

CITY OF SPARTA
COMMON COUNCIL AGENDA FOR LAST MEETING 2019-2020

April 15, 2020

VIA PHONE

6:30 P.M.

Please dial in using your phone.

United States: [**+1 \(408\) 650-3123**](tel:+14086503123)

Access Code: 319-619-613

CALL MEETING TO ORDER

ROLL CALL

PLEDGE BY ALDERMAN MATTHEW HOFFLAND

CONSENT AGENDA: Minutes of the regular meeting of March 18, 2020 and monthly bills

ORDINANCES

ORDINANCE PERTAINING TO LICENSES AND PERMITS (Mobile Food Establishments)

ORDINANCE PERTAINING TO LIMIT OF DOGS

ORDINANCE AMENDING ZONING ORDINANCE

RESOLUTIONS

RESOLUTION AUTHORIZING MAYOR TO EXECUTE AGREEMENT BETWEEN CITY OF SPARTA AND LOW BID CONTRACTOR (Icecap Stormwater Project)

RESOLUTION AUTHORIZING MAYOR TO EXECUTE AGREEMENT BETWEEN CITY OF SPARTA AND SPARTA AMBULANCE SERVICE, LTD.

OTHER BUSINESS

CITY ADMINISTRATOR REPORT

ITEMS FOR FUTURE CONSIDERATION

ADJOURN SINE DIE

COMMON COUNCIL AGENDA FOR FIRST MEETING 2020-2021

April 15, 2020

CALL NEW MEETING TO ORDER

SWEAR IN NEW OFFICIALS FROM SPRING ELECTION

ROLL CALL

ADJOURN

Posted: 4-14-2020

CITY OF SPARTA
COMMON COUNCIL MINUTES
March 18, 2020

PRESENT: Mayor Gust, Kevin Brueggeman, Josh Lydon, Kevin Riley, Matthew Hoffland, Ed Lukasek, Bruce Humphrey

ABSENT: Norm Stanek, Jim Church

ALSO PRESENT: Todd Fahning, Mark Sund, Pat Mulvaney, Jim Hellman

Mayor Gust called the meeting to order at 6:30 p.m.

Roll Call was done by the City Clerk.

The Pledge was led by Alderman Kevin Brueggeman.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to approve the consent agenda consisting of the minutes of the regular meeting of February 19, 2020 and monthly bills.

Motion carried 6-0.

ORDINANCES

ORDINANCE _____

ORDINANCE AMENDING REGULAR MEETINGS ORDINANCE

Kevin Riley read the Ordinance the first and second time. Josh Lydon moved to read the Ordinance third time by title only, rules be suspended and placed before the Council for immediate action, seconded by Matthew Hoffland. Motion carried 6-0. Mayor Gust read the Ordinance the third time by title only and the Ordinance was approved on a roll call vote 6-0. The ordinance, as presented, was modified to have the council meet on Wednesday of the second full week of the month at 6:00 p.m.

A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the Temporary "Class B"/Class "B" License for Sparta Area Chamber of Commerce for Wine Walk on May 7, 2020.

Motion carried 6-0.

A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the "Class B"/Class "B" Liquor license for Susan Arentz dba The Avenue Events and Venue, LLC located at 1415 W.

Wisconsin Street. Motion carried 6-0.

A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the "Class B"/Class "B" Liquor License for Ignacio Morales dba LaBamba Restaurant located at 4105 Theater Road.

Motion carried 6-0.

Todd went over the City Administrator Report.

Todd and Mark have been trying to keep everyone in the loop on updates for the coronavirus. We may file for a State of Emergency.

An item for future consideration was:

Having meetings telephonically. There is a Q & A section on the Governor's website.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to adjourn at 6:49 p.m.
Motion carried 6-0.**

Respectfully submitted,

Julie Hanson
City Clerk

Journal	Payee or Description	Date	Check Number	Check Amount
CDJE	to record amzon payment	03/12/2020	1	24.02
CDJE	to record amzon payment	03/12/2020	2	.99
CDJE	to record amzon payment	03/12/2020	3	50.06
CDJE	to record amzon payment	03/12/2020	4	186.19
CDJE	to record amzon payment	03/12/2020	5	21.03-
CDJE	to record amzon payment	03/12/2020	6	18.94
CDJE	to record amzon payment	03/12/2020	7	9.44
CDJE	to record amzon payment	03/12/2020	8	39.99
CDJE	to record amzon payment	03/12/2020	9	40.00
CDJE	to record amzon payment	03/12/2020	10	15.36
CDJE	to record amzon payment	03/12/2020	11	15.36
CDJE	to record amzon payment	03/12/2020	12	98.93
CDJE	to record amzon payment	03/12/2020	13	98.92
CDJE	to record amzon payment	03/12/2020	14	5.14
CDJE	to record amzon payment	03/12/2020	15	9.99
CDJE	to record amzon payment	03/12/2020	16	49.00
CDJE	to record amzon payment	03/12/2020	17	50.40
CDJE	to record amzon payment	03/12/2020	18	43.85
CDJE	to record amzon payment	03/12/2020	19	43.85
CDJE	to record amzon payment	03/12/2020	20	132.90
CDJE	to record amzon payment	03/12/2020	21	167.86
CDJE	to record amzon payment	03/12/2020	22	67.00
CDJE	to record amzon payment	03/12/2020	23	19.29
CDJE	to record amzon payment	03/12/2020	24	145.56
CDJE	to record amzon payment	03/12/2020	25	34.97
CDJE	to record amzon payment	03/12/2020	26	294.30
CDJE	to record amzon payment	03/12/2020	27	37.49
CDJE	to record amzon payment	03/12/2020	28	146.44
CDJE	to record amzon payment	03/12/2020	29	11.70
CDJE	to record amzon payment	03/12/2020	30	29.44
CDJE	to record amzon payment	03/12/2020	31	41.25
CDJE	to record amzon payment	03/12/2020	32	61.43
CDJE	to record amzon payment	03/12/2020	33	210.99
CDJE	to record amzon payment	03/12/2020	34	241.28
CDJE	to record amzon payment	03/12/2020	35	74.05
CDJE	to record amzon payment	03/12/2020	36	68.51
CDJE	to record amzon payment	03/12/2020	37	9.94
CDJE	to record amzon payment	03/12/2020	38	116.93
CDJE	to record amzon payment	03/12/2020	39	31.64
CDJE	to record amzon payment	03/12/2020	40	36.90
CDJE	to record amzon payment	03/12/2020	41	195.16
CDJE	to record amzon payment	03/12/2020	42	36.47
CDJE	to record library amazon pmt	03/12/2020	43	141.99
CDJE	to record library amazon pmt	03/12/2020	44	562.38
CDJE	to record library amazon pmt	03/12/2020	45	88.87
CDJE	to record library amazon pmt	03/12/2020	46	92.94
CDJE	to record library amazon pmt	03/12/2020	47	213.55
CDJE	to record payment-backgrounds online	03/16/2020	48	99.00
CDP	PAYROLL TRANS FOR 03/20/2020 PAY PERIOD	03/27/2020	92002	84,034.50-
CDP	DIRECT DEPOSIT TOTAL	03/13/2020	92201	81,612.00
CDP	DIRECT DEPOSIT TOTAL	03/27/2020	92202	78,246.95
CDA	1ST COMMUNITY CREDIT UNION - PD	03/05/2020	122739	4,346.07
CDA	ADVANCE AUTO PARTS	03/05/2020	122740	144.60
CDA	All American Do It Center	03/05/2020	122741	65.33
CDA	ARNOLD'S SERVICE & TOWING LLC	03/05/2020	122742	55.75
CDA	BAKER TILLY VIRCHOW KRAUSE LLP	03/05/2020	122743	1,075.00
CDA	BEAVER, NORVA	03/05/2020	122744	35.00

