

CITY OF SPARTA
PUBLIC SAFETY AGENDA
March 2, 2020

CITY HALL

5:30 p.m.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of Minutes from the February 3, 2020 regular meeting, and Police Department's monthly report for January and bills.**
- 3. Consideration of New/Renewal Bartender Licenses:**

Chelsey Gebhardt	Cade Stark	Marshal Roswurm
Kathryn Adams	Susan Erickson	Carol Beenken
Reannon Nailor	Tonya Drawbond	

Temporary Licenses:

Stephanie Ruedy	Kenneth Schmidt	Sally Lang
Gordon Bakken	Rebecca Solberg	Rachelle Witherow
Tara Shawley	Jill Oswald	Jacelyn Jaeger
Henry Haas	Linzi Rebik	Timothy Krauss
Jennifer Wangen	William Biederman	
- 4. Consideration of Temporary "Class B" License for Sparta Area Chamber of Commerce for Wine Walk on May 7, 2020**
- 5. Consideration of "Class B" Liquor License for The Avenue Events and Venue, LLC located at 1415 W. Wisconsin Street**
- 6. Consideration of "Class B" Liquor License for Ignacio Morales dba LaBamba Restaurant located at 4105 Theater Road**
- 7. Consideration of Changing Ordinance Regarding Number of Dogs you are Allowed to Have in the City**
- 8. Discussion/Consideration of Food Truck Ordinance or Policy**
- 9. Discussion/Consideration of Changing Time & Day of Public Safety Meetings**
- 10. Items for Future Consideration**
- 11. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken
by the Council.

Posted: 2-28-2020

**CITY OF SPARTA
PUBLIC SAFETY MINUTES
February 3, 2020**

PRESENT: Josh Lydon, Matthew Hoffland, Ed Lukasek, Jim Church, Kevin Brueggeman

ABSENT: None

ALSO PRESENT: Mark Sund, Booker Ferguson

Jim Church called the meeting to order at 5:30 p.m.

A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the consent agenda consisting of the minutes of the January 6, 2020 meeting, and the Police Department's monthly report for December and bills. Motion carried 5-0.

Upon proper payment of fees, the following new/renewal bartender applications were approved on a motion made by Josh Lydon and seconded by Matthew Hoffland. Motion carried 5-0.

**Susan Paisley
Jessica Jennings**

**Marissa Stanley
Karla Anderson**

Mary Russell

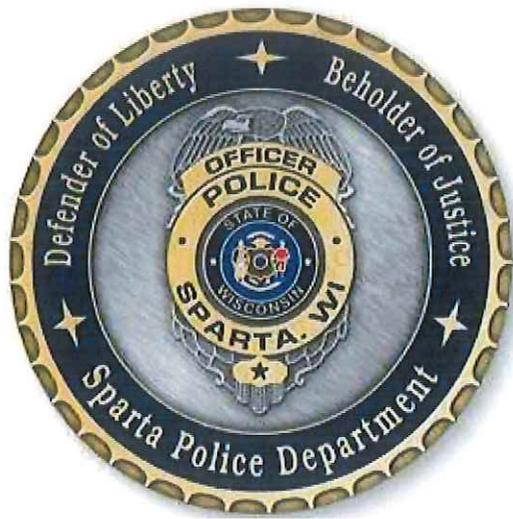
An item of future consideration was:
Review Ordinance for number of dogs per resident request.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to adjourn at 5:33 p.m.
Motion carried 5-0.**

Respectfully Submitted,

Julie Hanson
City Clerk

Sparta Police Department
Monthly Report



January, 2020

During the month of December, the Sparta Police Department responded to 1077 calls for service, issued 103 traffic citations, and arrested 5 people for operating under the influence.

