

**CITY OF SPARTA  
PUBLIC WORKS AGENDA  
January 15, 2020**

**CITY HALL**

**6:00 P.M.**

- 1. Call Meeting to Order**
- 2. Consideration of Consent Agenda consisting of: minutes from the December 11, 2019 Meeting, Director of Public Works Report for January; Water Utility Operation and Maintenance Report for December; Wastewater Treatment Facility Operation and Maintenance Report for December and monthly bills for the Sanitation Dept., Street Dept., and Water Utility.**
- 3. Discussion of Winter Maintenance of Sidewalk on Angelo Road**
- 4. Consideration of Addendum to WWTP Services Agreement with Cedar Corporation**
- 5. Items for Future Consideration**
- 6. Adjourn**

A Possible Quorum of the Common Council may be in attendance at this meeting, but no action will be taken by the Council.

Posted: 1-13-20

**CITY OF SPARTA**  
**PUBLIC WORKS MINUTES**  
**December 11, 2019**

**PRESENT:** Larry Tichenor, Kevin Riley, Kevin Brueggeman, Michael Zeidler, Bryan Jandt, Norm Stanek

**ABSENT:** Jim Church

**ALSO PRESENT:** Mark Van Wormer, Todd Fahning, Mark Sund, Dennis Johnson, Larry Steinbrink, Brad Gilbertson, Kim Bowen, Dale Passehl, Todd Hanson, Kristen Gust, citizen, Pat Mulvaney

Norm Stanek called the meeting to order at 6:00.

**A motion was made by Kevin Riley and seconded by Kevin Brueggeman to approve the consent agenda consisting of the minutes of the November 13, 2019 meeting, Director of Public Works Report for December; Water Utility Operation and Maintenance Report for November, Wastewater Treatment Facility Operation and Maintenance Report for November-December and monthly bills for the Sanitation Dept., Street Dept., and Water Utility. Motion carried 6-0.**

MSA has submitted an amendment to the Engineering Contract for the Dam Repair. The amount of \$77,000 was the original amount to be used for design services and was dated July 27, 2016. There were some items that were no longer applicable so they were removed and there were some new items added which resulted in the costs being adjusted. The bid date will be in February, 2020 and the project should be completed by December 31, 2020. Part of the fee increase covers a licensed engineer being on site. The amended contract amount is now \$161,500. **A motion was made by Kevin Riley and seconded by Larry Tichenor to approve the amended engineering contract for the dam repair from MSA in the amount of \$161,500. Motion carried 6-0.**

There is a stretch of sidewalk along Angelo Rd. from the Church to Jane Drive that the City has maintained the during the winter for the past 32 years. The Park Department is questioning why the City still maintains this during the winter and if there was something in writing regarding this. Normally City residents take care of their own sidewalk shoveling. Larry Steinbrink lives in this area and is now being advised that the City will no longer shovel this area. Larry did some research and talked to Terry Johnson, a former alderman for that district, and Terry advised him that there was a policy approved after the last reconstruction of that road. After going through past minutes, there was no policy found. About 5 years ago, some equipment was purchased to clean off sidewalks, but it caused ruts in Larry's yard as it cleared a wide area. That area would then need to be fixed. After discussion, it was decided that the City will no longer shovel the sidewalk in this stretch on Angelo Road. The Board stated that the start date for the change over to take place will be February 1, 2020. This should be sufficient time for the residents to prepare for the change. Also, Larry is requesting that his lawn be fixed in the Spring. **A motion was made by Kevin Riley and seconded by Kevin Brueggeman to approve the winter maintenance of sidewalk along Angelo Road over to the owners starting February 1, 2020 and that the lawn be fixed for Larry Steinbrink in the Spring. Motion carried 6-0.**

There were no items for future consideration.

**A motion was made by Kevin Riley and seconded by Kevin Brueggeman to adjourn at 6:20 p.m. Motion carried 6-0.**

Respectfully submitted,  
Julie Hanson  
City Clerk

To: Board of Public Works  
From: Mark Van Wormer, Director of Public Works  
Date: January 15, 2020  
Subject: Public Works January Monthly Report

## **Airport**

\_\_\_SEH is working on the Airport Layout Plan and Master Plan, which is required to have for federal funding of projects at the airport

## **Project Updates**

### **Paper Mill Dam Project**

MSA is working on specifications to rebid the repair project this winter.

### **Chester St. Reconstruction (2019)**

The project is complete and we are finalizing the paperwork, as-builts and grant funding.

### **Harbor Drive Retention Pond**

Gerke has started excavation on the project and it looks as though due to the weather the liner will not be able to be installed due to a 40 degree seaming requirement. The culvert across Montgomery St. has been installed and the stormwater piping along and across Highway County "BC" is installed.

## **Miscellaneous**

\_\_\_Ash tree removal continues other tree trimming will continue into winter. A new street department employee started on 6 January (Matthew Ornes) and we are currently advertising for a sanitation employee.

## City of Sparta Water Utility

### Operation and Maintenance Report

December, 2019

In December we pumped 31,809,000 gallons of water compared to 31,175,000 gallons for the same period last year.

The following is a list of what the Water Utility has been working on during the month of December:

- Completed the monthly bacti samples.
- Completed the monthly fluoride sample.
- Ran standby engines and generators for the monthly tests.
- We replaced the curb stop at 316 N. Water St.
- We assisted our contractor in repairing an 8" water main break near the intersection of W. Main St. and S. Myrtle St. There were only a few customers affected by the shutdown. The water was turned back on in a few hours.
- Sam, Lee, Brian and I attended a Western Wisconsin Water Professionals seminar in Tomah. Well maintenance and rehab was the topic.
- We have completed our hydrant check list for the month of December.
- We have started to do some painting at our filter plants.
- We have started to service some of our pumps and other equipment.
- Inventory has been taken, and I am beginning to spend some of my time working on year end data, and getting information assembled for our bookkeeper and the auditors.
- We continue to work on routine meter changes, changing out of mxu radio boxes etc.
- We completed the monthly meter reading route for our large customers.

