

CITY OF SPARTA  
COMMON COUNCIL AGENDA

January 22, 2020

CITY HALL

6:30 P.M.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE BY ALDERMAN KEVIN BRUEGGEMAN

PRESENTATION OF SERVICE AWARDS:

MAYOR PRESENTATION OF SERVICE AWARD TO EMILY AXELSEN FOR 15 YEARS OF BEING A  
POLL WORKER

MAYOR PRESENTATION OF SERVICE AWARD TO AIMEE SCHREIBER FOR 5 YEARS OF SERVICE  
AT THE LIBRARY

MAYOR PRESENTATION OF SERVICE AWARD TO LORI EINER FOR 35 YEARS OF SERVICE AT THE  
LIBRARY

MAYOR PRESENTATION OF SERVICE AWARD TO DOUG LEIS FOR 20 YEARS OF SERVICE AT THE  
STREET DEPARTMENT

MAYOR PRESENTATION OF SERVICE AWARD TO TODD FAHNING FOR 20 YEARS OF SERVICE  
FOR THE CITY OF SPARTA

MAYOR PRESENTATION TO TOM HEMMERSBACH FOR 29 YEARS OF SERVICE AND RETIRING  
CITY ATTORNEY TO SWEAR IN NEW POLICE CHIEF

CONSENT AGENDA: Minutes of the regular meeting of December 18, 2019 and monthly bills

ORDINANCES

ORDINANCE OF DIRECT ANNEXATION BY UNANIMOUS APPROVAL

ORDINANCE AMENDING ZONING ORDINANCE

RESOLUTIONS

RESOLUTION AUTHORIZING MAYOR AND CITY CLERK TO EXECUTE DEED (Specialty Foods)

RESOLUTION AUTHORIZING MAYOR TO EXECUTE ADDENDUM TO AGREEMENT BETWEEN CITY  
OF SPARTA AND CEDAR CORPORATION (WWTF-treatment plan)

RESOLUTION ADOPTING THE MONROE COUNTY MULTI-HAZARD MITIGATION PLAN  
2019-2023

RESOLUTION AUTHORIZING MAYOR TO EXECUTE AGREEMENT BETWEEN CITY OF SPARTA  
AND HSR ASSOCIATES, INC. (Sparta Lakeview Police Station)

RESOLUTION APPROVING CERTIFIED SURVEY MAP (Morrow Memorial Home)

CITY ADMINISTRATOR REPORT

ITEMS FOR FUTURE CONSIDERATION

ADJOURN

Posted: 1-21-2020

**CITY OF SPARTA**  
**COMMON COUNCIL MINUTES**  
**December 18, 2019**

**PRESENT: Mayor Gust, Jim Church, Kevin Brueggeman, Bruce Humphrey, Norm Stanek, Josh Lydon, Kevin Riley, Matthew Hoffland, Ed Lukasek**

**ABSENT: None**

**ALSO PRESENT: Todd Fahning, Mark Sund, Jim Hellman, Gary Ascher, Brad Gilbertson, Mark Van Wormer, Dave Kuderer, Emilee Nottestad, Joanie & Carl Blixt, Kyle & Jessica Erickson, Officers Ferguson, Tovar, Fischer James, Johnson, Kuehn, Nelson, Jeff & Paula Skinner, Amanda Revels, Dennis Johnson, Kim Bowen, family from fire, other citizens, Nancy Vander Meer arrived later**

Mayor Gust called the meeting to order at 6:30 p.m.

Roll Call was done by the City Clerk.

The Pledge was led by Alderman Jim Church.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the consent agenda consisting of the minutes of the regular meeting of November 20, 2019, Special Council meeting of December 4, 2019 and monthly bills. Motion carried 8-0.**

The Mayor presented a Service Award to Zachary Fischer from the Police Department for 5 years of service.

The Mayor presented a Service Award to Ethan Schroeder from the Police Department for 5 years of service.

The Mayor presented an Award to Joanie Blixt from the Park & Rec Department for 22 years of service as she is retiring.

The Mayor had an Award for Greg Fortun from the Street Department for 27 years of service as he is retired. He was unable to make the meeting.

The Mayor presented an Award to Chief Dave Kuderer for 40 years of service as he is retiring.

Before presenting the following awards, Deputy Chief Nottestad played the 911 call from Dani Fowler, 11, who was in her upstairs bedroom while her house was on fire on Walrath Street.

Officers Zachary Fischer & Kyle Erickson were presented awards from the Police Department on their quick response to the house fire in which 2 residents were trapped, and bravery in rescuing the trapped residents, one in the garage and one from upstairs.

Chief Kuderer read the meaning of the Challenge Coin Award and presented this award along with a Citizen Award to Dani Fowler who placed the 911 call from her upstairs bedroom, stayed on the phone with the dispatcher and did what he told her to do as she was struggling to breathe and made it out of the house with the help of the police officers. She was a very brave young lady in a scary situation and deserved to receive these awards.

Nancy Vander Meer arrived to present Chief Dave Kuderer an award from the State of Wisconsin for his years of service to the City and County work he has done over the past 40 years. He also received a flag, certificate and ornament from the Capitol. She has worked with Dave on a lot of projects over the years and is sad to see him go, but knows he will still be involved in community work.

**ORDINANCES**

**ORDINANCE \_\_\_\_\_  
ORDINANCE AMENDING ZONING ORDINANCE**

Norm Stanek read the Ordinance the first and second time. Josh Lydon moved to read the Ordinance third time by title only, rules be suspended and placed before the Council for immediate action, seconded by Matthew Hoffland. Motion carried 8-0. Mayor Gust read the Ordinance the third time by title only and the Ordinance was approved on a roll call vote 8-0.

**RESOLUTIONS**

**RESOLUTION AUTHORIZING MAYOR TO EXECUTE AMENDMENT TO AGREEMENT BETWEEN CITY OF SPARTA AND MSA PROFESSIONAL**

Norm Stanek read the Resolution the first and second time. Jim Church moved to read the Resolution third time by title only, rules be suspended and placed before the Council for immediate action, seconded by Kevin Brueggeman. Motion passed 8-0. Mayor Gust read the Resolution the third time by title only and the Resolution was approved on a roll call vote 8-0.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the list of poll workers and chief inspectors for the term 2020-2021. Motion carried 8-0.**

- |                         |                        |                        |                           |
|-------------------------|------------------------|------------------------|---------------------------|
| <b>Cyndi Wise</b>       | <b>Terri Jefferson</b> | <b>Jim Jefferson</b>   | <b>Caryl Pederson</b>     |
| <b>Karen McClain</b>    | <b>Edith Habegger</b>  | <b>Patricia Eggers</b> | <b>Ardell Muehlenkamp</b> |
| <b>Amy Bernath</b>      | <b>Mike Bernath</b>    | <b>Linda Caucutt</b>   | <b>Mary Evans</b>         |
| <b>Jean Amundson</b>    | <b>Darleen Ziegler</b> | <b>Jean Gleiss</b>     | <b>David Goldman</b>      |
| <b>Cindy Simpkinson</b> | <b>Donna Kemp</b>      | <b>Julie Cochran</b>   | <b>Judith Schure</b>      |
| <b>Mike Pace</b>        | <b>Sara Kemp</b>       | <b>Barb Smith</b>      | <b>Sheila Rhodes</b>      |
| <b>Marla Leverich</b>   | <b>Donna Parcel</b>    |                        |                           |

Todd went over the City Administrator Report.  
The interstate sign has been delayed.  
Still working on revamping the City website.  
Initial planning underway for new PD.  
Engineering started for Icecap Rd. stormwater project.

There were no items mentioned for future consideration.

