecated.

4. Complaints and Cancellation: Should the Contractor refuse or fail to comply with the obligations set forth in the provisions of this agreement after receipt of any written directive or verbal request by the City that the Contractor furnish additional forces, plant or equipment and/or work additional hours, overtime operations, Sundays or Holidays, or to correct any other violation of this agreement, the City may terminate the Contractor's right to proceed with the whole or any part of the work under this Contract, or terminate same in its entirety.

The Contractor shall maintain an office and a telephone, the number of which shall be listed in the telephone directory, which shall be manned in such a manner as to receive complaints and give information between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday except holidays.

5. Equipment to be Furnished: Trucks and other equipment for collecting garbage and refuse shall have a tightly closed body to keep to a minimum the nuisance of odors during collection and must be water tight to prevent spilling of wet residue of garbage and refuse from the truck or other equipment body onto the streets, roads or grounds. The bodies shall be of a specialized type for the handling of garbage, refuse and recyclable material. The Contractor shall furnish a sufficient number of such trucks to perform services in accordance with established schedules. All trucks and other mobile equipment used by the Contractor in the performance of services shall be uniform in color and the name of the Contractor shall be prominently displayed thereon. The Contractor shall not use a firm name containing "CITY" or "SPARTA" or other words implying municipal ownership. Any changes in the type of collection units shall be made only upon the approval of the Board of Public Works after such contemplated changes have been submitted in writing to the Board. In cases beyond the Contractor's control, substitutions may be made on a temporary basis to insure continuous service. The Contractor shall maintain all equipment in good working condition at all times and shall rinse and treat truck container bodies with a disinfectant. The Contractor shall withdraw from service and promptly repair any piece of equipment which in the opinion of the Board of Public Works is unsafe, fails to operate properly or otherwise does not meet other provisions of this contract. The Contractor shall maintain garaging and maintenance facilities for all equipment in a condition and at a location acceptable to the Board of Public Works in so far as zoning, traffic, home parking and nuisance considerations are concerned.

6. Insurance and Indemnification: The Contractor shall maintain and shall file with the City policies for workers compensation insurance and liability insurance which shall be effective during the entire period covered under this Contract. Such policies of insurance shall provide the minimum as follows:

- a. Workman's Compensation: Statutory.
- b. General Liability: \$200,000 per person, \$500,000 per occurrence; \$100,000 property damage per occurrence.
- c. Auto and Truck Liability: \$500,000 per person; \$1,000,000 per occurrence; \$500,000 property damage per occurrence.

These policies shall name the City as an insured party and such policies must meet the approval of the City Attorney. No policy is acceptable to the City which can be cancelled by the insurer in less than ten (10) days after the insured and the City have received written notice of such cancellation.

The Contractor shall indemnify and hold the City harmless from any and all claims or damage that are alleged or adjudicated to have occurred as a result of the Contractor's activities in the performance of this Contract. Such indemnification shall apply to any and all claims and injuries, regardless of their nature, and to any and all damages claimed or adjudicated to have resulted therefrom. The Contractor shall defend the City, its officers, agents and employees at the Contractor's sole expense in all litigation relative to such claims or injuries arising out of the Contractor's performance hereunder, shall pay all attorneys' fees and costs in conjunction with such litigation, and shall satisfy and cause to be discharged any judgments which may be obtained against the City, its officers, agents or employees as a result of such litigation.

7. Educational Requirements: It shall be the Contractor's obligation from time to time to inform the units it will be servicing pursuant to this Contract of the rules and regulations applicable to its collection. The City agrees to provide reasonable newspaper announcements to inform the public of their obligations prior to the commencement of this Contract.

8. Affirmative Action: The Contractor shall hire local help whenever possible and practicable to carry out the provisions of this Contract and certifies herein that the Contractor is now and will continue to be an equal opportunity employer.

9. Alcohol and Illegal Chemical Substances: The Contractor and its employees shall prohibit and restrict the consumption or use of alcohol and illegal chemical substances by any of the employees while they are in the course of performing their duties under this Contract.

10. Independent Contractor: The relation of the Contractor to the City shall be that of an independent contractor. The presence of any representative, officer, agent or employee of the City during any work performed under the Contract shall not relieve the Contractor of any liability for acts or omissions of the Contractor.

11. Co-mingling Prohibited: Should the City become responsible for paying tipping fees directly to a landfill during the course of this Contract, the Contractor will be specifically prohibited from co-mingling refuse collected and hauled under this Contract with any refuse or

any other material collected from commercial or industrial customers of the Contractor which are not covered by this Contract or from co-mingling refuse with any material or refuse collected from outside the City limits of the City of Sparta. Should the Contractor co-mingle materials as prohibited herein, or haul to the landfill any materials not collected under the terms of this Contract and charge the disposal cost of such material to the City of Sparta, the City shall, in addition to other remedies available to it, assess the Contractor a penalty of \$100.00 per truck load or part thereof, per occasion, which sum shall be withheld from payments due the Contractor by the City.

