

**CITY OF SPARTA**  
**COMMON COUNCIL AGENDA**  
February 19, 2020

**CITY HALL**

**6:30 P.M.**

**CALL MEETING TO ORDER  
ROLL CALL  
PLEDGE BY ALDERMAN BRUCE HUMPHREY**

**CONSENT AGENDA: Minutes of the regular meeting of January 22, 2020 and  
monthly bills**

**ORDINANCES**

**ORDINANCE AMENDING APPOINTED OFFICIALS ORDINANCE**

**RESOLUTIONS**

**RESOLUTION ACCEPTING PROPOSAL FOR MOWER  
RESOLUTION ADOPTING PERSONNEL POLICY MANUAL (2020)  
RESOLUTION CREATING SPECIAL COMMITTEE (River Run Golf Course)**

**OTHER BUSINESS**

**Discussion on Changing Time of Council Meeting to 6:00 p.m.**

**CITY ADMINISTRATOR REPORT**

**ITEMS FOR FUTURE CONSIDERATION**

**ADJOURN**

**CITY OF SPARTA**  
**COMMON COUNCIL MINUTES**  
**January 22, 2020**

**PRESENT: Mayor Gust, Jim Church, Kevin Brueggeman, Norm Stanek, Josh Lydon, Kevin Riley, Matthew Hoffland**

**ABSENT: Bruce Humphrey, Ed Lukasek**

**ALSO PRESENT: Todd Fahning, Mark Sund, Jim Hellman, Tom & Caroline Hemmersbach, Emilee Nottestad & family, Dave Kuderer, Dennis Johnson, Brad Gilbertson, library director, police officers, Pat Mulvaney, citizens**

Mayor Gust called the meeting to order at 6:30 p.m.

Roll Call was done by the City Clerk.

The Pledge was led by Alderman Kevin Brueggeman.

The Mayor had a Service Award for Emily Axelsen for 15 years of service being a poll worker. Emily was unable to make this meeting.

The Mayor had a Service Award for Aimee Schreiber for 5 years of service at the Library. Aimee was unable to make this meeting.

The Mayor had a Service Award for Lori Einer for 35 years of service at the Library. Lori was unable to make this meeting.

The Mayor had a Service Award for Doug Leis for 20 years of service at the Street Department. Doug was unable to make this meeting.

The Mayor presented Todd Fahning a Service Award for 20 years of service for the City of Sparta.

The Mayor presented a plaque to Tom Hemmersbach for 29 years of service and for his upcoming retirement.

The City Attorney swore in the new Police Chief, Emilee Nottestad. Her son pinned on her badge.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the consent agenda consisting of the minutes of the regular meeting of December 18, 2019 and monthly bills. Motion carried 6-0.**

**ORDINANCES**

**ORDINANCE \_\_\_\_\_**

**ORDINANCE OF DIRECT ANNEXATION BY UNANIMOUS APPROVAL**

Norm Stanek read the Ordinance the first and second time. Jim Church moved to read the Ordinance third time by title only, rules be suspended and placed before the Council for immediate action, seconded by Kevin Brueggeman. Motion carried 6-0. Mayor Gust read the Ordinance the third time by title only and the Ordinance was approved on a roll call vote 6-0.

**ORDINANCE AMENDING ZONING ORDINANCE**

Norm Stanek read the Ordinance the first and second time. Josh Lydon moved to read the Ordinance third time by title only, rules be suspended and placed before the Council for immediate action,

seconded by Matthew Hoffland. Motion carried 6-0. Mayor Gust read the Ordinance the third time by title only and the Ordinance was approved on a roll call vote 6-0.

### **RESOLUTIONS**

#### **RESOLUTION AUTHORIZING MAYOR AND CITY CLERK TO EXECUTE DEED (Specialty Foods)**

Kevin Riley read the Resolution the first and second time. Josh Lydon moved to read the Resolution third time by title only, rules be suspended and placed before the Council for immediate action, seconded by Norm Stanek. Motion passed 6-0. Mayor Gust read the Resolution the third time by title only and the Resolution was approved on a roll call vote 6-0.

#### **RESOLUTION AUTHORIZING MAYOR TO EXECUTE ADDENDUM TO AGREEMENT BETWEEN CITY OF SPARTA AND CEDAR CORPORATION (WWTF – treatment plan)**

Norm Stanek read the Resolution the first and second time. Jim Church moved to read the Resolution third time by title only, rules be suspended and placed before the Council for immediate action, seconded by Kevin Brueggeman. Motion passed 6-0. Mayor Gust read the Resolution the third time by title only and the Resolution was approved on a roll call vote 6-0.

#### **RESOLUTION ADOPTING THE MONROE COUNTY MULTI-HAZARD MITIGATION PLAN (2019-2023)**

Jim Church read the Resolution the first and second time. Josh Lydon moved to read the Resolution third time by title only, rules be suspended and placed before the Council for immediate action, seconded by Matthew Hoffland. Motion passed 6-0. Mayor Gust read the Resolution the third time by title only and the Resolution was approved on a roll call vote 6-0.

#### **RESOLUTION AUTHORIZING MAYOR TO EXECUTE AGREEMENT BETWEEN CITY OF SPARTA AND HSR ASSOCIATES, INC. (Sparta Lakeview Police Station)**

Kevin Riley read the Resolution the first and second time. Jim Church moved to read the Resolution third time by title only, rules be suspended and placed before the Council for immediate action, seconded by Kevin Brueggeman. Motion passed 6-0. Mayor Gust read the Resolution the third time by title only and the Resolution was approved on a roll call vote 6-0.

#### **RESOLUTION APPROVING CERTIFIED SURVEY MAP (Morrow Memorial Home)**

Norm Stanek read the Resolution the first and second time. Josh Lydon moved to read the Resolution third time by title only, rules be suspended and placed before the Council for immediate action,

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seconded by Matthew Hoffland. Motion passed 6-0. Mayor Gust read the Resolution the third time by title only and the Resolution was approved on a roll call vote 6-0.

Todd went over the City Administrator Report.

Saturday night the City will be receiving the Conservationist of the Year Award from Monroe County.

The I-90 sign is now lit.

Still getting inquiries from prospects in the new business park.

The new library director was introduced.

There were no items mentioned for future consideration.

**A motion was made by Josh Lydon and seconded by Jim Church to adjourn at 6:47 p.m. Motion carried 6-0.**

Respectfully submitted,

Julie Hanson

City Clerk

Journal	Payee or Description	Date	Check Number	Check Amount
CDJE	to record library amazon payment	01/14/2020	1	1,397.30
CDJE	to record library amazon payment	01/14/2020	2	385.48
CDJE	to record library amazon payment	01/14/2020	3	637.22
CDJE	to record library amazon payment	01/14/2020	4	1,053.63
CDJE	to record gf amazon pmt	01/14/2020	5	163.51
CDJE	to record gf amazon pmt	01/14/2020	6	184.25
CDJE	to record gf amazon pmt	01/14/2020	7	23.25
CDJE	to record gf amazon pmt	01/14/2020	8	25.99
CDJE	to record amazon gf pmt	01/14/2020	9	20.86
CDJE	to record amazon gf pmt	01/14/2020	10	13.84
CDJE	to record amazon gf pmt	01/14/2020	11	6.92
CDJE	to record amazon gf pmt	01/14/2020	12	22.18
CDJE	to record amazon gf pmt	01/14/2020	13	11.99
CDJE	to record amazon gf pmt	01/14/2020	14	57.88
CDJE	to record amazon gf pmt	01/14/2020	15	15.29
CDJE	to record amazon gf pmt	01/14/2020	16	51.48
CDJE	to record amazon gf pmt	01/14/2020	17	85.94
CDJE	to record amazon gf pmt	01/14/2020	18	55.98
CDJE	to record amazon gf pmt	01/14/2020	19	13.99
CDJE	to record amazon gf pmt	01/14/2020	20	12.65
CDJE	to record amazon gf pmt	01/14/2020	21	9.95
CDJE	to record amazon gf pmt	01/14/2020	22	116.04
CDJE	to record amazon gf pmt	01/14/2020	23	24.42
CDJE	to record amazon gf pmt	01/14/2020	24	18.98
CDJE	to record amazon gf pmt	01/14/2020	25	114.30
CDJE	to record amazon gf pmt	01/14/2020	26	47.39
CDJE	to record amazon gf pmt	01/14/2020	27	75.88
CDJE	to record amazon gf pmt	01/14/2020	28	26.46
CDJE	to record amazon gf pmt	01/14/2020	29	23.69
CDJE	to record amazon gf pmt	01/14/2020	30	78.76
CDJE	to record amazon gf pmt	01/14/2020	31	16.86
CDJE	to record amazon gf pmt	01/14/2020	32	73.93
CDJE	to record amazon gf pmt	01/14/2020	33	209.43
CDJE	to record amazon gf pmt	01/14/2020	34	99.95
CDJE	to record amazon gf pmt	01/14/2020	35	53.96
CDJE	to record amazon gf pmt	01/14/2020	36	60.45
CDJE	to record amazon gf pmt	01/14/2020	37	214.61
CDJE	to record amazon gf pmt	01/14/2020	38	101.56
CDJE	to record amazon gf pmt	01/14/2020	39	52.17
CDJE	to record amazon gf pmt	01/14/2020	40	14.11
CDJE	to record amazon gf pmt	01/14/2020	41	9.99
CDJE	to record amazon gf pmt	01/14/2020	42	24.32
CDJE	to record amazon gf pmt	01/14/2020	43	10.99
CDJE	to record amazon gf pmt	01/14/2020	44	58.66
CDJE	to record amazon gf pmt	01/14/2020	45	33.98
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CDJE	to record amazon gf pmt	01/14/2020	47	29.18
CDJE	to record amazon gf pmt	01/14/2020	48	6.99
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CDJE	to record gf amazon pmt	01/14/2020	51	13.49
CDJE	to record gf amazon pmt	01/14/2020	52	84.84
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CDJE	to record gf amazon pmt	01/14/2020	54	118.90
CDJE	to record gf amazon pmt	01/14/2020	55	608.74
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CDJE	to record gf amazon pmt	01/14/2020	57	1,094.00