Various calls for service:

911 Call Response: 50

Crashes: 58

Assaults: 3

Burglaries: 0

Child Abuse: 2

Criminal Damage to Property: 8

Disturbances: 80

Domestics: 0

Chapter 51: 9

Sex Offenses: 6

Suspicious Activities: 53

Theft: 22

Traffic Stops: 325

Welfare Checks: 81

Citations & Arrests:

Traffic:

103 citations; 201 written warnings (does not include verbal warnings or multiple citations/warnings on a single stop)

Non-Traffic:

Bail Jumping: 19

Disorderly Conduct: 15

Drug-Related: 12

OWI: 5

Resisting/Obstructing: 4

Chief's Report

Personnel:

- Chief Kuderer retired in January and we currently have an open Lieutenant position. We will not be filling the position until we are more fully-staffed in the Patrol Division.
- We opened a hiring process and are accepting applications into March. We are visiting a career fair at UW-Platteville in March.

Training:

- Officer Johnson attended the Wisconsin Law Enforcement Executive Development Association Conference on leadership to develop skills in risk management, incident command, officer-involved shooting situations, and debrief the Oak Creek Sikh Temple Shooting
- Officer James attended training and received certification as a Defensive and Arrest Tactics Instructor
- Most of the Department attended Len Bias training with the Wisconsin Attorney General's Office where we learned drug overdose deaths and subsequent investigation strategies and charges
- Several Department members had Axon Taser update
- Officer James and Officer Johnson attended monthly regional K-9 training
- CTU members attended monthly CTU training

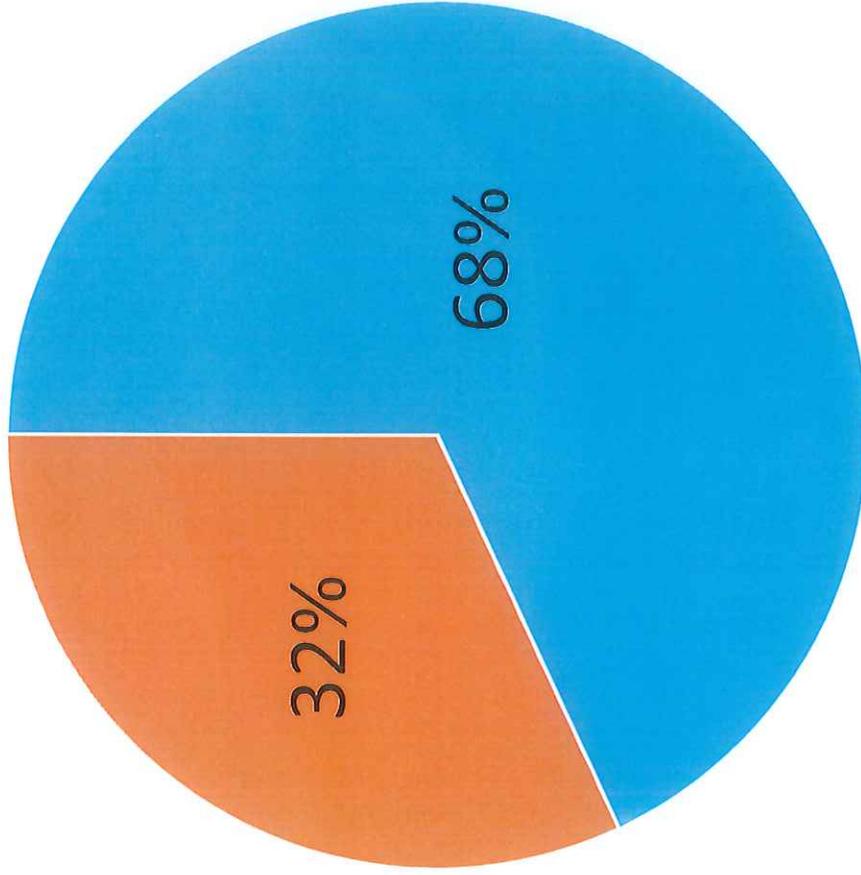
Code Enforcement:

- New Complaints: 3
- Site Visits: 0
- Complaints Resolved: 3
- Warnings: 3
- Citations Issued: 0