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	City of Sparta - Treasurer	03/05/2020	122745	66,204.89
CDA	Core & Main LP	03/05/2020	122746	7,957.00
CDA	COULEE TECH INC	03/05/2020	122747	695.00
CDA	DALCO	03/05/2020	122748	209.81
CDA	DE LAGE LANDEN FINANCIAL SERVICES INC	03/05/2020	122749	346.82
CDA	Fire Protection Specialists	03/06/2020	122750	.00
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	03/05/2020	122751	628.54
CDA	HSR ASSOCIATES INC	03/05/2020	122752	25,500.00
CDA	KEMP III, DAVID P	03/05/2020	122753	900.00
CDA	KENWORTHY'S TRUCK & AUTO REPAIR	03/05/2020	122754	50.00
CDA	KWIK TRIP INC	03/05/2020	122755	6,262.22
CDA	MACQUEEN EQUIPMENT	03/05/2020	122756	280.08
CDA	O'REILLY AUTOMOTIVE INC	03/05/2020	122757	24.99
CDA	SECURIAN FINANCIAL GROUP INC	03/05/2020	122758	1,172.09
CDA	SPARTA AREA CHAMBER OF COMMERCE	03/05/2020	122759	150.00
CDA	SPARTA COOPERATIVE SERVICES	03/05/2020	122760	766.98
CDA	ST JOSEPH EQUIPMENT INC	03/05/2020	122761	6,078.00
CDA	SURE PLUMBING & DESIGN LLC	03/05/2020	122762	123.40
CDA	The Hardware Store	03/05/2020	122763	109.09
CDA	THE PRINT SHOP	03/05/2020	122764	229.00
CDA	TITAN MACHINERY	03/05/2020	122765	228.25
CDA	Total Energy Systems LLC	03/05/2020	122766	2,550.00
CDA	Tri-State Business Machines	03/05/2020	122767	58.77
CDA	USEMCO INC	03/05/2020	122768	1,089.20
CDA	WE ENERGIES	03/05/2020	122769	6,812.47
CDA	WI PROFESSIONAL POLICE ASSO INC	03/05/2020	122770	630.00
CDA	WORKSITE SOLUTIONS	03/05/2020	122771	136.92
CDA	1ST COMMUNITY CREDIT UNION - CITY	03/06/2020	122772	1,447.87
CDA	All American Do It Center	03/06/2020	122773	9.99
CDA	Auto Value Parts Stores	03/06/2020	122774	898.97
CDA	CARDMEMBER SERVICE - LIBRARY	03/06/2020	122775	994.70
CDA	CHARTER COMMUNICATIONS	03/06/2020	122776	210.64
CDA	CHOICE SECURITY & SURVEILLANCE	03/06/2020	122777	2,782.00
CDA	CULLIGAN - TOMAH	03/06/2020	122778	30.95
CDA	DALCO	03/06/2020	122779	2,282.51
CDA	EVANS PRINT & MEDIA GROUP	03/06/2020	122780	2,657.19
CDA	Fire Protection Specialists	03/06/2020	122781	348.00
CDA	First Supply LLC	03/06/2020	122782	107.78
CDA	Gerke Excavating Inc	03/06/2020	122783	2,864.47
CDA	Hagen's Sales & Service	03/06/2020	122784	9.99
CDA	J. F. AHERN	03/06/2020	122785	220.00
CDA	SPARTA COOPERATIVE SERVICES	03/06/2020	122786	503.96
CDA	ST JOSEPH EQUIPMENT INC	03/06/2020	122787	58.00
CDA	TRAFFIC & PARKING CONTROL CO (TAPCO)	03/06/2020	122788	1,018.51
CDA	WI State Lab of Hygiene	03/06/2020	122789	26.00
CDP	AMUNDSON, JEAN E	03/13/2020	122790	155.00
CDP	CAUCUTT, LINDA M	03/13/2020	122791	119.00
CDP	COCHRAN, JULIE G	03/13/2020	122792	119.00
CDP	GLEISS, JEAN A	03/13/2020	122793	12.75
CDP	JOHNSON PARCELL, DONNA R	03/13/2020	122794	68.00
CDP	KEMP, DONNA M	03/13/2020	122795	155.00
CDP	KEMP, SARA L	03/13/2020	122796	161.50
CDP	SMITH, BARBARA A	03/13/2020	122797	119.00
CDP	WISE, CYNTHIA K	03/13/2020	122798	140.00
CDP	ZIEGLER, ANDREA R	03/13/2020	122799	206.57
CDP	WEISSENBERGER, AMY R	03/13/2020	122800	836.07
CDP	CHURCH, JAMES A	03/13/2020	122801	277.05

Journal	Payee or Description	Date	Check Number	Check Amount
CDP	LYDON, JOSHUA W	03/13/2020	122802	277.05
CDP	JUSTIN, CLARENCE J	03/13/2020	122803	116.83
CDP	LEIS, VERNON C	03/13/2020	122804	317.76
CDP	SCHALLER, RITA M	03/13/2020	122805	212.40
CDP	CHEW, MAKAYLA M	03/13/2020	122806	105.28
CDP	HALE, CATHIE J	03/13/2020	122807	117.74
CDP	PITSENBARGER, MAELYN R	03/13/2020	122808	48.03
CDP	RETTLER, ELIZABETH J	03/13/2020	122809	48.48
CDP	SCHMITZ, JASON R	03/13/2020	122810	70.19
CDP	WINTERTON, PAIGE L	03/13/2020	122811	108.51
CDP	HEMMERSBACH, DONALD G	03/13/2020	122812	1,179.40
CDP	KIRCHHOFF, RAYMOND E	03/13/2020	122813	1,113.01
CDP	SUND, MARK D	03/13/2020	122814	203.80
CDP	LEIS, DOUGLAS J	03/13/2020	122815	1,124.21
CDA	ADVANCE AUTO PARTS	03/12/2020	122816	24.47
CDA	AT & T MOBILITY	03/12/2020	122817	418.12
CDA	BACKGROUNDS ONLINE	03/19/2020	122818	.00
CDA	Band Box Cleaners & Laundry Inc	03/12/2020	122819	78.79
CDA	BISCOBING, BRADLEY J	03/12/2020	122820	100.00
CDA	Brad Olson Electric LLC	03/12/2020	122821	579.04
CDA	BRENENGEN FORD INC	03/12/2020	122822	47.96
CDA	Cedar Corporation	03/12/2020	122823	2,239.65
CDA	CHARTER COMMUNICATIONS	03/12/2020	122824	330.64
CDA	CHOICE SECURITY & SURVEILLANCE	03/12/2020	122825	2,282.00
CDA	COULEE TECH INC	03/12/2020	122826	237.50
CDA	CULLIGAN - TOMAH	03/12/2020	122827	132.00
CDA	Dorner Company	03/12/2020	122828	3,993.00
CDA	DWD-UNEMPLOYMENT INSURANCE	03/12/2020	122829	1,719.88
CDA	E O JOHNSON CO INC	03/12/2020	122830	187.00
CDA	EVANS PRINT & MEDIA GROUP	03/12/2020	122831	53.65
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	03/12/2020	122832	1,011.88
CDA	Hydrite Chemical Co	03/12/2020	122833	1,149.00
CDA	JOHNSON, DIANE	03/12/2020	122834	60.80
CDA	KAST, SHAWN	03/12/2020	122835	777.40
CDA	L W Allen LLC	03/12/2020	122836	14,740.00
CDA	LEIS, CAROL	03/12/2020	122837	48.00
CDA	Leuther Lab LLC	03/12/2020	122838	25.00
CDA	MACKLIN, REBECCA LYNN	03/12/2020	122839	50.00
CDA	MAYO CLINIC	03/12/2020	122840	150.00
CDA	MISSISSIPPI WELDERS SUPPLY CO INC	03/12/2020	122841	828.85
CDA	MODERN DISPOSAL SYSTEMS LLC	03/12/2020	122842	17,608.92
CDA	MONROE COUNTY HWY DEPT	03/12/2020	122843	182.70
CDA	MONROE COUNTY TREASURER	03/12/2020	122844	1,124.00
CDA	MSA PROFESSIONAL SERVICES INC	03/12/2020	122845	7,702.00
CDA	RIPP DISTRIBUTING CO INC	03/12/2020	122846	40.00
CDA	RIVER STATES TRUCK & TRAILER INC	03/12/2020	122847	1,001.28
CDA	SLEEPY HOLLOW INC	03/12/2020	122848	27.37
CDA	SPARTA AREA AMBULANCE SERVICE LTD	03/12/2020	122849	175.00
CDA	SPARTA VETERINARY CLINIC	03/12/2020	122850	273.75
CDA	SURE PLUMBING & DESIGN LLC	03/12/2020	122851	970.65
CDA	TITAN MACHINERY	03/12/2020	122852	2,433.99
CDA	U.S. CELLULAR	03/12/2020	122853	3.74
CDA	UNION BANK OF SPARTA	03/12/2020	122854	25.00
CDA	USA Blue Book	03/12/2020	122855	1,081.78
CDA	VERIZON WIRELESS	03/12/2020	122856	780.00
CDA	VERNON ELECTRIC COOP	03/12/2020	122857	83.69
CDA	WE ENERGIES	03/12/2020	122858	3,369.87

