

CITY OF SPARTA
PUBLIC SAFETY AGENDA
September 9, 2019

CITY HALL

5:30 p.m.

1. Call Meeting to Order
2. Consent Agenda: Consisting of Minutes from the August 5, 2019 regular meeting, and Police Department's monthly report for July and bills.
3. Consideration of New/Renewal Bartenders Licenses:

Jordan Farris	Brianna Knutson	Joan Kiernan	Heather Fox
Deborah Feest	Alexis Smith	Ryan Kirchberg	Shauna Sierra-Koemer
Temporary:			
Angela Livangood	Cory Siegrist	John Pedretti	John Hendricks
Reinhard Mueller	Logan Everson	Janice Stuntebeck	Amy Bernath
4. Consideration of Recommendation of Denial of Bartender Application for Lacy Newbury
5. Consideration of Temporary Class "B" license for Sparta Area Chamber of Commerce for Sparta Fall Half Marathon on October 12, 2019 to be located at 111 Milwaukee Street in Parking Lot
6. Consideration of Temporary Class "B" license for Sparta Area Chamber of Commerce for Sparta Fall Fest on October 12, 2019 from 1:00 – 4:00 located in Mueller Square
7. Consideration of Temporary "Class B" license for Sparta Area Chamber of Commerce for Kriskindlmarkt on Nov. 29, Nov. 30, Dec. 6, Dec.7, Dec. 13 & Dec. 14 to be located in Mueller Square
8. Consideration of Class "B" license for Angelo Francis dba 608 Live Entertainment, LLC located at 620 Industrial Drive, Suite 1
9. Discussion/Consideration of Ordinance for "Click & Collect" Alcohol Sales
10. Discussion/Consideration of "No Drop Off or Pick Up" Ordinance for students on W. Division Street for Herrman Elementary
11. Items for Future Consideration
12. Adjourn

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted 9-6-19

CITY OF SPARTA
PUBLIC SAFETY MINUTES
August 5, 2019

PRESENT: Ed Lukasek, Jim Church, Matthew Hoffland

ABSENT: Kevin Brueggeman, Josh Lydon

ALSO PRESENT: Todd Fahning, Kristen Gust, Dave Kuderer, Mark Sund, Jim Hellman, Lance from Park Bank, Heather Norrid, Wal Mart Rep.

Jim Church called the meeting to order at 5:30 p.m.

A motion was made by Ed Lukasek and seconded by Matthew Hoffland to approve the consent agenda consisting of the minutes of the July 1, 2019 meeting, and the Police Department's monthly report for June and bills. Motion carried 3-0.

Upon proper payment of any fees, the following new or renewal bartenders licenses were approved on a motion by Ed Lukasek and seconded by Matthew Hoffland. Motion carried 3-0.

Casey Grimslid	Katie Deicher	Pamela Vieth	Amy Gilkes
Sadie Brooks	Laura Coffin	Dale Gibson	Clarissa Gilbertson
Sierra Presser			
Temporary:			
Wendy Swenson	Mariah Lopez	Andrea Axelsen	Laura Pastrana Campos
Jennifer Wangen	Susan Olson	Patricia Barnes	Michele Hamilton
Timothy Krauss	Tara Shawley	Ken Schmidt	Nancy Sather
William Biederman	Henry Haas	Brad Helstad	Betty Lifka
Kevin Moore	Jacelyn Jaeger	Stephanie Ruedy	

Heather Norrid has applied for a bartender license and Chief Kuderer is recommending denial because of having a conviction within 12 months of her application per our ordinance. The actual citation was issued in May of 2018 and her court date was in February of 2019. Heather did plead her case in front of the committee stating the circumstances for her citation and that she has not had any other charges against her since this one. A motion was made by Matthew Hoffland to deny the bartender license, but died for lack of a second. A motion was made by Ed Lukasek and seconded by Matthew Hoffland to approve the bartender license on the grounds that this is her only charge and she states that she has learned her lesson. Motion carried 3-0.

A motion was made by Ed Lukasek and seconded by Matthew Hoffland to approve the Temporary "Class B" Liquor License for Sparta Rotary Club for the Downtown Co-op Fall Wine Walk on October 3, 2019 from 5:00 to 8:00 p.m. Motion carried 3-0.

A motion was made by Ed Lukasek and seconded by Matthew Hoffland to approve the Temporary Class "B" Fermented Malt Beverage License for Sparta Area Chamber of Commerce for Grand Re-Opening at Park Bank in the Parking Lot located at 145 N. Water Street on September 7, 2019. Motion carried 3-0.

Earlier this month, Jim Hellman sent out sample ordinances from other municipalities regarding the Click & Collect of Alcohol Sales along with a memorandum from him to the Public Safety members to read

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over. We do not have an ordinance that addresses this issue and if the members and council decide that they want to participate in this type of sale, these samples may help them in creating an ordinance that would address this. This will be addressed at the next month's Public Safety meeting.

Items for future consideration or update were:

It was mentioned that cars are speeding on River Road and Alderman Hoffland was wondering if this area could be monitored for a while.

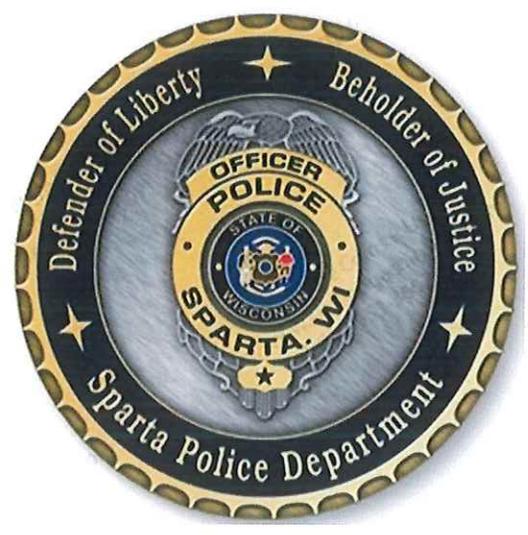
**A motion was made by Ed Lukasek and seconded by Matthew Hoffland to adjourn at 5:59 p.m.
Motion carried 3-0.**

Respectfully Submitted,

Julie Hanson
City Clerk

Sparta Police Department

Monthly Report



July 2019

Activity Report:

During the month of July the Sparta Police Department responded to 1498 calls for service, issued 120 traffic citations, arrested 5 people for operating while under the Influence and made 133 non-traffic related arrests. The overall activity level was slightly higher when compared with the prior year.

Index Crimes:

Part I Offenses Reported:

Homicide: 0	Sex Offenses: 3	Assault: 2	Burglary: 3
Theft: 13	Motor Vehicle Theft: 2	Arson: 0	Robbery: 1

Part II Offenses Reported:

Fraud: 13	Criminal Damage: 11	Drug: 10
Domestic: 4	Disorderly: 2	Weapons: 1

Part III Traffic Offenses Reported:

Crashes: 25	Traffic Complaints: 20	Traffic Stops: 444
Parking Complaints: 0	Parking Tickets Issued: 31	

Part IV Incidents:

Alarms: 17	Mental: 0	Suspicious: 54	Open door/window: 3
Warrants: 5	Noise: 13	911 hang up: 38	Animal: 40

Citations & Arrests

Traffic: **120**

Non-Traffic: **133**

Speed Related	14	Bail Jumping	21
Traffic Signs & Signals	5	Battery	6
Driver License Violations	38	Burglary	1
Vehicle Registration	9	Disorderly Conduct	15
Operating intoxicated / PAC	6	Obstructing / Resisting	2
Insurance	30	Drug Related	14
Seat Belts	6	Theft	19
All Others	12	Underage Drinking	0
		Curfew	4
		Truancy	0
		All Others	51

Chief's Report

Training:

- The Combined Tactical Unit conducted monthly training
- The two K-9 units conducted their monthly training with the other area K-9s
- Det. Kuen attended Advanced Explosive Breacher Training
- Officer Fischer & Officer Schroeder attended Instructor Development training
- Chief Kuderer attended the Drug Endangered Children conference

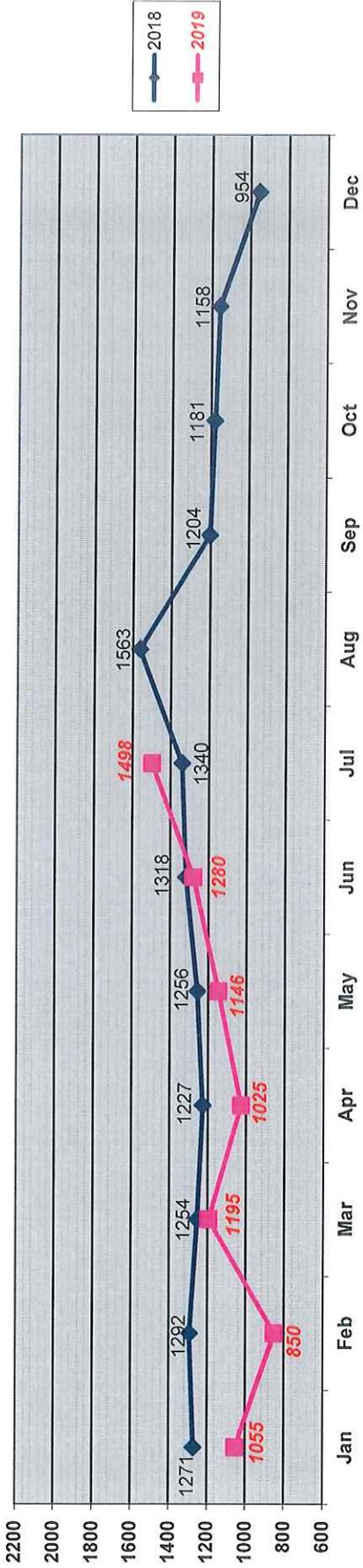
Personnel:

- Officer Mrdjenovich is on active Military Duty out of Country
- Chief Kuderer started at SPD part-time in July 1980
- Sgt Pipkin started at SPD part-time in July 1995
- Amanda Revels was hired as Administrative Secretary at SPD on 7/15/19

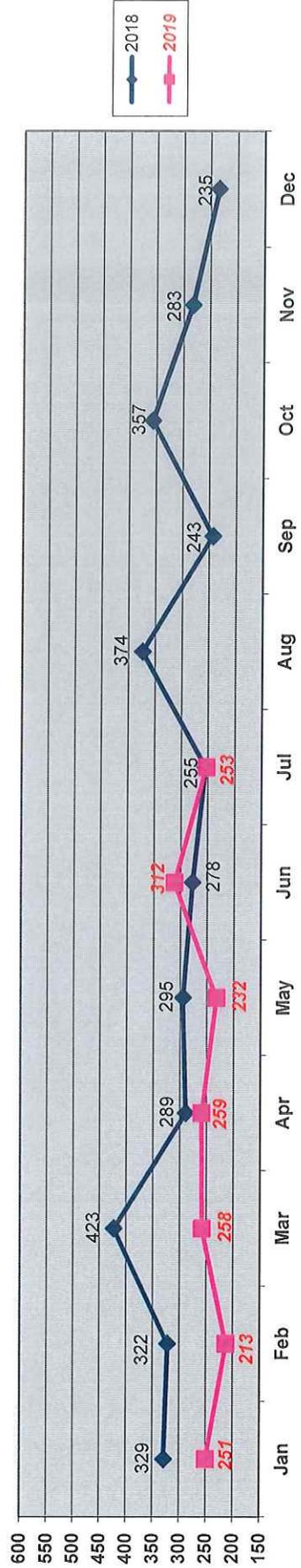
Code Investigations

- New Complaints – **20**
- Site visits and/or pictures taken – **15**
- Complaints resolved – **12**
- Warning letters/phone calls sent – **15**
- Citations issued - **3**