**A motion was made by Josh Lydon and seconded by Kevin Brueggeman to adjourn at 6:57 p.m. Motion carried 8-0.**

Respectfully submitted,

Julie Hanson  
City Clerk

Journal	Payee or Description	Date	Check Number	Check Amount
CDJE	to record monthly activivty	12/31/2019	1	57.98
CDJE	to record monthly activivty	12/31/2019	2	214.47
CDJE	to record monthly activivty	12/31/2019	3	19.89
CDJE	to record monthly activivty	12/31/2019	4	29.59
CDJE	to record monthly activivty	12/31/2019	5	1,000,000.00
CDJE	to record monthly activivty	12/31/2019	6	2,000,000.00
CDJE	adjust to balance	12/31/2019	7	.60
CDP	DIRECT DEPOSIT TOTAL	12/06/2019	92201	79,962.87
CDP	DIRECT DEPOSIT TOTAL	12/20/2019	92202	71,644.19
CDA	CenturyLink	12/02/2019	121946	575.02
CDA	Gerke Excavating Inc	12/02/2019	121947	19,607.69
CDA	VERIZON WIRELESS	12/02/2019	121948	276.75
CDA	WALMART COMMUNITY - PD	12/02/2019	121949	3.87
CDA	ADVANCE AUTO PARTS	12/03/2019	121950	56.24
CDA	Auto Value Parts Stores	12/03/2019	121951	615.28
CDA	Brad Olson Electric LLC	12/03/2019	121952	1,086.75
CDA	CENGAGE LEARNING INC/GALE	12/03/2019	121953	101.96
CDA	COULEE TECH INC	12/03/2019	121954	695.00
CDA	EVANS PRINT & MEDIA GROUP	12/03/2019	121955	1,374.00
CDA	KWIK TRIP INC	12/03/2019	121956	5,165.47
CDA	L W Allen LLC	12/03/2019	121957	7,095.36
CDA	LEIS, CAROL	12/03/2019	121958	12.00
CDA	LOFFLER COMPANIES	12/03/2019	121959	36.26
CDA	MIDWEST TAPE	12/03/2019	121960	46.97
CDA	OTIS ELEVATOR COMPANY	12/03/2019	121961	1,281.77
CDA	PERKINS OIL	12/03/2019	121962	398.47
CDA	PREMIER COOPERATIVE	12/03/2019	121963	10.00
CDA	QUILL CORPORATION	12/03/2019	121964	158.99
CDA	SLEEPING GIANT STUDIOS LLC	12/03/2019	121965	1,300.00
CDA	SYVERSON AUTO BODY INC	12/03/2019	121966	1,457.20
CDA	The Hardware Store	12/03/2019	121967	193.76
CDA	WEST SALEM RECREATION DEPT	12/03/2019	121968	1,400.00
CDA	WORKSITE SOLUTIONS	12/03/2019	121969	136.92
CDP	ZIEGLER, ANDREA R	12/06/2019	121970	252.49
CDP	WEISSENBERGER, AMY R	12/06/2019	121971	821.24
CDP	CHURCH, JAMES A	12/06/2019	121972	277.05
CDP	LYDON, JOSHUA W	12/06/2019	121973	277.05
CDP	JUSTIN, CLARENCE J	12/06/2019	121974	116.83
CDP	LEIS, VERNON C	12/06/2019	121975	148.69
CDP	SCHALLER, RITA M	12/06/2019	121976	127.44
CDP	TAYLOR, NOAH R	12/06/2019	121977	42.48
CDP	CHEW, MAKAYLA M	12/06/2019	121978	92.12
CDP	HALE, CATHIE J	12/06/2019	121979	177.26
CDP	HEMMERSBACH, THOMAS G	12/06/2019	121980	1,403.33
CDP	LA FORCE, CAMRYN E	12/06/2019	121981	58.88
CDP	PITSENBARGER, MAELYN R	12/06/2019	121982	7.85
CDP	RETTLER, ELIZABETH J	12/06/2019	121983	15.70
CDP	SAVALL, BRUCE O	12/06/2019	121984	253.50
CDP	WINTERTON, PAIGE L	12/06/2019	121985	139.34
CDP	CUNITZ, RANDAL R	12/06/2019	121986	1,276.94
CDP	THOMAS, SCOTT B	12/06/2019	121987	1,209.35
CDP	FORTUN, GREGORY M	12/06/2019	121988	1,164.73
CDP	HEMMERSBACH, DONALD G	12/06/2019	121989	1,202.10
CDP	KIRCHHOFF, RAYMOND E	12/06/2019	121990	1,309.79
CDP	SUND, MARK D	12/06/2019	121991	162.63
CDP	AMES, JOEL D	12/06/2019	121992	1,301.02
CDP	BLIXT, JOAN B	12/06/2019	121993	578.69

Journal	Payee or Description	Date	Check Number	Check Amount
CDP	LEIS, DOUGLAS J	12/06/2019	121994	1,249.09
CDA	BACKGROUNDS ONLINE	12/04/2019	121995	29.95
CDA	DE LAGE LANDEN FINANCIAL SERVICES INC	12/04/2019	121996	346.82
CDA	KEMP III, DAVID P	12/04/2019	121997	900.00
CDA	MIDWEST TAPE	12/04/2019	121998	194.95
CDA	Monroe County Reg of Deeds	12/04/2019	121999	30.00
CDA	SPARTA COOPERATIVE SERVICES	12/04/2019	122000	361.73
CDA	WE ENERGIES	12/04/2019	122001	6,139.12
CDA	XCEL ENERGY	12/04/2019	122002	13,826.09
CDA	1ST COMMUNITY CREDIT UNION - CITY	12/05/2019	122003	3,059.58
CDA	ADVANCE AUTO PARTS	12/05/2019	122004	29.56
CDA	CULLIGAN - TOMAH	12/05/2019	122005	30.95
CDA	FLOCK, LUCAS	12/05/2019	122006	185.00
CDA	NOLIProductions LLC	12/05/2019	122007	75.00
CDA	SPARTA COOPERATIVE SERVICES	12/05/2019	122008	751.69
CDA	WALMART	12/05/2019	122009	.00
CDA	WI DEPT OF PUBLIC INSTRUCTION	12/05/2019	122010	200.00
CDA	WALMART	12/06/2019	122011	.00
CDA	AT & T MOBILITY	12/06/2019	122012	1,088.87
CDA	Davy Laboratories	12/06/2019	122013	586.00
CDA	MORTON SALT	12/06/2019	122014	11,841.66
CDA	WALMART	12/06/2019	122015	.00
CDA	WE ENERGIES	12/06/2019	122016	10.10
CDA	XCEL ENERGY	12/06/2019	122017	327.83
CDA	SPARTA POLICE DEPT	12/06/2019	122018	800.00
CDA	SPARTA POLICE DEPT	12/06/2019	122019	800.00
CDA	SPARTA POLICE DEPT	12/06/2019	122020	800.00
CDA	SPARTA POLICE DEPT	12/06/2019	122021	800.00
CDA	CHARTER COMMUNICATIONS	12/06/2019	122022	185.67
CDA	KIRCHHOFF, RAYMOND E	12/06/2019	122023	234.00
CDA	MONROE COUNTY SOLID WASTE	12/06/2019	122024	1,911.02
CDA	VERNON ELECTRIC COOP	12/06/2019	122025	81.41
CDA	XCEL ENERGY	12/06/2019	122026	365.47
CDA	All American Do It Center	12/10/2019	122027	20.18
CDA	ARNOLD'S SERVICE & TOWING LLC	12/10/2019	122028	44.25
CDA	BAKER & TAYLOR	12/10/2019	122029	244.78
CDA	CELLEBRITE INC	12/10/2019	122030	2,495.00
CDA	CHARTER COMMUNICATIONS	12/10/2019	122031	144.97
CDA	DAVIS & STANTON INC	12/10/2019	122032	12.00
CDA	Davy Laboratories	12/10/2019	122033	21,617.27
CDA	E O JOHNSON CO INC	12/10/2019	122034	187.00
CDA	GOODYEAR AUTO SERVICE CENTER	12/10/2019	122035	520.00
CDA	KENWORTHY'S TRUCK & AUTO REPAIR	12/10/2019	122036	90.00
CDA	LEIS, CAROL	12/10/2019	122037	4.50
CDA	MARTIN-MCALLISTER	12/10/2019	122038	350.00
CDA	MAYO CLINIC	12/10/2019	122039	175.00
CDA	MODERN DISPOSAL SYSTEMS LLC	12/10/2019	122040	17,608.92
CDA	NWBIA	12/10/2019	122041	100.00
CDA	RIPP DISTRIBUTING CO INC	12/10/2019	122042	40.00
CDA	SECURIAN FINANCIAL GROUP INC	12/10/2019	122043	1,338.42
CDA	SWWBIA	12/10/2019	122044	95.00
CDA	U.S. CELLULAR	12/10/2019	122045	3.22
CDA	VERIZON WIRELESS	12/10/2019	122046	1,098.03
CDA	WI CHIEFS OF POLICE ASSO INC (WCPA)	12/10/2019	122047	518.50
CDA	WI DEPT OF JUSTICE	12/10/2019	122048	21.00
CDA	CENTURYLINK	12/12/2019	122049	4.77
CDA	EVANS PRINT & MEDIA GROUP	12/12/2019	122050	910.79