Journal	Payee or Description	Date	Check Number	Check Amount
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CDJE	to record gf amazon pmt	01/14/2020	61	1,094.00
CDJE	to record gf amazon pmt	01/14/2020	62	2,126.88
CDJE	to record gf amazon pmt	01/14/2020	63	1,308.10
CDJE	to record gf amazon pmt	01/14/2020	64	18.66
CDJE	to record gf amazon pmt	01/14/2020	65	48.99
CDJE	to record gf amazon pmt	01/14/2020	66	13.99
CDJE	to record gf amazon pmt	01/14/2020	67	50.10
CDJE	to record gf amazon pmt	01/14/2020	68	31.62
CDJE	to record gf amazon pmt	01/14/2020	69	69.99
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CDJE	to record gf amazon pmt	01/14/2020	71	39.98
CDJE	to record gf amazon pmt	01/14/2020	72	352.35
CDJE	to record gf amazon pmt	01/14/2020	73	195.05-
CDJE	to record gf amazon pmt	01/14/2020	74	28.03-
CDJE	to record gf amazon pmt	01/14/2020	75	40.08
CDJE	to record gf amazon pmt	01/14/2019	76	187.40
CDJE	to record gf amazon pmt	01/14/2019	77	8.89
CDJE	to record gf amazon pmt	01/14/2020	78	132.99
CDJE	to record gf amazon pmt	01/14/2020	79	20.18
CDJE	to record gf amazon pmt	01/14/2020	80	204.82
CDJE	to record gf amazon pmt	01/14/2020	81	16.87
CDJE	to record gf amazon pmt	01/14/2020	82	55.08
CDJE	to record gf amazon pmt	01/14/2020	83	209.95
CDJE	to record gf amazon pmt	01/14/2020	84	450.90
CDJE	to record gf amazon pmt	01/14/2020	85	122.30
CDJE	to record gf amazon pmt	01/14/2020	86	18.62
CDJE	to record gf amazon pmt	01/14/2020	87	297.37
CDJE	to record gf amazon pmt	01/14/2020	88	35.31
CDJE	to record gf amazon pmt	01/14/2020	89	24.63
CDJE	to record gf amazon pmt	01/14/2020	90	290.49
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CDJE	to record gf amazon pmt	01/14/2020	92	28.56
CDJE	to record gf amazon pmt	01/14/2020	93	89.86
CDJE	to record gf amazon pmt	01/14/2020	94	17.23
CDJE	to record library credit card payment	01/27/2020	95	29.95
CDJE	to record library credit card payment	01/27/2020	96	30.00
CDJE	to record library credit card payment	01/27/2020	97	32.21
CDJE	to record library credit card payment	01/27/2020	98	187.23
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CDP	DIRECT DEPOSIT TOTAL	01/31/2020	92203	76,213.79
CDP	ZIEGLER, ANDREA R	01/03/2020	122185	300.91
CDP	WEISSENBERGER, AMY R	01/03/2020	122186	819.37
CDP	CHURCH, JAMES A	01/03/2020	122187	286.28
CDP	LYDON, JOSHUA W	01/03/2020	122188	286.28
CDP	JUSTIN, CLARENCE J	01/03/2020	122189	106.20
CDP	LEIS, VERNON C	01/03/2020	122190	106.20
CDP	SCHALLER, RITA M	01/03/2020	122191	106.20
CDP	TAYLOR, NOAH R	01/03/2020	122192	74.34
CDP	BURKE, BRENDAN P	01/03/2020	122193	62.79
CDP	HALE, CATHIE J	01/03/2020	122194	101.58
CDP	HEMMERSBACH, THOMAS G	01/03/2020	122195	1,400.75

Journal	Payee or Description	Date	Check Number	Check Amount
CDP	JUNE, KRISTINA J	01/03/2020	122196	101.58
CDP	SCHELL, LANEY M	01/03/2020	122197	23.55
CDP	SCHMITZ, JASON R	01/03/2020	122198	61.42
CDP	SCHMITZ, LILY E	01/03/2020	122199	27.48
CDP	WINTERTON, PAIGE L	01/03/2020	122200	33.37
CDP	CUNITZ, RANDAL R	01/03/2020	122201	1,409.43
CDP	PASSEHL, DALE W	01/03/2020	122202	1,796.50
CDP	THOMAS, SCOTT B	01/03/2020	122203	1,205.69
CDP	HEMMERSBACH, DONALD G	01/03/2020	122204	1,152.38
CDP	KIRCHHOFF, RAYMOND E	01/03/2020	122205	1,090.16
CDP	SUND, MARK D	01/03/2020	122206	159.90
CDP	AMES, JOEL D	01/03/2020	122207	1,208.23
CDP	BLIXT, JOAN B	01/03/2020	122208	805.24
CDP	LEIS, DOUGLAS J	01/03/2020	122209	1,098.56
CDA	1ST COMMUNITY CREDIT UNION - PD	01/06/2020	122241	2,397.09
CDA	All American Do It Center	01/06/2020	122242	107.46
CDA	ARNOLD'S SERVICE & TOWING LLC	01/06/2020	122243	35.00
CDA	AT & T MOBILITY	01/06/2020	122244	200.63
CDA	BAKER & TAYLOR	01/06/2020	122245	165.78
CDA	BAKER TILLY VIRCHOW KRAUSE LLP	01/06/2020	122246	600.00
CDA	Brad Olson Electric LLC	01/06/2020	122247	1,257.79
CDA	Cedar Corporation	01/06/2020	122248	4,494.44
CDA	CUNITZ, RANDY	01/06/2020	122249	350.00
CDA	DE LAGE LANDEN FINANCIAL SERVICES INC	01/06/2020	122250	346.82
CDA	DEMCO	01/06/2020	122251	93.65
CDA	EVANS PRINT & MEDIA GROUP	01/06/2020	122252	1,292.72
CDA	GOODYEAR AUTO SERVICE CENTER	01/06/2020	122253	146.00
CDA	KENWORTHY'S TRUCK & AUTO REPAIR	01/06/2020	122254	746.00
CDA	MIDWEST TAPE	01/06/2020	122255	24.99
CDA	MONROE COUNTY TREASURER	01/06/2020	122256	2,303.52
CDA	MSA PROFESSIONAL SERVICES INC	01/06/2020	122257	1,391.00
CDA	PERKINS OIL	01/06/2020	122258	360.00
CDA	SPARTA AREA CHAMBER OF COMMERCE	01/06/2020	122259	200.00
CDA	Sparta Floral & Greenhouses	01/06/2020	122260	41.00
CDA	STATE OF WISCONSIN - COURT FINES	01/06/2020	122261	4,274.80
CDA	The Hardware Store	01/06/2020	122262	12.56
CDA	Tri-State Business Machines	01/06/2020	122263	69.68
CDA	U.S. CELLULAR	01/06/2020	122264	3.74
CDA	WE ENERGIES	01/06/2020	122265	6,595.80
CDA	WORKSITE SOLUTIONS	01/06/2020	122266	136.92
CDA	ACCURATE APPRAISAL LLC	01/07/2020	122267	8,200.00
CDA	ALADTEC INC	01/07/2020	122268	2,310.00
CDA	ASSESSMENT TECHNOLOGIES LLC	01/07/2020	122269	2,194.25
CDA	BAKER & TAYLOR	01/07/2020	122270	137.33
CDA	CHARTER COMMUNICATIONS	01/07/2020	122271	144.97
CDA	City of Sparta - Treasurer	01/07/2020	122272	3,421.57
CDA	COLLABORATIVE SUMMER LIBRARY PROGRAM	01/07/2020	122273	218.65
CDA	COULEE TECH INC	01/07/2020	122274	695.00
CDA	CUSTOM SERVICE INFORMATION LLC	01/07/2020	122275	500.00
CDA	DAVIS, ANTHONY	01/07/2020	122276	150.00
CDA	DEER CREEK TECHNOLOGIES LLC	01/07/2020	122277	564.00
CDA	DELTA DENTAL OF WISCONSIN	01/07/2020	122278	4,261.30
CDA	GCS SOFTWARE INC	01/07/2020	122279	620.00
CDA	KEMP III, DAVID P	01/07/2020	122280	900.00
CDA	LEAGUE OF WI MUNICIPALITIES	01/07/2020	122281	2,577.02
CDA	MID-STATES ORGANIZED CRIME INFO CTR	01/07/2020	122282	150.00
CDA	MODERN DISPOSAL SYSTEMS LLC	01/07/2020	122283	17,608.92