*Todd Hanson  
Supervisor  
Sparta Water Utility*

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
121947	12/02/2019	Gerke Excavating In	700-53920-210	PROFESSIONAL SERV	35709	1,430.63	STREAM BANK RESTORA
121947	12/02/2019	Gerke Excavating In	700-53920-210	PROFESSIONAL SERV	34883	4,569.48	STREAM BANK RESTORA
121947	12/02/2019	Gerke Excavating In	700-53920-210	PROFESSIONAL SERV	35063	7,516.79	STREAM BANK RESTORA
121947	12/02/2019	Gerke Excavating In	700-53920-210	PROFESSIONAL SERV	35108	2,155.76	STREAM BANK RESTORA
121947	12/02/2019	Gerke Excavating In	700-53920-210	PROFESSIONAL SERV	35196	3,935.03	STREAM BANK RESTORA
121957	12/03/2019	L W Allen LLC	700-03308	SECONDARY TREATM	101153	6,157.29	FINAL EFFLUENT METER
121957	12/03/2019	L W Allen LLC	700-53870-240	REPAIRS & MAINTENA	101188	399.92	FE SAMPLER
121957	12/03/2019	L W Allen LLC	700-53870-340	OPERATING SUPPLIE	101210	538.15	CHECK VALVES
121967	12/03/2019	The Hardware Store	700-53830-930	MISCELLANEOUS GE	A348910	29.97	SNOW JOE SCRAPER (3)
121967	12/03/2019	The Hardware Store	700-53830-930	MISCELLANEOUS GE	A348910	3.00	SNOW JOE SCRAPER (3)
121967	12/03/2019	The Hardware Store	700-53830-340	OPERATING SUPPLIE	A349195	27.49	STRIP SURGE
121967	12/03/2019	The Hardware Store	700-53830-340	OPERATING SUPPLIE	A349195	2.75	STRIP SURGE
121967	12/03/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	B309841	9.87	BALL VALVE ST/GALV PIP
121967	12/03/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	B309841	.99	BALL VALVE ST/GALV PIP
122001	12/04/2019	WE ENERGIES	700-53860-340	OPERATING SUPPLIE	3281-326-595 11/19	11.35	GAS-HOESCHLER
122001	12/04/2019	WE ENERGIES	700-53860-340	OPERATING SUPPLIE	3609-101-745 11/19	10.17	GAS- WALRATH ST
122001	12/04/2019	WE ENERGIES	700-53810-221	HEATING - GAS	5032-284-722 11/19	1,565.54	GAS-RICHGRUBER RD
122002	12/04/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-9873089-3 11/19	27.04	ELECTRIC-HEMSTOCK D
122003	12/05/2019	1ST COMMUNITY	700-53870-240	REPAIRS & MAINTENA	1463 11/27/19	303.19	SANITATION DEPT
122003	12/05/2019	1ST COMMUNITY	700-53920-930	MISCELLANEOUS GE	1463 11/27/19	26.38	SANITATION DEPT
122003	12/05/2019	1ST COMMUNITY	700-53920-930	MISCELLANEOUS GE	1463 11/27/19	41.11	SANITATION DEPT
122013	12/06/2019	Davy Laboratories	700-53830-923	OUTSIDE SERVICES	19K0380	586.00	A-1 ADVANCED-CHEMICA
122016	12/06/2019	WE ENERGIES	700-53860-340	OPERATING SUPPLIE	7241-288-912 11/19	10.10	GAS-JULIE AVE
122026	12/06/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-8129801-9 11/19	29.04	ELECTRIC-HANSON PL S
122046	12/10/2019	VERIZON WIRELE	700-53920-391	TELEPHONE	9843367921	85.82	SANITATION DEPT
122046	12/10/2019	VERIZON WIRELE	700-53830-930	MISCELLANEOUS GE	9843367921	40.01	SEWER IPAD
122051	12/12/2019	JOHN DEERE FINA	700-53870-240	REPAIRS & MAINTENA	1783426	67.66	BOLTS/EYE/PROOF COIL
122054	12/12/2019	MONROE COUNTY	700-53920-930	MISCELLANEOUS GE	JAN-NOV 2019	179.55	SAND SALT MIX/STROBE
122107	12/18/2019	Band Box Cleaners	700-53830-250	CUSTODIAN SERVICE	72044	65.32	TOWEL GLASS
122110	12/18/2019	Cedar Corporation	700-53920-210	PROFESSIONAL SERV	101828	270.00	PHOSHORUS FACILITY P
122110	12/18/2019	Cedar Corporation	700-53920-210	PROFESSIONAL SERV	101829	9,187.59	STORM WATER BASIN O
122112	12/18/2019	COULEE TECH INC	700-53830-210	PROFESSIONAL SERV	1664	908.52	SWITCH/SECURITY APPL
122112	12/18/2019	COULEE TECH INC	700-53830-210	PROFESSIONAL SERV	1668	1,377.50	IT SERVICES-NOV 2019
122114	12/18/2019	Diggers Hotline Inc	700-53830-930	MISCELLANEOUS GE	191155201	73.28	OCT-NOV 2019 TICKETS
122116	12/18/2019	EVANS PRINT & M	700-53830-210	PROFESSIONAL SERV	318624	23.74	LANDFILL #39 SAMPLES
122118	12/18/2019	Gerke Excavating In	700-53920-210	PROFESSIONAL SERV	19SP-01	59,257.60	STORMWATER/SEDIMEN
122123	12/18/2019	KWIK TRIP INC	700-53810-223	DIESEL FUEL	384132 11/19	81.37	DIESEL CHGS-NOV
122123	12/18/2019	KWIK TRIP INC	700-53840-371	GAS/OIL	384132 11/19	678.34	GAS CHGS-NOV
122123	12/18/2019	KWIK TRIP INC	700-53880-348	GROUNDS MAINTENA	384132 11/19	21.00	GAS CHGS-NOV
122126	12/18/2019	Mathy Construction	700-53850-240	REPAIRS & MAINTENA	5200017520	7,997.00	2019 CITY OF SPARTA PA
122128	12/18/2019	Sewer Equipment C	700-53850-240	REPAIRS & MAINTENA	175152	272.76	BALL VALVE/PRESSURE
122129	12/18/2019	SPARTA COOPERA	700-53840-371	GAS/OIL	5724 11/19	69.51	GAS CHGS - NOV 2019
122131	12/18/2019	Synagro Technologi	700-53830-923	OUTSIDE SERVICES	11298	22,785.60	PIMP/TRANSP MATERIAL
122132	12/18/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	A347586	3.99	POLISHING PASTE
122136	12/18/2019	WI DEPT OF TRAN	700-03600	COLLECTING SEWER	395-0000123266	8,614.53	IH 90-STH 16 -ADDL 2018
122136	12/18/2019	WI DEPT OF TRAN	700-03600	COLLECTING SEWER	395-0000132822	2,979.29	IH 90-STH 16 -ADDL 2018
122142	12/19/2019	CenturyLink	700-53860-340	OPERATING SUPPLIE	301277774 12/19	58.00	TELEPHONE
122142	12/19/2019	CenturyLink	700-53920-391	TELEPHONE	301283737 12/19	240.62	TELEPHONE-6824
122142	12/19/2019	CenturyLink	700-53860-340	OPERATING SUPPLIE	301283737 12/19	47.14	TELEPHONE-2915
122150	12/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 12/19	97.03	ELECTRIC-WALRATH ST
122150	12/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 12/19	26.55	ELECTRIC-JANE DR
122150	12/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 12/19	39.79	ELECTRIC-ST HWY 16
122150	12/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 12/19	329.76	ELECTRIC-HOESCHLER
122150	12/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 12/19	44.74	ELECTRIC-1/2 A ST
122150	12/19/2019	XCEL ENERGY	700-53810-220	ELECTRIC	52-6161035-7 12/19	10,554.74	ELECTRIC-RICHGRUBER
122150	12/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 12/19	139.74	ELECTRIC-JULIE AVE
122150	12/19/2019	XCEL ENERGY	700-53860-340	OPERATING SUPPLIE	52-6161035-7 12/19	92.81	ELECTRIC-IBAND AVE
122151	12/20/2019	A-1 Advanced Pump	700-53830-923	OUTSIDE SERVICES	44853	46,296.00	PUMP WWTP & LAND AP
122153	12/20/2019	ANTONY EXCAVATI	700-53920-210	PROFESSIONAL SERV	10788	4,782.50	GRADE STREAM BANK D
122154	12/20/2019	ESRI INC	700-53920-210	PROFESSIONAL SERV	93743206	166.66	12/29/19-12/28/20 TERM L