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	JOHN DEERE FINANCIAL	12/12/2019	122051	84.61
CDA	LA GROSSE PUBLIC LIBRARY	12/12/2019	122052	177.75
CDA	MODERN DISPOSAL SYSTEMS LLC	12/12/2019	122053	1,870.80
CDA	MONROE COUNTY HWY DEPT	12/12/2019	122054	7,065.74
CDA	PARRA-FLORES, CIRILO	12/12/2019	122055	160.00
CDA	UNIQUE MANAGEMENT SERVICES INC	12/12/2019	122056	26.85
CDA	WI DEPT OF TRANSPORTATION	12/12/2019	122057	1,288.32
CDA	XCEL ENERGY	12/12/2019	122058	9,846.28
CDA	Sparta Postmaster	12/13/2019	122059	1,449.60
CDA	1ST COMMUNITY CREDIT UNION - PD	12/13/2019	122060	2,325.24
CDA	AT & T MOBILITY	12/13/2019	122061	908.52
CDA	CenturyLink	12/13/2019	122062	1,866.68
CDA	CLEMMERSON, ROGER	12/13/2019	122063	180.51
CDA	Tri-State Business Machines	12/13/2019	122064	125.00
CDA	Sparta Postmaster	12/13/2019	122065	60.40
CDP	AMUNDSON, JEAN E	12/20/2019	122066	30.00
CDP	BERNATH, AMY E	12/20/2019	122067	30.00
CDP	CAUCUTT, LINDA M	12/20/2019	122068	12.75
CDP	EGGERS, PATRICIA A	12/20/2019	122069	12.75
CDP	EVANS, MARY J	12/20/2019	122070	12.75
CDP	JEFFERSON, JAMES B	12/20/2019	122071	12.75
CDP	JEFFERSON, TERESA L	12/20/2019	122072	30.00
CDP	KEMP, DONNA M	12/20/2019	122073	30.00
CDP	KEMP, SARA L	12/20/2019	122074	12.75
CDP	SCHURE, JUDITH A	12/20/2019	122075	12.75
CDP	SIMPKINSON, CYNTHIA H	12/20/2019	122076	12.75
CDP	SMITH, BARBARA A	12/20/2019	122077	25.50
CDP	WISE, CYNTHIA K	12/20/2019	122078	15.00
CDP	ZIEGLER, DARLEEN M	12/20/2019	122079	12.75
CDP	ZIEGLER, ANDREA R	12/20/2019	122080	427.01
CDP	WEISSEBERGER, AMY R	12/20/2019	122081	821.24
CDP	JUSTIN, CLARENCE J	12/20/2019	122082	169.92
CDP	LEIS, VERNON C	12/20/2019	122083	191.17
CDP	SCHALLER, RITA M	12/20/2019	122084	191.17
CDP	TAYLOR, NOAH R	12/20/2019	122085	159.30
CDP	CHEW, MAKAYLA M	12/20/2019	122086	72.73
CDP	HALE, CATHIE J	12/20/2019	122087	99.27
CDP	HEMMERSBACH, THOMAS G	12/20/2019	122088	1,368.33
CDP	LA FORCE, CAMRYN E	12/20/2019	122089	47.10
CDP	PITSENBARGER, MAELYN R	12/20/2019	122090	27.48
CDP	SHELL, LANEY M	12/20/2019	122091	23.55
CDP	SCHMITZ, BAMBI J	12/20/2019	122092	161.61
CDP	SCHMITZ, JASON R	12/20/2019	122093	299.79
CDP	SCHMITZ, LILY E	12/20/2019	122094	35.33
CDP	WINTERTON, PAIGE L	12/20/2019	122095	52.99
CDP	CUNITZ, RANDAL R	12/20/2019	122096	1,596.78
CDP	PASSEHL, DALE W	12/20/2019	122097	1,799.91
CDP	THOMAS, SCOTT B	12/20/2019	122098	1,209.35
CDP	FORTUN, GREGORY M	12/20/2019	122099	5,928.85
CDP	HEMMERSBACH, DONALD G	12/20/2019	122100	1,170.72
CDP	KIRCHHOFF, RAYMOND E	12/20/2019	122101	1,147.76
CDP	SUND, MARK D	12/20/2019	122102	726.04
CDP	AMES, JOEL D	12/20/2019	122103	1,376.17
CDP	BLIXT, JOAN B	12/20/2019	122104	578.69
CDP	LEIS, DOUGLAS J	12/20/2019	122105	1,101.55
CDA	Associated Trust Company	12/18/2019	122106	475.00
CDA	Band Box Cleaners & Laundry Inc	12/18/2019	122107	65.32

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	Best Kept Portables LLC	12/18/2019	122108	224.20
CDA	BLOMQUIST, DAVID	12/18/2019	122109	400.00
CDA	Cedar Corporation	12/18/2019	122110	18,645.18
CDA	CENGAGE LEARNING INC/GALE	12/18/2019	122111	115.96
CDA	COULEE TECH INC	12/18/2019	122112	3,711.02
CDA	DEMCO	12/18/2019	122113	20.34
CDA	Diggers Hotline Inc	12/18/2019	122114	219.85
CDA	EMC INSURANCE COMPANIES	12/18/2019	122115	18,184.84
CDA	EVANS PRINT & MEDIA GROUP	12/18/2019	122116	518.74
CDA	Fire Protection Specialists	12/18/2019	122117	266.90
CDA	Gerke Excavating Inc	12/18/2019	122118	118,515.21
CDA	HAAS, CRHISTINE M	12/18/2019	122119	236.34
CDA	Hagen's Sales & Service	12/18/2019	122120	39.95
CDA	HUNTINGTON, JENNIFER L	12/18/2019	122121	800.00
CDA	J. F. AHERN	12/18/2019	122122	220.00
CDA	KWIK TRIP INC	12/18/2019	122123	780.71
CDA	L W Allen LLC	12/18/2019	122124	95.00
CDA	LOPEZ DIAZ, NCKOEL	12/18/2019	122125	55.00
CDA	Mathy Construction Co Inc	12/18/2019	122126	26,227.50
CDA	MSA PROFESSIONAL SERVICES INC	12/18/2019	122127	499.50
CDA	Sewer Equipment Co of America	12/18/2019	122128	272.76
CDA	SPARTA COOPERATIVE SERVICES	12/18/2019	122129	212.12
CDA	SPECTRUM	12/18/2019	122130	227.66
CDA	Synagro Technologies Inc	12/18/2019	122131	22,785.60
CDA	The Hardware Store	12/18/2019	122132	3.99
CDA	Tri-State Business Machines	12/18/2019	122133	54.38
CDA	USGA CLUB MEMBERSHIP	12/18/2019	122134	150.00
CDA	WEIGEL, GARY	12/18/2019	122135	6,972.20
CDA	WI DEPT OF TRANSPORTATION	12/18/2019	122136	39,760.32
CDA	WI State Lab of Hygiene	12/18/2019	122137	26.00
CDA	WI WRESTLING	12/18/2019	122138	50.00
CDA	WINDING RIVERS LIBRARY SYSTEM	12/18/2019	122139	85.28
CDA	ZUERCHER TECHNOLOGIES LLC	12/18/2019	122140	8,048.60
CDA	BAKER & TAYLOR	12/19/2019	122141	684.36
CDA	CenturyLink	12/19/2019	122142	1,237.76
CDA	JONES, ERIK A	12/19/2019	122143	350.00
CDA	LOFFLER COMPANIES	12/19/2019	122144	28.49
CDA	MIDWEST TAPE	12/19/2019	122145	19.99
CDA	MODERN DISPOSAL SYSTEMS LLC	12/19/2019	122146	995.00
CDA	P & P PRODUCTS	12/19/2019	122147	70.00
CDA	PREMIER GOLF & UTILITY VEHICLE	12/19/2019	122148	855.00
CDA	SPECTRUM	12/19/2019	122149	84.99
CDA	XCEL ENERGY	12/19/2019	122150	12,039.22
CDA	A-1 Advanced Pumping Service	12/20/2019	122151	46,296.00
CDA	ADVANCE AUTO PARTS	12/20/2019	122152	46.99
CDA	ANTONY EXCAVATING	12/20/2019	122153	9,565.00
CDA	ESRI INC	12/20/2019	122154	500.00
CDA	FAHNING, PAULINE	12/20/2019	122155	400.00
CDA	Hagen's Sales & Service	12/20/2019	122156	23.90
CDA	L W Allen LLC	12/20/2019	122157	6,430.00
CDA	TITAN MACHINERY	12/20/2019	122158	291.30
CDA	WI DNR	12/20/2019	122159	75.00
CDA	DIERCKS, CALEB	12/27/2019	122160	61.99
CDA	KLEIN, PAUL W	12/27/2019	122161	201.73
CDA	NORRID, CARRIE J	12/27/2019	122162	206.48
CDA	Service Plus Heating & Cooling LLC	12/27/2019	122163	362.50
CDA	SEUBERT, KYLE	12/27/2019	122164	500.08