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	MONROE COUNTY CLERK OF COURT	01/15/2020	122284	.00
CDA	NATIONSTAR MORTGAGE LLC	01/07/2020	122285	3,678.56
CDA	OTIS ELEVATOR COMPANY	01/07/2020	122286	557.61
CDA	REALiving LLC	01/07/2020	122287	1,300.00
CDA	SECURIAN FINANCIAL GROUP INC	01/07/2020	122288	1,241.11
CDA	SLEEPING GIANT STUDIOS LLC	01/07/2020	122289	1,440.00
CDA	Sparta Postmaster	01/07/2020	122290	550.00
CDA	SPARTA ROTARY CLUB	01/07/2020	122291	310.00
CDA	TITAN PUBLIC SAFETY SOLUTIONS LLC	01/07/2020	122292	4,168.00
CDA	VON BRIESEN & ROPER SC TRUST	01/07/2020	122293	30.00
CDA	WINDING RIVERS LIBRARY SYSTEM	01/07/2020	122294	16,525.34
CDA	1ST COMMUNITY CREDIT UNION - CITY	01/08/2020	122295	1,115.79
CDA	CULLIGAN - TOMAH	01/08/2020	122296	37.95
CDA	KWIK TRIP INC	01/08/2020	122297	5,238.47
CDA	The Hardware Store	01/08/2020	122298	229.08
CDA	UTILITY SALES & SERVICE	01/08/2020	122299	80.31
CDA	VERNON ELECTRIC COOP	01/08/2020	122300	91.95
CDA	XCEL ENERGY	01/08/2020	122301	31.26
CDA	BLIXT, JOAN B	01/08/2020	122302	80.13
CDA	TOURNAMENT PRIZE MONEY	01/20/2020	122303	600.00
CDA	TOURNAMENT PRIZE MONEY	01/20/2020	122304	350.00
CDA	TOURNAMENT PRIZE MONEY	01/20/2020	122305	250.00
CDA	CENTURYLINK	01/10/2020	122306	4.99
CDA	CHARTER COMMUNICATIONS	01/10/2020	122307	185.67
CDA	CIVIC SYSTEMS LLC	01/10/2020	122308	4,221.00
CDA	DALCO	01/10/2020	122309	19.37
CDA	EVANS PRINT & MEDIA GROUP	01/10/2020	122310	336.02
CDA	MODERN DISPOSAL SYSTEMS LLC	01/10/2020	122311	17,608.92
CDA	QUILL CORPORATION	01/10/2020	122312	97.74
CDA	SPARTA FREE LIBRARY	01/10/2020	122313	89.41
CDA	Walmart Community - Sanitation	01/10/2020	122314	1.74
CDA	WMCA	01/10/2020	122315	65.00
CDA	XCEL ENERGY	01/10/2020	122316	504.50
CDA	MONROE COUNTY TREASURER	01/10/2020	122317	1,038,262.91
CDA	Sparta Area School District	01/10/2020	122318	1,871,851.80
CDA	WESTERN TECHNICAL COLLEGE	01/10/2020	122319	294,548.34
CDA	CHOICE SECURITY & SURVEILLANCE	01/10/2020	122320	955.00
CDA	DWD-UNEMPLOYMENT INSURANCE	01/13/2020	122321	299.85
CDA	Gerke Excavating Inc	01/13/2020	122322	8,034.90
CDA	KENWORTHY'S TRUCK & AUTO REPAIR	01/13/2020	122323	394.25
CDA	L W Allen LLC	01/13/2020	122324	300.00
CDA	MONROE COUNTY HWY DEPT	01/13/2020	122325	1,189.94
CDA	SPARTA COOPERATIVE SERVICES	01/13/2020	122326	827.12
CDA	VERIZON WIRELESS	01/13/2020	122327	475.86
CDA	WE ENERGIES	01/13/2020	122328	3,206.11
CDA	WI State Lab of Hygiene	01/13/2020	122329	26.00
CDA	XCEL ENERGY	01/13/2020	122330	11,561.88
CDP	ZIEGLER, ANDREA R	01/17/2020	122331	300.47
CDP	WEISSENBERGER, AMY R	01/17/2020	122332	832.41
CDP	JUSTIN, CLARENCE J	01/17/2020	122333	148.69
CDP	LEIS, VERNON C	01/17/2020	122334	148.69
CDP	SCHALLER, RITA M	01/17/2020	122335	148.69
CDP	TAYLOR, NOAH R	01/17/2020	122336	74.34
CDP	WAGNER, JAMAL J	01/17/2020	122337	627.33
CDP	CHEW, MAKAYLA M	01/17/2020	122338	83.11
CDP	HALE, CATHIE J	01/17/2020	122339	188.05
CDP	HEMMERSBACH, THOMAS G	01/17/2020	122340	1,387.75

Journal	Payee or Description	Date	Check Number	Check Amount
CDP	PITSENBARGER, MAELYN R	01/17/2020	122341	49.64
CDP	RETTLER, ELIZABETH J	01/17/2020	122342	20.77
CDP	SCHELL, LANEY M	01/17/2020	122343	56.92
CDP	WINTERTON, PAIGE L	01/17/2020	122344	39.24
CDP	CUNITZ, RANDAL R	01/17/2020	122345	2,383.76
CDP	PASSEHL, DALE W	01/17/2020	122346	4,224.84
CDP	THOMAS, SCOTT B	01/17/2020	122347	1,230.07
CDP	HEMMERSBACH, DONALD G	01/17/2020	122348	1,513.21
CDP	KIRCHHOFF, RAYMOND E	01/17/2020	122349	1,306.65
CDP	ORNES, MATTHEW G	01/17/2020	122350	602.99
CDP	SUND, MARK D	01/17/2020	122351	195.33
CDP	AMES, JOEL D	01/17/2020	122352	1,371.89
CDP	BLIXT, JOAN B	01/17/2020	122353	5,310.58
CDP	LEIS, DOUGLAS J	01/17/2020	122354	1,168.47
CDA	AT & T MOBILITY	01/17/2020	122355	922.60
CDA	CARDMEMBER SERVICE	01/17/2020	122356	479.25
CDA	COULEE TECH INC	01/17/2020	122357	380.00
CDA	Diggers Hotline Inc	01/17/2020	122358	44.80
CDA	E O JOHNSON CO INC	01/17/2020	122359	187.00
CDA	FOX HOLLOW GOLF COURSE	01/17/2020	122360	2,496.00
CDA	GEIER, DAYNE	01/17/2020	122361	340.00
CDA	MARTIN-MCALLISTER	01/17/2020	122362	550.00
CDA	MAYO CLINIC HEALTH SYSTEM	01/17/2020	122363	428.00
CDA	MSA PROFESSIONAL SERVICES INC	01/17/2020	122364	1,681.70
CDA	PERKINS OIL	01/17/2020	122365	468.00
CDA	PREMIER COOPERATIVE	01/17/2020	122366	11.00
CDA	RIPP DISTRIBUTING CO INC	01/17/2020	122367	40.00
CDA	SAFARILAND LLC	01/17/2020	122368	46.04
CDA	SLEEPY HOLLOW INC	01/17/2020	122369	50.75
CDA	SPARTA COOPERATIVE SERVICES	01/17/2020	122370	367.38
CDA	SPARTA VETERINARY CLINIC	01/17/2020	122371	54.50
CDA	VERIZON WIRELESS	01/17/2020	122372	67.40
CDA	WI DEPT OF TRANSPORTATION	01/17/2020	122373	481.81
CDA	XCEL ENERGY	01/17/2020	122374	502.08
CDA	ARTHUR CLESEN INC	01/17/2020	122375	488.15
CDA	AXON ENTERPRISE INC	01/17/2020	122376	14,232.00
CDA	BAKER & TAYLOR	01/17/2020	122377	2,023.02
CDA	CABALLERO-MARTINEZ, IVETH	01/17/2020	122378	185.00
CDA	CENGAGE LEARNING INC/GALE	01/17/2020	122379	110.31
CDA	CenturyLink	01/17/2020	122380	3,062.65
CDA	CHARTER COMMUNICATIONS	01/17/2020	122381	113.83
CDA	DALCO	01/17/2020	122382	1,866.70
CDA	EMC INSURANCE COMPANIES	01/17/2020	122383	16,950.38
CDA	EVANS PRINT & MEDIA GROUP	01/17/2020	122384	15.00
CDA	GUNDERSEN HEALTH SYSTEM	01/17/2020	122385	57.00
CDA	GUNDERSEN HEALTH SYSTEM - GLAS	01/17/2020	122386	150.00
CDA	JANWAY COMPANY USA INC	01/17/2020	122387	172.80
CDA	OVERHEAD DOOR COMPANY	01/17/2020	122388	410.00
CDA	P & P PRODUCTS	01/17/2020	122389	282.50
CDA	REINDERS INC	01/17/2020	122390	291.68
CDA	SCHMITZ JANITORIAL SUPPLY	01/17/2020	122391	43.00
CDA	SERVPRO OF LACROSSE COUNTY	01/17/2020	122392	300.00
CDA	TRICOR INC	01/17/2020	122393	3,630.00
CDA	Tri-State Business Machines	01/17/2020	122394	145.90
CDA	UNIQUE MANAGEMENT SERVICES INC	01/17/2020	122395	107.40
CDA	XCEL ENERGY	01/17/2020	122396	4,113.47
CDA	BENDRISS, ABDENNABI & LARRISA	01/21/2020	122397	460.11