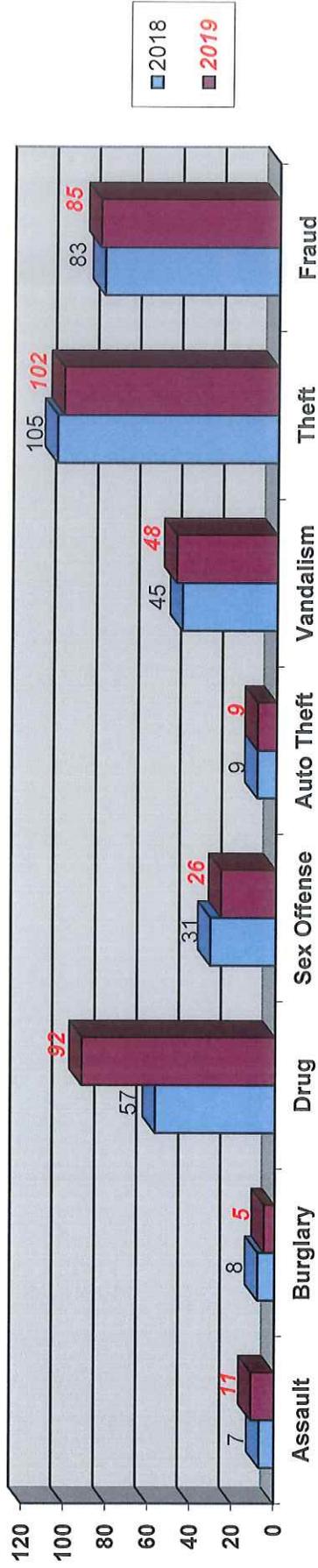
2018/2019 Year to Date Calls for Service



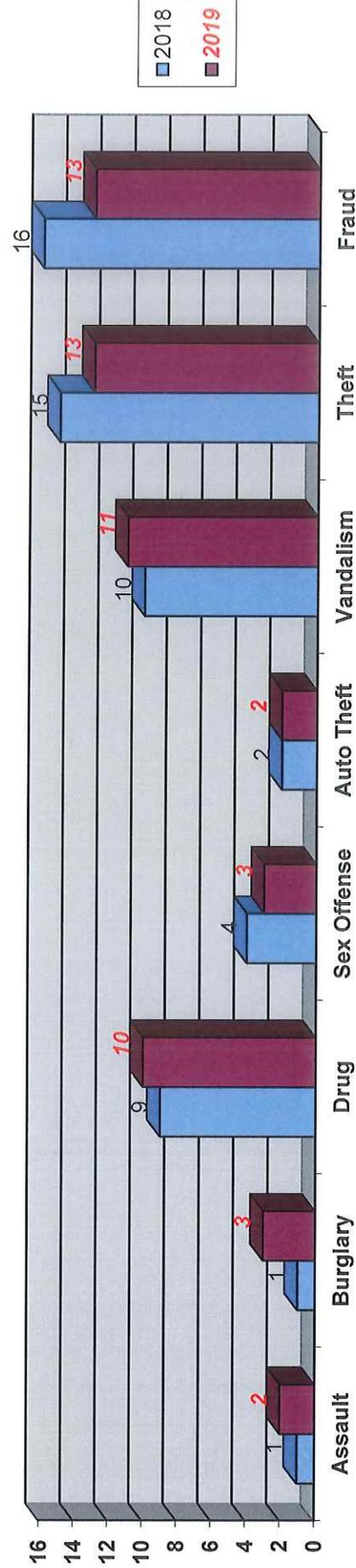
2018/2019 Year to Date Citations & Arrests



Year to Date Major Crime Comparison Running Total 2018/2019

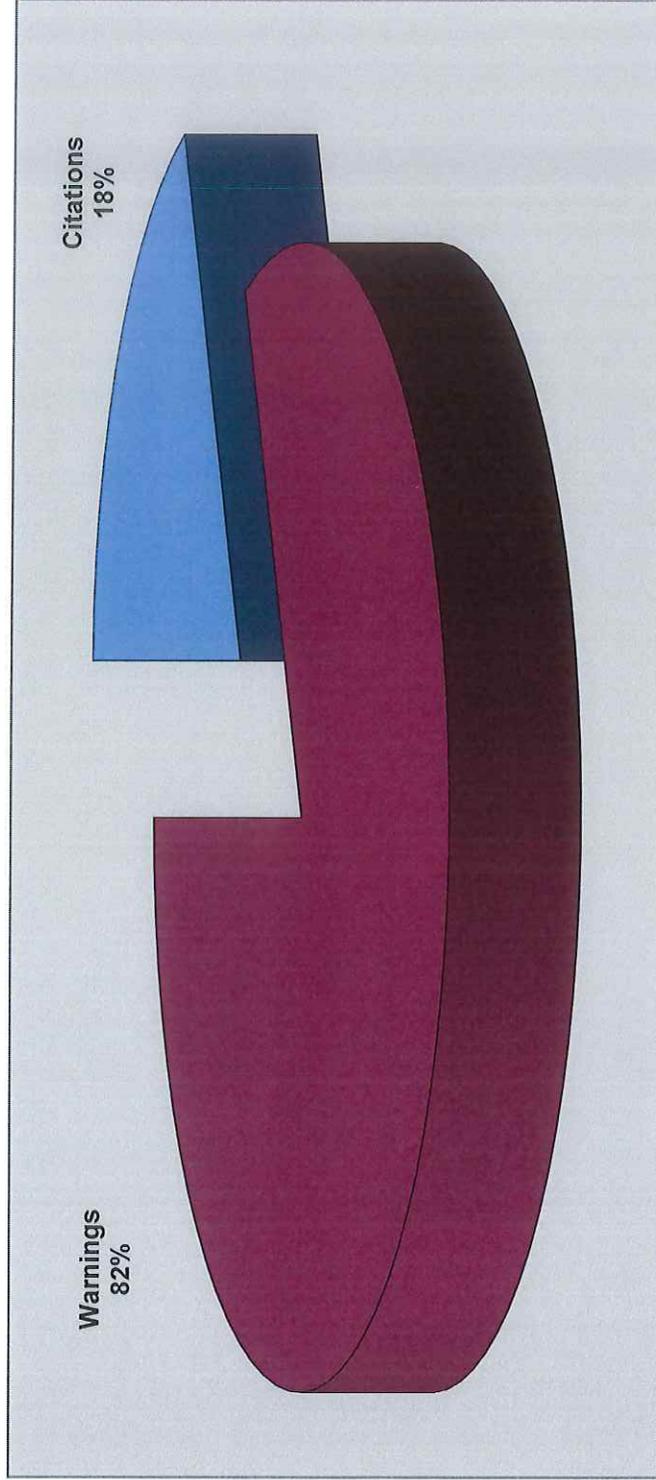


Major Crime Comparison July 2018/2019



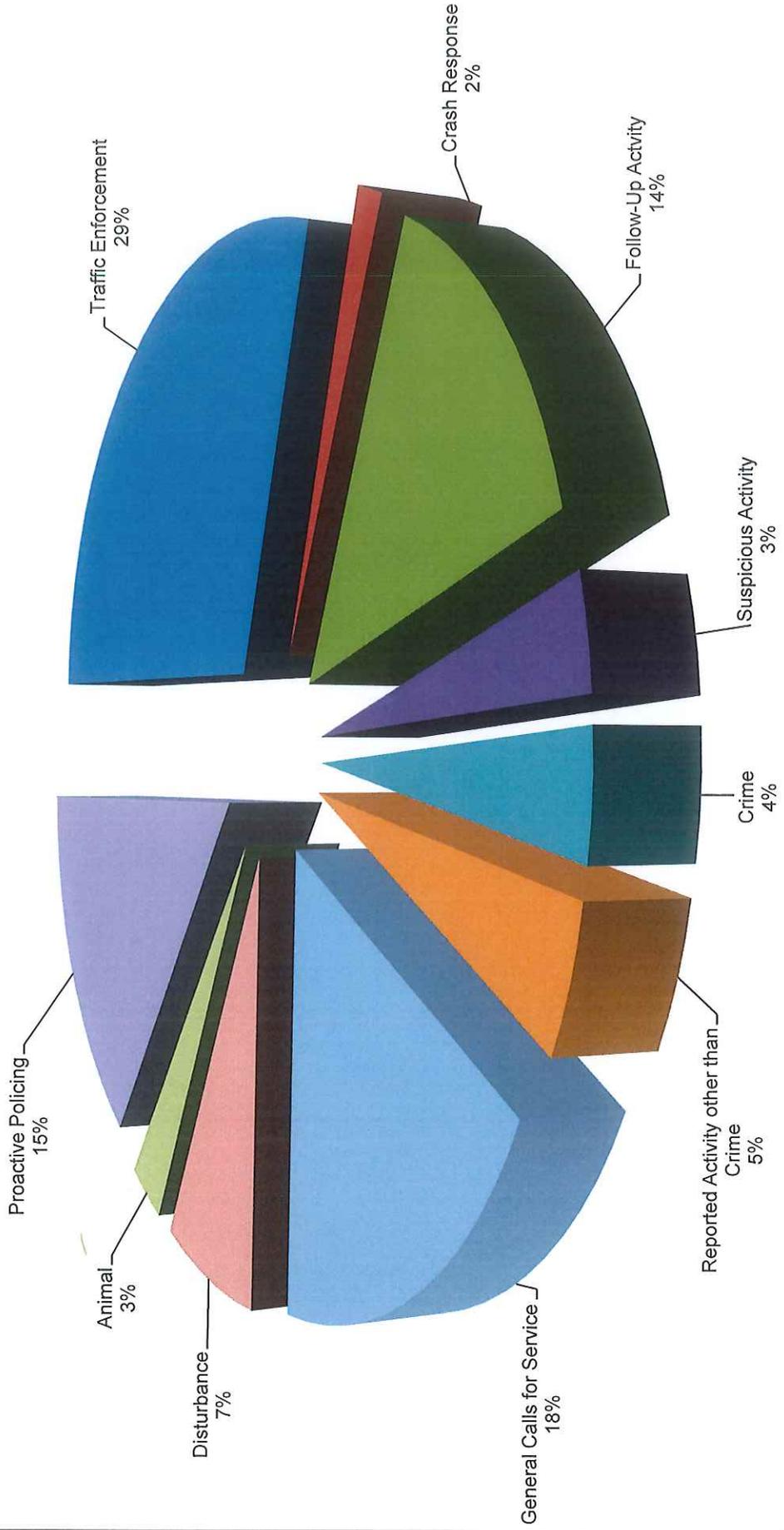
July 2019 Traffic Stops Warnings/Citations Comparison *

Traffic Stops



* Data does not take into account multiple citations issued on a single stop.

July 2019 Allocation of Police Services



Parking Summary By Ordinance

Sparta Police Department

From 07/01/2019 To 07/31/2019

Date Run: 8/5/2019 8:06AM

Ordinance Description	Current Month			Year To Date			Same Month		Last Year
		Fine Total	Year To Date	Prior Year	Last Year				
All Other Parking (New)	0	\$0	0	0	1				
Alternate	0	\$0	0	0	166				
Alternate Side Parking (New)	0	\$0	317	0	71				
Excess of 48 Hour Parking (New)	0	\$0	11	0	5				
Excess of 48 Hours	0	\$0	0	1	30				
Handicapped	0	\$0	1	0	5				
No 2:00 am - 6:00 am	0	\$0	0	4	29				
No 2AM-6AM Parking (New)	3	\$45	42	0	13				
No Parking Anytime	0	\$0	0	1	9				
No Parking Anytime (New)	0	\$0	5	0	3				
No Truck or Van	0	\$0	0	2	10				
No Truck or Van Parking (New)	0	\$0	3	0	2				
Overnight Parking	0	\$0	0	1	13				
Overnight Parking (New)	0	\$0	18	0	10				
Residential Parking	0	\$0	0	0	2				
Restricted	0	\$0	0	2	22				
Restricted Parking-CS (New)	0	\$0	2	0	1				
Restricted Parking-In City Park (New)	0	\$0	3	0	1				
School Parking Violation (New)	0	\$0	1	0	1				
State Traffic Parking	0	\$0	0	0	8				
Thirty Minute Parking (New)	1	\$15	1	0	0				
Two Hour Parking (New)	0	\$0	3	0	0				
Totals:	4	\$60	407	11	402				