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
122157	12/20/2019	L W Allen LLC	700-53920-210	PROFESSIONAL SERV	101255	6,430.00	ANALYZER MONITORING
122159	12/20/2019	WI DNR	700-53920-320	PUBLICATIONS/SEMIN	2/5/20	75.00	Certification Exam appl - Vi
122165	12/27/2019	THOMAS, SCOTT B	700-53920-393	UNIFORMS	12/27/19	185.13	REIMBURSE CLOTHING
122180	12/30/2019	Sparta Postmaster	700-53920-342	POSTAGE	12/31/19	811.50	SANITATION POSTAGE-4
122214	12/31/2019	All American Do It C	700-53870-240	REPAIRS & MAINTENA	001-190246	274.74	1/3 HP SWEAGE PUMP
122216	12/31/2019	B & B PLUMBING I	700-53870-240	REPAIRS & MAINTENA	2266	44.50	PVC RED COUP/80 PVC
122218	12/31/2019	Band Box Cleaners	700-53830-210	PROFESSIONAL SERV	73932	75.30	TOWEL GLASS
122218	12/31/2019	Band Box Cleaners	700-53830-250	CUSTODIAN SERVICE	75826	65.32	TOWEL GLASS/MAT 3X5
122219	12/31/2019	Bogle Enterprises In	700-53850-240	REPAIRS & MAINTENA	19-0012110	3,874.22	BULLDOG ANTIBLAST SE
122220	12/31/2019	CHOICE SECURIT	700-03980	MISCELLANEOUS EQ	410-2	2,658.50	1 CHANNEL NVR 4TB/CA
122222	12/31/2019	Davy Laboratories	700-53830-923	OUTSIDE SERVICES	19L0066	155.25	LAB COPPER
122222	12/31/2019	Davy Laboratories	700-53830-923	OUTSIDE SERVICES	19L0179	212.75	LAB NITROGEN/PHOSPH
122222	12/31/2019	Davy Laboratories	700-53830-930	MISCELLANEOUS GE	19L0221	636.95	LAB-SAMPLING FEE
122222	12/31/2019	Davy Laboratories	700-53830-923	OUTSIDE SERVICES	19L0354	275.75	LAB COPPER/NITROGEN
122224	12/31/2019	Hagen's Sales & Se	700-53840-240	REPAIRS & MAINTENA	552123	88.70	OIL FILTER JOHN DEERE
122226	12/31/2019	Hydrite Chemical C	700-53820-824	FERRIC CHLORIDE	02311519	7,176.40	Ferric chloride
122227	12/31/2019	L W Allen LLC	700-53860-340	OPERATING SUPPLIE	101415	739.26	HYDROMATIC-070770023
122228	12/31/2019	MEBulbs Inc	700-53870-340	OPERATING SUPPLIE	4119540-02	657.20	L18.5WT8/4FT/XB/BYPAS
122228	12/31/2019	MEBulbs Inc	700-53870-340	OPERATING SUPPLIE	4120741-01	934.22	L18.5WT8/4FT/XB/BYPAS
122229	12/31/2019	MSA PROFESSION	700-53920-210	PROFESSIONAL SERV	R00051048.0 14	1,483.50	SPARTA ARCGIS ONLINE
122230	12/31/2019	Mulcahy Shaw Wate	700-53920-210	PROFESSIONAL SERV	322277	1,437.49	DIGITAL PH/ORP IQ SENS
122231	12/31/2019	Northern Lake Servi	700-53830-210	PROFESSIONAL SERV	370924	2,229.30	GW TB SAMPLES
122232	12/31/2019	O'REILLY AUTOMO	700-53870-240	REPAIRS & MAINTENA	2236-199718	434.98	HUB KIT/PULLER
122232	12/31/2019	O'REILLY AUTOMO	700-53870-240	REPAIRS & MAINTENA	2236-199720	369.99	HUB KIT-RETURN
122232	12/31/2019	O'REILLY AUTOMO	700-53870-240	REPAIRS & MAINTENA	2236-200564	5.66	TRUFLEX BELT
122232	12/31/2019	O'REILLY AUTOMO	700-53840-240	REPAIRS & MAINTENA	2236-209156	103.40	BATTERY
122232	12/31/2019	O'REILLY AUTOMO	700-53830-340	OPERATING SUPPLIE	2236-209402	59.45	SEALANT/PWRBEAD
122232	12/31/2019	O'REILLY AUTOMO	700-53840-371	GAS/OIL	2236-210168	17.99	MOTOR OIL
122235	12/31/2019	USA Blue Book	700-53830-340	OPERATING SUPPLIE	090745	1,103.00	HACH DIGITAL REACTOR
122238	12/31/2019	The Hardware Store	700-53830-340	OPERATING SUPPLIE	A349879	204.15	WINDSHIELD WASH FLUID
122238	12/31/2019	The Hardware Store	700-53830-340	OPERATING SUPPLIE	A349879	20.42	WINDSHIELD WASH FLUID
122238	12/31/2019	The Hardware Store	700-53830-340	OPERATING SUPPLIE	A349882	6.49	NOZZLE PISTOL GRIP
122238	12/31/2019	The Hardware Store	700-53830-340	OPERATING SUPPLIE	A349882	65.	NOZZLE PISTOL GRIP
122238	12/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	A349934	22.74	AIR LINE NIPPLE/COUPL
122238	12/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	A349934	2.27	AIR LINE NIPPLE/COUPL
122238	12/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	A350171	2.98	PVC REDUC BUSHG/UNI
122238	12/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	A350171	30.	PVC REDUC BUSHG/UNI
122238	12/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	A350172	5.79	ADAPTER HOSE SWIVEL
122238	12/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	A350172	58.	ADAPTER HOSE SWIVEL
122238	12/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	A350583	7.99	EPOXY MARINE
122238	12/31/2019	The Hardware Store	700-53870-240	REPAIRS & MAINTENA	A350583	80.	EPOXY MARINE
122238	12/31/2019	The Hardware Store	700-53830-273	TOOLS	B311847	31.99	TORCH KIT SEL
122238	12/31/2019	The Hardware Store	700-53830-273	TOOLS	B311847	3.20	TORCH KIT SEL
122239	12/31/2019	Walmart Community	700-53920-930	MISCELLANEOUS GE	TR#00325	57.92	CHRISTMASS LUNCH
122239	12/31/2019	Walmart Community	700-53830-930	MISCELLANEOUS GE	TR#01388	3.18	20 LB ICE
122239	12/31/2019	Walmart Community	700-53830-930	MISCELLANEOUS GE	TR#02324	54.62	CAR VAN C 48
122239	12/31/2019	Walmart Community	700-53830-930	MISCELLANEOUS GE	TR#08397	69.21	WIRELESS/SWIFFER
122239	12/31/2019	Walmart Community	700-53830-930	MISCELLANEOUS GE	TR#09348	9.96	CH HZLNT CHR/CUTLER