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	CARDMEMBER SERVICE	01/21/2020	122398	2,281.01
CDA	DALCO	01/21/2020	122399	70.29
CDA	JOHN DEERE FINANCIAL	01/21/2020	122400	317.76
CDA	MULVANEY, MATTHEW W & MEGAN A	01/21/2020	122401	151.29
CDA	PREMIER COOPERATIVE	01/21/2020	122402	1,704.94
CDA	QUILL CORPORATION	01/21/2020	122403	29.52
CDA	XCEL ENERGY	01/21/2020	122404	13,237.47
CDA	LA CROSSE GLASS CO INC & OVERHEAD DOOR	01/22/2020	122405	1,978.00
CDA	WALMART COMMUNITY - CITY	01/22/2020	122406	475.63
CDA	Brad Olson Electric LLC	01/22/2020	122407	13,958.18
CDA	COULEE TECH INC	01/22/2020	122408	142.50
CDA	FedEx	01/22/2020	122409	36.17
CDA	MODERN DISPOSAL SYSTEMS LLC	01/22/2020	122410	1,980.10
CDA	XCEL ENERGY	01/22/2020	122411	3,817.50
CDA	WALMART COMMUNITY - PD	01/23/2020	122412	6.41
CDA	ARNOLD'S SERVICE & TOWING LLC	01/24/2020	122413	354.88
CDA	AXON ENTERPRISE INC	01/24/2020	122414	18,799.80
CDA	DEKE SLAYTON MEMORIAL MUSEUM	01/24/2020	122415	40,000.00
CDA	E O JOHNSON	01/24/2020	122416	367.00
CDA	Hagen's Sales & Service	01/24/2020	122417	13.89
CDA	HERTZ PROCESSING SERVICES	01/24/2020	122418	30.00
CDA	MODERN DISPOSAL SYSTEMS LLC	01/24/2020	122419	285.80
CDA	UW-PLATTEVILLE	01/24/2020	122420	35.00
CDA	WALMART COMMUNITY - PD	01/24/2020	122421	28.91
CDA	WESTERN TECHNICAL COLLEGE	01/24/2020	122422	33.42
CDA	WI CHIEFS OF POLICE ASSO INC (WCPA)	01/24/2020	122423	200.00
CDA	WI DEPT OF JUSTICE - TIME	01/24/2020	122424	378.00
CDA	Wisconsin Rural Water Asso - WRWA	01/24/2020	122425	350.00
CDA	CASH	01/24/2020	122426	1,000.00
CDP	ZIEGLER, ANDREA R	01/31/2020	122427	423.00
CDP	WEISSENBERGER, AMY R	01/31/2020	122428	896.90
CDP	JUSTIN, CLARENCE J	01/31/2020	122429	191.17
CDP	LEIS, VERNON C	01/31/2020	122430	191.17
CDP	SCHALLER, RITA M	01/31/2020	122431	159.30
CDP	TAYLOR, NOAH R	01/31/2020	122432	53.10
CDP	WAGNER, JAMAL J	01/31/2020	122433	1,254.64
CDP	CHEW, MAKAYLA M	01/31/2020	122434	141.42
CDP	HALE, CATHIE J	01/31/2020	122435	68.30
CDP	HEMMERSBACH, THOMAS G	01/31/2020	122436	1,573.61
CDP	PITSENBARGER, MAELYN R	01/31/2020	122437	76.18
CDP	RETTLER, ELIZABETH J	01/31/2020	122438	73.88
CDP	SCHMITZ, JASON R	01/31/2020	122439	65.80
CDP	WINTERTON, PAIGE L	01/31/2020	122440	76.18
CDP	PASSEHL, DALE W	01/31/2020	122441	1,911.51
CDP	THOMAS, SCOTT B	01/31/2020	122442	1,354.02
CDP	HEMMERSBACH, DONALD G	01/31/2020	122443	1,683.72
CDP	KIRCHHOFF, RAYMOND E	01/31/2020	122444	1,919.42
CDP	ORNES, MATTHEW G	01/31/2020	122445	1,412.72
CDP	SUND, MARK D	01/31/2020	122446	329.09
CDP	AMES, JOEL D	01/31/2020	122447	1,307.56
CDP	LEIS, DOUGLAS J	01/31/2020	122448	1,685.76
CDA	Fire Protection Specialists	01/28/2020	122449	266.90
CDA	KWIK TRIP INC	01/28/2020	122450	258.09
CDA	LEIS, DOUGLAS J	01/28/2020	122451	366.51
CDA	XCEL ENERGY	01/28/2020	122452	22.10
CDA	ARTHUR CLESEN INC	01/29/2020	122453	126.00
CDA	BAKER & TAYLOR	01/29/2020	122454	1,885.72