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	THOMAS, SCOTT B	12/27/2019	122165	185.13
CDA	Tri-State Business Machines	12/27/2019	122166	96.03
CDA	WALMART COMMUNITY - CITY	12/27/2019	122167	477.47
CDA	WHITE, BROOKE	12/27/2019	122168	2,731.49
CDA	XCEL ENERGY	12/27/2019	122169	2,907.86
CDA	EVANS PRINT & MEDIA GROUP	12/27/2019	122170	70.00
CDA	LOFFLER COMPANIES	12/27/2019	122171	47.29
CDA	MIDWEST TAPE	12/27/2019	122172	104.96
CDA	PETERSON, KATHLEEN J	12/27/2019	122173	348.00
CDA	Auto Value Parts Stores	12/30/2019	122174	115.53
CDA	CENTURYLINK	12/30/2019	122175	16.88
CDA	CONWAY SHIELD	12/30/2019	122176	7,526.00
CDA	COULEE TECH INC	12/30/2019	122177	697.30
CDA	LEIS, DOUGLAS J	12/30/2019	122178	186.67
CDA	P & P PRODUCTS	12/30/2019	122179	10.00
CDA	Sparta Postmaster	12/30/2019	122180	1,623.00
CDA	SUND, MARK	12/30/2019	122181	67.90
CDA	TRAFFIC & PARKING CONTROL CO (TAPCO)	12/30/2019	122182	33.50
CDA	WALMART COMMUNITY - PD	12/30/2019	122183	37.85
CDA	WI DEPT OF TRANSPORTATION	12/30/2019	122184	2,125.47
CDA	HARDIE, BARBARA	12/31/2019	122210	700.96
CDA	MONROE COUNTY TREASURER	12/31/2019	122211	1,777.51
CDA	PARK BANK	12/31/2019	122212	2,401.48
CDA	STATE OF WISCONSIN - COURT FINES	12/31/2019	122213	4,352.55
CDA	All American Do It Center	12/31/2019	122214	284.22
CDA	Auto Value Parts Stores	12/31/2019	122215	802.75
CDA	B & B PLUMBING INC	12/31/2019	122216	44.50
CDA	B. Anderson Excavating LLC	12/31/2019	122217	718.40
CDA	Band Box Cleaners & Laundry Inc	12/31/2019	122218	140.62
CDA	Bogie Enterprises Inc	12/31/2019	122219	3,874.22
CDA	CHOICE SECURITY & SURVEILLANCE	12/31/2019	122220	2,658.50
CDA	CLEAN WATER TESTING LLC	12/31/2019	122221	210.00
CDA	Davy Laboratories	12/31/2019	122222	1,280.70
CDA	Grainger	12/31/2019	122223	661.67
CDA	Hagen's Sales & Service	12/31/2019	122224	88.70
CDA	Hawkins Inc	12/31/2019	122225	188.12
CDA	Hydrite Chemical Co	12/31/2019	122226	7,176.40
CDA	L W Allen LLC	12/31/2019	122227	739.26
CDA	MEBulbs Inc	12/31/2019	122228	1,591.42
CDA	MSA PROFESSIONAL SERVICES INC	12/31/2019	122229	1,814.00
CDA	Mulcahy Shaw Water Inc	12/31/2019	122230	1,437.49
CDA	Northern Lake Service Inc	12/31/2019	122231	2,229.30
CDA	O'REILLY AUTOMOTIVE INC	12/31/2019	122232	251.49
CDA	PERKINS OIL	12/31/2019	122233	1,091.54
CDA	TONKA WATER	12/31/2019	122234	791.93
CDA	USA Blue Book	12/31/2019	122235	1,509.85
CDA	WE ENERGIES	12/31/2019	122236	60.16
CDA	XCEL ENERGY	12/31/2019	122237	7,470.48
CDA	The Hardware Store	12/31/2019	122238	336.21
CDA	Walmart Community - Sanitation	12/31/2019	122239	194.89
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CDP	KUEN, ANDREW J - DIR DEP	12/06/2019	12619033	.00
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Journal	Payee or Description	Date	Check Number	Check Amount
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CDA	WI DEPT OF EMPL TRUST FUNDS-HEALTH	12/09/2019	120919001	83,875.88
CDA	WI DEPT OF REVENUE - SALES TAX	12/09/2019	120919002	81.90
CDA-W	SERVPRO OF LACROSSE COUNTY	12/13/2019	121319001	501.13
CDA	EMPOWER RETIREMENT	12/23/2019	122019001	4,720.40
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Journal	Payee or Description	Date	Check Number	Check Amount
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CDP	SCHWIER, LEE A - DIR DEP	12/20/2019	122019057	.00
CDA	WISCONSIN RETIREMENT SYSTEM	12/23/2019	122319001	39,054.58
Grand Totals:				<u>3,980,188.12</u>

## Report Criteria:

Computed checks included  
 Manual checks included  
 Supplemental checks included  
 Termination checks included  
 Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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12/13/2019	PC	12/20/2019	122077	SMITH, BARBARA A	2506	001-11000	25.50-
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12/13/2019	PC	12/20/2019	122080	ZIEGLER, ANDREA R	1080	001-11000	427.01-
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12/13/2019	PC	12/20/2019	122083	LEIS, VERNON C	3036	001-11000	191.17-
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Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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Grand Totals:			101				92,690.50-

Pay Period	Journal	Check	Check	Payee	Payee	GL Account	Amount
Date	Code	Issue Date	Number		ID		

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Report Criteria:

- Computed checks included
  - Manual checks included
  - Supplemental checks included
  - Termination checks included
  - Void checks included
-

## Report Criteria:

Computed checks included  
 Manual checks included  
 Supplemental checks included  
 Termination checks included  
 Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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12/27/2019	PC	01/03/2020	10320019	LUKASEK, EDWARD J	2013	001-11000	236.28-
12/27/2019	PC	01/03/2020	10320020	RILEY, KEVIN M	2028	001-11000	286.28-
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12/27/2019	PC	01/03/2020	10320053	CLARK, GAIL L	7000	001-11000	1,597.07-
12/27/2019	PC	01/03/2020	10320054	CLARK, JONATHON S	7001	001-11000	1,281.11-
12/27/2019	PC	01/03/2020	10320055	VIETH, BRIAN P	7030	001-11000	1,032.71-
12/27/2019	PC	01/03/2020	10320056	DIERCKS, CALEB T	8004	001-11000	1,008.64-
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12/27/2019	PC	01/03/2020	10320062	BETTS, BRIAN W	5007	001-11000	1,300.58-
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Pay Period	Journal	Check	Check	Payee	Payee	GL Account	Amount
Date	Code	Issue Date	Number		ID		

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Report Criteria:

- Computed checks included
  - Manual checks included
  - Supplemental checks included
  - Termination checks included
  - Void checks included
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**ORDINANCE NO. \_\_\_\_\_**  
**ORDINANCE OF DIRECT ANNEXATION BY UNANIMOUS APPROVAL**

THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN,  
DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 66.0217(2), Wis. Stats., a petition for direct annexation signed by all of the electors residing in and the owners of all real property in the territory described below has been filed with the City Clerk and with the Town Clerk of the Town of Sparta in which such territory is located, together with a scale map and description of the property to be annexed showing boundaries of such territory and the relationship of the territory to the municipalities.

Section 2. The following described territory located in Monroe County, Wisconsin is hereby annexed to the City of Sparta, Monroe County, Wisconsin, to-wit:

DESCRIPTION OF TERRITORY:

PART OF THE NE-NE AND NW-NW AND ALL OF OUTLOT 1, 28 CSM 066, DOCUMENT NO. 673531 LOATED IN THE NE-NE AND NW-NE, SECTION 14, TOWNSHIP 17 NORTH, RANGE 4 WEST, CITY OF SPARTA, WISCONSIN. DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION THENCE S 16°01'13"E, 1360.75 FEET TO THE NORTH RIGHT-OF-WAY W. DIVISION STREET AND NORTHEAST CORNER SAID OUTLOT 1 AND POINT OF BEGINNING; THENCE N89°49'08"E, 1266.79 FEET TO THE SOUTHEAST CORNER OF LOT 1 13CSM130, DOC. NO. 488702; THENCE S00°45'13"E, 15.72 FEET ALONG THE WEST LINE OF LANDS DESCRIBED IN DOC. NO. 563761; THENCE N89°50'47"E, 92.75 FEET ALONG THE SOUTH LINE OF SAID LANDS TO THE EAST RIGHT-OF-WAY N. COURT STREET; THENCE S00°36'16"E, 10.91 FEET TO THE SOUTH LINE OF THE NE-NE; THENCE N89°32'45"W, 1359.73 FEET ALONG SAID SOUTH LINE TO THE EAST LINE OF SAID OUTLOT 1; THENCE S00°49'36"E, 21.39 FEET; THENCE S89°48'42"W, 359.64 FEET; THENCE N00°41'34"W, 233.11 FEET TO THE NORTH RIGHT-OF-WAY HART ROAD; THENCE N89°57'11"E, 34.18 FEET ALONG SAID RIGHT-OF-WAY TO THE NORTHWEST CORNER OF LOT 1, 1 CSM 7 , DOC. NO. 261691; THENCE S00°48'06"E, 200.00 FEET ALONG THE WEST LINE OF SAID LOT 1 AND EAST RIGHT-OF-WAY TO THE NORTH RIGHT-OF-WAY W. DIVISION STREET; THENCE N89°49'08"E, 325.00 FEET ALONG SAID RIGHT-OF-WAY TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 43,299 SQ.FT.± OR 0.994 ACRES±

PARCEL IS SUBJECT TO ANY/ALL EASEMENTS IMPLIED AND/OR RECORDED.

Section 3. The territory annexed by this ordinance shall be temporarily designated as GA for zoning purposes under the City of Sparta zoning code, and shall be part of the 22nd ward of the City of Sparta.

Section 4. The number of electors residing in the territory is 0 (zero).

Section 5. The City Clerk shall file immediately with the Secretary of State a certified copy of this ordinance, the certificate and plat and one copy to each company that provides any utility service in the area annexed plus one such copy with the Register of Deeds and one copy with the Clerk of the Sparta Area School District, signed by the City Clerk, describing the territory which was annexed and the associated population, all pursuant to Section 66.0217(9), Wis. Stats.

Section 6. This ordinance shall be in full force and effect following its enactment by a two-thirds vote of the elected members of the governing body of the City of Sparta.

Dated this 22nd day of January, 2020.