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	WI DNR	03/12/2020	122859	50.00
CDA	XCEL ENERGY	03/12/2020	122860	20,955.58
CDA	Associated Trust Company	03/20/2020	122861	475.00
CDA	AXON ENTERPRISE INC	03/20/2020	122862	21,077.00
CDA	B & B PLUMBING INC	03/20/2020	122863	205.40
CDA	BAKER & TAYLOR	03/20/2020	122864	1,368.36
CDA	Brad Olson Electric LLC	03/20/2020	122865	3,094.07
CDA	CARDMEMBER SERVICE - SANITATION	03/20/2020	122866	306.74
CDA	CARDMEMBER SERVICES - PARK & REC	03/20/2020	122867	455.24
CDA	CARDMEMBER SERVICES - STREET DEPT	03/20/2020	122868	37.06
CDA	CELLEBRITE INC	03/20/2020	122869	3,700.00
CDA	CENGAGE LEARNING INC/GALE	03/20/2020	122870	104.61
CDA	CenturyLink	03/20/2020	122871	2,861.73
CDA	CENTURYLINK	03/20/2020	122872	6.36
CDA	CHARTER COMMUNICATIONS	03/20/2020	122873	124.38
CDA	COMMAND CENTRAL	03/20/2020	122874	140.35
CDA	CRUZ AGUILAR, MARIO	03/20/2020	122875	300.00
CDA	DALCO	03/20/2020	122876	1,383.10
CDA	DEMCO	03/20/2020	122877	11.40
CDA	DRIFTLESS RECOVERY SERVICES	03/20/2020	122878	162.54
CDA	EMC INSURANCE COMPANIES	03/20/2020	122879	17,032.65
CDA	EMERGENCY COMMUNICATION SYSTEMS INC	03/20/2020	122880	1,143.00
CDA	Fire Protection Specialists	03/20/2020	122881	183.39
CDA	FOSS, DEB	03/20/2020	122882	100.00
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	03/20/2020	122883	364.01
CDA	Hagen's Sales & Service	03/20/2020	122884	131.33
CDA	HORST DISTRIBUTING INC	03/20/2020	122885	1,388.42
CDA	JOHN DEERE FINANCIAL	03/20/2020	122886	431.75
CDA	KWIK TRIP INC	03/20/2020	122887	425.91
CDA	LEIS, CAROL	03/20/2020	122888	61.00
CDA	LOFFLER COMPANIES	03/20/2020	122889	55.12
CDA	MAVIS, LINAYA	03/20/2020	122890	40.00
CDA	MAYO CLINIC	03/20/2020	122891	342.76
CDA	Midwest Testing LLC	03/20/2020	122892	8,770.00
CDA	MODERN DISPOSAL SYSTEMS LLC	03/20/2020	122893	24.00
CDA	Monroe County Reg of Deeds	03/20/2020	122894	30.00
CDA	MSA PROFESSIONAL SERVICES INC	03/20/2020	122895	1,395.25
CDA	NATIONAL ELEVATOR INSP SERV INC	03/20/2020	122896	162.96
CDA	SANDOVAL, EDUARDO	03/20/2020	122897	100.00
CDA	SLEEPING GIANT STUDIOS LLC	03/20/2020	122898	1,300.00
CDA	STATE OF WISCONSIN - DSPS	03/20/2020	122899	50.00
CDA	SULLIVAN, KARLA	03/20/2020	122900	100.00
CDA	SUND, MARK	03/20/2020	122901	49.16
CDA	Telecom Fitness	03/20/2020	122902	1,815.23
CDA	THE O'BRIEN AGENCY LLC	03/20/2020	122903	170.00
CDA	Tri-State Business Machines	03/20/2020	122904	53.70
CDA	VELASCO, MATILTA	03/20/2020	122905	100.00
CDA	Wisconsin Dept of Justice	03/20/2020	122906	245.00
CDA	XCEL ENERGY	03/20/2020	122907	12,082.98
CDA	ZIMMER, ROBERT	03/20/2020	122908	4,517.00
CDP	ZIEGLER, ANDREA R	03/27/2020	122909	488.07
CDP	JUSTIN, CLARENCE J	03/27/2020	122910	148.69
CDP	LEIS, VERNON C	03/27/2020	122911	223.03
CDP	SCHALLER, RITA M	03/27/2020	122912	148.69
CDP	GEIER, GARRETT J	03/27/2020	122913	751.65
CDP	SAVALL, BRUCE O	03/27/2020	122914	206.12
CDP	SCHMITZ, BAMBI J	03/27/2020	122915	27.70