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	Brad Olson Electric LLC	01/29/2020	122455	361.39
CDA	CENTURYLINK	01/29/2020	122456	16.88
CDA	CHOICE SECURITY & SURVEILLANCE	01/29/2020	122457	84.00
CDA	DALCO	01/29/2020	122458	495.32
CDA	DELTA DENTAL OF WISCONSIN	01/29/2020	122459	4,354.28
CDA	Gerke Excavating Inc	01/29/2020	122460	540.00
CDA	Kulis, Judy & Aaron	01/29/2020	122461	78.96
CDA	LOFFLER COMPANIES	01/29/2020	122462	79.28
CDA	MODERN DISPOSAL SYSTEMS LLC	01/29/2020	122463	17,608.92
CDA	MORTON SALT	01/29/2020	122464	12,340.63
CDA	MUELLER, REINHARD	01/29/2020	122465	2,027.76
CDA	P & P PRODUCTS	01/29/2020	122466	3,616.30
CDA	SCHMITZ JANITORIAL SUPPLY	01/29/2020	122467	353.00
CDA	Service Plus Heating & Cooling LLC	01/29/2020	122468	1,071.83
CDA	Steinhoff, Ricky	01/29/2020	122469	400.00
CDA	TOWN OF ANGELO	01/29/2020	122470	689.32
CDA	Triple R Industries	01/29/2020	122471	141.10
CDA	VON BRIESEN & ROPER SC TRUST	01/29/2020	122472	60.00
CDA	WESTERN WOOD STRUCTURES INC	01/29/2020	122473	12,500.00
CDA	WINDING RIVERS LIBRARY SYSTEM	01/29/2020	122474	143.93
CDA	WORKSITE SOLUTIONS	01/29/2020	122475	205.38
CDA	Sparta Postmaster	01/30/2020	122476	345.00
CDA	Brad Olson Electric LLC	01/31/2020	122477	7,152.92
CDA	MSA PROFESSIONAL SERVICES INC	01/31/2020	122478	3,537.93
CDA	ADVANCE AUTO PARTS	01/31/2020	122749	279.68
CDA	Auto Value Parts Stores	01/31/2020	122750	309.68
CDA	Band Box Cleaners & Laundry Inc	01/31/2020	122751	140.62
CDA	Bogie Enterprises Inc	01/31/2020	122752	2,708.17
CDA	Brenengen Chevrolet Buick Inc	01/31/2020	122753	684.09
CDA	C & M HYDRAULIC TOOL SUPPLY	01/31/2020	122754	207.31
CDA	CARDMEMBER SERVICE	01/31/2020	122755	136.02
CDA	CENGAGE LEARNING INC/GALE	01/31/2020	122756	74.97
CDA	CLEAN WATER TESTING LLC	01/31/2020	122757	341.25
CDA	Core & Main LP	01/31/2020	122758	172.16
CDA	Davy Laboratories	01/31/2020	122759	437.25
CDA	DeBauche Truck & Diesel Inc	01/31/2020	122760	56.53
CDA	Dorner Company	01/31/2020	122761	386.87
CDA	EVANS PRINT & MEDIA GROUP	01/31/2020	122762	588.00
CDA	GUNDERSEN HEALTH SYSTEM	01/31/2020	122763	986.29
CDA	Hach Company	01/31/2020	122764	1,177.94
CDA	LOFFLER COMPANIES	01/31/2020	122765	43.02
CDA	Midwest Chemical & Equipment Inc	01/31/2020	122766	3,961.70
CDA	MONROE COUNTY TREASURER	01/31/2020	122767	1,155.65
CDA	MSA PROFESSIONAL SERVICES INC	01/31/2020	122768	2,768.82
CDA	Northern Lake Service Inc	01/31/2020	122769	255.00
CDA	O'REILLY AUTOMOTIVE INC	01/31/2020	122770	37.98
CDA	PANDA DISTRIBUTION INC	01/31/2020	122771	2,231.50
CDA	QUILL CORPORATION	01/31/2020	122772	913.34
CDA	R Communications Specialists LLC	01/31/2020	122773	30.00
CDA	RIVER STATES TRUCK & TRAILER INC	01/31/2020	122774	1,184.90
CDA	Service Plus Heating & Cooling LLC	01/31/2020	122775	135.25
CDA	SMC OUTDOOR SERVICES	01/31/2020	122776	150.00
CDA	SPARTA COOPERATIVE SERVICES	01/31/2020	122777	772.00
CDA	STATE OF WISCONSIN - COURT FINES	01/31/2020	122778	2,788.28
CDA	The Hardware Store	01/31/2020	122779	144.63
CDA	Tri-State Business Machines	01/31/2020	122780	58.77
CDA	USA Blue Book	01/31/2020	122781	372.97

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	Walmart Community - Sanitation	01/31/2020	122782	107.06
CDA	WEST CENTRAL AUTO INC	01/31/2020	122783	140.23
CDA	WI Emergency Management	01/31/2020	122784	1,225.00
CDA	WI PROFESSIONAL POLICE ASSO INC	01/31/2020	122785	630.00
CDA	WRIGHT'S SEPTIC TANK SERVICE	01/31/2020	122786	270.00
CDA	EMPOWER RETIREMENT	01/03/2020	10320001	3,965.40
CDP	FAHNING, TODD R - DIR DEP	01/03/2020	10320001	.00
CDA	INTERNAL REVENUE SERVICE	01/03/2020	10320002	31,867.38
CDP	HANSON, JULIE A - DIR DEP	01/03/2020	10320002	.00
CDA	WI DEPT OF REVENUE - WH	01/03/2020	10320003	6,344.50
CDP	HELLMAN, JAMES A - DIR DEP	01/03/2020	10320003	.00
CDP	LYDON, JENNIFER L - DIR DEP	01/03/2020	10320004	.00
CDP	SCHMIDT, JUDITH G - DIR DEP	01/03/2020	10320005	.00
CDP	SCHMITZ, BARBARA J - DIR DEP	01/03/2020	10320006	.00
CDP	VAN WORMER, MARK L - DIR DEP	01/03/2020	10320008	.00
CDP	BAZAN, MARISSA - DIR DEP	01/03/2020	10320009	.00
CDP	EINER, LORI A - DIR DEP	01/03/2020	10320010	.00
CDP	HAACK, DONNA J - DIR DEP	01/03/2020	10320011	.00
CDP	SCHREIBER, AIMEE L - DIR DEP	01/03/2020	10320012	.00
CDP	SHIPLEY, KRISTIN D - DIR DEP	01/03/2020	10320013	.00
CDP	WEGNER, KIMBERLY A - DIR DEP	01/03/2020	10320014	.00
CDP	BRUEGGEMAN, KEVIN K - DIR DEP	01/03/2020	10320015	.00
CDP	GUST, KRISTEN M - DIR DEP	01/03/2020	10320016	.00
CDP	HOFFLAND, MATTHEW G - DIR DEP	01/03/2020	10320017	.00
CDP	HUMPHREY, BRUCE - DIR DEP	01/03/2020	10320018	.00
CDP	LUKASEK, EDWARD J - DIR DEP	01/03/2020	10320019	.00
CDP	RILEY, KEVIN M - DIR DEP	01/03/2020	10320020	.00
CDP	STANEK, NORMAN G - DIR DEP	01/03/2020	10320021	.00
CDP	ERICKSON, JESSICA R - DIR DEP	01/03/2020	10320023	.00
CDP	ERICKSON, KYLE D - DIR DEP	01/03/2020	10320024	.00
CDP	FERGUSON, BOOKER T - DIR DEP	01/03/2020	10320025	.00
CDP	FISCHER, ZACHARY D - DIR DEP	01/03/2020	10320026	.00
CDP	GURALSKI, KYLE R - DIR DEP	01/03/2020	10320027	.00
CDP	HAAS, CHRISTINE M - DIR DEP	01/03/2020	10320028	.00
CDP	JAMES, BRIAN R - DIR DEP	01/03/2020	10320029	.00
CDP	JOHNSON, COREY D - DIR DEP	01/03/2020	10320030	.00
CDP	KUDERER, DAVID C - DIR DEP	01/03/2020	10320031	.00
CDP	KUEN, ANDREW J - DIR DEP	01/03/2020	10320032	.00
CDP	LEE, JENNA RM - DIR DEP	01/03/2020	10320033	.00
CDP	LUDOVICE, JACOB A - DIR DEP	01/03/2020	10320034	.00
CDP	MAGNUS, MARK J - DIR DEP	01/03/2020	10320035	.00
CDP	MITCHELL, JAGER C - DIR DEP	01/03/2020	10320036	.00
CDP	NELSON, MARC D - DIR DEP	01/03/2020	10320037	.00
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CDP	PIPKIN, JASON E - DIR DEP	01/03/2020	10320039	.00
CDP	REVELS, AMANDA N - DIR DEP	01/03/2020	10320040	.00
CDP	SCHROEDER, ETHAN W - DIR DEP	01/03/2020	10320041	.00
CDP	SEUBERT, KYLE J - DIR DEP	01/03/2020	10320042	.00
CDP	TOVAR, JOSE V - DIR DEP	01/03/2020	10320043	.00
CDP	BAUMAN, DOUGLAS B - DIR DEP	01/03/2020	10320044	.00
CDP	FERGUSON JR, PATRICK C - DIR DEP	01/03/2020	10320046	.00
CDP	GILBERTSON, BRADLY T - DIR DEP	01/03/2020	10320047	.00
CDP	HANSEN, EDWARD L - DIR DEP	01/03/2020	10320048	.00
CDP	JONES, ERIK A - DIR DEP	01/03/2020	10320049	.00
CDP	OAKLEY, THOMAS K - DIR DEP	01/03/2020	10320050	.00
CDP	PAWLISCH, RYAN D - DIR DEP	01/03/2020	10320051	.00
CDP	WEAVER, SAMANTHA L - DIR DEP	01/03/2020	10320052	.00