OFFERED BY:

\_\_\_\_\_  
Alderman

PASSED this            day of            , 20

\_\_\_\_\_  
Julie Hanson, City Clerk

APPROVED this            day of            , 20

\_\_\_\_\_  
Kristen Gust, Jr., Mayor

**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL**  
**Pursuant to Section 66.0217(2), Wisconsin Statutes**

We, the undersigned, constituting all of the electors and all of the owners of the real property in the following territory of the Town of Sparta, Monroe County, Wisconsin, lying contiguous to the City of Sparta, petition the Common Council of the City of Sparta to annex the territory described below and shown on the attached scale map to the City of Sparta, Monroe County, Wisconsin:

DESCRIPTION OF TERRITORY:

PART OF THE NE-NE AND NW-NW AND ALL OF OUTLOT 1, 28 CSM 066, DOCUMENT NO. 673531 LOATED IN THE NE-NE AND NW-NE, SECTION 14, TOWNSHIP 17 NORTH, RANGE 4 WEST, CITY OF SPARTA, WISCONSIN. DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION THENCE S 16°01'13"E, 1360.75 FEET TO THE NORTH RIGHT-OF-WAY W. DIVISION STREET AND NORTHEAST CORNER SAID OUTLOT 1 AND POINT OF BEGINNING; THENCE N89°49'08"E, 1266.79 FEET TO THE SOUTHEAST CORNER OF LOT 1 13CSM130, DOC. NO. 488702; THENCE S00°45'13"E, 15.72 FEET ALONG THE WEST LINE OF LANDS DESCRIBED IN DOC. NO. 563761; THENCE N89°50'47"E, 92.75 FEET ALONG THE SOUTH LINE OF SAID LANDS TO THE EAST RIGHT-OF-WAY N. COURT STREET; THENCE S00°36'16"E, 10.91 FEET TO THE SOUTH LINE OF THE NE-NE; THENCE N89°32'45"W, 1359.73 FEET ALONG SAID SOUTH LINE TO THE EAST LINE OF SAID OUTLOT 1; THENCE S00°49'36"E, 21.39 FEET; THENCE S89°48'42"W, 359.64 FEET; THENCE N00°41'34"W, 233.11 FEET TO THE NORTH RIGHT-OF-WAY HART ROAD; THENCE N89°57'11"E, 34.18 FEET ALONG SAID RIGHT-OF-WAY TO THE NORTHWEST CORNER OF LOT 1, 1 CSM 7, DOC. NO. 261691; THENCE S00°48'06"E, 200.00 FEET ALONG THE WEST LINE OF SAID LOT 1 AND EAST RIGHT-OF-WAY TO THE NORTH RIGHT-OF-WAY W. DIVISION STREET; THENCE N89°49'08"E, 325.00 FEET ALONG SAID RIGHT-OF-WAY TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 43,299 SQ.FT.± OR 0.994 ACRES±

PARCEL IS SUBJECT TO ANY/ALL EASEMENTS IMPLIED AND/OR RECORDED.

A scale map showing the boundaries of the above-described territory and the relationship of the territory to the City of Sparta is annexed hereto.

The number of electors residing in the territory is 0 (zero).

We, the undersigned, elect that this annexation shall take effect to the full extent consistent without standing priorities of other annexation, incorporation or consolidation proceedings, if any.

Dated this 15<sup>th</sup> day of January, 2020.

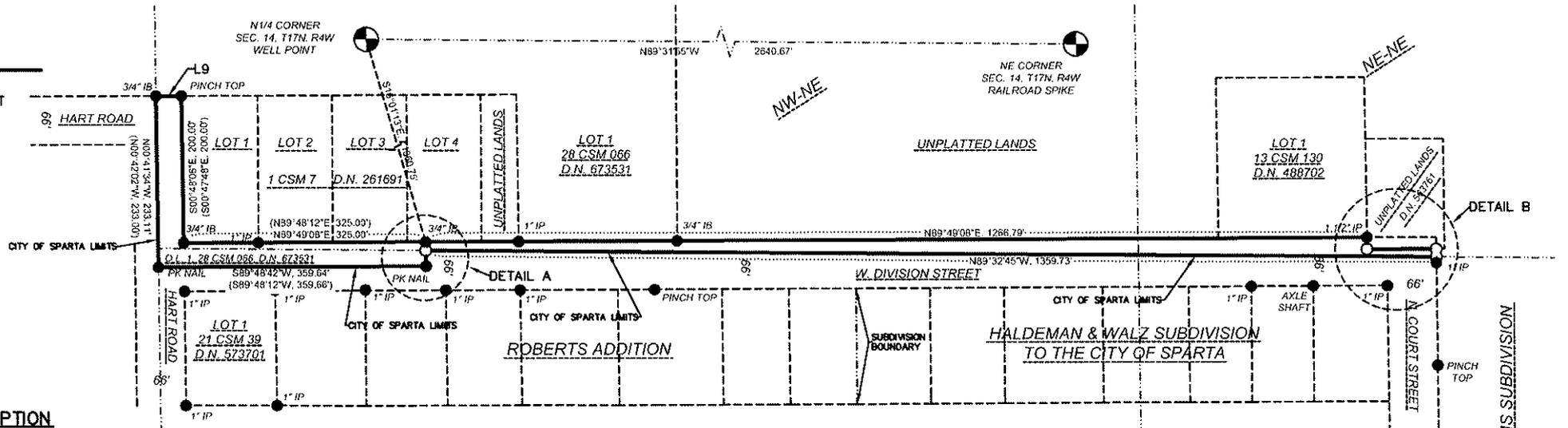
  
\_\_\_\_\_  
Steve Herrman

  
\_\_\_\_\_  
Terry Herrman

NOTE: A copy of this petition together with the legal description of the territory and scale map described herein shall be filed with the City Clerk and with the Town Clerk of the town or towns in which the territory is located, pursuant to 66.0217(2), Stats.

**NOTE**

CITY OF SPARTA CITY LIMITS IS CURRENTLY AT THE SOUTH AND WEST BOUNDARY OF MAP.



**LEGAL DESCRIPTION**

PART OF THE NE-NE AND NW-NW AND ALL OF OUTLOT 1, 28 CSM 066, DOCUMENT NO. 673531 LOATED IN THE NE-NE AND NW-NE, SECTION 14, TOWNSHIP 17 NORTH, RANGE 4 WEST, CITY OF SPARTA, WISCONSIN. DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION THENCE S 16°01'13"E, 1360.75 FEET TO THE NORTH RIGHT-OF-WAY W. DIVISION STREET AND NORTHEAST CORNER SAID OUTLOT 1 AND POINT OF BEGINNING; THENCE N89°49'08"E, 1266.79 FEET TO THE SOUTHEAST CORNER OF LOT 1 13CSM130, DOC. NO. 488702; THENCE S00°45'13"E, 15.72 FEET ALONG THE WEST LINE OF LANDS DESCRIBED IN DOC. NO. 563761; THENCE N89°50'47"E, 92.75 FEET ALONG THE SOUTH LINE OF SAID LANDS TO THE EAST RIGHT-OF-WAY N. COURT STREET; THENCE S00°36'16"E, 10.91 FEET TO THE SOUTH LINE OF THE NE-NE; THENCE N89°32'45"W, 1359.73 FEET ALONG SAID SOUTH LINE TO THE EAST LINE OF SAID OUTLOT 1; THENCE S00°49'36"E, 21.39 FEET; THENCE S89°48'42"W, 359.64 FEET; THENCE N00°41'34"W, 233.11 FEET TO THE NORTH RIGHT-OF-WAY HART ROAD; THENCE N89°57'11"E, 34.18 FEET ALONG SAID RIGHT-OF-WAY TO THE NORTHWEST CORNER OF LOT 1, 1 CSM 7, DOC. NO. 261691; THENCE S00°48'06"E, 200.00 FEET ALONG THE WEST LINE OF SAID LOT 1 AND EAST RIGHT-OF-WAY TO THE NORTH RIGHT-OF-WAY W. DIVISION STREET; THENCE N89°49'08"E, 325.00 FEET ALONG SAID RIGHT-OF-WAY TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 43,299 SQ.FT.± OR 0.994 ACRES±

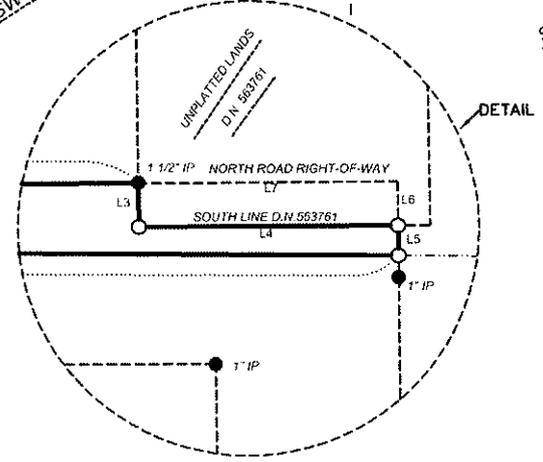
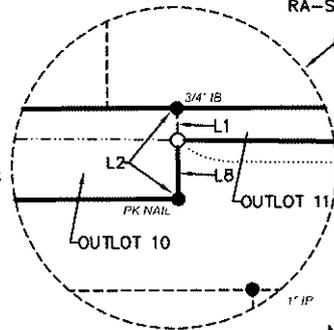
PARCEL IS SUBJECT TO ANY/ALL EASEMENTS IMPLIED AND/OR RECORDED.