Grand Totals:

239,653.89

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
121950	12/03/2019	ADVANCE AUTO P	100-53240-240	REPAIRS & MAINTENA	1580-323860	56.24	6G 6MP/HYDRAULI
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525083671	27.95	HD OIL FLEET
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525083874	43.96	DIESEL EXHAUST
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525083916	4.49	4-WIRE FLAT SET
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525083927	39.45	4 WAY BONDED 72
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525083973	97.99	BATTERY
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525083996	15.99	BATTERY CABLE
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084021	22.97	FITTING/MALE PLU
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084151	27.95	HD OIL FLEET
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084171	27.95	HD OIL FLEET
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084175	27.95	HD OIL FLEET
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084234	9.84	OIL FILTER
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084349	39.09	HD OIL FLEET/ROT
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084377	32.97	ROTELLA/TRIO CH
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084513	20.42	LAWN GARDEN AP
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084633	74.49	PARTS-FORD F-25
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084649	7.16	OIL FILTERS FOR
121951	12/03/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525084687	39.21	OIL FILTER/CABIN
121956	12/03/2019	KWIK TRIP INC	100-53240-371	GAS/OIL	319405 11/19	2,487.79	STREET DEPT GA
121962	12/03/2019	PERKINS OIL	100-53240-371	GAS/OIL	69874-IN	247.75	HYD OIL
121967	12/03/2019	The Hardware Store	100-53240-240	REPAIRS & MAINTENA	B309502	39.99	CONTRACTER HO
121967	12/03/2019	The Hardware Store	100-53240-240	REPAIRS & MAINTENA	B309502	4.00	CONTRACTER HO
121967	12/03/2019	The Hardware Store	100-53240-240	REPAIRS & MAINTENA	B310174	11.99	HEAVY DUTY C-CL
121967	12/03/2019	The Hardware Store	100-53240-240	REPAIRS & MAINTENA	B310174	1.20	HEAVY DUTY C-CL
121967	12/03/2019	The Hardware Store	100-53510-340	OPERATING SUPPLIE	B310606	40.05	PLASTIC CONDUIT
121967	12/03/2019	The Hardware Store	100-53510-340	OPERATING SUPPLIE	B310606	4.01	PLASTIC CONDUIT
122000	12/04/2019	SPARTA COOPERA	100-53240-371	GAS/OIL	5127 11/30/19	361.73	GAS CHGS - NOV
122001	12/04/2019	WE ENERGIES	100-53230-221	HEATING - GAS	2463-120-696 11/22	381.74	MAINT FACILITY
122002	12/04/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-6161034-6 11/19	17.96	LIGHTS-107 N WAT
122002	12/04/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-8821940-5 11/19	389.13	LIGHTS-109 N WAT
122002	12/04/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-8821941-6 11/19	59.02	LIGHTS-517 N WAT
122003	12/05/2019	1ST COMMUNITY	100-53100-320	PUBLICATIONS/SEMIN	1463 11/27/19	1.60	DPW
122004	12/05/2019	ADVANCE AUTO P	100-53240-240	REPAIRS & MAINTENA	1580-323955	29.56	6G 6MP/HYDRAULI
122008	12/05/2019	SPARTA COOPERA	100-53510-221	HEATING - GAS	2467 11/30/19	277.42	PROPANE
122012	12/06/2019	AT & T MOBILITY	100-53230-391	TELEPHONE	287295170288 11/2	41.01	STREET DEPT SU
122014	12/06/2019	MORTON SALT	100-53320-340	OPERATING SUPPLIE	5401976116	11,841.66	BULK SAFETY SAL
122017	12/06/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-9213733-6 11/19	132.29	LIGHTS-116 W MAI
122024	12/06/2019	MONROE COUNTY	100-53620-000	GARBAGE & REFUSE	2019-33	1,911.02	HAZARDOUS WAS
122026	12/06/2019	XCEL ENERGY	100-53510-220	ELECTRIC	52-6334618-9 11/19	47.03	AIRPORT
122026	12/06/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-8821676-4 11/25	50.66	LIGHTS-208 S WAT
122040	12/10/2019	MODERN DISPOS	100-53620-000	GARBAGE & REFUSE	12/15/19	17,608.92	GARBAGE & REFU
122046	12/10/2019	VERIZON WIRELE	100-53100-391	TELEPHONE	9843367921	47.81	DPW