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
120276	07/03/2019	Auto Value Parts St	100-52100-240	REPAIRS & MAINTENA	525076271	9.90	OIL FILTER
120310	07/03/2019	WI DEPT OF TRAN	100-52100-340	OPERATING SUPPLIE	7/3/19	5.00	PD PARKING TICK
120317	07/09/2019	1ST COMMUNITY	100-52100-320	PUBLICATIONS/SEMIN	1321 6/27/19	437.86	PUB/SEM/DUES
120317	07/09/2019	1ST COMMUNITY	100-52100-310	OFFICE SUPPLIES	1321 6/27/19	56.91	PD OFFICE SUPPL
120317	07/09/2019	1ST COMMUNITY	100-52100-340	OPERATING SUPPLIE	1321 6/27/19	31.60	PD OPERATING SU
120317	07/09/2019	1ST COMMUNITY	100-52100-393	UNIFORMS	1321 6/27/19	217.70	PD UNIFORMS
120318	07/09/2019	ARNOLD'S SERVIC	100-52100-240	REPAIRS & MAINTENA	11179	32.75	REPAIR TIRE
120320	07/09/2019	BELCO VEHICLE S	401-54010-531	POLICE	4424	7,428.70	CHANGEOVER/VIN
120320	07/09/2019	BELCO VEHICLE S	401-54010-531	POLICE	4425	6,940.45	CHANGEOVER/VIN
120330	07/09/2019	GALLS LLC	100-52100-393	UNIFORMS	12951013	110.00	LONG SLEEVE PD
120334	07/09/2019	KENWORTHY'S TR	100-52100-240	REPAIRS & MAINTENA	55166	374.21	REPLACE REAR P
120334	07/09/2019	KENWORTHY'S TR	100-52100-240	REPAIRS & MAINTENA	55209	245.98	PREPLACE SWAY
120335	07/09/2019	KIESLER'S POLICE	100-52100-393	UNIFORMS	IN112593	119.35	SAFARILAND LVL 1
120335	07/09/2019	KIESLER'S POLICE	100-52100-393	UNIFORMS	IN112594	129.35	SAFARILAND LVL 1
120336	07/09/2019	KWIK TRIP INC	100-52100-371	GAS/OIL	318960 6/30/19	2,865.77	POLICE DEPT GAS
120338	07/09/2019	LEADS ONLINE	100-52100-340	OPERATING SUPPLIE	251449	1,758.00	TOTAL TRACK REN
120339	07/09/2019	LEDEGAR ROOFIN	402-54020-531	POLICE	300021-1	300.00	ANNUAL ROOF INS
120340	07/09/2019	LEIS, CAROL	100-52100-393	UNIFORMS	915309	22.00	POLICE DEPT SEW
120349	07/09/2019	STAPLES BUSINES	100-52100-310	OFFICE SUPPLIES	1624547847	74.72	PD OFFICE SUPPL
120378	07/10/2019	WE ENERGIES	100-52100-221	HEATING - GAS	1858-744-010 6/26/	24.65	POLICE BLDG
120381	07/11/2019	DAVIS & STANTON	100-52100-393	UNIFORMS	136267	30.00	UNIFORM POLICE
120382	07/11/2019	E O JOHNSON CO	100-52100-340	OPERATING SUPPLIE	25063848	187.00	LANIER COPIER S
120383	07/11/2019	GALLS LLC	100-52100-393	UNIFORMS	13006444	42.37	RADIO HOLDER
120383	07/11/2019	GALLS LLC	100-52100-393	UNIFORMS	13087002	210.99	PATROL UNIFORM
120385	07/11/2019	MARTIN-MCALLIST	100-52100-392	PHYSICAL EXAM	12491	550.00	PUBLIC SAFETY A
120388	07/11/2019	RIPP DISTRIBUTIN	100-52100-340	OPERATING SUPPLIE	150480	40.00	PD EQUIP RENTAL
120390	07/11/2019	SPARTA ROTARY	100-52100-320	PUBLICATIONS/SEMIN	7/11/19	125.00	DUES - ANDY KUE
120393	07/11/2019	VERIZON WIRELE	100-52100-391	TELEPHONE	9833159428	522.86	POLICE DEPT
120394	07/11/2019	WESCO HOME FU	100-52100-240	REPAIRS & MAINTENA	144443	420.95	AIR CONDITIONER
120394	07/11/2019	WESCO HOME FU	100-52100-240	REPAIRS & MAINTENA	144443	21.95-	SALES TAX
120395	07/11/2019	WI DEPT OF JUSTI	100-52100-394	TIME SYSTEM	201619 L4202T	399.00	TIME SYSTEM
120397	07/12/2019	CenturyLink	100-52100-391	TELEPHONE	301214537 7/4/19	2.17	POLICE DEPT
120397	07/12/2019	CenturyLink	100-52100-391	TELEPHONE	301281155 7/4/19	609.11	POLICE DEPT
120402	07/12/2019	The Hardware Store	100-52100-310	OFFICE SUPPLIES	A336089	3.49	BRASS PADLOCK
120402	07/12/2019	The Hardware Store	100-52100-310	OFFICE SUPPLIES	A336089	.35-	BRASS PADLOCK
120421	07/16/2019	WI CHIEFS OF POL	100-52100-340	OPERATING SUPPLIE	5/16/19	54.50	NATIONAL POLICE
120423	07/16/2019	XCEL ENERGY	100-52100-220	ELECTRIC	52-4686741-2 7/10/	72.39	POLICE EVIDENCE
120423	07/16/2019	XCEL ENERGY	100-52100-220	ELECTRIC	52-6161038-0 7/8/1	596.54	POLICE DEPT
120544	07/24/2019	ARNOLD'S SERVIC	100-52100-240	REPAIRS & MAINTENA	11216	133.33	MOUNT & BALANC
120549	07/24/2019	E O JOHNSON	100-52100-340	OPERATING SUPPLIE	586955	107.00	MAINT CONTRACT
120549	07/24/2019	E O JOHNSON	100-52100-340	OPERATING SUPPLIE	586956	226.00	MAINT CONTRACT
120559	07/24/2019	LEIS, CAROL	100-52100-393	UNIFORMS	915310	46.00	POLICE DEPT SEW
120566	07/24/2019	SURE PLUMBING	100-52100-240	REPAIRS & MAINTENA	8403	92.79	MANSFIELD GASK
120569	07/24/2019	WALMART COMMU	100-52100-310	OFFICE SUPPLIES	1389 7/16/19	90.56	PD OFFICE SUPPL
120569	07/24/2019	WALMART COMMU	100-52100-240	REPAIRS & MAINTENA	1389 7/16/19	183.97	PD REPAIRS & MAI
120569	07/24/2019	WALMART COMMU	401-54010-539	POLICE COMPUTERS	1389 7/16/19	67.19	PD-COMPUTERS
120570	07/24/2019	WI DEPT OF JUSTI	100-52100-394	TIME SYSTEM	455TIME-00000071	390.00	PD QTRLY TIME S
120589	07/26/2019	WI DEPT OF JUSTI	100-52100-320	PUBLICATIONS/SEMIN	7/26/19	20.00	TRAINING-ANDRE
120701	07/31/2019	MAYO CLINIC	100-52100-340	OPERATING SUPPLIE	700001302 7/21/19	175.00	SPARTA PD-700001
120701	07/31/2019	MAYO CLINIC	100-52100-392	PHYSICAL EXAM	700001302 7/21/19	39.00	SPARTA PD-700001
120722	07/31/2019	WE ENERGIES	100-52100-221	HEATING - GAS	1858-744-010 7/19	25.50	POLICE DEPT
Grand Totals:						26,625.31	

Report Criteria:

Actual Amounts
 Accounts With Balances Or Activity
 Summarize Payroll Detail
 Print Period Totals
 Print Grand Totals
 Page and Total by FUND
 All Segments Tested for Total Breaks
 [Report].Account Number = "10043520","10046210","10049200","10052100120"-10052130340"

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
<hr/>							
POLICE DEPARTMENT FEES			06/30/2019 (06/19) Balance	100-46210			887.31-
07/02/2019	CR	1086697	POLICE DEPARTMENT FEES - KUDERER			85.66-	
			07/31/2019 (07/19) Period Totals and Balance		.00 *	85.66- *	972.97-
<hr/>							
YTD Encumbrance	.00	YTD Actual	-972.97 Total	-972.97	YTD Budget	-3,000.00 Unearned	2,027.03
<hr/>							
Shop with a Cop Donations			06/30/2019 (06/19) Balance	100-49200			2,400.00-
			07/31/2019 (07/19) Period Totals and Balance		.00 *	.00 *	2,400.00-
<hr/>							
YTD Encumbrance	.00	YTD Actual	-2,400.00 Total	-2,400.00	YTD Budget	.00 Unearned	(2,400.00)
<hr/>							
POLICE-SALARIES			06/30/2019 (06/19) Balance	100-52100-120			690,982.34
07/31/2019	CR	2021062	Police Department Salaries - EMC INSURANC			1,551.58-	
07/05/2019	PC	25	PAYROLL TRANS FOR 06/28/2019 PAY PERIO		59,154.75		
07/19/2019	PC	81	PAYROLL TRANS FOR 07/12/2019 PAY PERIO		63,481.11		
			07/31/2019 (07/19) Period Totals and Balance		122,635.86 *	1,551.58- *	812,066.62
<hr/>							
YTD Encumbrance	.00	YTD Actual	812,066.62 Total	812,066.62	YTD Budget	1,458,575.73 Unexpended	646,509.11
<hr/>							
FICA			06/30/2019 (06/19) Balance	100-52100-130			50,917.87
07/05/2019	PB	45	PAYROLL TRANS FOR 06/28/2019 PAY PERIO		4,373.75		
07/19/2019	PB	129	PAYROLL TRANS FOR 07/12/2019 PAY PERIO		4,704.72		
			07/31/2019 (07/19) Period Totals and Balance		9,078.47 *	.00 *	59,996.34
<hr/>							
YTD Encumbrance	.00	YTD Actual	59,996.34 Total	59,996.34	YTD Budget	111,581.04 Unexpended	51,584.70
<hr/>							
RETIREMENT			06/30/2019 (06/19) Balance	100-52100-132			77,961.69
07/05/2019	PB	44	PAYROLL TRANS FOR 06/28/2019 PAY PERIO		6,338.71		
07/19/2019	PB	128	PAYROLL TRANS FOR 07/12/2019 PAY PERIO		6,742.51		
			07/31/2019 (07/19) Period Totals and Balance		13,081.22 *	.00 *	91,042.91
<hr/>							
YTD Encumbrance	.00	YTD Actual	91,042.91 Total	91,042.91	YTD Budget	181,523.21 Unexpended	90,480.30
<hr/>							
HEALTH INSURANCE			06/30/2019 (06/19) Balance	100-52100-133			157,069.13
07/05/2019	PB	41	PAYROLL TRANS FOR 06/28/2019 PAY PERIO		24,748.41		
			07/31/2019 (07/19) Period Totals and Balance		24,748.41 *	.00 *	181,817.54
<hr/>							
YTD Encumbrance	.00	YTD Actual	181,817.54 Total	181,817.54	YTD Budget	314,153.00 Unexpended	132,335.46
<hr/>							
LIFE INSURANCE			06/30/2019 (06/19) Balance	100-52100-134			934.72
07/05/2019	PB	43	PAYROLL TRANS FOR 06/28/2019 PAY PERIO		168.70		
			07/31/2019 (07/19) Period Totals and Balance		168.70 *	.00 *	1,103.42
<hr/>							
YTD Encumbrance	.00	YTD Actual	1,103.42 Total	1,103.42	YTD Budget	1,850.00 Unexpended	746.58
<hr/>							
DENTAL INSURANCE			06/30/2019 (06/19) Balance	100-52100-135			6,976.72
07/05/2019	PB	42	PAYROLL TRANS FOR 06/28/2019 PAY PERIO		1,138.54		
			07/31/2019 (07/19) Period Totals and Balance		1,138.54 *	.00 *	8,115.26