It is the understanding and intention of the parties hereto that this agreement shall constitute a Contract for the collection and disposal of garbage and refuse; that said Contract shall not constitute a franchise; nor shall the same be deemed or construed as such.

IN WITNESS WHEREOF, the parties have hereunto caused this instrument to be executed in triplicate original counterparts the day and year first above written.

IN THE PRESENCE OF:

\_\_\_\_\_  
\_\_\_\_\_

CITY OF SPARTA

\_\_\_\_\_(SEAL)

Ronald Button, Mayor

\_\_\_\_\_(SEAL)

Julie Hanson, City Clerk

CONTRACTOR

\_\_\_\_\_(SEAL)

\_\_\_\_\_(SEAL)

### **Summary of changes:**

1. Updated the prices and number of units for 2018, as well as the contractor charges for tipping fees.
2. Included a 1% per year increase in contractor charges.
3. Using this last contract numbers, the landfill lump sum \$13,416.21. The landfill number break down \$3.80 per unit per month. So as each unit is added we would see the \$5.30 unit price plus the \$3.80 landfill price increase in our monthly payment.
4. Removed the credit for performance bond. Was not charged so should not be credited.
5. #7 Add "Recycling containers must be clearly marked."
6. -Many residents are using garbage cans and its hard for our route drivers to know what is trash and what is recycling without looking in each can. When we stopped in to see you we had talked about making recycling stickers available for residents to pick up at city hall. Maybe we could give some to our drivers and they could label the cans as well.

### ***Specifications and rates of payment for collection***

7. #1 This calls for one adjustment per year. Jerry had mentioned that you guys were going to make adjustments each time a water meter was turned on?? With all the growth on the west end of town it would be nice to receive more adjustments. Also, do these adjustments include an increase in landfill?
8. #7 electronic waste wording added. Residents should arrange with the Contractor for collection and disposal of these items, the fee shall be set by the contractor based on market prices. Stickers to have these items collected should be available for purchase at City Hall as well as directly from the contractor.

### ***General Conditions***

9. #4 the manned hours to receive phone calls be changed to our office hours of 8:30-4:30 M-F
10. . Mondays route east of S. Water St, onto Tuesdays route

August 14, 2019

Request to write off outstanding Utility bill

For: Ann Schwender

From: 100 Avon Rd #9  
Acct #1-43016000-000

Amount: \$327.09

This is an outstanding amount from when the City of Sparta master metered the mobile home parks. This amount was sent to Credit Bureau Data Inc (a collection agency) 3/31/16. We were informed from Credit Bureau that Ann Schwender filed bankruptcy, making this amount uncollectable.

Requested by: Gail L Clark

CANCEL REPORT FOR CITY OF SPARTA - WATER UTILITY

Thank you for listing the following accounts with our agency. At the present time these accounts are uncollectable. We are canceling and returning them to you.

Thank you for the opportunity to serve you. JUN 17 2019

3567

CITY OF SPARTA - WATER UTILITY

ATTN: GAIL CLARK

201 W OAK STREET

SPARTA WI 54656

CREDIT BUREAU DATA, INC.

518 STATE ST

PO BOX 2288

LA CROSSE WI 54602

ACCOUNT NUMBER	NAME	LISTED	BALANCE	REASON UNCOLLECTABLE
1-43016000-00 12/09/14 03/30/15 14-15115-CJS	SCHWENDNER, ANN	03/31/16	327.09	BANKRUPT-DISCHARGED
TOTAL FOR CITY OF SPARTA - WATER UTILITY			327.09	1 ACCOUNTS

**CITY OF SPARTA**  
 Water & Sewer Utilities  
 201 W. Oak Street  
 Sparta, WI 54656  
 (608) 269-4340

Date: 09/30/2014  
 Customer Number: 1-43016000-00  
 After 10/20/2014 Pay \$327.09