Chief's Notes:

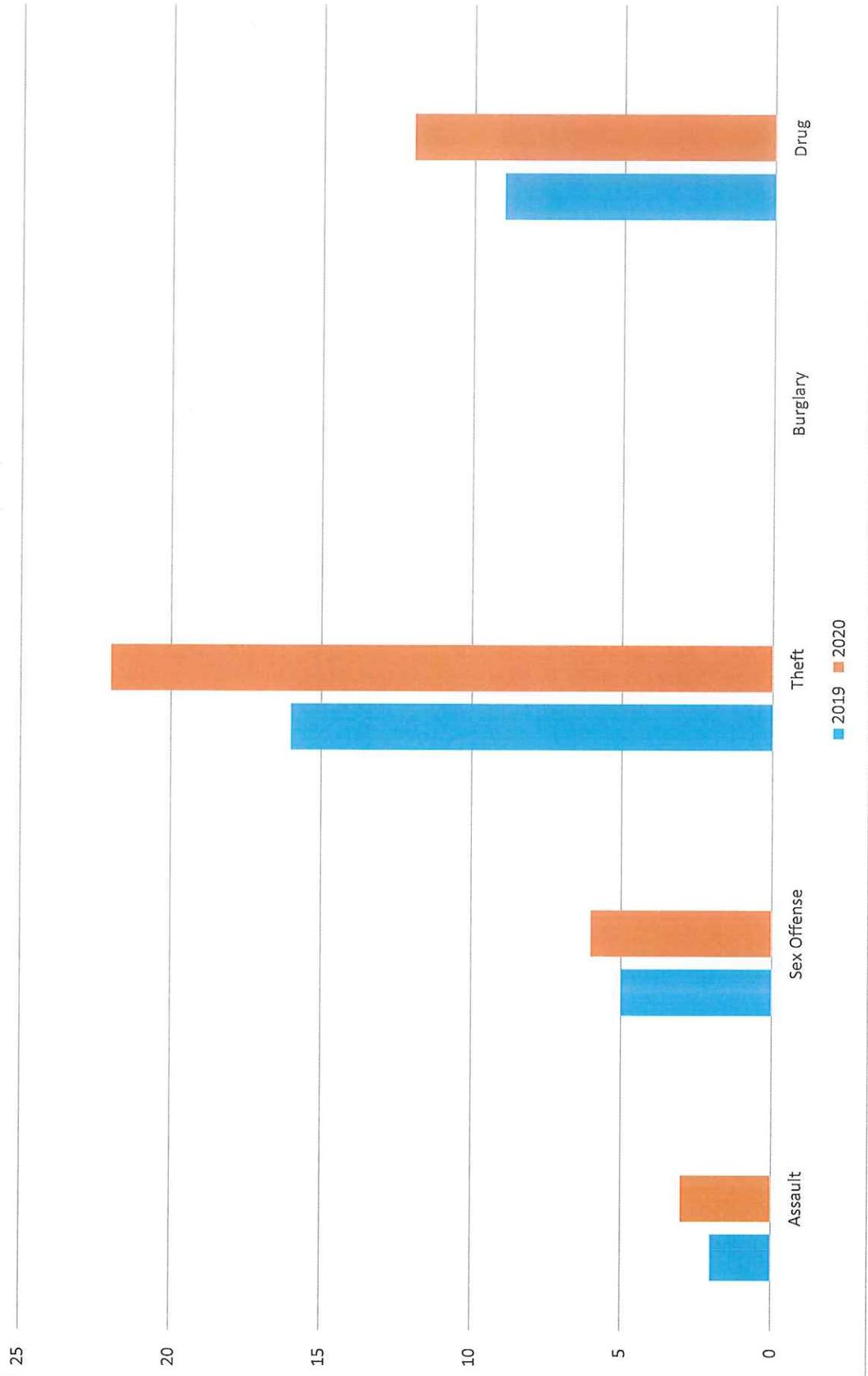
- The Sparta Police Department was selected as a 2020 recipient of a Secretary of Defense Employer Support Freedom Award. Our agency was nominated by Officer/Sergeant First Class Zach Fischer.