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	8,115.26 Total	8,115.26 YTD Budget	13,890.86 Unexpended	5,775.60	
ELECTRIC		06/30/2019 (06/19) Balance		100-52100-220			3,003.63
07/10/2019	AP	369	XCEL ENERGY		72.39		
07/08/2019	AP	375	XCEL ENERGY		596.54		
		07/31/2019 (07/19) Period Totals and Balance			668.93 *	.00 *	3,672.56
YTD Encumbrance		.00 YTD Actual	3,672.56 Total	3,672.56 YTD Budget	6,500.00 Unexpended	2,827.44	
HEATING - GAS		06/30/2019 (06/19) Balance		100-52100-221			2,093.61
06/26/2019	AP	234	WE ENERGIES		24.65		
07/26/2019	AP	695	WE ENERGIES		25.50		
		07/31/2019 (07/19) Period Totals and Balance			50.15 *	.00 *	2,143.76
YTD Encumbrance		.00 YTD Actual	2,143.76 Total	2,143.76 YTD Budget	3,000.00 Unexpended	856.24	
SEWER/WATER		06/30/2019 (06/19) Balance		100-52100-222			176.68
		07/31/2019 (07/19) Period Totals and Balance			.00 *	.00 *	176.68
YTD Encumbrance		.00 YTD Actual	176.68 Total	176.68 YTD Budget	450.00 Unexpended	273.32	
REPAIRS & MAINTENANCE		06/30/2019 (06/19) Balance		100-52100-240			20,942.96
06/04/2019	AP	10	Auto Value Parts Stores		9.90		
06/28/2019	AP	101	ARNOLD'S SERVICE & TOWING LLC		32.75		
06/18/2019	AP	105	KENWORTHY'S TRUCK & AUTO REPAIR		374.21		
06/27/2019	AP	106	KENWORTHY'S TRUCK & AUTO REPAIR		245.98		
07/10/2019	AP	273	WESCO HOME FURNISHINGS CTR		420.95		
07/10/2019	AP	274	WESCO HOME FURNISHINGS CTR			21.95-	
07/19/2019	AP	520	ARNOLD'S SERVICE & TOWING LLC		133.33		
07/16/2019	AP	535	WALMART COMMUNITY - PD		183.97		
07/13/2019	AP	537	SURE PLUMBING & DESIGN LLC		92.79		
		07/31/2019 (07/19) Period Totals and Balance			1,493.88 *	21.95- *	22,414.89
YTD Encumbrance		.00 YTD Actual	22,414.89 Total	22,414.89 YTD Budget	20,000.00 Unexpended	(2,414.89)	
RADIO REPAIRS		06/30/2019 (06/19) Balance		100-52100-241			2,130.20
		07/31/2019 (07/19) Period Totals and Balance			.00 *	.00 *	2,130.20
YTD Encumbrance		.00 YTD Actual	2,130.20 Total	2,130.20 YTD Budget	2,150.00 Unexpended	19.80	
OFFICE SUPPLIES		06/30/2019 (06/19) Balance		100-52100-310			5,501.36
06/27/2019	AP	158	1ST COMMUNITY CREDIT UNION - PD		56.91		
06/25/2019	AP	173	STAPLES BUSINESS CREDIT		74.72		
06/12/2019	AP	299	The Hardware Store		3.49		
06/12/2019	AP	300	The Hardware Store			.35-	
07/16/2019	AP	534	WALMART COMMUNITY - PD		90.56		
		07/31/2019 (07/19) Period Totals and Balance			225.68 *	.35- *	5,726.69
YTD Encumbrance		.00 YTD Actual	5,726.69 Total	5,726.69 YTD Budget	6,500.00 Unexpended	773.31	
PUBLICATIONS/SEMINARS/DUES		06/30/2019 (06/19) Balance		100-52100-320			11,172.32
06/27/2019	AP	157	1ST COMMUNITY CREDIT UNION - PD		437.86		
07/11/2019	AP	271	SPARTA ROTARY		125.00		
07/26/2019	AP	603	WI DEPT OF JUSTICE		20.00		
07/05/2019	PC	27	PAYROLL TRANS FOR 06/28/2019 PAY PERIO		188.93		
07/19/2019	PC	84	PAYROLL TRANS FOR 07/12/2019 PAY PERIO		116.00		
		07/31/2019 (07/19) Period Totals and Balance			887.79 *	.00 *	12,060.11

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	12,060.11 Total	12,060.11 YTD Budget	20,000.00 Unexpended	7,939.89	
OPERATING SUPPLIES		06/30/2019 (06/19) Balance		100-52100-340			31,939.48
07/03/2019	AP	38	WI DEPT OF TRANSPORTATION -TVRP		5.00		
06/27/2019	AP	159	1ST COMMUNITY CREDIT UNION - PD		31.60		
07/01/2019	AP	164	LEADS ONLINE		1,758.00		
06/01/2019	AP	280	RIPP DISTRIBUTING CO INC		40.00		
06/26/2019	AP	281	E O JOHNSON CO INC		187.00		
07/01/2019	AP	401	WI CHIEFS OF POLICE ASSO INC (WCPA)		54.50		
07/15/2019	AP	541	E O JOHNSON		107.00		
07/15/2019	AP	542	E O JOHNSON		226.00		
07/21/2019	AP	715	MAYO CLINIC		175.00		
07/15/2019	CDJE	17	to record amazon pmt		89.99		
07/15/2019	CDJE	30	to record amazon pmt		37.68		
07/15/2019	CDJE	31	to record amazon pmt		457.06		
07/15/2019	CDJE	35	to record amazon pmt		111.43		
07/15/2019	CDJE	36	to record amazon pmt		19.83		
07/15/2019	CDJE	37	to record amazon pmt		17.58		
07/15/2019	CDJE	46	to record amazon pmt		36.70		
07/15/2019	CDJE	47	to record amazon pmt		18.34		
		07/31/2019 (07/19) Period Totals and Balance			3,372.71 *	.00 *	35,312.19
YTD Encumbrance		.00 YTD Actual	35,312.19 Total	35,312.19 YTD Budget	38,150.00 Unexpended	2,837.81	
SHOOTING PROGRAM		06/30/2019 (06/19) Balance		100-52100-341			2,978.50
		07/31/2019 (07/19) Period Totals and Balance			.00 *	.00 *	2,978.50
YTD Encumbrance		.00 YTD Actual	2,978.50 Total	2,978.50 YTD Budget	6,000.00 Unexpended	3,021.50	
GAS/OIL		06/30/2019 (06/19) Balance		100-52100-371			13,737.58
06/30/2019	AP	162	KWIK TRIP INC		2,865.77		
		07/31/2019 (07/19) Period Totals and Balance			2,865.77 *	.00 *	16,603.35
YTD Encumbrance		.00 YTD Actual	16,603.35 Total	16,603.35 YTD Budget	35,000.00 Unexpended	18,396.65	
TELEPHONE		06/30/2019 (06/19) Balance		100-52100-391			6,866.01
07/01/2019	AP	277	VERIZON WIRELESS		522.86		
07/04/2019	AP	335	CenturyLink		2.17		
07/04/2019	AP	339	CenturyLink		609.11		
		07/31/2019 (07/19) Period Totals and Balance			1,134.14 *	.00 *	8,000.15
YTD Encumbrance		.00 YTD Actual	8,000.15 Total	8,000.15 YTD Budget	12,000.00 Unexpended	3,999.85	
PHYSICAL EXAM		06/30/2019 (06/19) Balance		100-52100-392			2,540.00
06/30/2019	AP	279	MARTIN-MCALLISTER		550.00		
07/21/2019	AP	716	MAYO CLINIC		39.00		
		07/31/2019 (07/19) Period Totals and Balance			589.00 *	.00 *	3,129.00
YTD Encumbrance		.00 YTD Actual	3,129.00 Total	3,129.00 YTD Budget	1,750.00 Unexpended	(1,379.00)	
UNIFORMS		06/30/2019 (06/19) Balance		100-52100-393			7,653.90
06/12/2019	AP	104	GALLS LLC		110.00		
06/27/2019	AP	160	1ST COMMUNITY CREDIT UNION - PD		217.70		
06/25/2019	AP	170	KIESLER'S POLICE SUPPLY INC		119.35		
06/25/2019	AP	171	KIESLER'S POLICE SUPPLY INC		129.35		
07/01/2019	AP	175	LEIS, CAROL		22.00		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
06/19/2019	AP	264	GALLS LLC		42.37		
06/28/2019	AP	265	GALLS LLC		210.99		
07/09/2019	AP	276	DAVIS & STANTON INC		30.00		
07/12/2019	AP	554	LEIS, CAROL		46.00		
07/15/2019	CDJE	1	to record amazon pmt		37.94		
07/15/2019	CDJE	2	to record amazon pmt		19.73		
07/15/2019	CDJE	16	to record amazon pmt		54.99		
07/15/2019	CDJE	20	to record amazon pmt		52.24		
07/31/2019 (07/19) Period Totals and Balance					1,092.66 *	.00 *	8,746.56
YTD Encumbrance	.00	YTD Actual	8,746.56 Total	8,746.56 YTD Budget	15,000.00 Unexpended	6,253.44	
<hr/>							
TIME SYSTEM			06/30/2019 (06/19) Balance	100-52100-394			780.00
06/30/2019	AP	278	WI DEPT OF JUSTICE - CIB		399.00		
07/10/2019	AP	525	WI DEPT OF JUSTICE - TIME		390.00		
07/31/2019 (07/19) Period Totals and Balance					789.00 *	.00 *	1,569.00
YTD Encumbrance	.00	YTD Actual	1,569.00 Total	1,569.00 YTD Budget	2,200.00 Unexpended	631.00	
<hr/>							
Court Ordered Forfeitures			06/30/2019 (06/19) Balance	100-52100-395			330.00
07/31/2019 (07/19) Period Totals and Balance					.00 *	.00 *	330.00
YTD Encumbrance	.00	YTD Actual	330.00 Total	330.00 YTD Budget	.00 Unexpended	(330.00)	
<hr/>							
CROSSING GUARDS-SALARIES			06/30/2019 (06/19) Balance	100-52130-120			10,841.63
07/05/2019	PC	28	PAYROLL TRANS FOR 06/28/2019 PAY PERIO		115.00		
07/19/2019	PC	85	PAYROLL TRANS FOR 07/12/2019 PAY PERIO		92.00		
07/31/2019 (07/19) Period Totals and Balance					207.00 *	.00 *	11,048.63
YTD Encumbrance	.00	YTD Actual	11,048.63 Total	11,048.63 YTD Budget	20,125.00 Unexpended	9,076.37	
<hr/>							
FICA			06/30/2019 (06/19) Balance	100-52130-130			829.48
07/05/2019	PB	46	PAYROLL TRANS FOR 06/28/2019 PAY PERIO		8.80		
07/19/2019	PB	130	PAYROLL TRANS FOR 07/12/2019 PAY PERIO		7.03		
07/31/2019 (07/19) Period Totals and Balance					15.83 *	.00 *	845.31
YTD Encumbrance	.00	YTD Actual	845.31 Total	845.31 YTD Budget	1,539.56 Unexpended	694.25	
<hr/>							
Number of Transactions: 76 Number of Accounts: 25					Debit	Credit	Proof
Total GENERAL FUND:					184,243.74	1,659.54-	182,584.20
Number of Transactions: 76 Number of Accounts: 25					Debit	Credit	Proof
Grand Totals:					184,243.74	1,659.54-	182,584.20

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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Report Criteria:

- Actual Amounts
 - Accounts With Balances Or Activity
 - Summarize Payroll Detail
 - Print Period Totals
 - Print Grand Totals
 - Page and Total by FUND
 - All Segments Tested for Total Breaks
 - [Report].Account Number = "10043520","10046210","10049200","10052100120"- "10052130340"
-

Report Criteria:

- Actual Amounts
- Accounts With Balances Or Activity
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Page and Total by FUND
- All Segments Tested for Total Breaks
- [Report] Account Number = "40254020531","40254020539","40254020540"

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
POLICE			06/30/2019 (06/19) Balance	402-54020-531			4,777.09
06/27/2019	AP	155	LEDEGAR ROOFING CO INC		300.00		
			07/31/2019 (07/19) Period Totals and Balance		300.00 *	.00 *	5,077.09
YTD Encumbrance		.00 YTD Actual	5,077.09 Total	5,077.09 YTD Budget	.00 Unexpended	(5,077.09)	

Number of Transactions: 1 Number of Accounts: 1

Debit	Credit	Proof
300.00	.00	300.00

Total CAPITAL OUTLAY FUND:

Number of Transactions: 1 Number of Accounts: 1

Grand Totals:

Debit	Credit	Proof
300.00	.00	300.00

Report Criteria:

- Actual Amounts
- Accounts With Balances Or Activity
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Page and Total by FUND
- All Segments Tested for Total Breaks
- [Report].Account Number (3 Characters) = "208"