122046	12/10/2019	VERIZON WIRELE	100-53230-391	TELEPHONE	9843367921	40.01	STREET IPAD
122053	12/12/2019	MODERN DISPOS	100-53620-000	GARBAGE & REFUSE	88167	1,870.80	RECYCLE SURCH
122054	12/12/2019	MONROE COUNTY	100-53320-340	OPERATING SUPPLIE	JAN-NOV 2019	6,644.24	SAND SALT MIX/ST
122054	12/12/2019	MONROE COUNTY	100-53240-240	REPAIRS & MAINTENA	JAN-NOV 2019	122.25	SAND SALT MIX/ST
122054	12/12/2019	MONROE COUNTY	100-53100-325	SAFETY PROGRAM	JAN-NOV 2019	119.70	SAND SALT MIX/ST
122057	12/12/2019	WI DEPT OF TRAN	400-54000-732	STREETS - RECONST	395-0000154394	198.22	IH 90-STH 16 7/31/
122057	12/12/2019	WI DEPT OF TRAN	400-54000-732	STREETS - RECONST	395-0000154639	1,090.10	MILWAUKEE AVE T
122058	12/12/2019	XCEL ENERGY	100-53420-000	STREETE LIGHTING	52-6161038-0 11/19	7,991.33	LIGHTS
122058	12/12/2019	XCEL ENERGY	100-53510-220	ELECTRIC	52-6161038-0 11/19	440.83	AIRPORT
122058	12/12/2019	XCEL ENERGY	100-53230-220	ELECTRIC	52-6161038-0 11/19	203.58	MAINT SHOP
122062	12/13/2019	CenturyLink	100-53510-391	TELEPHONE	301280811 12/19	179.85	AIRPORT
122110	12/18/2019	Cedar Corporation	402-54020-532	PUBLIC WORKS	101829	9,187.59	STORM WATER BA
122114	12/18/2019	Diggers Hotline Inc	100-53300-340	OPERATING SUPPLIE	191155201	73.29	OCT-NOV 2019 TIC
122126	12/18/2019	Mathy Construction	400-54000-731	STREETS - REPAIRS	5200017520	5,671.25	2019 CITY OF SPA
122136	12/18/2019	WI DEPT OF TRAN	400-54000-732	STREETS - RECONST	395-0000132822	13,541.59	IH 90-STH 16 -ADD

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
122142	12/19/2019	CenturyLink	100-53230-391	TELEPHONE	301284392 12/19	142.64	CITY SHOP
122150	12/19/2019	XCEL ENERGY	100-53420-000	STREET LIGHTING	52-7351573-2 12/19	72.67	LIGHTS-318 S CHE
122152	12/20/2019	ADVANCE AUTO P	100-53330-340	OPERATING SUPPLIE	1580-324871	46.99	HYDRAULIC FITTIN
122153	12/20/2019	ANTONY EXCAVATI	402-54020-532	PUBLIC WORKS	10788	4,782.50	GRADE STREAM B
122154	12/20/2019	ESRI INC	100-53100-340	OPERATING SUPPLIE	93743206	166.67	12/29/19-12/28/20 T
122156	12/20/2019	Hagen's Sales & Se	100-53330-340	OPERATING SUPPLIE	552071	23.90	EAR MUFFS
122158	12/20/2019	TITAN MACHINERY	100-53240-371	GAS/OIL	13410200 GP	291.30	TRANSMISSION OI
122160	12/27/2019	DIERCKS, CALEB	100-53300-340	OPERATING SUPPLIE	12/27/19	61.99	REIMBURSE CLOT
122163	12/27/2019	Service Plus Heatin	100-53230-340	OPERATING SUPPLIE	35742	362.50	IGNITION CONTRO
122169	12/27/2019	XCEL ENERGY	100-53510-220	ELECTRIC	52-0793737-9 12/19	40.55	AIRPORT-6086
122174	12/30/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	52085495	68.37	PWR WASH/STAND
122174	12/30/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525085271	42.05	HD OIL CONSTRU
122174	12/30/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525085285	100.58-	HD AIR CONSTRU
122174	12/30/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525085570	11.96	EPDM STRAP
122174	12/30/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525085580	28.29	HD HYDRAULIC C
122174	12/30/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525085596	20.08	HD OIL/FUEL CON
122174	12/30/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525085805	47.46	LEVER HOOK/REK
122174	12/30/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525085806	3.49	MALE PLUG
122174	12/30/2019	Auto Value Parts St	100-53240-240	REPAIRS & MAINTENA	525085929	8.99-	FEM BODY A-STYL
122178	12/30/2019	LEIS, DOUGLAS J	100-53300-340	OPERATING SUPPLIE	12/20/19	186.67	CLOTHING ALLOW
122182	12/30/2019	TRAFFIC & PARKIN	100-53340-340	OPERATING SUPPLIE	1658429	33.50	HARDWARE KIT-U
122184	12/30/2019	WI DEPT OF TRAN	402-54020-543	AIRPORT	395-0000154075	292.26	ENGINEERING-AIR
122184	12/30/2019	WI DEPT OF TRAN	402-54020-543	AIRPORT	395-0000154076	1,787.24	ENGINEERING-AIR
122184	12/30/2019	WI DEPT OF TRAN	402-54020-543	AIRPORT	395-0000154077	45.97	LABOR/DLVY-AIRP
122217	12/31/2019	B. Anderson Excava	100-53300-340	OPERATING SUPPLIE	8923	518.40	GRAVEL-2 LOADS
Grand Totals:						92,919.60	



Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
121955	12/03/2019	EVANS PRINT & M	600-53920-921	OFFICE EXPENSES	2067	53.00	TIME CARDS
122001	12/04/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	0072-378-771 11/19	260.57	GAS-STANNARD DR
122001	12/04/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	1265-324-026 11/19	32.15	GAS-ICECAP RD
122001	12/04/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	1494-782-965 11/19	456.21	GAS-RILEY RD
122001	12/04/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	3691-118-861 11/19	265.36	GAS-TOWER ST
122001	12/04/2019	WE ENERGIES	600-53920-933	TRANSPORTATION	4203-487-249 11/19	75.90	GAS-N CHESTER ST BLD
122001	12/04/2019	WE ENERGIES	600-53920-933	TRANSPORTATION	8027-738-976 11/19	52.00	GAS-N CHESTER ST BLD
122002	12/04/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 11/19	605.23	ELECTRIC-101 PUMPING
122002	12/04/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 11/19	716.63	ELECTRIC-103 PUMPING
122002	12/04/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 11/19	62.93	ELECTRIC-AVON RD
122002	12/04/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 11/19	2,539.26	ELECTRIC-104 PUMPING
122002	12/04/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 11/19	881.89	ELECTRIC-N CHESTER S
122002	12/04/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 11/19	1,778.96	ELECTRIC-STANDARD D
122002	12/04/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-832905-4 12/19	5,897.74	ELECTRIC-2050 RILEY R
122008	12/05/2019	SPARTA COOPERA	600-53920-933	TRANSPORTATION	5128 11/30/19	474.27	GAS CHGS - NOV 2019
122026	12/06/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-8327905-4 11/26	185.27	ELECTRIC-3185 RILEY R
122046	12/10/2019	VERIZON WIRELE	600-53650-665	MISC EXPENSES TRA	9843367921	120.03	WATER IPAD
122051	12/12/2019	JOHN DEERE FINA	600-53600-626	MISC EXPENSES PUM	1782100	2.96	BATTERY/SEALANT
122051	12/12/2019	JOHN DEERE FINA	600-53600-626	MISC EXPENSES PUM	1785505	13.99	COMBINATION WRENCH
122114	12/18/2019	Diggers Hotline Inc	600-53650-665	MISC EXPENSES TRA	191155201	73.28	OCT-NOV 2019 TICKETS
122124	12/18/2019	L W Allen LLC	600-53600-633	MAINTENANCE OF PU	101256	95.00	SVC LABOR-WELL 9 CRP
122126	12/18/2019	Mathy Construction	600-53650-683	MAINT TRANSMN & DI	5200017520	12,559.25	2019 CITY OF SPARTA PA
122136	12/18/2019	WI DEPT OF TRAN	600-03430	TRANS & DISTRIBUTI	395-0000123266	14,563.33	IH 90-STH 16 -ADDL 2018
122136	12/18/2019	WI DEPT OF TRAN	600-03430	TRANS & DISTRIBUTI	395-0000132822	61.58	IH 90-STH 16 -ADDL 2018
122137	12/18/2019	WI State Lab of Hyg	600-53630-642	OPERATION LABOR &	616827	26.00	Fluoride samples
122142	12/19/2019	CenturyLink	600-53600-626	MISC EXPENSES PUM	301282035 12/19	228.96	TELEPHONE-4334
122142	12/19/2019	CenturyLink	600-53600-626	MISC EXPENSES PUM	301283684 12/19	64.08	TELEPHONE-6719
122150	12/19/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-8090251-0 12/19	295.27	ELECTRIC-1275 ICECAP
122154	12/20/2019	ESRI INC	600-53920-923	OUTSIDE SERVICES	93743206	166.67	12/29/19-12/28/20 TERM L
122180	12/30/2019	Sparta Postmaster	600-53900-905	MISC CUSTOMER AC	12/31/19	811.50	WATER UTILITY POSTAG
122214	12/31/2019	All American Do It C	600-53630-643	MISC EXPENSES WAT	001-188635	9.48	PRIMER/ CEMENT
122215	12/31/2019	Auto Value Parts St	600-53600-633	MAINTENANCE OF PU	525085117	338.55	STARTER-RMRD
122215	12/31/2019	Auto Value Parts St	600-53600-633	MAINTENANCE OF PU	525085129	338.55	STARTER-RMRD RETUR
122215	12/31/2019	Auto Value Parts St	600-53600-633	MAINTENANCE OF PU	525085130	465.98	BATTERY
122215	12/31/2019	Auto Value Parts St	600-53600-633	MAINTENANCE OF PU	525085493	218.01	OIL FLEET/FUEL FLEET
122215	12/31/2019	Auto Value Parts St	600-53600-633	MAINTENANCE OF PU	525085496	81.62	HD OIL CONSTRUCTION/
122215	12/31/2019	Auto Value Parts St	600-53600-626	MISC EXPENSES PUM	525085642	32.25	LOCTITE
122215	12/31/2019	Auto Value Parts St	600-53630-643	MISC EXPENSES WAT	5250866151	4.89	LITH GRS-WELL #10 FILT
122217	12/31/2019	B. Anderson Excava	600-53650-685	MAINTENANCE OF SE	8923	200.00	BOBCAT E45 MINI EXCAV
122221	12/31/2019	CLEAN WATER TE	600-53630-642	OPERATION LABOR &	0169888-IN	210.00	LAB-COLIFORM & E-COLI
122223	12/31/2019	Grainger	600-53630-652	MAINT. WATER TREAT	9372288226	661.67	3/4 HP pump
122225	12/31/2019	Hawkins Inc	600-53630-652	MAINT. WATER TREAT	4626666	99.12	EJECTOR STD W-ORING
122225	12/31/2019	Hawkins Inc	600-53630-643	MISC EXPENSES WAT	4629663	89.00	EJO PM KIT
122229	12/31/2019	MSA PROFESSION	600-53920-923	OUTSIDE SERVICES	R00051048.0 14	227.00	SPARTAARCGIS ONLINE
122233	12/31/2019	PERKINS OIL	600-53920-933	TRANSPORTATION	0072297-IN	1,091.54	TRIPLE PR/GEO M85 15
122234	12/31/2019	TONKA WATER	600-53600-633	MAINTENANCE OF PU	INV488324	791.93	SOLENOID VALVE
122235	12/31/2019	USA Blue Book	600-53630-643	MISC EXPENSES WAT	080813	406.85	PIPE SADDLE/NO LEAD B
122236	12/31/2019	WE ENERGIES	600-53600-623	FUEL & POWER PURC	1265-324-026 12/19	60.16	GAS-ICECAP RD
122237	12/31/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 12/19	1,160.88	ELECTRIC-101 PUMPING
122237	12/31/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 12/19	1,459.49	ELECTRIC-103 PUMPING
122237	12/31/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 12/19	34.93	ELECTRIC-AVON RD
122237	12/31/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 12/19	1,325.40	ELECTRIC-104 PUMPING
122237	12/31/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 12/19	1,698.63	ELECTRIC-N CHESTER S
122237	12/31/2019	XCEL ENERGY	600-53600-623	FUEL & POWER PURC	52-6161036-8 12/19	1,791.15	ELECTRIC-STANDARD D
122238	12/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	A349895	4.54	SNAP HK/HARDWARE-W
122238	12/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	A349895	.45-	SNAP HK/HARDWARE-W
122238	12/31/2019	The Hardware Store	600-53650-685	MAINTENANCE OF SE	A350625	4.49	GALV PIPE NIPPLE
122238	12/31/2019	The Hardware Store	600-53650-685	MAINTENANCE OF SE	A350625	.45-	GALV PIPE NIPPLE
122238	12/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	B311190	42.36	THREAD PLATED/ALLTH