Traffic Citations vs. Warnings



■ Warnings ■ Citations

Chart Title



Parking Summary By Ordinance

Sparta Police Department

From 01/01/2020 To 01/31/2020

Date Run: 2/24/2020 8:48AM

Ordinance Description	Current Month			Fine Total	Year To Date	Same Month		Last Year
						Prior Year		
All Other Parking (New)	0	\$0	0	\$0	0	0	10	
Alternate	0	\$0	0	\$0	0	0	1	
Alternate Side Parking (New)	190	\$2,850	190	\$2,850	63	1326		
Excess of 48 Hour Parking (New)	0	\$0	0	\$0	1	55		
Handicapped	0	\$0	0	\$0	0	1		
No 2AM-6AM Parking (New)	0	\$0	0	\$0	3	50		
No Parking Anytime (New)	0	\$0	0	\$0	0	6		
No Truck or Van Parking (New)	0	\$0	0	\$0	0	5		
Overnight Parking (New)	1	\$15	1	\$15	1	33		
Restricted Parking-CS (New)	0	\$0	0	\$0	0	4		
Restricted Parking-In City Park (New)	0	\$0	0	\$0	1	4		
School Parking Violation (New)	0	\$0	0	\$0	0	3		
State Traffic Parking	0	\$0	0	\$0	0	1		
Thirty Minute Parking (New)	0	\$0	0	\$0	0	2		
Two Hour Parking (New)	0	\$0	0	\$0	1	5		
Totals:	191	\$2,865	191	\$2,865	70	1506		

Current Balances

		Beginning Balance	Current Balance
100-52100-340	<u>Operating Supplies</u>	\$ 39,000.00	\$ 34,352.25
100-52100-310	<u>Office Supplies</u>	\$ 6,500.00	\$ 5,845.05
100-52100-393	<u>Uniform Allowance</u>	\$ 22,000.00	\$ 19,466.73
100-52100-240	<u>Repairs and Maintenace</u>	\$ 25,000.00	\$ 23,740.53
100-52100-320	<u>Pubs/Dues/Sems</u>	\$ 23,000.00	\$ 19,854.99
100-52100-241	<u>Radio Equipment</u>	\$ 2,150.00	\$ 2,150.00
100-52100-371	<u>Gas and Oil</u>	\$ 36,000.00	\$ 33,277.87
100-52100-391	<u>Telephone</u>	\$ 12,500.00	\$ 10,034.26
100-52100-392	<u>Physical Exams</u>	\$ 1,750.00	\$ 1,750.00
100-52100-394	<u>TIME System</u>	\$ 2,200.00	\$ 1,773.00
100-52100-396	<u>CTU</u>	\$ 5,000.00	\$ 5,000.00
100-52100-341	<u>Shooting Program</u>	\$ 6,000.00	\$ 6,000.00
401-54010-531	<u>Equipment - Police</u>	\$ 60,000.00	\$ 25,993.20
401-54010-539	<u>Equipment - Police Computers</u>	\$ 19,000.00	\$ 18,573.00
401-54010-540	<u>Equipment - Police Equip/Radios</u>	\$ 50,500.00	\$ 50,500.00
208-42000	<u>K-9 Donations</u>	\$ 31,361.66	\$ 30,920.26
100-49200	<u>Shop with A Hero</u>	\$ 4,260.34	\$ 4,260.34

		Grant/Reimbursement
Date	Grant Information	Amount
1/1/2020	Soo Line West Railroad - CP Railroad	\$ 2,000.00
1/6/2020	Rick Kast Payment for Junk Vehicles	\$ 131.00
1/14/2020	Rick Kast Payment for Junk Vehicles	\$ 1.00
2/10/2020	Taylor County Reimbursement for Wages - JL	\$ 93.04

one 1-15-2020

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1-15-2020

Town Village City of Sparta

County of Monroe

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 5:00 pm and ending 9:00 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Sparta Area Chamber of Commerce

(b) Address 111 Milwaukee Street Sparta
(Street) Town Village City

(c) Date organized 01/01/1941

(d) If corporation, give date of incorporation 01/01/1972

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Jon Wise

Vice President Heidi Prestwood

Secretary _____

Treasurer Lance Hauser

(g) Name and address of manager or person in charge of affair: _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Various Locations - see attached

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:
floor plans for each location attached.