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
TREASURERS CASH			06/30/2019 (06/19) Balance	208-11100			32,260.24
07/31/2019	CA-CD	7	CDA Fund Allocation - Created: 07/08/19 3:31 P			300.00-	
07/31/2019	CA-CD	30	CDA Fund Allocation - Created: 07/11/19 3:20 P			165.13-	
07/31/2019	CA-CD	68	CDA Fund Allocation - Created: 07/24/19 9:52 A			1,462.40-	
07/01/2019	CA-CR	3	CR Fund Allocation - Created: 07/02/19 9:22 A		200.00		
07/01/2019	CA-CR	8	CR Fund Allocation - Created: 07/02/19 9:46 A		200.00		
07/01/2019	CA-CR	13	CR Fund Allocation - Created: 07/02/19 4:02 P		200.00		
07/31/2019	CA-CR	42	CR Fund Allocation - Created: 07/08/19 12:26 P			400.00-	
07/23/2019	CA-CR	221	CR Fund Allocation - Created: 07/24/19 9:13 A		2,360.00		
07/23/2019	CA-CR	229	CR Fund Allocation - Created: 07/24/19 9:45 A		2,360.00		
07/31/2019	CA-CR	237	CR Fund Allocation - Created: 07/24/19 9:48 A			2,360.00-	
07/23/2019	CA-CR	254	CR Fund Allocation - Created: 07/25/19 9:33 A		2,360.00		
07/31/2019	CA-CR	276	CR Fund Allocation - Created: 07/26/19 11:39 A			2,360.00-	
07/30/2019	CA-CR	321	CR Fund Allocation - Created: 07/31/19 10:24 A		1,000.00		
07/30/2019	CA-CR	328	CR Fund Allocation - Created: 07/31/19 10:51 A		1,000.00		
07/31/2019	CA-CR	355	CR Fund Allocation - Created: 08/05/19 8:21 A			1,000.00-	
07/31/2019 (07/19) Period Totals and Balance					9,680.00 *	8,047.53- *	33,892.71
ACCOUNTS PAYABLE			06/30/2019 (06/19) Balance	208-21100			.00
07/31/2019	AP	88	Summary Transactions from AP System			300.00-	
07/31/2019	AP	288	Summary Transactions from AP System			165.13-	
07/31/2019	AP	563	Summary Transactions from AP System			1,462.40-	
07/08/2019	CDA	120315	Wisconsin Law Enforcement		300.00		
07/11/2019	CDA	120391	SPARTA VETERINARY CLINIC		165.13		
07/24/2019	CDA	120546	BIG ROOSTER MANUFACTURING LLC		1,000.00		
07/24/2019	CDA	120560	LOGOWEAR		462.40		
07/31/2019 (07/19) Period Totals and Balance					1,927.53 *	1,927.53- *	.00
FUND BALANCE			06/30/2019 (06/19) Balance	208-34000			26,080.62-
07/31/2019 (07/19) Period Totals and Balance					.00 *	.00 *	26,080.62-
K9 Unit Donations			06/30/2019 (06/19) Balance	208-42000			6,179.62-
07/01/2019	AP	80	Wisconsin Law Enforcement		300.00		
06/25/2019	AP	275	SPARTA VETERINARY CLINIC		165.13		
05/22/2019	AP	528	LOGOWEAR		462.40		
07/18/2019	AP	555	BIG ROOSTER MANUFACTURING LLC		1,000.00		
07/01/2019	CR	1086550	K9 Unit Donation - KUDERER			200.00-	
07/23/2019	CR	1088753	K9 Unit Donation - KUDERER			2,360.00-	
07/30/2019	CR	1088970	K9 Unit Donation - KUDERER			1,000.00-	
07/31/2019 (07/19) Period Totals and Balance					1,927.53 *	3,560.00- *	7,812.09-
YTD Encumbrance	.00	YTD Actual	-7,812.09	Total	-7,812.09	YTD Budget	.00
		Unearned	(7,812.09)				
Number of Transactions: 29 Number of Accounts: 4					Debit	Credit	Proof
Total DRUG ERADICATION FUND:					13,535.06	13,535.06-	.00
Number of Transactions: 29 Number of Accounts: 4					Debit	Credit	Proof

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Grand Totals:					13,535.06	13,535.06-	.00

Report Criteria:

- Actual Amounts
 - Accounts With Balances Or Activity
 - Summarize Payroll Detail
 - Print Period Totals
 - Print Grand Totals
 - Page and Total by FUND
 - All Segments Tested for Total Breaks
 - [Report].Account Number (3 Characters) = "208"
-

Report Criteria:

- Actual Amounts
- Accounts With Balances Or Activity
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Page and Total by FUND
- All Segments Tested for Total Breaks
- [Report].Account Number = "40154010531","40154010539","40154010540"

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			06/30/2019 (06/19) Balance	401-54010-531			90,491.39
07/08/2019	AP	176	BELCO VEHICLE SOLUTIONS LLC		7,428.70		
07/08/2019	AP	177	BELCO VEHICLE SOLUTIONS LLC		6,940.45		
			07/31/2019 (07/19) Period Totals and Balance		14,369.15 *	.00 *	104,860.54
YTD Encumbrance		.00	YTD Actual	104,860.54 Total	104,860.54	YTD Budget	100,000.00 Unexpended (4,860.54)
			06/30/2019 (06/19) Balance	401-54010-539			1,339.63
07/16/2019	AP	536	WALMART COMMUNITY - PD		67.19		
07/15/2019	CDJE	14	to record amazon pmt		1,737.00		
07/15/2019	CDJE	15	to record amazon pmt		178.96		
			07/31/2019 (07/19) Period Totals and Balance		1,983.15 *	.00 *	3,322.78
YTD Encumbrance		.00	YTD Actual	3,322.78 Total	3,322.78	YTD Budget	13,000.00 Unexpended 9,677.22
			06/30/2019 (06/19) Balance	401-54010-540			25,738.79
			07/31/2019 (07/19) Period Totals and Balance		.00 *	.00 *	25,738.79
YTD Encumbrance		.00	YTD Actual	25,738.79 Total	25,738.79	YTD Budget	27,500.00 Unexpended 1,761.21

Number of Transactions: 5 Number of Accounts: 3

Total EQUIPMENT REPLACEMENT FUND:

Number of Transactions: 5 Number of Accounts: 3

Grand Totals:

Debit	Credit	Proof
16,352.30	.00	16,352.30
16,352.30	.00	16,352.30

Sparta Police Department



121 E. Oak Street Sparta, WI 54656

www.spartawisconsin.org

David Kuderer
Chief of Police

Fax (608) 269-2156
Phone (608) 269-3122



September 9, 2019

Public Safety Committee Members
City of Sparta
201 W. Oak St.
Sparta, WI 54656

RE: Denial of Operator (Bartender) License for Lacy M Newbury

Committee Members,

I have reviewed the Operator (Bartender) License application submitted by Lacy M Newbury and recommend denial based on the following:

- 1) Arrested on 2-7-19 and charged for the following:
 - Manufacture/Delivery THC (2nd Offense) (Felony)
 - Possession of THC (2nd Offense) (Felony)
 - Possess/Illegally Obtained Prescription (Misdemeanor)
 - Possess Drug Paraphernalia (Misdemeanor)

Lacy Newbury still has court/Trial appearances pending – Case Status is active.

The recommendation is supported by:

Sparta City Ordinance **Article II Sec. 12-27(b)**

(2) An operator's license may be denied to any person who:

(c) Has an arrest or conviction record of offenses which substantially relate to the circumstances of the licensed activity. For purposes of this section, the term "offenses which substantially relate to the circumstances of the licensed activity" shall include, but are not limited to, the following:

(3) Any non-felony drug related convictions or pending charges within the last 12 months.

The above recommendation is made in accordance with current guidelines.

Respectfully submitted,

David Kuderer
Chief of Police

9-3-19

CITY OF SPARTA OPERATOR (BARTENDER) LICENSE APPLICATION

Day

Please Note:

- You must be 18 years of age or older to apply.
- Answer all questions truthfully and completely. A records check will be conducted.
- A Beverage Server Certificate (www.learn2serve.com), proof of registration in the Class, or proof of having an Operator License within the last two years must accompany New, Renewal, or Provisional License Applications.
- The fee must accompany application and is non-refundable and non-transferable.

Application Date 8-19-19

License Applying For:

- New \$60 (2 year) *\$25.00*
- Renewal \$60 (2 year)
- Provisional \$15 (1st time applicants only)
- Temporary \$15
Temp. Period Needed (1-14 days): _____
(No Beverage Certificate needed for the Temporary license and license is issued only to operators employed by, or donating their services to, nonprofit corporations. No person may hold more than one license of this kind per year.

Check the appropriate box that applies to you:

- I have an Operator's License in effect at this time. (Attach proof if not held w/City of Sparta)
- I have held an Operator's License within past 2 years (Attach proof)
- I have completed the Beverage Server Training Course within past 2 years (Attach Completion Certificate)
- I am enrolled in the Beverage Server Training Course

Class Date and Location:
3-5-19 3160 training
(After completing the course, bring in your certificate to receive license)

- I am applying for a Temporary Operator's License

To City Clerk, City of Sparta, Wisconsin

I hereby apply for a license to serve from the date hereof to June 30, 2020, inclusive, fermented malt beverages and intoxicating liquors, subject to limitations imposed by Secs. 125.04, 125.12, 125.32, 125.68 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, federal, state, or local, affecting the sale of such beverages and liquors if a license is granted to me.

PLEASE PRINT

Name Newbury haley May
Last First Middle

Home Address 419 North St Sparta WI 54165
Street City State Zip

Mail License to (if different from Home Address) N/A
Street City State Zip

Drivers License # N11605338584000 State Issued WI

Phone Number 6084874181 Date of Birth 9-20-85 Alternate Phone: N/A

License to be used at (Name of Business) Casey's

OPERATOR (BARTENDER) LICENSE APPLICATION (Continued)

1. Have you been convicted of any felony or misdemeanor? Yes No
2. Have you been convicted of any license law or ordinance regulating the sale and/or consumption of fermented malt beverages or intoxicating liquors? Yes No
3. Are there presently any charges, federal, state, or local pending against you? Yes No
4. Do you presently have any outstanding forfeiture, fees, or fines owed to the City of Sparta? Yes No
5. Have you been a Wisconsin resident continuously for the past 90 days? Yes No

If you answered yes to any of the above questions, list the offense convicted of, pending conviction, date of conviction, and state and county of conviction.

Date:	Nature of Offense:	County:	State:
2-7-19	(pending) manufacture/deliver THC	Monroe	WI
2-21-17	misd poss drug paraph	Monroe	WI
9-16-16	misd Bail Jumping	LaCrosse	WI
8-19-16	misd BT, poss drug paraph	LaCrosse	WI

The signing below the applicant states that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Signature of Applicant: *[Handwritten Signature]* Date: 8-19-19

Signature of person receiving application: _____ Date: _____

FOR OFFICE USE ONLY

Receipt # 1.089668 Amount Paid: 257.00 8-29-19

License Expiration Date: Provisional: _____ (Not more than 60 days)
 Operators: June 30, _____ (Annual)
 Temporary Period: _____ (Not more than 14 days)

Date Granted: _____
 License #: _____
 Date Issued: _____

Chief of Police Recommendation:

Yes: _____ No: _____

date 9-5-19

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9-5-19
County of Monroe

Town Village City of Sparta

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9:00 AM and ending 12:00 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Sparta Area Chamber of Commerce

(b) Address 111 Milwaukee St Sparta WI 54656
(Street) Town Village City

(c) Date organized 01/01/1941

(d) If corporation, give date of incorporation 01/01/1972

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
President Kristen Gust
Vice President Jon Wise
Secretary _____
Treasurer Lance Hauser

(g) Name and address of manager or person in charge of affair: Andy Hutson 15827 Hammer RD Sparta WI 633-0485

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 111 Milwaukee St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: 20' x 20' tent in parking lot

3. Name of Event

(a) List name of the event Sparta Fall Half Marathon

(b) Dates of event October 12, 2019

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer:  9/5/19
(Signature / Date)

Sparta Area Chamber of Commerce
(Name of Organization)

Date Filed with Clerk 9-5-19

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Saturday, October 12, 2020

9:00 AM to 12:00 PM

Beer will be available to race participants and is included with the price of the event registration. There will be no beer sales.