**Balance Due By 10/20/2014**

**Balance \$306.07**

Amount Enclosed \_\_\_\_\_

ANNA SCHWENDNER  
 100 AVON RD # 9  
 SPARTA WI 54656

FINAL BILL



FROM: 05/15/2014 TO: 08/14/2014

FINAL BILL

Service Address: 100 AVON RD #9

**Return Top Portion with Payment**

SERVICE DESCRIPTION	Previous Read	Current Read	USED	AMOUNT
Previous Balance				\$202.25
Payments Received	Last Payment Date	08/15/2014		\$215.24 CR
Adjustments				.00
WATER VOLUME			52	\$112.15
WATER FIXED CHARGE				\$24.72
SEWER VOLUME			52	\$135.20
SEWER FIXED CHARGE				\$15.00
GARBAGE				\$19.00
FINAL BILL FEE				.00
PENALTY WATER				\$2.57
PENALTY SEWER				\$8.52
PENALTY GARBAGE				\$1.90

-----3RD QUARTER BILLING-----

TOTAL CHARGES \$319.06

CURRENT AMOUNT DUE \$306.07

PAST DUE AMOUNT \$12.99 CR

**TOTAL AMOUNT DUE BY DUE DATE \$306.07**

TOTAL AMOUNT DUE AFTER DUE DATE \$327.09

METER DETAIL

Meter ID	Description	Reading Dates		Readings		Usage	Multiplier
		Prev Read Date	Read Date	Prev Reading	Current Reading		
07599526	WATER Reading	05/15/2014	08/15/2014	2,286	2,338	52	1.000

COPY

CITY OF SPARTA UTILITIES  
201 W. Oak St.  
Sparta, WI 54656

608-269-4340 ext: 226 or 227

Notice of Delinquent Water, Sewer, & Garbage for Mobile Homes

Date: October 19, 2015

Mailing Address: Anna Schwendner  
100 Avon Rd #9  
Sparta, WI 54656

Service Address: 100 Avon Rd #9

Account Number: 1-43016000-00

Amount Past Due: \$327.09

*Out 2/19*  
*608-4582*

Amount past due includes billings through our billing date of September 30, 2014.

You have an outstanding balance with the City of Sparta – Utilities. The City will proceed with legal action against you through small claims court if the past due amount is not paid or payment arrangements are not made by November 15, 2015.

Be advised, if a small claims is filed a 10% penalty, a \$96.50 filing fee, plus any additional attorney and/or a sheriff fee's will be added to your past due amount.

If you have paid this past due amount or have setup a payment agreement, please disregard this letter.

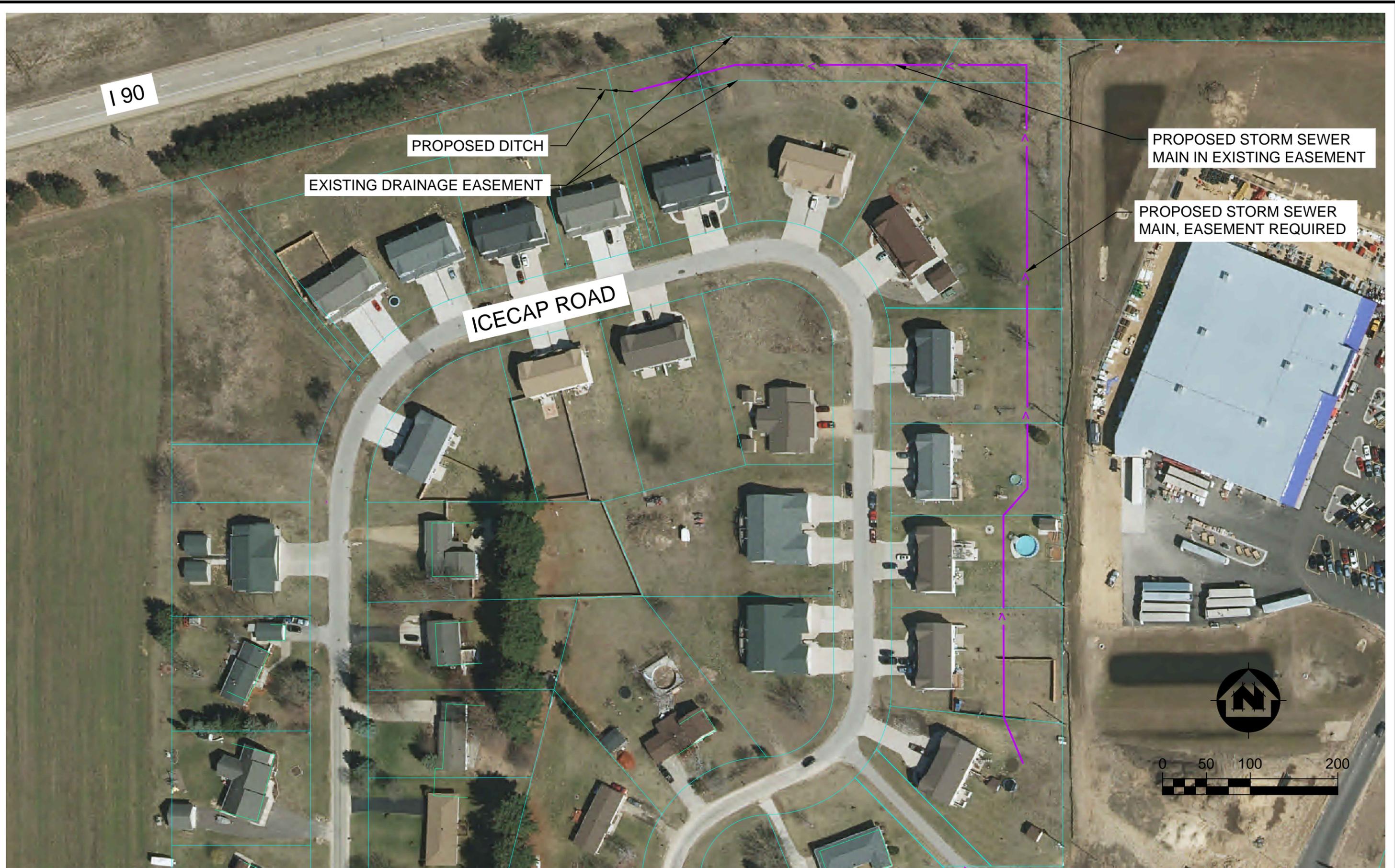
Respectfully,  
Gail L. Clark  
City of Sparta - Accountant