**LEGEND**

- ⊕ FOUND SECTION CORNER (AS NOTED)
- SET 3/4" x 18" IRON BAR (1.5 LBS/LIN FT)
- FOUND MONUMENT (AS NOTED)
- ( ) RECORDED AS BEARINGS AND/OR DISTANCES

**LINE TABLE**

- L1: N00°49'36"W, 11.60'
- L2: S00°49'36"E, 32.99'
- RA-S00°47'48"E, 33.00'
- L3: S00°45'13"E, 15.72'
- L4: N89°50'47"E, 92.75'
- L5: S00°36'16"E, 10.91'
- L6: N00°36'16"W, 15.76'
- L7: S89°49'08"W, 92.79'
- L8: S00°49'36"E, 21.39'
- L9: N89°57'11"E, 34.18'
- RA-S89°48'12"W, 34.27'



**BASIS FOR BEARINGS**  
NORTH LINE OF THE NE 1/4, SEC. 14, T17N, R4W, MONROE COUNTY, WI. AS NOTED (MONROE COUNTY COORDINATE SYSTEM)

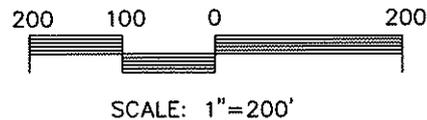


EXHIBIT A

**PARAGON ASSOCIATES**

Environmental Design & Consulting  
CIVIL ENGINEERING . LANDSCAPE ARCHITECTURE . SURVEYING  
632 COPELAND AVENUE . LA CROSSE, WI 54603  
Tel.608.781.3110 Fax.608.781.3197 Paragon-Assoc.biz

**ORDINANCE NO. \_\_\_\_\_**  
**ORDINANCE AMENDING ZONING ORDINANCE**

THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, DO  
ORDAIN AS FOLLOWS:

- Section 1: Pursuant to statutory notice, a hearing was held before the Plan Commission of the City of Sparta, Monroe County, Wisconsin, at the Sparta Municipal Building in Sparta, Wisconsin, on January 20, 2020 at 6 p.m., and the recommendation of the City Plan Commission has been obtained.
- Section 2. The classification of the following parcel of real estate in the City of Sparta is hereby changed from B1 to R3 per Chapter 17-181, to-wit:
- Property located at 331 South Water Street, Sparta, Wisconsin
- Section 3. This ordinance shall take effect and be in full force from and after its passage and publication as provided by law.

Dated this 22<sup>nd</sup> Day of January, 2020.

OFFERED BY:

\_\_\_\_\_  
Alderman

PASSED this 22<sup>nd</sup> Day of January, 2020.

\_\_\_\_\_  
Julie Hanson, City Clerk

APPROVED this 22<sup>nd</sup> Day of January, 2020.

\_\_\_\_\_  
Kristen Gust, Mayor

**RESOLUTION AUTHORIZING MAYOR AND  
CITY CLERK TO EXECUTE DEED  
(Specialty Foods Distribution Co., LLC)**

WHEREAS, the Finance Committee has recommended that certain City owned property be transferred to Specialty Foods Distribution Co, LLC, for the sum of \$38,100.00 and

WHEREAS, the Finance Committee has recommended that the City retain a right of first refusal for the original purchase price if buyer does not develop property

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the Mayor and City Clerk are hereby authorized to execute and deliver to Specialty Foods Distribution Co., LLC, a Warranty Deed in the form of Exhibit A hereto, which is annexed and incorporated by reference.

Dated this 22nd Day of January, 2020.

OFFERED BY:

\_\_\_\_\_  
Alderman

APPROVED BY:

\_\_\_\_\_  
Kristen Gust, Mayor

**CERTIFICATE**

I, the undersigned City Clerk of the City of Sparta, Monroe County, Wisconsin, hereby certify that the foregoing resolution was adopted by the Common Council held at the City Hall in Sparta, Wisconsin, on the 22nd Day of January, 2020.

WITNESSETH my hand and the seal of the City this 22nd Day of January, 2020.

\_\_\_\_\_  
Julie Hanson, City Clerk



**RESOLUTION AUTHORIZING MAYOR TO EXECUTE  
ADDENDUM TO AGREEMENT BETWEEN CITY OF SPARTA  
AND CEDAR CORPORATION.  
(Wastewater Treatment Facility – Treatment Plan)**

WHEREAS, the Public Works Committee has recommended the City of Sparta approve an addendum to a Professional Services Agreement with Cedar Corporation, dated February 2013 regarding the Wastewater Treatment Facility – Treatment Plan;

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the Mayor is hereby authorized to execute on behalf of the city the Addendum to Agreement Between Owner and Engineer for professional services in the amount of \$38,000.00 which is attached hereto and incorporated by reference.

Dated this 22nd day of January, 2020.

OFFERED BY:

\_\_\_\_\_  
Alderman

APPROVED

\_\_\_\_\_  
Kristen Gust, Mayor

Project No: 3680-0014

Addn. No: 6

Date: December 31, 2019

## **ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES**

This Agreement shall be an addition to, and subject to the conditions contained in that Agreement for Services dated February 2013, between Cedar Corporation (ENGINEER), and City of Sparta (OWNER).

WHEREAS the OWNER wishes to engage the ENGINEER to provide various services as described below, in accordance with ENGINEER procedures, standards, and normal billing practices, and

WHEREAS the project to which such services apply is referred to as the PROJECT and described generally as follows: Wastewater Treatment Facility - Facility Plan, and

WHEREAS the ENGINEER has agreed to perform such work.

NOW, THEREFORE, and in consideration of the above, the ENGINEER and the OWNER do hereby agree and covenant as follows:

### **SECTION 1 - SERVICES**

The PROJECT includes the following improvements:

Project: Wastewater Treatment Facility - Facility Plan

- Description: The existing wastewater treatment facility (WWTF) that continues to operate well today was upgraded completely in 1992 to the current activated sludge process system. Additional upgrades were completed in 2001 (sludge thickening), 2005 (UV disinfection) and 2015 (SCADA and instrumentation). While typical treatment facility planning periods are 20 years, the current WWTF is approaching 30 years.

The WWTF facility plan will evaluate a future planning period of 20 years for flow and waste loads from current and projected future users and review each existing treatment process and related equipment sizing. This review process will also include projected new or changed discharge limitations set by the Wisconsin Department of Natural Resources for the current discharge to the La Crosse River. The City currently has an approved Adaptive Management Plan for phosphorus compliance and has completed six years of non-point phosphorus upgrades along the La Crosse River and several creeks entering the La Crosse River. The facility plan will also evaluate the existing structures as well as some of these were in-place prior to the 1992 WWTF upgrade. Finally, the facility plan will evaluate future industrial loads for the WWTF since existing industrial loads significantly impact operations and the amount of revenue for the utility.

## 1.1 FACILITY PLAN PREPARATION

The ENGINEER agrees to provide the following planning and design services for the PROJECT.

ENGINEER shall coordinate planning/design work scope with the OWNER and with the Wisconsin Department of Natural Resources (WDNR). The facility plan report will include a time line for recommended upgrades at the WWTF which will be able to be used by the OWNER for capital improvements scheduling. The WDNR also requires a facility planning document for any financial funding assistance for WWTF upgrades.

**Field Design Survey:** Field design surveys as used in this subparagraph are understood to be limited to those necessary to prepare the drawings and specifications. Property surveys, plats, detailed frontage assessment schedules, descriptions of needed land and easement rights, maps and plans and assistance in negotiating for land and easement rights, shall not be included under the services of this paragraph.

**Cost Estimates:** Any opinion of the construction cost prepared by the ENGINEER represents his judgment as a design professional and is supplied for the general guidance of the OWNER. Since the ENGINEER has no control over the cost of labor and material, or over competitive bidding or market conditions, the ENGINEER does not guarantee that bids or actual construction costs to the OWNER will not vary from ENGINEER'S opinions of probable cost. If the OWNER desires greater assurance as to construction costs, OWNER shall employ an independent cost estimator.

**Coordination:** Coordination of subcontractors, agents or employees of the OWNER in the compilation of data for the PROJECT. It is understood that if subsurface exploration such as borings, soil tests and the like are made to determine amounts of rock excavation or other subsurface conditions, the ENGINEER will furnish coordination of said exploration but the costs incident to such exploration shall be paid for by the OWNER.

## 1.2 ADDITIONAL ENGINEERING SERVICES

The ENGINEER shall under this paragraph provide optional additional professional services which are often a part of the project, but which have not been included under previous paragraphs. These services shall be provided AT ADDITIONAL COST under the method indicated in Section 2.

Examples of these services include, but are not limited to:

Providing services which are not in accordance with ENGINEER procedures, standards or normal billing practices, assistance to attorneys and appearances before courts or boards on matters of litigation or arbitration, redesign ordered by the OWNER after the original design concept has been reviewed and accepted by the OWNER, laboratory testing, tune up and testing of equipment, plan operation and maintenance manuals, training of operators, final computation of total eligible PROJECT cost including engineering, construction, administration, etc., for purposes of audit on projects involving grants, etc.

The ENGINEER agrees to provide the following Additional Engineering Services for the PROJECT:

- None request at this time. However, services of the type listed above will be provided under this paragraph **AT ADDITIONAL COST** if authorized in writing by the OWNER.

## **SECTION 2 - COMPENSATION**

AN INITIAL PAYMENT OF Zero Dollars (\$0.00) shall be made upon execution of this Agreement and credited to the OWNER's account at final payment.