Beer will be served in a 20' x 20' tent that has enclosed sides and one controlled entry/exit point.

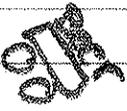
Tent will be located in the east parking lot of the Sparta Chamber Depot. The east parking lot will be barricaded. Information and registration will be located in the same area.

Beer will be served by a licensed bartender. Temporary bartender licenses are not being requested.

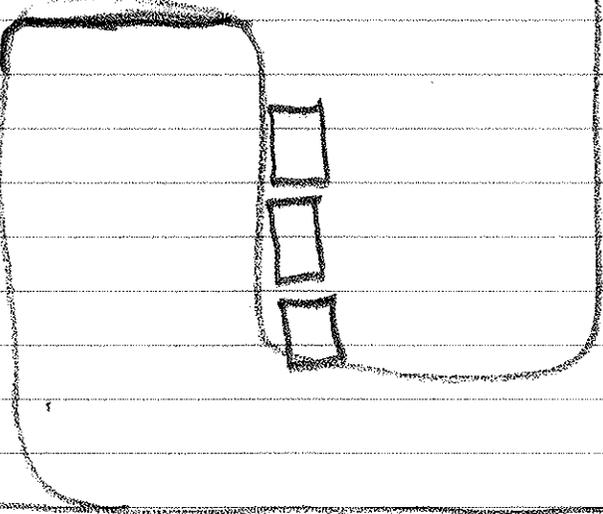
Chamber

Trail

Tent
20' x 20'



Case



Mill-wake

Water SV

sent 9-3-19

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8-29-19

Town Village City of Sparta

County of Monroe

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Sparta Area Chamber of Commerce

(b) Address 111 Milwaukee St Sparta WI 54656
(Street) Town Village City

(c) Date organized 01/01/1941

(d) If corporation, give date of incorporation 01/01/1972

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Kristen Gust

Vice President Jon Wise

Secretary _____

Treasurer Lance Hauser

(g) Name and address of manager or person in charge of affair: John Hendricks
111 Milwaukee St. Sparta WI 54656

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Mueller Square, N. Water St.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Sparta Fall Fest

(b) Dates of event Sat, Oct 12, 2019 1:00 pm - 4:00 pm

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 8/27/2019
(Signature/date)

Officer [Signature] 8/30/2019
(Signature/date)

Sparta Area Chamber
(Name of Organization)

Officer [Signature] 8/27/19
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 9-3-19

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**Kriskindlmarkt/Fall Fest Alcohol License
Details to Accompany Drawing
9-5-19**

Mueller Square has 8 booths, one stage, and one covered area as depicted on the drawing.

First Aid will be available in booth 4

Information is generally available, but best attained at booth 4. The only tickets to be sold are rides on the horse drawn wagon, which are not really tickets, but rather one-dollar bills. Booth 4 is also the booth serving mulled wine at Christmas or beer in the case of Fall Fest.

There is one fence along Water Street that provides for one entrance to the grounds from Water Street. There are no tents planned.

The boundary of the event includes the two lots that comprise Mueller Square. On the south side, it ends at the retaining wall left from the old theatre. The sidewalk is not on the premises. The east side is bounded by the sidewalk along Water Street, and to the North, the Cork and Barrel property forms the boundary. The west boundary is the back of the stage. The C&B deck is offpremises.

Entrances and exits number three. The entrance to Water Street, and the two access paths along each flank of the stage. Each are observed by licensed bartenders. Booth four is the event HQ, and the booth that serves alcohol, supervising the Water Street access. Booth 7 holds the roasted nut venue, also staffed by committee members/bartenders. Booth 8 is staffed by Reinhard Mueller and Sue Archer, one of which is a licensed bartender and overseeing the remaining access point.

Fire extinguishers are in each of 8 booths.

There is no severe weather shelter planned other than what is available.

Emergency vehicles can access the grounds from either Water Street, the parking lot off Franklin Street, or the Library parking lot, each directly connecting to one of three access points.

Kriskindlmarkt volunteers will be providing security as needed.

Emergency contacts:

- Reinhard Mueller-502-744-6773
- Amy Bernath -608-633-3965

The area between the booths and between the sidewalk and the stage is 30 ft x 60 feet in gross area. We do not expect more than 50 people at any given time. During the parade, patrons typically crowd the sidewalk and not necessarily the area inside the venue.

Parking is available at the Park Bank, Water Street, and the Library parking lot.

There are no barricades planned, other than those on Water Street to facilitate the horse drawn carriage loading point.

There are no generators planned. There are no temporary roadways. There is no detour route.

Sidewalk

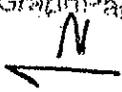
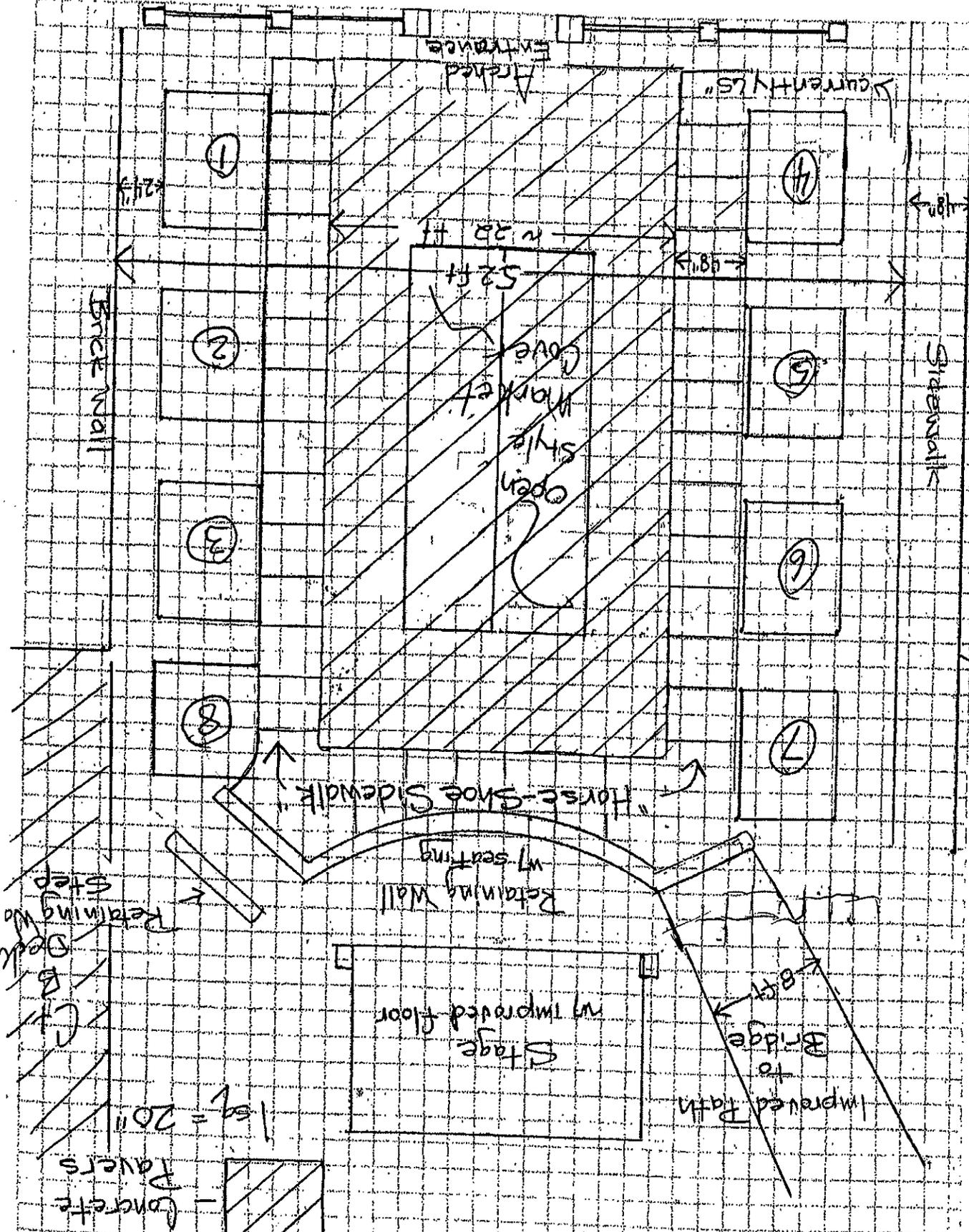
Arch'd Entrance

"CURRENTLY US"

Brick Wall

Sidewalk

Brick Wall of Food Pantry



Mueller Square Plan

sent 9-3-19

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8-29-19

Town Village City of Sparta

County of Monroe

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Sparta Area Chamber of Commerce

(b) Address 111 Milwaukee St, Sparta WI 54656
(Street) Town Village City

(c) Date organized 01/01/1941

(d) If corporation, give date of incorporation 01/01/1972

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Kristen Gust

Vice President Jon Wise

Secretary _____

Treasurer Lance Hauser

(g) Name and address of manager or person in charge of affair: Amy Bernath
1522 S. Highland Drive, Sparta WI 54656

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Mueller Square, N. Water St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Kriskindlmarkt

(b) Dates of event 11/29-11/30, 12/6-12/7, 12/13-12/14

Fri: 4-8pm, Sat: 10a-8p DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 08/27/2019
(Signature/date)

Sparta Area Chamber
(Name of Organization)

Officer [Signature] 8/27/19
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 9-3-19

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



Sparta Police Department



David Kuderer
Chief of Police

121 E. Oak Street
Sparta, WI 54656

Fax (608) 269-2156
Phone (608) 269-3122
www.spartawisconsin.org

September 6, 2019

Public Safety Committee
201 W Oak St.
Sparta, WI. 54656

Re: Kriskindlmarkt / Fall Fest Temp Class "B" / "Class B" Retailer's License

Dear Public Safety Committee Members,

The applicants / bartenders have all passed their background checks as a part of the process of obtaining a Temporary Class B retailer's License.

An application with a map and detailed description was submitted for review according to the following ordinance:

Sec. 12-27 License application (a)

(4) Temporary Class "B" and temporary "class B" license applications shall include a plan for the area to be licensed. The city clerk shall submit the plan to the police chief, fire chief and building inspector for review and comment. The plan shall address the following issues:

- a) Location
- b) Fencing
- c) Entrance and exits
- d) Tables, chairs and trash receptacles. A seating plan should be submitted and reviewed by the fire department to establish occupancy load. Seating capacity should be clearly posted. Trash receptacles will be required.
- e) Use of right-of-way. No outdoor area shall be located on a dedicated public right-of-way.
- f) Setback from public right-of-way. A minimum 20 feet setback from the public right-of-way. Exceptions may be requested for those lots not able to accommodate 20 feet.
- g) Hours of operation.
- h) Staffing. At least one licensed bartender must be staffing the area.

However, there are a couple concerns with the license applications that I need to bring up to the Committee for review and discussion:

- **Fencing** – There is no adequate fencing being used for this event. Other similar outdoor events have been required by ordinance to use fencing for their events. The committee should consider making an exemption to Kriskindlmarkt & Fall Fest and wave the fencing requirement. Fencing is not a State of Wisconsin requirement.

- **Entrance and Exits** – There is going to be three entrance and exits for this event. People of all ages will be able to come and go freely into the area where beer and/or wine will be sold, served, and consumed. For other similar outdoor events, one entrance and exit was required with a person checking IDs for legal drinking age. The committee should consider making an exemption to Kriskindlmarkt & Fall Fest and wave the need to have one Exit and Entrance to monitor for underage people.
- **Carry in's** – Per Wisconsin ATF agent Morel, if an ordinance allows people to carry-in their own alcoholic beverages into a municipal park and there is also an event taking place in the same park that has been issued a Temporary Class "B" / "Class B" Retailer's license to sell alcoholic beverages, then the city has to suspend the Carry-In ordinance during the time period list on the license.
- I have received a request from Chamber of Commerce to close Water Street from Franklin St. to Oak St. and this request has been submitted to DOT for approval. The detour route for traffic will be Court Street.