Journal	Payee or Description	Date	Check Number	Check Amount
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CDP	CLARK, JONATHON S - DIR DEP	01/03/2020	10320054	.00
CDP	VIETH, BRIAN P - DIR DEP	01/03/2020	10320055	.00
CDP	DIERCKS, CALEB T - DIR DEP	01/03/2020	10320056	.00
CDP	JOHNSON, DENNIS D - DIR DEP	01/03/2020	10320057	.00
CDP	KOEHLER, GUY C - DIR DEP	01/03/2020	10320058	.00
CDP	SULLIVAN, RANDY P - DIR DEP	01/03/2020	10320060	.00
CDP	BECKER, JANICE M - DIR DEP	01/03/2020	10320061	.00
CDP	BETTS, BRIAN W - DIR DEP	01/03/2020	10320062	.00
CDP	HANSON, TODD A - DIR DEP	01/03/2020	10320063	.00
CDP	PETERSON, SAMUEL J - DIR DEP	01/03/2020	10320064	.00
CDP	SCHWIER, LEE A - DIR DEP	01/03/2020	10320065	.00
CDA	WI DEPT OF EMPL TRUST FUNDS-HEALTH	01/09/2020	10920001	86,086.46
CDA	WI DEPT OF REVENUE - AV	01/09/2020	10920002	47.04
CDA	WI DEPT OF REVENUE - SALES TAX	01/09/2020	10920003	72.03
CDA	EMPOWER RETIREMENT	01/20/2020	11720001	5,370.40
CDP	FAHNING, TODD R - DIR DEP	01/17/2020	11720001	.00
CDA	INTERNAL REVENUE SERVICE	01/20/2020	11720002	53,282.03
CDP	HANSON, JULIE A - DIR DEP	01/17/2020	11720002	.00
CDA	WI DEPT OF REVENUE - WH	01/20/2020	11720003	9,564.61
CDP	HELLMAN, JAMES A - DIR DEP	01/17/2020	11720003	.00
CDP	LYDON, JENNIFER L - DIR DEP	01/17/2020	11720004	.00
CDP	SCHMIDT, JUDITH G - DIR DEP	01/17/2020	11720005	.00
CDP	SCHMITZ, BARBARA J - DIR DEP	01/17/2020	11720006	.00
CDP	VAN WORMER, MARK L - DIR DEP	01/17/2020	11720008	.00
CDP	BAZAN, MARISSA - DIR DEP	01/17/2020	11720009	.00
CDP	EINER, LORI A - DIR DEP	01/17/2020	11720010	.00
CDP	HAACK, DONNA J - DIR DEP	01/17/2020	11720011	.00
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CDP	SHIPLEY, KRISTIN D - DIR DEP	01/17/2020	11720013	.00
CDP	STEINBACHER, SARAH B - DIR DEP	01/17/2020	11720014	.00
CDP	WEGNER, KIMBERLY A - DIR DEP	01/17/2020	11720015	.00
CDP	ERICKSON, JESSICA R - DIR DEP	01/17/2020	11720017	.00
CDP	ERICKSON, KYLE D - DIR DEP	01/17/2020	11720018	.00
CDP	FERGUSON, BOOKER T - DIR DEP	01/17/2020	11720019	.00
CDP	FISCHER, ZACHARY D - DIR DEP	01/17/2020	11720020	.00
CDP	GURALSKI, KYLE R - DIR DEP	01/17/2020	11720021	.00
CDP	HAAS, CHRISTINE M - DIR DEP	01/17/2020	11720022	.00
CDP	JAMES, BRIAN R - DIR DEP	01/17/2020	11720023	.00
CDP	JOHNSON, COREY D - DIR DEP	01/17/2020	11720024	.00
CDP	KUDERER, DAVID C - DIR DEP	01/17/2020	11720025	.00
CDP	KUEN, ANDREW J - DIR DEP	01/17/2020	11720026	.00
CDP	LEE, JENNA RM - DIR DEP	01/17/2020	11720027	.00
CDP	LUDOVICE, JACOB A - DIR DEP	01/17/2020	11720028	.00
CDP	MAGNUS, MARK J - DIR DEP	01/17/2020	11720029	.00
CDP	MITCHELL, JAGER C - DIR DEP	01/17/2020	11720030	.00
CDP	NELSON, MARC D - DIR DEP	01/17/2020	11720031	.00
CDP	NOTTESTAD, EMILEE J - DIR DEP	01/17/2020	11720032	.00
CDP	PIPKIN, JASON E - DIR DEP	01/17/2020	11720033	.00
CDP	REVELS, AMANDA N - DIR DEP	01/17/2020	11720034	.00
CDP	SCHROEDER, ETHAN W - DIR DEP	01/17/2020	11720035	.00
CDP	SEUBERT, KYLE J - DIR DEP	01/17/2020	11720036	.00
CDP	TOVAR, JOSE V - DIR DEP	01/17/2020	11720037	.00
CDP	FERGUSON JR, PATRICK C - DIR DEP	01/17/2020	11720039	.00
CDP	GILBERTSON, BRADLY T - DIR DEP	01/17/2020	11720040	.00
CDP	HANSEN, EDWARD L - DIR DEP	01/17/2020	11720041	.00
CDP	JONES, ERIK A - DIR DEP	01/17/2020	11720042	.00

Journal	Payee or Description	Date	Check Number	Check Amount
CDP	PAWLISCH, RYAN D - DIR DEP	01/17/2020	11720043	.00
CDP	WEAVER, SAMANTHA L - DIR DEP	01/17/2020	11720044	.00
CDP	CLARK, GAIL L - DIR DEP	01/17/2020	11720045	.00
CDP	CLARK, JONATHON S - DIR DEP	01/17/2020	11720046	.00
CDP	VIETH, BRIAN P - DIR DEP	01/17/2020	11720047	.00
CDP	DIERCKS, CALEB T - DIR DEP	01/17/2020	11720048	.00
CDP	JOHNSON, DENNIS D - DIR DEP	01/17/2020	11720049	.00
CDP	KOEHLER, GUY C - DIR DEP	01/17/2020	11720050	.00
CDP	SULLIVAN, RANDY P - DIR DEP	01/17/2020	11720052	.00
CDP	BECKER, JANICE M - DIR DEP	01/17/2020	11720053	.00
CDP	BETTS, BRIAN W - DIR DEP	01/17/2020	11720054	.00
CDP	HANSON, TODD A - DIR DEP	01/17/2020	11720055	.00
CDP	PETERSON, SAMUEL J - DIR DEP	01/17/2020	11720056	.00
CDP	SCHWIER, LEE A - DIR DEP	01/17/2020	11720057	.00
CDA-W	Service Plus Heating & Cooling LLC	01/24/2020	12420001	7,000.00
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Journal	Payee or Description	Date	Check Number	Check Amount
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CDP	DIERCKS, CALEB T - DIR DEP	01/31/2020	13120046	.00
CDP	JOHNSON, DENNIS D - DIR DEP	01/31/2020	13120047	.00
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## Report Criteria:

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 Manual checks included  
 Supplemental checks included  
 Termination checks included  
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Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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## Report Criteria:

Computed checks included  
 Manual checks included  
 Supplemental checks included  
 Termination checks included  
 Void checks included

## Report Criteria:

Computed checks included  
 Manual checks included  
 Supplemental checks included  
 Termination checks included  
 Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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01/24/2020	PC	01/31/2020	13120035	SEUBERT, KYLE J	3090	001-11000	1,678.70-
01/24/2020	PC	01/31/2020	13120036	TOVAR, JOSE V	3112	001-11000	1,673.55-
01/24/2020	PC	01/31/2020	13120037	FERGUSON JR, PATRICK C	9210	001-11000	1,002.59-
01/24/2020	PC	01/31/2020	13120038	GILBERTSON, BRADLY T	9022	001-11000	1,847.40-
01/24/2020	PC	01/31/2020	13120039	HANSEN, EDWARD L	9409	001-11000	1,573.02-
01/24/2020	PC	01/31/2020	13120040	JONES, ERIK A	9370	001-11000	1,257.58-
01/24/2020	PC	01/31/2020	13120041	PAWLISCH, RYAN D	9339	001-11000	1,249.89-
01/24/2020	PC	01/31/2020	13120042	WEAVER, SAMANTHA L	9383	001-11000	952.91-
01/24/2020	PC	01/31/2020	13120043	CLARK, GAIL L	7000	001-11000	1,306.86-
01/24/2020	PC	01/31/2020	13120044	CLARK, JONATHON S	7001	001-11000	1,448.29-
01/24/2020	PC	01/31/2020	13120045	VIETH, BRIAN P	7030	001-11000	1,196.77-
01/24/2020	PC	01/31/2020	13120046	DIERCKS, CALEB T	8004	001-11000	1,615.15-
01/24/2020	PC	01/31/2020	13120047	JOHNSON, DENNIS D	8025	001-11000	1,543.75-
01/24/2020	PC	01/31/2020	13120048	KOEHLER, GUY C	8030	001-11000	1,815.60-
01/24/2020	PC	01/31/2020	13120049	Void		001-11000	
01/24/2020	PC	01/31/2020	13120050	SULLIVAN, RANDY P	8045	001-11000	1,476.83-
01/24/2020	PC	01/31/2020	13120051	BECKER, JANICE M	5005	001-11000	1,224.33-
01/24/2020	PC	01/31/2020	13120052	BETTS, BRIAN W	5007	001-11000	1,393.76-
01/24/2020	PC	01/31/2020	13120053	HANSON, TODD A	5020	001-11000	1,816.77-
01/24/2020	PC	01/31/2020	13120054	PETERSON, SAMUEL J	5035	001-11000	1,350.01-
01/24/2020	PC	01/31/2020	13120055	SCHWIER, LEE A	5040	001-11000	1,236.79-
Grand Totals:			80				93,062.24-