Check Number	Check Issue Date	Vendor Name	Invoice GL Account	Invoice GL Account Title	Invoice Number	Amount	Description
122238	12/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	B311190	4.24-	THREAD PLATED/ALLTH
122238	12/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	B311197	7.28	HARDWARE
122238	12/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	B311197	.73-	HARDWARE
122238	12/31/2019	The Hardware Store	600-53630-643	MISC EXPENSES WAT	B311504	12.33	3 WIRE ARMORED/HARD
122238	12/31/2019	The Hardware Store	600-53630-643	MISC EXPENSES WAT	B311504	1.23-	3 WIRE ARMORED/HARD
122238	12/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	B311884	25.15	LF PRESSURE/BRASS NI
122238	12/31/2019	The Hardware Store	600-53600-626	MISC EXPENSES PUM	B311884	2.52-	LF PRESSURE/BRASS NI
122238	12/31/2019	The Hardware Store	600-53600-633	MAINTENANCE OF PU	B311889	4.70-	BRS ELBOW/NIPPLE/STR
122238	12/31/2019	The Hardware Store	600-53600-633	MAINTENANCE OF PU	B311889	.47	BRS ELBOW/NIPPLE/STR

Grand Totals:

55,621.55

## **ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES**

This Agreement shall be an addition to, and subject to the conditions contained in that Agreement for Services dated February 2013, between Cedar Corporation (ENGINEER), and City of Sparta (OWNER).

WHEREAS the OWNER wishes to engage the ENGINEER to provide various services as described below, in accordance with ENGINEER procedures, standards, and normal billing practices, and

WHEREAS the project to which such services apply is referred to as the PROJECT and described generally as follows: Wastewater Treatment Facility - Facility Plan, and

WHEREAS the ENGINEER has agreed to perform such work.

NOW, THEREFORE, and in consideration of the above, the ENGINEER and the OWNER do hereby agree and covenant as follows:

### **SECTION 1 - SERVICES**

The PROJECT includes the following improvements:

Project: Wastewater Treatment Facility - Facility Plan

- Description: The existing wastewater treatment facility (WWTF) that continues to operate well today was upgraded completely in 1992 to the current activated sludge process system. Additional upgrades were completed in 2001 (sludge thickening), 2005 (UV disinfection) and 2015 (SCADA and instrumentation). While typical treatment facility planning periods are 20 years, the current WWTF is approaching 30 years.

The WWTF facility plan will evaluate a future planning period of 20 years for flow and waste loads from current and projected future users and review each existing treatment process and related equipment sizing. This review process will also include projected new or changed discharge limitations set by the Wisconsin Department of Natural Resources for the current discharge to the La Crosse River. The City currently has an approved Adaptive Management Plan for phosphorus compliance and has completed six years of non-point phosphorus upgrades along the La Crosse River and several creeks entering the La Crosse River. The facility plan will also evaluate the existing structures as well as some of these were in-place prior to the 1992 WWTF upgrade. Finally, the facility plan will evaluate future industrial loads for the WWTF since existing industrial loads significantly impact operations and the amount of revenue for the utility.

## 1.1 FACILITY PLAN PREPARATION

The ENGINEER agrees to provide the following planning and design services for the PROJECT.

ENGINEER shall coordinate planning/design work scope with the OWNER and with the Wisconsin Department of Natural Resources (WDNR). The facility plan report will include a time line for recommended upgrades at the WWTF which will be able to be used by the OWNER for capital improvements scheduling. The WDNR also requires a facility planning document for any financial funding assistance for WWTF upgrades.

**Field Design Survey:** Field design surveys as used in this subparagraph are understood to be limited to those necessary to prepare the drawings and specifications. Property surveys, plats, detailed frontage assessment schedules, descriptions of needed land and easement rights, maps and plans and assistance in negotiating for land and easement rights, shall not be included under the services of this paragraph.

**Cost Estimates:** Any opinion of the construction cost prepared by the ENGINEER represents his judgment as a design professional and is supplied for the general guidance of the OWNER. Since the ENGINEER has no control over the cost of labor and material, or over competitive bidding or market conditions, the ENGINEER does not guarantee that bids or actual construction costs to the OWNER will not vary from ENGINEER'S opinions of probable cost. If the OWNER desires greater assurance as to construction costs, OWNER shall employ an independent cost estimator.