Sincerely,



Chief David Kuderer

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
RIBEIRO BARROS		ISRAELINE			
Home Address (street/route)		Post Office	City	State	Zip Code
130 LYNN DR			SPARTA	WI	54656
Home Phone Number		Age	Date of Birth	Place of Birth	
6086336461		37	05/08/1982	BREJO SANTO, BRAZ	

The **above named individual** provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- MANAGER** of 608 LIVE ENTERTAINMENT, LLC
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
 which is making application for an alcohol beverage license.

The **above named individual** provides the following information to the licensing authority:

1. (a) How long have you continuously resided in Wisconsin prior to this date? 5 YEARS
 (b) Have you resided in the City of Milwaukee continuously for one year immediately prior to this date? Yes No
2. (a) Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, or laws of any other states? Yes No
 (b) Have you ever been convicted of any violations of any county or municipal ordinances? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 (If yes, identify.) _____
(Name of Wholesale Licensee or Permittee) (Address by City and County)

READ CAREFULLY BEFORE SIGNING: I, The undersigned, shall not willfully refuse to provide those services offered under this license, or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry; I shall not seek information as a condition of employment, or penalize any employe or discriminate in the selection of personnel for training or promotion solely on the basis of such information. I also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named on the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Israeline Ribeiro Barros
(Signature of Named Individual)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
FRANCIS		ANGELO		P	
Home Address (street/route)		Post Office	City	State	Zip Code
130 LYNN DR			SPARTA	WI	54656
Home Phone Number		Age	Date of Birth	Place of Birth	
6086336461		57	04/05/1962	WACHAPREAGUE, VA	

The **above named individual** provides the following information as a person who is (check one):

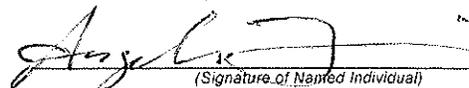
- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- OWNER** _____ of **608 LIVE ENTERTAINMENT, LLC** _____
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
 which is making application for an alcohol beverage license.

The **above named individual** provides the following information to the licensing authority:

1. (a) How long have you continuously resided in Wisconsin prior to this date? 5YEARS
 (b) Have you resided in the City of Milwaukee continuously for one year immediately prior to this date? Yes No
2. (a) Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, or laws of any other states? Yes No
 (b) Have you ever been convicted of any violations of any county or municipal ordinances? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending. _____
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 (If yes, identify.) _____
(Name of Wholesale Licensee or Permittee) (Address by City and County)

READ CAREFULLY BEFORE SIGNING: I, The undersigned, shall not willfully refuse to provide those services offered under this license, or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry; I shall not seek information as a condition of employment, or penalize any employe or discriminate in the selection of personnel for training or promotion solely on the basis of such information. I also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named on the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Signature of Named Individual)



Sparta Police Department

David Kuderer
Chief of Police

121 E. Oak Street
Sparta, WI 54656

Fax (608) 269-2156
Phone (608) 269-3122
www.spartawisconsin.org



September 5, 2019

Public Safety Committee
201 W Oak St.
Sparta, WI. 54656

Re: 608 Live Entertainment's request for a Class B Beer license

Dear Public Safety Committee Members,

The owner of 608 Live Entertainment, Angelo Francis, and the business manager, Israeline Ribeiro Barros, have both passed their background checks as a part of the process of obtaining a Class B Beer License.

However, I have some concerns about issuing a Class B Beer License to 608 Live Entertainment. I want to make the committee aware of my concerns:

- In August 2016, Angelo Francis and Israeline Ribeiro Barros started 608 Live Entertainment. No Class A or Class B Alcohol licenses were obtained for the business at that time.
- The owners have hired bands from all over and charged a cover fee to attend performances. At these events, several varieties of alcohol were provided free to everyone that paid the cover fee. The owners were believed by doing this they didn't need an alcohol beverage license.
- The owners began renting out the building out to private parties, so they could continue to have alcohol on the premises without obtaining the proper license.
- In 2017, 608 Live advertised having six different alcohol drinking games that would be taking place during events at the business.
- In 2018, Sparta Police took four complaints of Juvenile Sexual Assaults, one runaway complaint, one Possession of Marijuana arrest. All of these incidents happened during 608 Live events.
- In 2019, a criminal damage to property complaint was taken at 608 Live from a customer that had her car tires slashed after a fight that occurred at an event.

- I have recently talked to a local family about 608 Live. They indicated that they have stopped allowing their children go to events at 608 Live because of the fighting and underage drinking that occurs there.
- 608 Live has a negative reputation.
- Location is next to the Handi-shop Adult Daycare and the new youth gymnastics center

May be things will change at 608 Live, if a Class B Beer License is issued to the owner and manager because they will now have to be at 608 Live during events to make sure that all State and Local laws are followed to keep the alcohol license.

Sincerely,



Chief David Kuderer

ORDINANCE NO. _____
ORDINANCE PERTAINING TO LICENSES AND PERMITS

THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN,
DO ORDAIN AS FOLLOWS:

Section 1. Section 12-37 of the Code of City Ordinances is hereby created to read as follows:

Sec. 12-37. Online Ordering and Curbside Pickup of Alcohol Beverages.

- (a) No establishment shall allow online purchase of alcohol beverages and curbside delivery of such purchases ("Click and Collect"), without first obtaining an "Extension of Premises" from the Sparta Common Council, upon recommendation of the Public Safety Committee to license that portion of the establishment's parking lot that will allow vehicles to park for purposes of picking up their online order.
 - (1) The licensed establishment shall file a detailed operation plan with their "Extension of Premises" form that clearly details how their "Click and Collect" operation will function. The operation plan shall include the licensee's protocol for assuring that underage persons and intoxicated persons do not pick up alcohol via the "Click and Collect" program.
 - (2) Failure of licensee to provide a detailed operation plan with their "Extension of Premises" application shall result in the City of Sparta Clerk's Office not forwarding the "Extension of Premises" form to the Public Safety Committee for consideration.
- (b) No establishment holding an alcohol beverage license shall allow online purchase and pick-up of alcohol beverages unless the sale is consummated on the licensed premises.
 - (1) Payment for the purchase must be completed on premises and may not be completed until the purchaser is at the licensed premises and has presented valid photo identification that has been verified by a licensed operator employed by the premises.
 - (2) The licensed operator must verify that the person placing the "Click and Collect" order is the same person picking up the order.
 - (3) The sale and delivery of "Click and Collect" purchases shall be made only by a licensed operator.
 - (4) No alcohol sales are permitted if the purchaser fails to present valid photo identification.
 - (5) The "Click and Collect" system must allow the purchase of alcohol to be denied without affecting the remainder of the purchase.
- (c) Cameras shall be installed on focused on the area the sale and delivery of "Click and Collect" purchases takes place.
- (d) Pick-up of "Click and Collect" orders shall be between the hours of 8:00 a.m. and 8:00 p.m.
- (e) There shall be a minimum four- (4) hour waiting period between order time and pickup time.
- (f) If the "Click and Collect" purchaser is not the driver of the vehicle into which the order is being loaded, the licensed operator must verify that the driver is 21 years of age or older.

- (g) The licensed operator shall report to his or her manager any purchaser who shows signs of alcohol consumption, and in conjunction with the manager, shall assess sobriety for purposes of approving or denying the sale.
- (h) The pick- up area for "Click and Collect" purchases shall be clearly defined with visible markings, signs, and/or barriers and must be within 150 ft. from the pick-up door.
- (i) No events other than the delivery of "Click and Collect" orders shall be allowed on the expanded premises.

Section 2. This ordinance amendment shall be in full force and effect following its passage and publication as provided by law.

Dated this day of .

OFFERED BY:

Alderman

PASSED this day of .

Julie Hanson, City Clerk

APPROVED BY:

Kristen Gust, Mayor

MEMORANDUM

TO: PUBLIC SAFETY COMMITTEE

FROM: JIM HELLMAN

SUBJECT: CLICK & COLLECT ALCOHOL SALES

DATE: JUNE 11, 2019

CC: CITY COUNCIL, TODD FAHNING, MARK SUND, JULIE HANSON

Walmart has requested the City of Sparta amend their described premises for the purposes of allowing online ordering and curbside delivery of alcohol. Such alcohol sales have been dubbed "Click & Collect." Walmart would like to offer this service state wide and has made the same request to a number of municipalities in the State of Wisconsin. Some municipalities have denied the request. Others have approved the request for expanded premises while adding new license restrictions as part of the approval. Still other municipalities have adopted ordinances that set forth license restrictions as part of any "Click & Collect" alcohol sale.

A municipality has discretion to approve or disapprove the change. A municipality should evaluate applications uniformly, but granting one request for amending premises does not require the granting of all subsequent requests. Wisconsin requires the following for alcohol sales:

1. The sale must be face-to-face
2. The sale must take place on a licensed premises
3. The purchaser must be 21 years or older
4. The seller must be a licensed "operator" or under the supervision of a licensed operator
5. The purchase must not be intoxicated.

The City of Sparta Municipal Code Section 12-27(a)(3)(c) prohibits the sale of alcohol by "drive through window." Because this section is very specific and Walmart's plan does not include sale by "drive through window," I do not believe this section prohibits "Click & Collect" sales as proposed.

I have attached ordinances from several municipalities that have been drafted and/or passed in an attempt to allow "Click & Collect" sales. Please note that as of the writing of this memorandum La Crosse's ordinance is only proposed and has not yet been passed. The others are all ordinances that are in effect.

Finally, I have spoken to Attorney Becky Diller who is Walmart's attorney. Attorney Diller informed me that at this time Walmart is unable to comply with the specific sections of Madison's ordinance (Section 38.07(4)(c) and (d)) relating to the capturing and retention of information. They are also concerned that doing so may be invasive to their customers/community members. It should be noted that several other of the proposed/passed ordinances have similar requirements.

Code of Ordinances (3) Restrictions on Delivery of Beer, Wine and Intoxicating Liquor.



Madison

- (a) No person may peddle any alcohol beverage from house to house where the sale and delivery are made concurrently.
- (b) For delivery of beer, wine, and intoxicating liquor, payment or payment arrangements shall be made in person at the licensed establishment prior to delivery. (Am. by ORD-10-00073, 8-12-10)
- (c) The person paying for the keg/beer/wine coolers/intoxicating liquor must be at least 21 years of age and shall provide the licensed establishment with two forms of identification. The types of identification and identifying factors (e.g. driver's license number, physical descriptors, address, etc.) shall be recorded by the licensed establishment. The identifying information shall be retained by the retailer for at least two years from the date of sale and must be made available at the request of law enforcement or the Alcohol License Review Committee, pursuant to an active investigation by the Madison Police Department, City Attorney, or ALRC regarding alleged Chapter 38 MGO/ Wis. Stat. ch. 125 violation(s). (Am. by ORD-10-00073, 8-12-10)
- (d) When purchasing kegs of beer, the person paying for the keg(s) must sign a receipt indicating how many kegs are being purchased and where they will be delivered.
- (e) Delivery of any alcoholic beverage shall not be made unless the person who provided the identification is at the point of delivery and signs for receipt of the alcohol. The licensed establishment shall retain the signed delivery receipt for at least two years from the date of sale and make it available at the request of law enforcement or the Alcohol License Review Committee, pursuant to an active investigation by the Madison Police Department, City Attorney, or ALRC regarding alleged Chapter 38 MGO/ Wis. Stat. ch. 125 violation(s).
- (f) Any person who violates this subsection is subject to a forfeiture of not more than \$1,000.
- (g) Transactions under this subsection shall comply with Sec. 38.07(16), MGO. (Cr. by ORD-10-00073, 8-12-10)

(Sec. 38.07(3) Am. by Ord. 12,942, 12-24-01)

(4) Online Ordering and Curbside Pickup of Alcohol Beverages.

- (a) No establishment shall allow online purchase of alcohol beverages and curbside delivery of such purchases ("Click and Collect"), without first obtaining a "Change of Premises" from the Madison Common Council, upon

Code of Ordinances

recommendation of the Alcohol License Review Committee (ALRC) to license that portion of the establishment's parking lot that will allow vehicles to park for purposes of picking up their online order.