## Report Criteria:

Computed checks included  
 Manual checks included  
 Supplemental checks included  
 Termination checks included  
 Void checks included

**ORDINANCE NO. \_\_\_\_\_**  
**ORDINANCE AMENDING APPOINTED OFFICIALS ORDINACE**

THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN,  
DO ORDAIN AS FOLLOWS:

Section 1. Section 1-22 (Prior Code sec 1.03) of the Code of City Ordinances is hereby amended to read as follows:

The Following Shall be Appointed Officials:

<b>OFFICIAL</b>	<b>HOW APPOINTED</b>	<b>TERM, EXPIRATION</b>
Assessor	City Council	Indefinite/Per Contract
Building Inspector	City Council	indefinite
Police Chief	Police and Fire Commission	Indefinite
City Attorney	City Council	Indefinite
City Clerk	City Council	Indefinite
City Comptroller	City Council	Indefinite
City Forestor	City Council	Indefinite
Parks & Rec Director	City Council	Indefinite
Public Works Director	City Council	Indefinite
Electrical Inspector	City Council City Council Member from Public Safety Committee	Indefinite
Fire District Trustee	Appointed by Mayor	Yearly
Plumbing Inspector	City Council	Indefinite
Safety Inspector	City Council	Indefinite
Sanitation Superintendent	City Council	Indefinite
Treasurer	City Council	Indefinite
Deputy Treasurer	City Council	Indefinite
Water Superintendent	City Council	Indefinite
Weed Commissioner	City Council	Indefinite
Zoning Administrator	City Council	Indefinite

Section 2. This ordinance shall take effect and be in full force following its passage and publication as provided by law.

Dated this 19th day of February, 2020.

OFFERED BY:

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Alderman

PASSED this 19th day of February, 2020

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Julie Hanson, City Clerk

APPROVED BY:

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Kristen Gust, Mayor

## RESOLUTION ACCEPTING PROPOSAL FOR MOWER

WHEREAS, the Park Board sought proposals for a new mower for River Run Golf Course,

WHEREAS, such proposals have been received by the Board and the Board has recommended the acceptance of the proposal of Reinders, Inc. of Sussex, WI, attached hereto,

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the proposal of Reinders, Inc. of Sussex, WI, in the amount of \$96,823.00 for the above described equipment is hereby accepted, and any and all other bids are hereby rejected.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute on behalf of the City all documents and perform any other acts necessary or desirable to conclude the transaction and the proposal which is hereby accepted.

Dated this 19<sup>th</sup> day of February, 2020.

OFFERED BY:

\_\_\_\_\_  
Alderman

APPROVED

\_\_\_\_\_  
Kristen Gust, Mayor

# Reinders



Acct #: 169375 GOLF CRS  
 River Run Golf Club  
 921 E Montgomery Street  
 Sparta WI 54656

Attn: Brad Gilbertson

Scott Neary, SCPS  
 Territory Manager  
 W227 N6225 Sussex Road  
 Sussex, WI 53089  
 Cell (608) 220-6593  
 Fax (262) 786-6111  
[sneary@reinders.com](mailto:sneary@reinders.com)

Quote ID JJSN010720	Quotes Good for 30 days
Quote Date 1/29/20	Tax Not Included In Quote

**PRICE QUOTATION**

Description	Total
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**(1) Greensmaster 3120 Gas Triplex**  
 11 Blade All Sealed Cutting Units  
 Narrow Front Grooved Rollers  
 Adapter Kit (Required)  
 Powered Rear Roller Power Brushes  
 LED Light Kit  
*\*Unit width is 70.8" with RR Brushes in transport position*

MSRP: \$41,827  
 Special Discount: (\$13,199)  
**Total: \$28,627**



**(1) Reelmaster 3555-D, 100", 3WD**  
 8 Blade Cutting Units  
 Powered Rear Roller Brushes

MSRP: \$64,980  
 Special Discount: (\$15,399)  
**Total: \$49,581**



**(1) Groundsmaster 5900-D, 16ft, 4WD**  
 \*Includes Road Light Package  
 \*Air Ride Seat w/ Arm rests included

MSRP: \$124,611  
 Special Discount: (\$27,788)  
**Total: \$96,823**

**Manufactured in Tomah, Wisconsin**

Package Subtotal: \$175,031  
 Additional Hometown Package Discount: (\$30,911)  
**Package Total: \$144,120**

	Base Price	Budgeted	Package A	Package B	Package C	Package D	Package E	Package F	Package G	Package H	Package I	Package J
Toro Greens Master 3120 (Greens)	28,627	35,000	28,627		28,627		28,627		28,627			28,627
Jacobson Greensking IV (Greens)	29,595	35,000		29,595		29,595		29,595		29,595	29,595	
Toro Reelmaster 3555-D w/roller (Fairway)	49,581	55,000	49,581	49,581	49,581	49,581	49,581	49,581	49,581	49,581	49,581	49,581
Jacobson LF-550 w/roller (Fairway)	56,390	55,000										
Toro Ground Master 4000-11' w/light (Parks/rough)	65,934	75,000					65,934	65,934				
Jacobson HR600 11' w/light (Parks/rough)	65,690	75,000									65,690	65,690
Toro 14' - not available												
Jacobson HR700 14' w/light (Parks/rough)	74,995	75,000			74,995	74,995						
Toro Ground Master 5900 - 16'	96,823	75,000	96,823	96,823								
Jacobson HR800 16' w/light (Parks/rough)	91,690	75,000							91,690	91,690		
Toro Hometown Discount			-30,911	-25344	-4305		-16707	-14271	-4305			-4305
Total Package Price		165,000	144,120	150,655	148,898	154,171	127,435	130,839	165,593	170,866	144,866	139,593

## **RESOLUTION ADOPTING PERSONNEL POLICY MANUAL (2020)**

WHEREAS, the Finance Committee has recommended that the Personnel Policy Manual for the City of Sparta be amended in certain respects, and

WHEREAS, the proposed changes to the Personnel Policy Manual for the City of Sparta are attached hereto, and incorporated by reference;

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the Personnel Policy Manual (2020) is hereby adopted and approved with the attached changes.

Dated this 19th day of February, 2020.

OFFERED BY:

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Alderman

APPROVED BY:

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Kristen Gust, Mayor

## Proposed Changes to City of Sparta Personnel Policy Manual

### Sec. 3.2 Compensatory Time Off; Applicability of Fair Labor Standards Act

#### As is currently stated:

(C) (2) The maximum compensatory time which may be accrued by an affected employee shall be forty (40) hours for all hourly employees. An hourly employee who has accrued the maximum number of compensatory hours shall be paid overtime compensation in cash for any additional overtime hours of work.

#### Proposed new language:

(C) (2) The maximum compensatory time which may be accrued by an affected employee shall be **eighty (80) hours** for all hourly employees. An hourly employee who has accrued the maximum number of compensatory hours shall be paid in compensation in cash for any additional overtime hours of work.

#### As is currently stated:

(c) (3) An employee shall be permitted to use accrued compensatory time 48 hours after a request is made to the supervisor; if to do so, would not duly disrupt the operations of the City. Unused compensatory time at the end of the year may be paid out to hourly employees.

#### Proposed new language:

(c) (3) An employee shall be permitted to use accrued compensatory time 48 hours after a request is made to the supervisor; if to do so, would not duly disrupt the operations of the City. **Last sentence removed.**

#### As is currently stated:

(c) (4) Salaried employees may accrue compensatory time to a maximum of forty (40) hours on an hour for hour basis. Any overtime hours worked after the maximum compensatory time has been reached shall be used in the current pay period or lost forever.