**Coordination:** Coordination of subcontractors, agents or employees of the OWNER in the compilation of data for the PROJECT. It is understood that if subsurface exploration such as borings, soil tests and the like are made to determine amounts of rock excavation or other subsurface conditions, the ENGINEER will furnish coordination of said exploration but the costs incident to such exploration shall be paid for by the OWNER.

## 1.2 ADDITIONAL ENGINEERING SERVICES

The ENGINEER shall under this paragraph provide optional additional professional services which are often a part of the project, but which have not been included under previous paragraphs. These services shall be provided AT ADDITIONAL COST under the method indicated in Section 2.

Examples of these services include, but are not limited to:

Providing services which are not in accordance with ENGINEER procedures, standards or normal billing practices, assistance to attorneys and appearances before courts or boards on matters of litigation or arbitration, redesign ordered by the OWNER after the original design concept has been reviewed and accepted by the OWNER, laboratory testing, tune up and testing of equipment, plan operation and maintenance manuals, training of operators, final computation of total eligible PROJECT cost including engineering, construction, administration, etc., for purposes of audit on projects involving grants, etc.

The ENGINEER agrees to provide the following Additional Engineering Services for the PROJECT:

- None request at this time. However, services of the type listed above will be provided under this paragraph **AT ADDITIONAL COST** if authorized in writing by the OWNER.

## **SECTION 2 - COMPENSATION**

AN INITIAL PAYMENT OF Zero Dollars (\$0.00) shall be made upon execution of this Agreement and credited to the OWNER's account at final payment.

### **2.1 PER DIEM**

Whereas the OWNER has elected to compensate the ENGINEER for services under paragraph 1.1 and 1.2 on a Per Diem Basis, such compensation shall include payment for labor, direct expenses, and other compensation as follows:

**Hourly Rate Schedule:** The hourly rates to be used for this item shall be determined by the hourly rate schedule incorporated into this agreement as shown below or attached schedule. The ENGINEER reserves the right to adjust the overhead rate, which is used in determining the above hourly rates, on a yearly basis.

**Direct Expenses:** Reimbursement of direct expenses incurred in connection with the PROJECT, including but not limited to the following:

- Reimbursable expenses (e.g. long distance telephone, subsistence and lodging, commercial transportation, postage and shipping, expense of purchased services, lease of specialized equipment, etc.).
- Mileage expenses per IRS regulations (currently 58 cents/mile).
- Fees paid for securing approval of authorities having jurisdiction over the PROJECT.
- Printing and reproduction.
- Actual reproduction costs and mailing costs for Bidding Documents less the non-refundable purchase amount received for the Bid Documents.
- Equipment costs (e.g., computers, automated survey instruments, CADD equipment, etc.).

Payments are due and payable thirty (30) days from the date of the ENGINEER's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate of one percent (1%) per month from invoice date.

The estimated cost follows:

Items 1.1 = \$38,000  
Item 1.2 = To be determined if requested.

**Other Compensation:** It is understood that when requested by the OWNER, the ENGINEER shall procure the services of independent inspection bureaus, laboratories, soil exploration firms, etc. However, this is for the convenience of the OWNER and the ENGINEER shall provide coordination only of these services at the labor rates determined above.

### SECTION 3 - TIMETABLE

Estimated Project Schedule:

Project Start	February 2020
Project Complete	November 30, 2020

The ENGINEER is prepared to work within the above schedule, unless delays occur due to unforeseen circumstances beyond the control of the ENGINEER.

SECTION 4 - SPECIAL CONDITIONS

None

All other provisions of that Agreement referred to above shall remain in force unless otherwise modified or deleted above.

IN WITNESS WHEREOF the parties hereto set their hands and seals dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

For OWNER:

CITY OF SPARTA

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_


By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

For ENGINEER:

CEDAR CORPORATION

By:  \_\_\_\_\_

Name: David K. Sauer \_\_\_\_\_

Title: Director \_\_\_\_\_

# 2019 Schedule of Hourly Rates

<u>TITLE</u>	<u>RATE</u>
Principal	\$145.00
Director / Senior Consultant	\$135.00
Lead Project Manager	\$132.00
Senior Project Manager / Lead Senior Planner	\$130.00
Lead Engineer	\$130.00
Senior Architect	\$125.00
Project Manager III	\$125.00
Senior Construction Manager	\$125.00
Project Manager II	\$120.00
Landscape Architect / Environmental Specialist IV	\$110.00
Project Engineer III / Project Manager I	\$110.00
Technician V	\$106.00
Senior Planner	\$105.00
Project Engineer II / Environmental Specialist III	\$102.00
Architect / Technician IV / Technical Specialist	\$ 95.00
Professional Land Surveyor II / Project Engineer I	\$ 95.00
Construction Manager	\$ 95.00
Environmental Specialist II	\$ 91.00
Professional Land Surveyor I	\$ 90.00
Staff Engineer II	\$ 88.00
Technician III	\$ 85.00
Environmental Specialist I	\$ 81.00
Staff Engineer I	\$ 80.00
Planner II / Technician II	\$ 75.00
Planner I / Administrative Assistant II	\$ 70.00
Technician I	\$ 69.00
Administrative Assistant I	\$ 65.00
Intern-Coop	\$ 62.00

Reimbursable Expenses (in addition to compensation for professional services if not included in contract):

Photocopying (24" x 36")	\$7.00/sheet
Photocopying (11" x 17")	\$2.00/sheet
Photocopying (8½" x 11")	\$0.50/sheet
Vehicle Mileage	\$0.58/mile <sup>1</sup>
GPS/Robotic Survey Equipment	\$30/hour

<sup>1</sup> Mileage reimbursement is subject to adjustment during the calendar year based on the IRS standard mileage rate

Field supplies are charged to the project at cost. Review fees required by approving authorities shall be paid directly by the Owner.

***THIS RATE SCHEDULE, APPENDED TO ANY CONTRACT, IS SUBJECT TO ANNUAL ADJUSTMENT.***