Journal	Payee or Description	Date	Check Number	Check Amount
CDP	SCHMITZ, JASON R	03/27/2020	122916	27.70
CDP	WURZEL, DOUGLAS C	03/27/2020	122917	172.88
CDP	HEMMERSBACH, DONALD G	03/27/2020	122918	1,179.40
CDP	KIRCHHOFF, RAYMOND E	03/27/2020	122919	1,113.00
CDP	VOID CHECK	03/27/2020	122920	.00
CDP	VOID CHECK	03/27/2020	122921	.00
CDP	VOID CHECK	03/27/2020	122922	176.41
CDP	VOID CHECK	03/27/2020	122923	1,124.21
CDA	Sparta Postmaster	03/31/2020	122924	1,644.50
CDA	ACCURATE APPRAISAL LLC	03/31/2020	122925	26,650.00
CDA	ADVANCE AUTO PARTS	03/31/2020	122926	351.38
CDA	All American Do It Center	03/31/2020	122927	22.74
CDA	BAKER & TAYLOR	03/31/2020	122928	575.66
CDA	Band Box Cleaners & Laundry Inc	03/31/2020	122929	147.15
CDA	CENGAGE LEARNING INC/GALE	03/31/2020	122930	48.73
CDA	CENTURYLINK	03/31/2020	122931	16.88
CDA	CHARTER COMMUNICATIONS	03/31/2020	122932	172.52
CDA	CLEAN WATER TESTING LLC	03/31/2020	122933	900.00
CDA	Core & Main LP	03/31/2020	122934	50,915.25
CDA	COULEE TECH INC	03/31/2020	122935	870.00
CDA	DALCO	03/31/2020	122936	56.57
CDA	Davy Laboratories	03/31/2020	122937	117.00
CDA	DELTA DENTAL OF WISCONSIN	03/31/2020	122938	4,536.55
CDA	DEPT OF NATURAL RESOURCES	03/31/2020	122939	50.00
CDA	ESRI INC	03/31/2020	122940	1,714.52
CDA	EVANS PRINT & MEDIA GROUP	03/31/2020	122941	592.28
CDA	FAHNING, PAULINE	03/31/2020	122942	720.00
CDA	GUNDERSEN HEALTH SYSTEM-SELF PAY	03/31/2020	122943	2,147.78
CDA	Hagen's Sales & Service	03/31/2020	122944	171.83
CDA	Halverson Plumbing Inc	03/31/2020	122945	342.67
CDA	HORST DISTRIBUTING INC	03/31/2020	122946	10.07
CDA	Hydrite Chemical Co	03/31/2020	122947	5,566.50
CDA	L W Allen LLC	03/31/2020	122948	150.00
CDA	LOFFLER COMPANIES	03/31/2020	122949	40.32
CDA	MACQUEEN EQUIPMENT	03/31/2020	122950	1,262.08
CDA	MISSISSIPPI WELDERS SUPPLY CO INC	03/31/2020	122951	89.90
CDA	MODERN DISPOSAL SYSTEMS LLC	03/31/2020	122952	17,739.08
CDA	MSA PROFESSIONAL SERVICES INC	03/31/2020	122953	9,817.00
CDA	Northern Lake Service Inc	03/31/2020	122954	280.10
CDA	O'REILLY AUTOMOTIVE INC	03/31/2020	122955	26.99
CDA	OTIS ELEVATOR COMPANY	03/31/2020	122956	557.61
CDA	Pursell, Jason L	03/31/2020	122957	741.37
CDA	QUILL CORPORATION	03/31/2020	122958	28.99
CDA	Scenic Bluffs Health Center	03/31/2020	122959	150.04
CDA	Service Plus Heating & Cooling LLC	03/31/2020	122960	681.70
CDA	STAAB CONSTRUCTION CORP	03/31/2020	122961	18,100.00
CDA	SURE PLUMBING & DESIGN LLC	03/31/2020	122962	208.90
CDA	The Hardware Store	03/31/2020	122963	233.66
CDA	THE PRINT SHOP	03/31/2020	122964	300.00
CDA	THERMA-STOR LLC	03/31/2020	122965	2,839.84
CDA	Tri-State Business Machines	03/31/2020	122966	154.80
CDA	USA Blue Book	03/31/2020	122967	778.36
CDA	WALMART COMMUNITY - CITY	03/31/2020	122968	390.65
CDA	Walmart Community - Sanitation	03/31/2020	122969	89.43
CDA	William/Reid LTD LLC	03/31/2020	122970	4,135.00
CDA	WISCONSIN LIFT TRUCK CORP	03/31/2020	122971	314.77
CDA	WORKSITE SOLUTIONS	03/31/2020	122972	136.92

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	XCEL ENERGY	03/31/2020	122973	2,922.02
CDA	ZEE MEDICAL SERVICE	03/31/2020	122974	111.95
CDA	EMPOWER RETIREMENT	03/03/2020	22820001	4,805.40
CDA	INTERNAL REVENUE SERVICE	03/03/2020	22820002	30,350.06
CDA	WI DEPT OF REVENUE - WH	03/03/2020	22820003	6,032.52
CDA	WI DEPT OF EMPL TRUST FUNDS-HEALTH	03/04/2020	30420001	83,342.02
CDA	WI DEPT OF REVENUE - SALES TAX	03/04/2020	30420002	268.68
CDA	WI DEPT OF REVENUE - TID	03/04/2020	30420003	450.00
CDA	WISCONSIN RETIREMENT SYSTEM	03/04/2020	30420004	40,091.78
CDA	EMPOWER RETIREMENT	03/19/2020	31320001	4,830.40
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CDP	VAN WORMER, MARK L - DIR DEP	03/13/2020	31320008	.00
CDP	BAZAN, MARISSA L - DIR DEP	03/13/2020	31320009	.00
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CDP	FERGUSON JR, PATRICK C - DIR DEP	03/13/2020	31320045	.00
CDP	GILBERTSON, BRADLY T - DIR DEP	03/13/2020	31320046	.00

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Journal	Payee or Description	Date	Check Number	Check Amount
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Grand Totals:				<u>868,459.19</u>

Report Criteria:

Computed checks included
 Manual checks included
 Supplemental checks included
 Termination checks included
 Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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03/06/2020	PC	03/13/2020	31320050	WEAVER, SAMANTHA L	9383	001-11000	933.59-
03/06/2020	PC	03/13/2020	31320051	CLARK, GAIL L	7000	001-11000	1,646.23-
03/06/2020	PC	03/13/2020	31320052	CLARK, JONATHON S	7001	001-11000	1,271.83-
03/06/2020	PC	03/13/2020	31320053	PASSEHL, DALE W	7020	001-11000	1,821.90-
03/06/2020	PC	03/13/2020	31320054	THOMAS, SCOTT B	7025	001-11000	1,235.99-
03/06/2020	PC	03/13/2020	31320055	VIETH, BRIAN P	7030	001-11000	1,054.40-
03/06/2020	PC	03/13/2020	31320056	DIERCKS, CALEB T	8004	001-11000	1,030.38-
03/06/2020	PC	03/13/2020	31320057	JOHNSON, DENNIS D	8025	001-11000	1,395.11-
03/06/2020	PC	03/13/2020	31320058	KOEHLER, GUY C	8030	001-11000	1,232.18-
03/06/2020	PC	03/13/2020	31320059	Void		001-11000	
03/06/2020	PC	03/13/2020	31320060	ORNES, MATTHEW G	8033	001-11000	909.52-
03/06/2020	PC	03/13/2020	31320061	SULLIVAN, RANDY P	8045	001-11000	1,273.67-
03/06/2020	PC	03/13/2020	31320062	BECKER, JANICE M	5005	001-11000	1,111.02-
03/06/2020	PC	03/13/2020	31320063	BETTS, BRIAN W	5007	001-11000	1,350.52-
03/06/2020	PC	03/13/2020	31320064	HANSON, TODD A	5020	001-11000	1,712.05-
03/06/2020	PC	03/13/2020	31320065	PETERSON, SAMUEL J	5035	001-11000	1,335.84-
03/06/2020	PC	03/13/2020	31320066	SCHWIER, LEE A	5040	001-11000	1,065.15-
Grand Totals:			94				89,023.63-

Pay Period	Journal	Check	Check	Payee	Payee	GL Account	Amount
Date	Code	Issue Date	Number		ID		

Report Criteria:

- Computed checks included
 - Manual checks included
 - Supplemental checks included
 - Termination checks included
 - Void checks included
-

Report Criteria:

Computed checks included
 Manual checks included
 Supplemental checks included
 Termination checks included
 Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
03/20/2020	PC	03/27/2020	122909	ZIEGLER, ANDREA R	1080	001-11000	488.07-
03/20/2020	PC	03/27/2020	122910	JUSTIN, CLARENCE J	3003	001-11000	148.69-
03/20/2020	PC	03/27/2020	122911	LEIS, VERNON C	3036	001-11000	223.03-
03/20/2020	PC	03/27/2020	122912	SCHALLER, RITA M	3080	001-11000	148.69-
03/20/2020	PC	03/27/2020	122913	GEIER, GARRETT J	9025	001-11000	751.65-
03/20/2020	PC	03/27/2020	122914	SAVALL, BRUCE O	9451	001-11000	206.12-
03/20/2020	PC	03/27/2020	122915	SCHMITZ, BAMBI J	9371	001-11000	27.70-
03/20/2020	PC	03/27/2020	122916	SCHMITZ, JASON R	9372	001-11000	27.70-
03/20/2020	PC	03/27/2020	122917	WURZEL, DOUGLAS C	9348	001-11000	172.88-
03/20/2020	PC	03/27/2020	122918	HEMMERSBACH, DONALD G	8020	001-11000	1,179.40-
03/20/2020	PC	03/27/2020	122919	KIRCHHOFF, RAYMOND E	8027	001-11000	1,113.00-
03/20/2020	PC	03/27/2020	122920	Void		001-11000	
03/20/2020	PC	03/27/2020	122921	Void		001-11000	
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03/20/2020	PC	03/27/2020	122922	SUND, MARK D	1060	001-11000	176.41-
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03/20/2020	PC	03/27/2020	122923	Void		001-11000	
03/20/2020	PC	03/27/2020	32720001	FAHNING, TODD R	1020	001-11000	1,771.77-
03/20/2020	PC	03/27/2020	32720002	HANSON, JULIE A	1033	001-11000	1,343.83-
03/20/2020	PC	03/27/2020	32720003	HELLMAN, JAMES A	1037	001-11000	810.31-
03/20/2020	PC	03/27/2020	32720004	LYDON, JENNIFER L	1042	001-11000	1,015.63-
03/20/2020	PC	03/27/2020	32720005	SCHMIDT, JUDITH G	1058	001-11000	893.30-
03/20/2020	PC	03/27/2020	32720006	Void		001-11000	
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03/20/2020	PC	03/27/2020	32720010	HAACK, DONNA J	6035	001-11000	525.36-
03/20/2020	PC	03/27/2020	32720011	SCHREIBER, AIMEE L	6053	001-11000	1,567.42-
03/20/2020	PC	03/27/2020	32720012	SHIPLEY, KRISTIN D	6054	001-11000	698.24-
03/20/2020	PC	03/27/2020	32720013	WEGNER, KIMBERLY A	6029	001-11000	875.11-
03/20/2020	PC	03/27/2020	32720014	WEISSENBERGER, AMY R	6031	001-11000	836.07-
03/20/2020	PC	03/27/2020	32720015	AMES, JOEL D	3000	001-11000	2,007.27-
03/20/2020	PC	03/27/2020	32720016	ERICKSON, JESSICA R	3008	001-11000	1,078.23-
03/20/2020	PC	03/27/2020	32720017	ERICKSON, KYLE D	3010	001-11000	2,181.76-
03/20/2020	PC	03/27/2020	32720018	FERGUSON, BOOKER T	3025	001-11000	1,855.91-
03/20/2020	PC	03/27/2020	32720019	FISCHER, ZACHARY D	3026	001-11000	1,703.97-
03/20/2020	PC	03/27/2020	32720020	GURALSKI, KYLE R	3030	001-11000	1,793.63-
03/20/2020	PC	03/27/2020	32720021	HAAS, CHRISTINE M	3034	001-11000	729.02-
03/20/2020	PC	03/27/2020	32720022	JAMES, BRIAN R	3040	001-11000	1,800.17-
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03/20/2020	PC	03/27/2020	32720024	KUEN, ANDREW J	3052	001-11000	1,467.19-
03/20/2020	PC	03/27/2020	32720025	LEE, JENNA RM	3032	001-11000	1,262.48-
03/20/2020	PC	03/27/2020	32720026	LUDOVIC, JACOB A	3033	001-11000	1,822.06-
03/20/2020	PC	03/27/2020	32720027	MAGNUS, MARK J	3014	001-11000	286.79-
03/20/2020	PC	03/27/2020	32720028	MITCHELL, JAGER C	3116	001-11000	1,294.69-
03/20/2020	PC	03/27/2020	32720029	NELSON, MARC D	3060	001-11000	1,638.79-
03/20/2020	PC	03/27/2020	32720030	NOTTESTAD, EMILEE J	3062	001-11000	1,852.35-
03/20/2020	PC	03/27/2020	32720031	PIPKIN, JASON E	3075	001-11000	1,792.92-

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
03/20/2020	PC	03/27/2020	32720032	REVELS, AMANDA N	3078	001-11000	1,156.16-
03/20/2020	PC	03/27/2020	32720033	SCHROEDER, ETHAN W	3086	001-11000	1,529.07-
03/20/2020	PC	03/27/2020	32720034	SEUBERT, KYLE J	3090	001-11000	1,521.88-
03/20/2020	PC	03/27/2020	32720035	TOVAR, JOSE V	3112	001-11000	1,583.22-
03/20/2020	PC	03/27/2020	32720036	WAGNER, JAMAL J	3117	001-11000	1,254.64-
03/20/2020	PC	03/27/2020	32720036	SCHMITZ, BARBARA J	1059	001-11000	1,005.88-
03/20/2020	PC	03/27/2020	32720037	BAUMAN, DOUGLAS B	9629	001-11000	23.17-
03/20/2020	PC	03/27/2020	32720038	FERGUSON JR, PATRICK C	9210	001-11000	851.73-
03/20/2020	PC	03/27/2020	32720039	GILBERTSON, BRADLY T	9022	001-11000	1,702.85-
03/20/2020	PC	03/27/2020	32720040	HANSEN, EDWARD L	9409	001-11000	1,300.01-
03/20/2020	PC	03/27/2020	32720041	JONES, ERIK A	9370	001-11000	1,176.03-
03/20/2020	PC	03/27/2020	32720042	PAWLISCH, RYAN D	9339	001-11000	1,201.70-
03/20/2020	PC	03/27/2020	32720043	WEAVER, SAMANTHA L	9383	001-11000	933.59-
03/20/2020	PC	03/27/2020	32720044	BREY, JACOB J	7002	001-11000	1,209.28-
03/20/2020	PC	03/27/2020	32720045	CLARK, GAIL L	7000	001-11000	1,281.08-
03/20/2020	PC	03/27/2020	32720046	CLARK, JONATHON S	7001	001-11000	695.37-
03/20/2020	PC	03/27/2020	32720047	PASSEHL, DALE W	7020	001-11000	1,821.89-
03/20/2020	PC	03/27/2020	32720048	THOMAS, SCOTT B	7025	001-11000	1,250.29-
03/20/2020	PC	03/27/2020	32720049	THURSTON, DUSTIN A	7026	001-11000	1,228.15-
03/20/2020	PC	03/27/2020	32720050	VIETH, BRIAN P	7030	001-11000	1,054.40-
03/20/2020	PC	03/27/2020	32720051	DIERCKS, CALEB T	8004	001-11000	1,030.38-
03/20/2020	PC	03/27/2020	32720052	JOHNSON, DENNIS D	8025	001-11000	1,383.18-
03/20/2020	PC	03/27/2020	32720053	KOEHLER, GUY C	8030	001-11000	1,232.18-
03/20/2020	PC	03/27/2020	32720054	Void		001-11000	
03/20/2020	PC	03/27/2020	32720055	ORNES, MATTHEW G	8033	001-11000	909.52-
03/20/2020	PC	03/27/2020	32720056	SULLIVAN, RANDY P	8045	001-11000	992.22-
03/20/2020	PC	03/27/2020	32720057	BECKER, JANICE M	5005	001-11000	1,111.02-
03/20/2020	PC	03/27/2020	32720058	BETTS, BRIAN W	5007	001-11000	1,292.56-
03/20/2020	PC	03/27/2020	32720059	HANSON, TODD A	5020	001-11000	1,677.05-
03/20/2020	PC	03/27/2020	32720060	PETERSON, SAMUEL J	5035	001-11000	1,249.48-
03/20/2020	PC	03/27/2020	32720061	SCHWIER, LEE A	5040	001-11000	1,065.15-
Grand Totals:			<u>81</u>				<u>84,034.50-</u>

Report Criteria:

- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Void checks included

ORDINANCE NO. _____
ORDINANCE PERTAINING TO LICENSES AND PERMITS
(MOBILE FOOD ESTABLISHMENTS)

THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN,
DO ORDAIN AS FOLLOWS:

Section 1. Article XI. Mobile Food Establishments and Section 12-400 of the Code of City Ordinances is hereby created to read as follows:

(See Attached Ordinance

Section 2. This ordinance amendment shall be in full force and effect following its passage and publication as provided by law.