#### Proposed new language:

(c) (4) Salaried employees may accrue compensatory time to a maximum of **eighty (80) hours** on an hour for hour basis. Any overtime hours worked after the maximum compensatory time has been reached shall be used in the current pay period or lost forever.

### Sec 3.4 Absences

#### As is currently stated:

(b) Employees may apply accrued vacation and personal holidays to receive full pay for scheduled hours absent, if accrued sick time is not available. Use of annual vacations and holidays should be considered only if no other options are available.

#### Proposed new language: comp

(b) Employees may apply accrued vacation, **compensatory time earned** and personal holidays to receive full pay for scheduled hours absent, if accrued sick time is not available. Use of annual vacations, **compensatory time earned** and holidays should be considered only if no other options are available.

## Sec 4.2 Paid Vacation

### As is currently stated:

(b) Vacation time shall be accrued according to the following schedule. Employees who are off from work for more than twelve (12) consecutive weeks will not accrue any vacation days during that period of time.

<u>Length of Employment</u>	<u>Vacation Time Earned</u>
0-2 years	5 days
2-5 years	10 days
5-13 years	15 days
13-20 years	20 days
20+ years	25 days

### Proposed new language:

(b) Vacation time shall be accrued according to the following schedule. Employees who are off from work for more than twelve (12) consecutive weeks will not accrue any vacation days during that period of time.

<u>Length of Employment</u>	<u>Vacation Time Earned</u>
0-2 years	5 days
2-5 years	10 days
5-10 years	15 days
10-20 years	20 days
20+ years	25 days

#### Sec 4.4 Sick Leave

##### As is currently stated:

(b) **Purpose.** Sick leave is granted for medical reasons only as an accommodation to employees and is not intended to be a cash handout or an excuse to miss work. The use of sick leave for purposes other than sickness are grounds for suspension or termination.

##### Proposed new language:

(b) **Purpose.** Sick leave is granted for medical reasons only as an accommodation to employees and is not intended to be a cash handout or an excuse to miss work. The use of sick leave for purposes other than sickness **will result in immediate** suspension or termination.

##### As is currently stated:

(k) **Donating Sick Leave.** Employees in extraordinary circumstances may donate sick leave to another employee. The maximum amount that may be donated is eight (8) hours in any twelve (12) month period.

##### Proposed new language:

(k) **Donating Sick Leave.** Employees in extraordinary circumstances may donate sick leave to another employee. The maximum amount that may be donated is **forty (40)** hours in any twelve (12) month period.

##### As is currently stated:

(L) **Bonus Floating Holiday.** Any employee that uses no sick leave for any purpose in a calendar year (and worked the entire year) shall be entitled to one additional floating holiday to be used in the next calendar year.

##### Proposed new language:

(L) Bonus Floating Holiday. Any employee that uses no sick leave for any purpose **(not to include a donation to a fellow employee)** in a calendar year (and worked the entire year) shall be entitled to one additional floating holiday to be used in the next calendar year.

#### Sec 4.10 Payment of Wages and Payroll Deductions

As is currently stated:

(a) **Pay Day.** The City shall issue checks bi-weekly on Friday. Should a normally scheduled payday fall on a holiday, payment will be by 3:00 p. m. on the preceding day.

Proposed new language:

(a) Pay Day. The City shall issue checks bi-weekly on Friday (all newly hired fulltime and fulltime equivalent employees will be required to be paid by direct deposit to an account of their preference). Should a normally scheduled payday fall on a holiday, payment will be by 3:00 p. m. on the preceding day.

## Sec. 4.11 Reimbursements

### As is currently stated:

(f) **Receipts.** Receipts, to be filed with the Clerk within one (1) week of incurring the expense, are required for the following expenses in order to receive reimbursement. No reimbursement will be made without receipts.

- (1) Mileage, tolls, parking and garage charges.
- (2) Lodging
- (3) Registration and/or tuition fees
- (4) Meals

### Proposed new language:

(f) Receipts. Receipts, to be filed with the **City Treasurer/City Accountant** within one (1) week of incurring the expense, are required for the following expenses in order to receive reimbursement. No reimbursement will be made without receipts.

- (1) Mileage, tolls, parking and garage charges.
- (2) Lodging
- (3) Registration and/or tuition fees
- (4) Meals

#### Sec 4.13 Uniform Allowance

As is currently stated:

Any full-time employee required to wear a uniform shall be reimbursed for uniform purchases, cleaning and repair costs upon submission of bills or receipts for such expenditures. Uniform allowances are limited to \$500 for sworn police personnel and \$350 for all other employees required to wear uniforms. Department Heads shall select the uniform style for each department. Part-time employees will be provided a uniform as deemed necessary by the Department Head.

#### Sec 4.13 Uniform/Clothing Allowance

Proposed new language:

Any full-time employee required to wear a uniform **or specific clothing (safety vests, steel toed boots, etc.)** shall be reimbursed for said uniform **or specific clothing purchases**, cleaning, and repair costs upon submission of bills or receipts for such expenditures. Uniform/clothing allowances are limited to **the agreed upon dollar amount in the collective bargaining agreement** for sworn police personnel and \$350 for all other employees required to wear **specific clothing**. Department Heads shall select the uniform/clothing style for each department. Part-time employees will be provided a uniform as deemed necessary by the Department Head.

## Sec 5.7 Credit Card Use

### As is currently stated:

Any City owned general credit cards will be kept by the City Administrator in a secure location. The use of the cards is limited to employees on business trips. The employee requesting use of one of the cards should contact the Administrator prior to the trip. The card should be returned to the Administrator at the completion of the trip. At no time will any personal purchases be allowed with City credit cards or on any City store accounts.

### Proposed new language:

City owned general credit cards will be issued to each Department Head. Department Heads (or an employee they designate) will keep said credit card(s) in a secure location. Credit cards can only be used for purchases necessary for department operations and/or employee business travels. Personal purchases will not be allowed using a City owned credit card, charging to City store accounts, or using the City's Amazon corporate account. The receipts from all credit card transactions must be turned into the City Treasurer's office within seven (7) business days of the credit card transaction. Failure to turn in credit card transaction receipts in a timely manner may result in the loss of the use of the City credit card.

**RESOLUTION CREATING SPECIAL COMMITTEE  
(RIVER RUN GOLF COURSE)**

WHEREAS, Sec. 2-48 of the Code of Ordinances allows for the creation of special committees by resolution, and

WHEREAS, The Common Council of the City of Sparta desires to form a special committee with the sole purpose of recommending to the Park Board specific actions the City of Sparta may undertake to preserve the long-term viability of River Run Golf Course and,

WHEREAS, The Common Council of the City of Sparta desires the committee have 5 members appointed by the mayor, and

WHEREAS, The Common Council of the City of Sparta desires the committee shall forward its recommendations to the Park Board within 2 years of the date of this resolution and then disband.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, a special committee, with the sole purpose of recommending to the Park Board specific actions the City of Sparta may undertake to preserve the long-term viability of River Run Golf Course, is hereby created, and

BE IT FURTHER RESOLVED, BY THE COMMON COUNCIL OF THE CIT OF SPARTA, MONROE COUNTY, WISCONSIN, that the special committee created by this resolution shall have no more than 5 members, appointed by the mayor, and

BE IT FURTHER RESOLVED, BY THE COMMON COUNCIL OF THE CIT OF SPARTA, MONROE COUNTY, WISCONSIN, that said committee will forward its recommendations to the Park Board within 2 years of the date of this resolution and then disband.

Dated this 19th day of February, 2020.

OFFERED BY:

\_\_\_\_\_  
Alderman

APPROVED BY:

\_\_\_\_\_  
Kristen Gust, Mayor

## City Administration Report February 2020

### **City Projects & Information**

- Goodman Court storm water retention project delayed until spring
- Initial planning underway for new PD
- Engineering started for Icecap Road stormwater project
- New web site should be up and running this week
- Beginning planning process for downtown welcome center and bike park utilizing our 2020 DNR grant we received.
- The City of Sparta has been named a finalist by the American Council of Engineering Companies of Wisconsin for South Pointe Business Park. We will be attending the award ceremony in April with MSA.

### **Budget**

2020 budget mill rate will be \$7.08.

### **Financial**

- Financial report attached for January.

### **Economic Development**

- Martin Warehousing started.
- Spartan Services in Eastside BP started
- Blue Northern Distribution started at old airport off Cty Hwy A
- Golden Eagle Roofing in Eastside BP started
- Herrman Elementary School started.
- Brook's Tractor slated to begin this spring
- Street lighting for South Pointe should be started this spring.

We are working with a few potential businesses looking to locate in Sparta and South Pointe.