### **2.1 PER DIEM**

Whereas the OWNER has elected to compensate the ENGINEER for services under paragraph 1.1 and 1.2 on a Per Diem Basis, such compensation shall include payment for labor, direct expenses, and other compensation as follows:

**Hourly Rate Schedule:** The hourly rates to be used for this item shall be determined by the hourly rate schedule incorporated into this agreement as shown below or attached schedule. The ENGINEER reserves the right to adjust the overhead rate, which is used in determining the above hourly rates, on a yearly basis.

**Direct Expenses:** Reimbursement of direct expenses incurred in connection with the PROJECT, including but not limited to the following:

- Reimbursable expenses (e.g. long distance telephone, subsistence and lodging, commercial transportation, postage and shipping, expense of purchased services, lease of specialized equipment, etc.).
- Mileage expenses per IRS regulations (currently 58 cents/mile).
- Fees paid for securing approval of authorities having jurisdiction over the PROJECT.
- Printing and reproduction.
- Actual reproduction costs and mailing costs for Bidding Documents less the non-refundable purchase amount received for the Bid Documents.
- Equipment costs (e.g., computers, automated survey instruments, CADD equipment, etc.).

Payments are due and payable thirty (30) days from the date of the ENGINEER's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate of one percent (1%) per month from invoice date.

The estimated cost follows:

Items 1.1 = \$38,000  
Item 1.2 = To be determined if requested.

**Other Compensation:** It is understood that when requested by the OWNER, the ENGINEER shall procure the services of independent inspection bureaus, laboratories, soil exploration firms, etc. However, this is for the convenience of the OWNER and the ENGINEER shall provide coordination only of these services at the labor rates determined above.

### SECTION 3 - TIMETABLE

Estimated Project Schedule:

Project Start	February 2020
Project Complete	November 30, 2020

The ENGINEER is prepared to work within the above schedule, unless delays occur due to unforeseen circumstances beyond the control of the ENGINEER.

SECTION 4 - SPECIAL CONDITIONS

None

All other provisions of that Agreement referred to above shall remain in force unless otherwise modified or deleted above.

IN WITNESS WHEREOF the parties hereto set their hands and seals dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

For OWNER:

CITY OF SPARTA

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

For ENGINEER:

CEDAR CORPORATION

By: David K. Sauer

Name: David K. Sauer

Title: Director

## 2019 Schedule of Hourly Rates

<u>TITLE</u>	<u>RATE</u>
Principal	\$145.00
Director / Senior Consultant	\$135.00
Lead Project Manager	\$132.00
Senior Project Manager / Lead Senior Planner	\$130.00
Lead Engineer	\$130.00
Senior Architect	\$125.00
Project Manager III	\$125.00
Senior Construction Manager	\$125.00
Project Manager II	\$120.00
Landscape Architect / Environmental Specialist IV	\$110.00
Project Engineer III / Project Manager I	\$110.00
Technician V	\$106.00
Senior Planner	\$105.00
Project Engineer II / Environmental Specialist III	\$102.00
Architect / Technician IV / Technical Specialist	\$ 95.00
Professional Land Surveyor II / Project Engineer I	\$ 95.00
Construction Manager	\$ 95.00
Environmental Specialist II	\$ 91.00
Professional Land Surveyor I	\$ 90.00
Staff Engineer II	\$ 88.00
Technician III	\$ 85.00
Environmental Specialist I	\$ 81.00
Staff Engineer I	\$ 80.00
Planner II / Technician II	\$ 75.00
Planner I / Administrative Assistant II	\$ 70.00
Technician I	\$ 69.00
Administrative Assistant I	\$ 65.00
Intern-Coop	\$ 62.00

Reimbursable Expenses (in addition to compensation for professional services if not included in contract):

Photocopying (24" x 36")	\$7.00/sheet
Photocopying (11" x 17")	\$2.00/sheet
Photocopying (8½" x 11")	\$0.50/sheet
Vehicle Mileage	\$0.58/mile <sup>1</sup>
GPS/Robotic Survey Equipment	\$30/hour

<sup>1</sup> Mileage reimbursement is subject to adjustment during the calendar year based on the IRS standard mileage rate

Field supplies are charged to the project at cost. Review fees required by approving authorities shall be paid directly by the Owner.

**THIS RATE SCHEDULE, APPENDED TO ANY CONTRACT, IS SUBJECT TO ANNUAL ADJUSTMENT.**



**RESOLUTION # \_\_\_\_\_**

**ADOPTING THE MONROE COUNTY MULTI-HAZARDS MITIGATION PLAN 2019-2023**

**WHEREAS**, the City of Sparta recognizes the threat that natural hazards pose to people and property; and

**WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

**WHEREAS**, an adopted multi-hazards mitigation plan is required as a condition of future grant funding for mitigation projects; and

**WHEREAS**, the City of Sparta participated jointly in the planning process with Monroe County and the other local units of government within the County to prepare a Multi-Hazards Mitigation Plan;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Sparta, hereby adopts the Monroe County Multi-Hazards Mitigation Plan 2019-2023 as an official plan; and

**BE IT FURTHER RESOLVED**, that the City of Sparta will provide a copy of this signed resolution to the Monroe County Emergency Management Department.

PASSED: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
*Certifying Official*

**RESOLUTION AUTHORIZING MAYOR TO EXECUTE  
AGREEMENT BETWEEN CITY OF SPARTA AND HSR  
ASSOCIATES, INC.  
(SPARTA LAKEVIEW POLICE STATION)**

WHEREAS, the Finance Committee has recommended the City of Sparta enter into a Professional Services Agreement with HSR Associates, Inc. of La Crosse Wisconsin regarding architectural related services in conjunction with the Sparta Lakeview Police Station,

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the Mayor is hereby authorized to execute on behalf of the city the Agreement Between the City of Sparta and HSR, Associates, Inc. for Professional Services in the amount of \$225,000.00 which is attached hereto and incorporated by reference.

Dated this 22th day of January, 2020.

OFFERED BY:

\_\_\_\_\_  
Alderman

APPROVED

\_\_\_\_\_  
Kristen Gust, Mayor

**RESOLUTION APPROVING CERTIFIED SURVEY MAP  
(Morrow Memorial Home)**

WHEREAS, the Plan Commission has recommended the approval of the attached Certified Survey Map, prepared at the direction of Morrow Memorial Home,

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the Mayor and/or City Clerk are hereby authorized to execute the approval of the attached Certified Survey Map.

Dated this 22<sup>nd</sup> day of January, 2020.

OFFERED BY:

---

Alderman

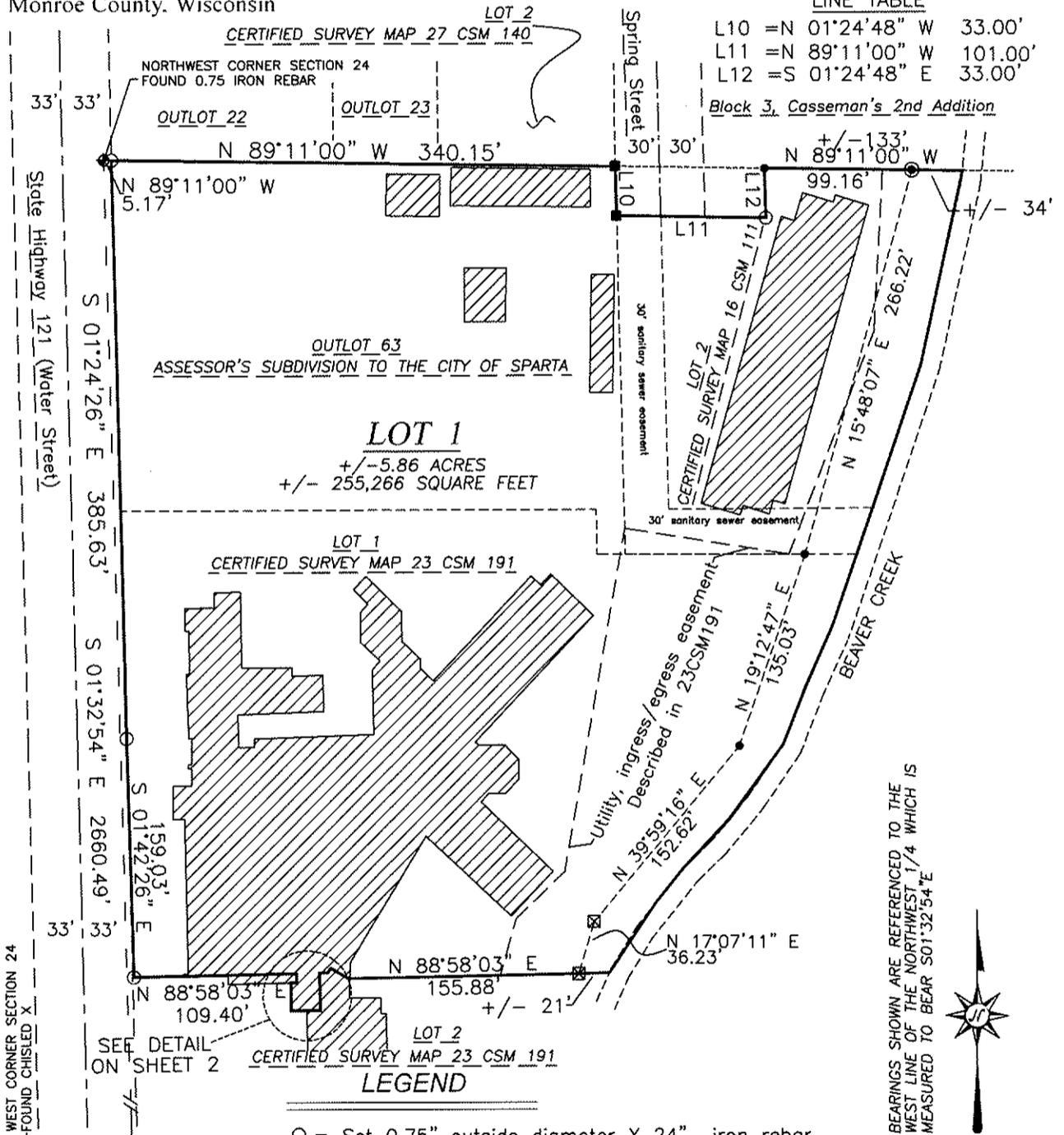
APPROVED

---

Kristen Gust, Mayor

# CERTIFIED SURVEY MAP

Part of Outlot 63 of the Assessor's Subdivision to the City of Sparta and all of Lot 1 of Certified Survey Map recorded in 23 CSM 191 and all of Lot 2 of Certified Survey Map recorded in 16 CSM 111. Located in the Northwest 1/4 of the Northwest 1/4, Section 24, Town 17 North, Range 4 West, City of Sparta, Monroe County, Wisconsin



**LINE TABLE**

L10	= N 01°24'48" W	33.00'
L11	= N 89°11'00" W	101.00'
L12	= S 01°24'48" E	33.00'

*Block 3, Casseman's 2nd Addition*

**LOT 1**  
 +/- 5.86 ACRES  
 +/- 255,266 SQUARE FEET

### LEGEND

- = Set 0.75" outside diameter X 24" iron rebar weighing 1.13 pounds per linear foot
- ⊗ = Set MAG nail
- = Found 0.75" outside diameter iron rebar
- ⊙ = Found 1" outside diameter iron bar
- = Found MAG nail

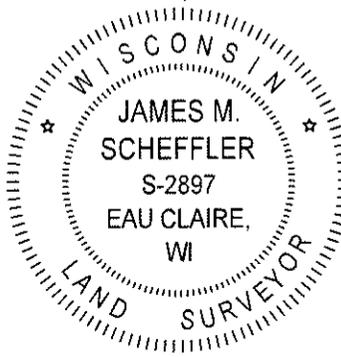
*Any land below the ordinary high water mark of a lake or a navigable stream is subject to the public trust in navigable waters that is established under article IX, section 1, of the state constitution*

*The field work was completed on 1-xx-2020*

SHEET 1 OF 2 SHEETS

BEARINGS SHOWN ARE REFERENCED TO THE WEST LINE OF THE NORTHWEST 1/4 WHICH IS MEASURED TO BEAR S01°32'54"E

SCALE 1" = 100'



PREPARED BY:  
 SCHEFFLER LAND SURVEYING  
 1823 SUSAN DRIVE  
 EAU CLAIRE, WISCONSIN 54701  
 PHONE: (715) 308-3010

OWNER:  
 MORROW MEMORIAL HOME  
 331 S WATER ST  
 SPARTA WI 54656

**CERTIFIED SURVEY MAP**

Part of Outlot 63 of the Assessor's Subdivision to the City of Sparta and all of Lot 1 of Certified Survey Map recorded in 23 CSM 191 and all of Lot 2 of Certified Survey Map recorded in 16 CSM 111. Located in the Northwest 1/4 of the Northwest 1/4, Section 24, Town 17 North, Range 4 West, City of Sparta, Monroe County, Wisconsin

**SURVEYOR'S CERTIFICATE:**

I, James M. Scheffler, Professional Land Surveyor in the State of Wisconsin, do hereby certify that by the order of Advanced Engineering Concepts, I have surveyed All of Lot 1 of 23 CSM 191 and all of Lot 2 of 16 CSM 111 and part of Outlot 63 of the Assessor's Subdivision to the City of Sparta, Located in part of the Northwest 1/4 of the Northwest 1/4, Section 24, Town 17 North, Range 4 West, City of Sparta, Monroe County, Wisconsin. The parcel is more particularly described as follows:

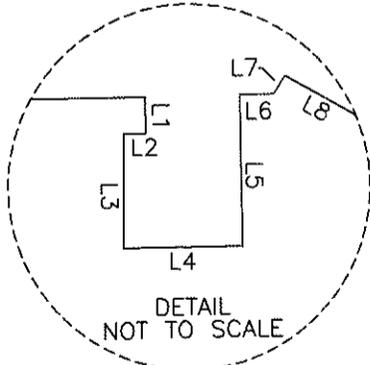
COMMENCING at the Northwest corner of said Section 24; thence, S89°11'00"E along the north line of the Northwest 1/4 of said section 24, 5.17 feet to a point on the east line of Water Street and the POINT OF BEGINNING; thence, S01°24'26"E along said east line, 385.63 feet; thence, S01°42'26"E along said east line, 159.03 feet to the southwest corner of Lot 1 of 23 CSM 191; thence, N88°58'03"E along the south line of said Lot 1, 109.40 feet; thence, S01°01'57"E along said Lot 1, 5.94 feet; thence, S89°02'46"W, 3.65 feet; thence, S00°03'14"E along said Lot 1, 18.61 feet; thence, N88°58'03"E, 19.55 feet; thence, N01°01'57"W along said Lot 1, 24.65 feet; thence, N88°58'03"E along said Lot 1, 5.60 feet; thence, N32°10'57"E, 3.53 feet; thence, S60°57'14"E along said Lot 1, 13.82 feet; thence, N88°58'03"E along the south line of said Lot 1, 155.88 feet to the beginning of a meander line, said point lying S88°58'03"W, 21 feet more or less from the shore of Beaver creek; thence meandering, N17°07'11"E, 36.23 feet, thence meandering, N39°59'16"E, 152.62 feet; thence meandering, N19°12'47"E, 135.03 feet; thence meandering, N15°48'07"E, 266.22 feet to the end of the meander line, said point lying N89°11'00"W, 34 feet more or less from the shore of Beaver Creek; thence, N89°11'00"W along the north line of Lot 2 of 16 CSM 111, 99.16 feet; thence, S01°24'48"E along said Lot 2, 33.00 feet; thence, N89°11'00"W along said Lot 2, 101.00 feet; thence, N01°24'48"W, 33.00 feet; thence, N89°11'00"W, 340.15 feet to the POINT OF BEGINNING. Including all lands located between said meander line and the center of Beaver Creek.

Said parcel contains +/- 255,266 square feet or +/- 5.86 acres, more or less.

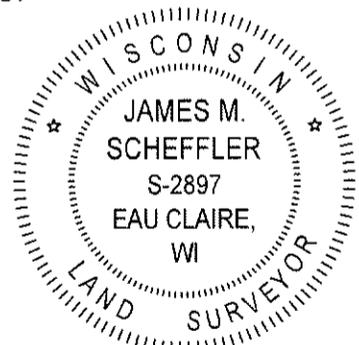
I also certify that I have complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and Chapter A-E7 of the Wisconsin Administrative Code. I further certify to the best of my knowledge and belief that the accompanying map is a true and correct representation of the exterior boundaries of the land surveyed and the division thereof made.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

James M. Scheffler, Wisconsin Professional Land Surveyor, S-2897



LINE TABLE		
L1	=S 01°01'57" E	5.94'
L2	=S 89°02'46" W	3.65'
L3	=S 00°03'14" E	18.61'
L4	=N 88°58'03" E	19.55'
L5	=N 01°01'57" W	24.65'
L6	=N 88°58'03" E	5.60'
L7	=N 32°10'57" E	3.53'
L8	=S 60°57'14" E	13.82'



Resolved that this Certified Survey Map located in the Northwest 1/4 of the Northwest 1/4 of Section 24, Town 17 North, Range 4 West, City of Sparta, Wisconsin is hereby approved by the common council of the City of Sparta.

\_\_\_\_\_  
Kristen Gust, Mayor Date

I hereby Certify that the foregoing is a copy of a resolution adopted by the common council of the City of Sparta.

\_\_\_\_\_  
Julie Hanson, City Clerk Date

## City Administration Report January 2020

### **City Projects & Information**

- Goodman Court storm water retention project delayed until spring
- Initial planning underway for new PD
- Engineering started for Icecap Road stormwater project
- New web site should be completed within the next month. We will present to the City Council when ready
- Beginning planning process for downtown welcome center and bike park utilizing our 2020 DNR grant we received.
- The City of Sparta has received the "Conservationist of the Year" award from Monroe County. The Mayor, Ron Button, Mark and Todd will attend the ceremony at Jake's to receive the award.

### **Budget**

2020 budget mill rate will be \$7.08.

### **Financial**

- Financial report attached for December.

### **Economic Development**

- Martin Warehousing started.
- Spartan Services in Eastside BP started
- Blue Northern Distribution started at old airport off Cty Hwy A
- Golden Eagle Roofing in Eastside BP started
- Herrman Elementary School started.
- Brook's Tractor slated to begin this spring
- South Pointe I-90 sign now lighted

We are working with a few potential businesses looking to locate in Sparta and South Pointe.