Dated this 15th day of April, 2020.

OFFERED BY:

Alderman Jim Church

PASSED this 15th day of April, 2020.

Julie Hanson, City Clerk

APPROVED BY:

Kristen Gust, Mayor

Sec. _____ - Mobile food establishments.

(1) *Definitions.*

- (a) *Mobile food establishment* means a restaurant or retail food establishment where food is served or sold from a movable vehicle, trailer or cart which periodically or continuously changes location and requires a service base to accommodate the unit for servicing, cleaning, inspection and maintenance or except as specified in the Wisconsin Food Code.
- (b) *Mobile* shall mean the state of being in active, but not necessarily continuous movement.
- (c) *Mobile food vendor* means the registered owner of a mobile food establishment or the owner's agent or employee, or any business which sells edible goods from a mobile food establishment within the city.
- (d) *Edible goods* shall include but are not limited to:
 - 1. Prepackaged and prepared food including, but not limited to, ice cream, hot dogs, deserts, and pizza.
 - 2. On-site prepared food including, but not limited to, shaved ice, sandwiches, and tacos.
- (e) *Sell* shall mean the act of exchanging a good for profit or in return for a donation.
- (f) *Service base* means an establishment operated under license or permit of an appropriate regulatory authority where food is manufactured, stored, prepared, portioned or packaged, or any combination of these, where such food is intended for consumption at another establishment or place, and where such units are serviced, cleaned, supplied, maintained, and where the equipment, utensils and facilities are serviced, cleaned and sanitized.
- (g) *Vehicle* shall mean any motor vehicle as defined by § 340.01(35), Wis. Stats., or trailer as defined by § 340.01(71), Wis. Stats. "Vehicle" shall also include any bicycle or other self-propelled device.
- (h) *Vend* shall mean to sell or to transfer the ownership of an article to another for a price in money.

(2) *License required.*

- (a) No mobile food vendor and/or mobile food establishment shall vend, sell or dispose of or offer to vend, sell or dispose of goods, wares or merchandise, produce or any other thing at any place whatsoever in the city, without having obtained an approved license from the city clerk.
- (b) All mobile food establishments used for vending food shall be licensed for such use by the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) and all other applicable agencies. Mobile food establishments shall acquire the appropriate licenses and permits for any additional food items not required under this subchapter if deemed necessary by the State health department.
- (c) *License.* Every mobile food vendor shall have a license issued by the city clerk to conduct business in the city. Each mobile food establishment shall be licensed separately. A mobile food establishment license shall expire on June 30 each year.
- (d) *License fee.* The license to operate a mobile food establishment shall be \$100.00. If an applicant requests a license under this subchapter from an existing city-based business that sells food-based products, the license fee shall be \$50.00.
- (e) *License renewal.* Upon renewal of license, each applicant must provide a new application, a renewal fee of \$100.00, and any new permitting documentation upon the license renewal. License renewal from an existing city-based business shall be \$50.00. If the applicant fails to submit the application and renewal fee within 30 calendar days after the expiration of the license, the applicant shall reapply as a new applicant.

- (f) *Transfer of license.* A license issued under this subchapter shall not be transferable from person to person. A license is valid for one vehicle only and shall not be transferrable between vehicles.
 - (g) *Surrender of license; alteration of license; failure to display license.* On the expiration of a license issued under this subchapter, the license holder shall surrender the license to the city clerk. No person shall alter or change in any manner any license issued under the provisions of this subchapter, and such alteration or the failure of the holder of the license to display the license in a conspicuous place on the mobile unit or his or her person or to exhibit the license upon demand of any officer or customer or prospective vendee shall be cause for revocation of such license.
- (3) *License application process.*
- (a) *Application.* Any person desiring to operate a mobile food establishment shall apply for a license on a form promulgated by the city clerk and pay the proper license fee for each mobile food establishment managed by the person. The city clerk shall forward the application to the police department for review. If the police department approves the application, the city clerk shall issue the license to the applicant.
 - (b) *Application denial.* An applicant of a mobile food establishment may be denied where:
 - 1. The circumstances of a pending criminal charge against the applicant substantially relate to the licensed activity.
 - 2. The applicant has been convicted of any felony, misdemeanor or other offense, the circumstances of which substantially relate to the circumstances of the particular job or licensed activity.
 - 3. The applicant made a false statement on the application.
 - 4. The applicant is under 18 years old.
 - 5. The applicant is found to have unpaid civil judgment(s) which relates to the duties and responsibilities of the permitted occupation which shall be determined by the nature and the amount of the judgment, the relationship of the judgment to the purpose of the permit and the extent that the permit would allow someone to engage in further activity that would lead to unsatisfied civil judgments.
 - (c) *Appeal.* If the police department denies an application for a license, the applicant may appeal within 15 days after the city clerk mails a notice of denial to the applicant. If the applicant files a timely appeal with the clerk, the clerk shall schedule an appeal hearing before the Public Safety Committee.
 - (d) *Hearing before committee.* The committee may approve any application placed on its agenda only if the applicant is qualified under this section and may place conditions upon approval. The common council may reverse or modify the committee decision.
 - (e) *Issuance.* The clerk shall issue the mobile food establishment license if the applicant has completed the application requirements and has been approved by the police department.
- (4) *License suspension or revocation.* The common council may revoke or suspend, no less than ten and not more than 90 days, any license under this subchapter for violation by any vendor or the vendor's employee or agent of any provision of this chapter or any state law or city ordinance which renders future vending contrary to the public health, safety or welfare, or for fraud or misrepresentation in solicitation under this chapter.
- (5) *Insurance.*
- (a) *Liability insurance.* The license holder under this subchapter shall have in force liability insurance for each mobile food establishment.
 - (b) *Proof of insurance.* As evidence of liability insurance, the licensee shall furnish a certificate of insurance, on a form acceptable to the city, evidencing the existence of adequate liability

insurance naming the city, its employees and agents as additionally insured in an amount not less than \$1,000,000.00. Whenever such policy is cancelled, not renewed, or materially changed, the insurer and the licensee shall notify the city by certified mail.

(6) *Sanitation requirements.*

- (a) Mobile food establishments shall comply with all regulations of the Wisconsin Food Code but not limited to, the time, temperature, plumbing, operation and maintenance for mobile food establishments.
- (b) Mobile food establishments shall comply with all regulations of the Wisconsin Food Code and regarding preparation facilities, serving areas and operation areas.
- (c) The licensees of the mobile food establishment or employee(s) thereof shall abide by the request of the DATCP for annual inspections of the establishment at a location designated by the health department.
- (d) Service base required.
 - 1. All mobile food establishments shall have a mobile service base to store and prepare food and all supplies. No food items are allowed to be stored or prepared in a private residence or garage unless approved by the DATCP.
 - 2. All mobile food units shall be cleaned and serviced as often as necessary from the service base.
 - 3. All mobile food establishments shall return to its service base at least once every 24 hours for service and maintenance.