1. The licensed establishment shall file a detailed operation plan with their "Change of Premises" form that clearly details how their "Click and Collect" operation will function. The operation plan shall include the licensee's protocol for assuring that underage persons and intoxicated persons do not pick up alcohol via the "Click and Collect" program.
 2. Failure of licensee to provide a detailed operation plan with their "Change of Premises" application shall result in the City of Madison Clerk's Office not forwarding the "Change of Premises" form to the ALRC for consideration.
- (b) No establishment holding an alcohol beverage license shall allow online purchase and pick-up of alcohol beverages unless the sale is consummated on the licensed premises.
1. Payment for the purchase must be completed on premises and may not be completed until the purchaser is at the licensed premises and has presented valid photo identification that has been verified by a licensed operator employed by the premises.
 2. The licensed operator must verify that the person placing the "Click and Collect" order is the same person picking up the order.
 3. The sale and delivery of "Click and Collect" purchases shall be made only by a licensed operator.
 4. No alcohol sales are permitted if the purchaser fails to present valid photo identification.
 5. The "Click and Collect" system must allow the purchase of alcohol to be denied without affecting the remainder of the purchase.
- (c) Each "Click and Collect" transaction must capture and retain an image of the vehicle into which the order is being loaded for thirty (30) days.
- (d) Each "Click and Collect" transaction must record and retain the following information for thirty (30) days:
1. The name of the purchaser.
 2. The type of identification card presented and the number and expiration date of that identification card.
 3. The purchaser's date of birth.
 4. The license plate of the vehicle into which the order is being loaded.

- Code of Ordinances
- (e) Pick-up of "Click and Collect" orders shall be between the hours of 8:00 a.m. and 8:00 p.m.
 - (f) There shall be a minimum four- (4) hour waiting period between order time and pick-up time.
 - (g) Orders placed after 2:00 p.m. cannot be picked up until the following day.
 - (h) If the "Click and Collect" purchaser is not the driver of the vehicle into which the order is being loaded, the licensed operator must verify that the driver is 21 years of age or older.
 - (i) The licensed operator shall report to his or her manager any purchaser who shows signs of alcohol consumption, and in conjunction with the manager, shall assess sobriety for purposes of approving or denying the sale.
 - (j) The pick- up area for "Click and Collect" purchases shall be clearly defined with visible markings, signs, and/or barriers.
 - (k) No events other than the delivery of "Click and Collect" orders shall be allowed on the expanded premises.
 - (l) Penalty. Any licensee or person who violates any provision of this subsection shall be subject to a forfeiture of not less than \$250, nor more than \$1000 plus court costs and fees. Licensees are also subject to demerit point assessment for violations of this subsection.

(Cr. by ORD-18-00005, 3-9-18)

- (5) City Parks After Hours. It shall be unlawful for any person to drink or possess any alcohol beverages in any City park after the hour of 10:00 p.m. unless the Park Commission approves a later time for an authorized event in which case the prohibition becomes effective after such later time. (Am. by Ord. 11,268, 5-30-95; Renumb. by ORD-18-00005, 3-9-18)
- (6) Person May Not Leave Licensed Premises. It shall be unlawful for any person to whom a license has been granted to permit any person to leave the licensed premises with an open container containing any alcohol beverages. (Renumb. by ORD-18-00005, 3-9-18)
- (7) Sell or Serve on Public Street. It shall be unlawful for any person to sell or serve, or offer to sell or serve any alcohol beverages upon any public street within the City of Madison, except in areas holding a sidewalk cafe permit pursuant to Sec. 9.13 of these ordinances, and for which the sidewalk is part of the licensed premises as that term is used in Sec. 38.02 of these ordinances. (Renumb. by ORD-18-00005, 3-9-18)
- (8) Possess Open Container on Street. It shall be unlawful for any person to possess an open container which contains alcohol beverages or consume any alcohol beverages upon any public street (including sidewalks and alleys) within the City of

De Pere

ORDINANCE #18-18

CREATING SECTION 7-10(d) DE PERE MUNICIPAL CODE REGARDING
ONLINE ORDERING AND CURBSIDE PICK-UP OF ALCOHOL BEVERAGES

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN

AS FOLLOWS:

SECTION 1. Section 7-10(d), *Online Ordering and Curbside Pickup of Alcohol*

Beverages, is hereby created as follows:

(d) *Online Ordering and Curbside Pickup of Alcohol Beverages.*

(1) No establishment shall allow online purchase of alcohol beverages and curbside delivery of such purchases ("Click and Collect"), without first obtaining an "Extension of Premises" from the De Pere Common Council, upon recommendation of the License Committee (LC) to license that portion of the establishment's parking lot that will allow vehicles to park for purposes of picking up their online order.

a. The licensed establishment shall file a detailed operation plan with their "Extension of Premises" form that clearly details how their "Click and Collect" operation will function. The operation plan shall include the licensee's protocol for assuring that underage persons and intoxicated persons do not pick up alcohol via the "Click and Collect" program.

b. Failure of licensee to provide a detailed operation plan with their "Extension of Premises" application shall result in the City of De Pere Clerk's Office not forwarding the "Extension of Premises" form to the LC for consideration.

(2) No establishment holding an alcohol beverage license shall allow online purchase and pick-up of alcohol beverages unless the sale is consummated on the licensed premises.

a. Payment for the purchase must be completed on premises and may not be completed until the purchaser is at the licensed premises and has presented valid photo identification that has been verified by a licensed operator employed by the premises.

- b. The licensed operator must verify that the person placing the "Click and Collect" order is the same person picking up the order.
 - c. The sale and delivery of "Click and Collect" purchases shall be made only by a licensed operator.
 - d. No alcohol sales are permitted if the purchaser fails to present valid photo identification.
 - e. The "Click and Collect" system must allow the purchase of alcohol to be denied without affecting the remainder of the purchase.
- (3) Each "Click and Collect" transaction must capture and retain an image of the vehicle into which the order is being loaded for thirty (30) days.
- (4) Pick-up of "Click and Collect" orders shall be between the hours of 8:00 a.m. and 8:00 p.m.
- (5) There shall be a minimum four- (4) hour waiting period between order time and pick-up time.
- (6) Orders placed after 2:00 p.m. cannot be picked up until the following day.
- (7) If the "Click and Collect" purchaser is not the driver of the vehicle into which the order is being loaded, the licensed operator must verify that the driver is 21 years of age or older.
- (8) The licensed operator shall report to his or her manager any purchaser who shows signs of alcohol consumption, and in conjunction with the manager, shall assess sobriety for purposes of approving or denying the sale.
- (9) The pick- up area for "Click and Collect" purchases shall be clearly defined with visible markings, signs, and/or barriers and must be within 150 ft. from the pick-up door.
- (10) No events other than the delivery of "Click and Collect" orders shall be allowed on the expanded premises.
- (11) Penalty. Any licensee or person who violates any provision of this subsection shall be subject to forfeiture as determined by resolution of the Common Council.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall take effect on and after its publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of September, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Committee Approval: August 21, 2018

Publication Date: _____

Effective Date: _____

La Crosse

19-0593

ORDINANCE NO. _____

AN ORDINANCE to create Section 4-20 of the Code of Ordinances of the City of La Crosse to regulate online ordering and curbside pickup of alcohol beverages.

THE COMMON COUNCIL of the City of La Crosse do ordain as follows:

SECTION I: Section 4-20 is hereby created to read as follows:

Sec. 4-20 - Online Ordering and Curbside Pickup of Alcohol Beverages.

- (a) No establishment shall allow online purchase of alcohol beverages and curbside delivery of such purchases ("Click and Collect"), without first obtaining approval from the Common Council to amend a licensed premises, upon recommendation of the Judiciary & Administration Committee, to license that portion of the establishment's parking lot that will allow vehicles to park for purposes of picking up their online order. Online shall mean a website or application or any other electronic or telecommunication means.
 - (1) The licensed establishment shall file a detailed operation plan with their "Request to Amend Premises" form that clearly details how their "Click and Collect" operation will function. The operation plan shall include the licensee's protocol for assuring that underage persons and intoxicated persons do not pick up alcohol via the "Click and Collect" program. The plan of operation shall include a drawing of the entire premises to scale with the areas for the order pickup program designated on the drawing, along with their dimensions and the north point and date.
 - (2) Failure of licensee to provide a detailed operation plan with their "Request to Amend Premises" shall result in the City Clerk's Office not forwarding the "Request to Amend Premises" to the Judiciary & Administration Committee and Common Council for consideration.
- (b) No establishment holding an alcohol beverage license shall allow online purchase and pick-up of alcohol beverages unless the sale is consummated on the licensed premises.
 - (1) Payment for the purchase must be completed on premises and may not be completed until the purchaser is at the licensed premises and has presented valid photo identification that has been verified by a licensed operator employed by the premises.
 - (2) The licensed operator must verify that the person placing the "Click and Collect" order is the same person picking up the order.
 - (3) The sale and delivery of "Click and Collect" purchases shall be made only by a licensed operator.
 - (4) No alcohol sales are permitted if the purchaser fails to present valid photo identification.
 - (5) The "Click and Collect" system must allow the purchase of alcohol to be denied without affecting the remainder of the purchase.
- (c) Each "Click and Collect" transaction must capture and retain an image of the vehicle into which the order is being loaded for thirty (30) days.

- (d) Each "Click and Collect" transaction must record and retain the following information for thirty (30) days:
 - (1) The name of the purchaser.
 - (2) The type of identification card presented and the number and expiration date of that identification card.
 - (3) The purchaser's date of birth.
 - (4) The license plate of the vehicle into which the order is being loaded.
- (e) Pick-up of "Click and Collect" orders shall be between the hours of 9:00 a.m. and 6:00 p.m.
- (f) There shall be a minimum four (4) hour waiting period between order time and pick-up time.
- (g) Orders placed after 2:00 p.m. cannot be picked up until the following day.
- (h) If the "Click and Collect" purchaser is not the driver of the vehicle into which the order is being loaded, the licensed operator must verify that the driver is 21 years of age or older. If the driver is less than 21, the alcohol sale must be voided and cannot be completed.
- (i) The licensed operator shall report to his or her manager any purchaser who shows signs of impairment due to alcohol or legal or illegal drug consumption, and in conjunction with the manager, shall assess impairment for purposes of approving or denying the sale.
- (j) The pick-up area for "Click and Collect" purchases shall be clearly defined with visible markings, signs, and/or barriers.
- (k) No events other than the delivery of "Click and Collect" orders shall be allowed on the portion of the premises reserved for pick-up of "Click and Collect" orders.
- (l) Police must be notified when an apparently underage, intoxicated or impaired person attempts an alcohol purchase.

SECTION II: Create Section 4-1(a)(3) to read as follows:

- (3) Any licensee or person who violates any provision of Section 4-20 shall be subject to a forfeiture of not less than \$250, nor more than \$500 together with the cost of prosecution.

SECTION III: Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this division shall not be affected.

SECTION IV: This ordinance shall take effect and be in force from and after its passage and publication.

Timothy Kabat, Mayor

Teri Lehrke, City Clerk

Passed:
Approved:
Published:

ORDINANCE 2018 - 03 OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2018.

An ordinance amending Section 3-3-5 of the City Code to allow online ordering and curbside pickup of alcohol beverages.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

Section 1. Section 3-3-5 of the City Code is hereby amended to include the following language:

3-3-5: LICENSE RESTRICTIONS:

L. Online Ordering and Curbside Pickup of Alcohol Beverages: No person, corporation or other entity, who has been issued a license pursuant to this section, shall allow online purchase of alcohol beverages and curbside delivery of such purchases without first obtaining a license from the common council, or an amendment to an existing license from the common council, which includes the portion of the premises' parking lot that will allow vehicles to park for the purposes of picking up an online order of alcohol beverages. Any license request or license amendment request seeking to allow the online purchase and curbside delivery of alcohol beverages must include a detailed operating plan describing how the operation will function and must describe safeguards which will prevent underage and intoxicated persons from ordering and picking up alcohol beverages. The common council may add any additional requirements it deems necessary prior to the issuance of such license or license amendment.

Section 2. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED April 2, 2018

FIRST READING waived 4-2-18

SECOND READING waived 4-2-18

PASSED April 2, 2018

PUBLISHED April 7, 2018

ATTEST Cally Lauersdorf
CITY CLERK, Cally Lauersdorf

APPROVED THIS 2 DAY

OF April

Randy Knaack

MAYOR, Randy Knaack

SUBMITTED BY:

Mary S. [Signature]
ALDERPERSON