3. Name of Event

(a) List name of the event Spring Wine Walk

(b) Dates of event 5/7/2020

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]
(Signature/date)

Officer [Signature]
(Signature/date)

Sparta Area Chamber of Commerce
(Name of Organization)

Officer [Signature] 1/21/2020
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

Applicant's WI Seller's Permit No.: <u>456-102996899-02</u>		FEIN Number: <u>83-3955971</u>	
LICENSE REQUESTED			
TYPE		FEE	
<input type="checkbox"/>	Class A beer	\$	
<input type="checkbox"/>	Class B beer	\$	
<input type="checkbox"/>	Class C wine	\$	
<input type="checkbox"/>	Class A liquor	\$	
<input type="checkbox"/>	Class A liquor (cider only)	\$	N/A
<input type="checkbox"/>	Class B liquor	\$	
<input type="checkbox"/>	Reserve Class B liquor	\$	
<input type="checkbox"/>	Class B (wine only) winery	\$	
	Publication fee	\$	
TOTAL FEE		\$	

For the license period beginning _____ 20 _____ ;
ending _____ 20 _____ ;

TO THE GOVERNING BODY of the: Town of } Sparta
 Village of }
 City of }

County of Monroe Aldermanic Dist. No. _____ (if required by ordinance)

1. The named Individual Partnership Limited Liability Company
 Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): The Avenue Events and Venue, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>Arenz, Susan L</u>	<u>5271 Magnolia Ave</u>	<u>Rockland 54653</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>Langrehr, Amanda K</u>	<u>N3295 Bina Rd</u>	<u>Coon Valley 54603</u>
Directors/Managers			

3. Trade Name Avenue Events and Venue Business Phone Number 608-386-7846
4. Address of Premises 1415 W Wisconsin St Post Office & Zip Code Sparta 54656

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 3/2019 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Bar Area in Venue and back room by freezer
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? (phone 1-877-882-3277). Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? (phone (608) 266-2776). Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Amanda K Langrehr
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

April 1 - 28 - 2020

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning _____ 20 _____ ;
ending _____ 20 _____ ;

TO THE GOVERNING BODY of the: Town of }
 Village of } SPARTA
 City of }

County of MONROE Aldermanic Dist. No. _____ (if required by ordinance)

- 1. The named Individual Partnership Limited Liability Company
 Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

- 2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): LA BAMBA RESTAURANT LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>IGNACIO MORALES</u>	<u>4502 MARKLE ROAD, LA CROSSE WI</u>	<u>54601</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent	_____	_____	_____
Directors/Managers	_____	_____	_____

- 3. Trade Name LA BAMBA RESTAURANT Business Phone Number _____
- 4. Address of Premises 4105 THEATER RD Post Office & Zip Code SPARTA WI 54656

- 5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
- 6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
- 7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
- 8. (a) Corporate/limited liability company applicants only: Insert state WISCONSIN and date 01/15/20 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

- 9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) BAR AREA, STORAGE AREA, RESTAURANT AT PREMISES
- 10. Legal description (omit if street address is given above): _____
- 11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? _____
- 12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. Yes No
- 13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
- 14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Ignacio Morales
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Sec. 12-288. - Limit of dogs.

No individual owner or family unit living together, firm or corporation shall keep more than two dogs over the age of six months, excepting bona fide animal hospitals in which the dogs are confined and kennels.

(Prior Code, § 12.15(9))