(7) *Conduct of business.*

- (a) *Regulations generally.* The following regulations shall apply to mobile food establishments during the regular order of business:
 - 1. A licensee shall not falsely or fraudulently misrepresent the quantity, character or quality of any article offered for sale or offer for sale any unwholesome or tainted edible goods, nor intentionally misrepresent to any prospective customer the purpose of his or her solicitation, the name of the business of his or her principal, if any, the source of supply of the goods, ware or merchandise which he or she sells or offers for sale or the disposition of the proceeds of his or her sales.
 - 2. A licensee shall not use the license provided by the city after expiration or revocation of the license.
 - 3. A licensee shall keep the premises in a clean and sanitary condition and the edible goods offered for sale well covered and protected from dirt, dust and insects. All food vendors shall comply with requirements of state and local authorities.
 - 4. A licensee may vend, sell or dispose of, or offer to sell, vend, or dispose of goods, wares, or merchandise in the city between the hours of 6:00 a.m. and 9:00 p.m.
 - 5. No mobile food establishment shall conduct business at a stationary location for a duration exceeding four hours per location per day.
 - 6. All persons conducting business on a sidewalk or terrace must maintain within 25 feet of their sales location, a clean, sanitary and hazard-free condition, and shall not discharge any material onto the street, sidewalk, gutters or storm drain. Each person conducting business of this chapter shall carry a minimum 30-gallon container for placement of such litter by customers or other persons.
 - 7. A vehicle or other on-street unit which is operated for the purpose of selling food from the unit shall be operated only by a person who has obtained a license or by the employee of the person who obtained a license under this subchapter.

8. No person may sell or vend any item upon any premise(s) if there is placed signage prohibiting the activity.
9. All business activity relating to the mobile food establishments in the public right-of-way shall be conducted from the curbside of the vehicle at all times. No sales shall be made from a vehicle except from the curbside of said vehicle, unless otherwise authorized by the owner of private property.
10. No food service shall be prepared, sold, or displayed outside of the mobile food establishment.
11. No person shall provide or allow any dining area to the mobile food establishment, including, but not limited to, tables and chairs, booths, stools, benches or stand up counters.
12. Signage may only be permitted when placed on the mobile food establishment. No separate free-standing signs are permitted.

(b) *Vehicle regulations.*

1. Any vehicle or other on-street units used for vending food in any public street must be designed and constructed specifically for the purpose of vending the product or products to be vended.
2. Amplified music or other sounds from any vehicle or unit used for the purpose of vending products in the public streets shall comply with chapter 9-8 of the City of Sparta Code of Ordinances.
3. All mobile food establishments shall be entirely self-contained in regards to gas, water, electricity, and equipment(s) required for operation of the unit.
4. All mobile food vehicles must have valid license plates and registration as provided by chapter 341, Wis. Stats.
5. No vehicle or unit may violate any traffic or parking statute or ordinance when stopping to make sales.
6. No flashing or blinking lights, or strobe lights are allowed on a mobile food establishment or related signage when the establishment is parked and engaged in serving customers. All lighting is subject to review by the City of Sparta and shall be removed if deemed to be in conflict with safe travel.
7. All mobile food establishments shall comply with all Federal, State, and local regulations regarding vehicle size requirements.

(c) *Zoning restrictions.*

1. The vendor of the mobile food establishment shall not operate in a congested area where such operation impedes or inconveniences public use. No vendor shall engage in the licensed business on any public park, playground, school, library or other public premises.
2. No mobile food establishment or pedestrian desiring to conduct business at the mobile food establishment shall obstruct an adjacent path or lane of travel. A path or lane of travel includes, but is not limited to sidewalks, motor vehicle lanes, bicycle lanes and other designated parking areas.
3. No more than two mobile food establishments shall be allowed to conduct business on private property.
4. No mobile food vendor shall be located on any private property without written permission from the property owner. A copy of the written permission shall be kept in the mobile food unit at all times. The mobile food vendor shall comply if asked to leave the private property by the property owner or a city official.

5. No mobile food establishment shall conduct business within 500 feet of any fair, festival, special event or civic event that is licensed or sanctioned by the city unless the licensee has obtained written permission from the event sponsor.
6. A mobile food establishment shall be located on a paved surface at all times unless it is part of a city sanctioned special event.
7. No person may conduct business on a sidewalk or curbside in any of the following places:
 - a. Within 20 feet of the intersection of the sidewalk with any other sidewalk.
 - b. Within ten feet of the extension of any building entrance or doorway to the curb line.
 - c. Within 150 feet of a public entrance of any business which is a licensed or permitted restaurant by the City of Sparta, during the hours the particular business is open for sale, unless written permission is granted by the business.
 - d. Within 150 feet of a city park where food concessions are sold, during the hours that concessions are being sold, unless written permission is granted by the parks department.
8. A mobile food establishment may be permitted in all zoning districts except within any residential zoning district. The subsection shall not apply to ice-cream trucks.

(d) *Exemptions.*

1. Upon application and approval from the Public Safety Committee, the licensee may periodically and infrequently extend the hours of service of the mobile food establishment outside the designated zone displayed in exhibit A from 6:00 a.m. to 3:00 a.m. for business purposes only. This exemption shall not be applicable in any residential zoning district.
2. Upon application and approval from the Public Safety Committee, the owner of private property may allow more than two mobile food establishments to conduct business on said property during the normal hours of operation.
3. For event purposes, a mobile food establishment may conduct business on publicly owned property after the approval from the Parks Department and the Community Development Department or participates in a city sanctioned special event.

- (8) *Penalties.* A licensee or vendor who violates any provision of this subchapter or any regulation, rule, or order made hereunder shall be subject to a forfeiture of not less than \$1.00 nor more than \$500.00 for each offense.

ORDINANCE NO. _____
ORDINANCE PERTAINING TO LIMIT OF DOGS

THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN,
DO ORDAIN AS FOLLOWS:

Section 1. Section 12-288 of the Code of City Ordinances is hereby amended to read as follows:

No individual or family unit living together, firm or corporation shall keep more than three dogs over the age of six months, excepting bona fide animal hospitals in which the dogs are confined and kenneled.

Section 2. This ordinance amendment shall be in full force and effect following its passage and publication as provided by law.

Section 3. Section 12-288 was formerly Section 12.15(9).

Dated this 15th day of April, 2020.

OFFERED BY:

Alderman Jim Church

PASSED this 15th day of April, 2020.

Julie Hanson, City Clerk

APPROVED BY:

Kristen Gust, Mayor

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN, that a PUBLIC HEARING will be held via phone before the Planning Commission of the City of Sparta, at a meeting on the 13th day of April, 2020 at 6:00 p.m.

Regarding Rezoning of property located at 175 Avon Road from R-5 (Manufactured/Mobile Home District) per Zoning Ordinance Chapter 17-183 to R-3 (Multi-Family Residential District) per Zoning Ordinance Chapter 17-181.

Any interested party may call-in personally or by their agent and/or attorney to present their views for or against the approval of this change. The call-information is as follows:

Phone number- (571) 317-3122

Access ID- 783-500-373

Dated: April 1, 2020

**Julie Hanson
City Clerk**

If you should have any questions, please contact Todd Fahning at 608-269-4340, ext. 232.