COPY

**CITY OF SPARTA  
ICECAP ROAD AREA DRAINAGE IMPROVEMENTS  
PRELIMINARY COST ESTIMATE**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
<b>ICECAP ROAD AREA DRAINAGE IMPROVEMENTS</b>					
<b><u>General</u></b>					
	Mobilization, Bonds and Insurance	1	L.S.	\$ 6,000.00	\$ 6,000.00
<b><u>Storm Sewer</u></b>					
	30-inch RCP Storm Sewer Main	1,300	L.F.	\$ 85.00	\$ 110,500.00
	18-inch RCP Storm Sewer Main	300	L.F.	\$ 50.00	\$ 15,000.00
	Storm Manhole, 60-Inch Dia.	6	Ea.	\$ 3,500.00	\$ 21,000.00
	Median Drain, Type 1	10	Ea.	\$ 1,600.00	\$ 16,000.00
	30-inch Apron Endwall	2	Ea.	\$ 2,500.00	\$ 5,000.00
	Drainage Swale	80	L.F.	\$ 20.00	\$ 1,600.00
	Riprap	30	SY	\$ 30.00	\$ 900.00
	Turf Restoration	4,000	SY	\$ 4.00	\$ 16,000.00
	Erosion Control	1	L.S.	\$ 5,000.00	\$ 5,000.00
<b>CONSTRUCTION SUBTOTAL:</b>					<b>\$ 197,000.00</b>
<b>CONTINGENCIES (20%):</b>					<b>\$ 39,400.00</b>
<b>CONSTRUCTION TOTAL:</b>					<b>\$ 236,400.00</b>
<b>ENGINEERING, ADMIN, LEGAL</b>					<b>\$ 29,550.00</b>
<b>PROJECT TOTAL</b>					<b>\$ 265,950.00</b>





PROJECT DATE:	JULY 2019	DRAWN BY:	MJM	NO.	DATE	REVISION	BY:
DESIGNED BY:	MJM						
CHECKED BY:	BK						

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 FUNDING | PLANNING | ENVIRONMENTAL  
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**ICECAP ROAD AREA DRAINAGE IMPROVEMENTS**  
 CITY OF SPARTA  
 MONROE COUNTY, WISCONSIN

PROJECT NO. 00051057  
 SHEET 1  
**PLAN**

August 5, 2019

Current Resident

RE: Icecap Road stormwater

Dear Resident,

The City of Sparta has been exploring the idea of improving surface stormwater run-off along the rear of your property on the east side of Icecap Road.

It is important to emphasize this water does not originate from either Theisen's or South Pointe Business Park. In an effort to educate and potentially solve some of these run-off issues, we will be discussing this subject with the City of Sparta's engineering firm MSA at the Board of Public Works meeting **Wednesday August 14<sup>th</sup> at 6:00PM**.

We have included a very preliminary draft proposing the installation of an underground storm sewer pipe. This will require easements from property owners affected by this proposed project and will be explained in more detail at the meeting. This meeting will not be in the public hearing format and is in the early stages of gathering information. All owners affected by this project will be closely involved in the event the Board of Public Works and City Council decides to move forward.

If you have any questions, please feel free to contact me.

Respectfully,

Mark Van Wormer  
Director of Public Works