ORDINANCE NO. _____
ORDINANCE AMENDING ZONING ORDINANCE

THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, DO
ORDAIN AS FOLLOWS:

- Section 1: Pursuant to statutory notice, a hearing was held before the Plan Commission of the City of Sparta, Monroe County, Wisconsin, at the Sparta Municipal Building in Sparta, Wisconsin, on April 13, 2020 at 6 p.m., and the recommendation of the City Plan Commission has been obtained.
- Section 2. The classification of the following parcel of real estate in the City of Sparta is hereby changed from R5 to R3 per Chapter 17-181, to-wit:
- Property located at 175 Avon Road, Sparta, Wisconsin
- Section 3. This ordinance shall take effect and be in full force from and after its passage and publication as provided by law.

Dated this 15th Day of April, 2020.

OFFERED BY:

Alderman Norm Stanek

PASSED this 15th Day of April, 2020.

Julie Hanson, City Clerk

APPROVED BY:

Kristen Gust, Mayor

**RESOLUTION AUTHORIZING MAYOR TO EXECUTE
AGREEMENT BETWEEN CITY OF SPARTA AND LOW BID
CONTRACTOR
(ICECAP STORMWATER PROJECT)**

WHEREAS, the Board of Public Works has reviewed and recommended the City of Sparta proceed with the Icecap Stormwater Project,

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the Mayor is hereby authorized to execute on behalf of the city an agreement between the City of Sparta and the low-bid contractor for work to be performed on the Icecap Stormwater Project in an amount not to exceed \$325,000.00.

Dated this 15th day of April 2020.

OFFERED BY:

Alderman Norm Stanek

APPROVED

Kristen Gust, Mayor

**RESOLUTION AUTHORIZING MAYOR TO EXECUTE
AGREEMENT BETWEEN CITY OF SPARTA AND SPARTA
AMBULANCE SERVICE, LTD.**

WHEREAS, the Finance Committee has recommended the City of Sparta enter into an Ambulance Service Agreement with Sparta Ambulance Service, LTD, regarding ambulance service for the City of Sparta.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SPARTA, MONROE COUNTY, WISCONSIN, that the Mayor is hereby authorized to execute on behalf of the city the Agreement Between The City of Sparta and Sparta Ambulance Service, LTD., which is attached hereto and incorporated by reference.

Dated this 15th day of April, 2020

OFFERED BY:

Alderman Kevin Riley

APPROVED

Kristen Gust, Mayor

AMBULANCE SERVICE AGREEMENT

THIS AGREEMENT, made by and between the City of Sparta, Monroe County, Wisconsin, a Wisconsin Municipal Corporation, herin called "Municipality, and SPARTA AREA AMBULANCE SERVICE, LTD., a Wisconsin Corporation, Sparta, Wisconsin, herin call "Operator".

WITNESSETH:

WHEREAS, the Municipality and the Operator wish to formalize the terms of a ambulance service agreement, and

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties, intending hereby to be bound, do agree as follows:

1. SERVICES TO BE PROVIDED. The Operator shall provide ambulance services to the Municipality as follows:
 - A. Hours of Service. Ambulance services shall be provided 24 hours per day and seven days per week to all parts of the municipality.
 - B. Personnel. The Operator shall comply with all applicable government regulations regarding personnel for operating ambulance service equipment and vehicles.
 - C. Equipment. The Operator shall be responsible for providing all of its own equipment, and the Operator shall comply with all applicable government regulations regarding equipment.
 - D. Communications. The Operator shall be responsible for providing its own communication services and for developing its own plan for dispatching personnel and vehicles, such plan shall be compatible the Monroe County 911 Emergency Dispatch System.
 - E. Inspection. The Municipality may inspect all operating procedures, equipment and supplies of the service, at any reasonable time. A duly authorized agent of the Municipality shall accomplish inspections.

2. SUBSIDY. For such services the Municipality shall provide the Operator an annual subsidy of \$5.00 per Capita, based on served population estimate of 9800, \$49,000.00 annually. Per Capita Subsidy may be reviewed annually.

3. **AMBULANCE RATES.** The Operator shall be entitled to charge the individual users of the service in accordance with its usual and customary rate schedule. The service shall have the right to increase its rates at any time as permitted by Federal and State ambulance rate restrictions.

4. **TERM OF AGREEMENT.** The term of the agreement shall be for one (1) year This agreement shall be automatically extended and renewed for successive one (1) year terms, unless either party provides written notice of non-renewal to the other party no less than thirty (30) days prior to the expiration of the initial term or the then current Renewal Term as the case may be.

5. **INSURANCE.** The Operator shall carry liability and malpractice insurance for the protection of the public from error and omissions in the performance of ambulance service, for the Municipality.

6. **OPERATOR NOT MUNICIPALITIES AGENT.** It is understood and agreed that the Operator is an independent contractor with full control over its operation subject only to the terms of this agreement. It is specifically understood and agreed that the Operator is not the agent, servant, or employee of the Municipality.

7. **PARTIES BOUND.** This agreement shall bind the parties hereto, together with their respective successors, legal representatives, heirs and assigns.

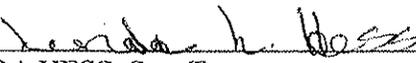
IN WITNESS WHEREOF, the duly authorized representatives of the Municipality and the Operator have hereunto set the hands and seals this ____ day of _____, _____

Sparta Area Ambulance Service, Ltd.

City of Sparta

By: 
 ROBERT HESS, President

By: _____
 Mayor

By: 
 LINDA HESS, Sec.-Treasurer

By: _____
 Clerk



Sparta Area Ambulance Service, Ltd.

618 Stelting Street

PO Box 543

Sparta WI 54656-0543

Phone 608-269-4949 Fax 608-269-8568

City of Sparta

After 45 years of needing only minimal municipal support the ambulance service is suffering serious financial shortage. In 2019 the ambulance service lost \$129,000. Obviously, we did not have cash reserves to cover this but were able to obtain bank and personal loans to maintain operation. We are also short one ambulance, our 2008 developed major engine trouble and has been sent back to the AEV factory to be refurbished and remounted on a new chassis. While expensive this saves us almost \$80,000 over the cost of a brand new unit.

Enclosed please find a copy of our annual report and two copies of our new agreement. Please sign and return one copy. This agreement will renew automatically unless you choose to go elsewhere for service. The new agreement also allows for subsidy to be adjusted annually to insure the survival of the ambulance service. At \$5.00 per capita our request is still one of the lowest in the area with statewide average being \$40 to \$45 per capita.

We appreciate your attention to this matter; I understand that your revenue may be slow in coming and would accept quarterly payments.

Sincerely

Robert Hess
President

Enc.

2019 financial report
2020 Ambulance Agreement

Robert Hess President/C.E.O.
Serving La Crosse and Monroe Counties since 1973
E-mail ems215@centurytel.net

City Administration Report April 2020

City Projects & Information

- Goodman Court storm water retention project has started back up
- Initial planning underway for new PD. Plans are currently being drafted.
- Beginning planning process for downtown welcome center and bike park utilizing our 2020 DNR grant we received.
- HVAC project at Community Center starting soon
- Dam project on hold until more information is received concerning Coronavirus.

Budget

2020 budget mill rate will be \$7.08.

Financial

- Financial report attached for March.

Economic Development

- Martin Warehousing almost complete.
- Spartan Services in Eastside BP almost complete
- Blue Northern Distribution almost complete
- Golden Eagle Roofing in Eastside BP started
- Herrman Elementary School started.
- Brook's Tractor slated to begin late spring/early summer
- Street lighting for South Pointe should be started this spring.

We are working with a few potential businesses looking to locate in Sparta and South Pointe.

Other news

- The City has hired Bret Mullikin as the new Greenskeeper Plus at River Run.
- Most City Employees are back to work exercising social distancing. The crews working outside for parks, sewer, water and streets are working mostly by themselves independently. Jenny and Julie have done and continue to do outstanding work for the election. They truly were on the front lines since the beginning of this Coronavirus and we commend and appreciate all they've done.