

**CITY OF SPARTA
FINANCE AGENDA
May 6, 2020**

CITY HALL

6:00 p.m.

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/754074373>

You can also dial in using your phone.
United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 754-074-373

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of minutes of the regular meeting on April 1, 2020.**
- 3. Consideration/Discussion of Small Business Grants due to COVID-19**
- 4. Consideration/Discussion of Showing Support for Portion of Act 185 to Waive Interest and Penalties on Property Tax Installment Payments**
- 5. Items for Future Consideration**
- 6. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 5-4-2020

**CITY OF SPARTA
FINANCE MINUTES
April 1, 2020**

PRESENT: Kevin Riley, Norm Stanek, Josh Lydon

ABSENT: None

ALSO PRESENT: Mark Sund, Todd Fahning, Kristen Gust, Pat Mulvaney

Due to COVID-19, this meeting was held via phone conference

Kevin Riley called the meeting to order at 6:00 p.m.

Roll call was done by Clerk.

A motion was made by Josh Lydon and seconded by Norm Stanek to approve the Consent Agenda consisting of the minutes of the regular meeting of February 5, 2020. Motion carried 3-0.

Currently we have approximately \$740,000 cash on hand in the defederalized block fund. We are proposing to transfer \$60,000 to the Economic Development fund to help with the costs of new bike lanes, signs, shelter downtown and other improvements. We are also proposing placing \$150,000 in the downtown façade program and changing the name so the Small Business Façade Program. The remainder of the funds would be transferred to the Outlay Fund. These funds would be used for one time expenses such as unforeseen repairs or one time purchases for the City. This outlay fund would apply to all City owned properties except for sewer and water property as they have their own funds for that purpose. **A motion was made by Norm Stanek and seconded by Josh Lydon to approve the transfer/use of defederalized block grant funds. Roll call vote: Josh Lydon, yes; Norm Stanek, yes; Kevin Riley, yes. Motion carried 3-0.**

The Sparta Ambulance has increased their fees in the 2020 Service Agreement. They are increasing their fee from \$25,000 to \$49,000 based on \$5.00 per capita of 9800 residents in the City of Sparta. This new agreement will begin July 1, 2020. **A motion was made by Josh Lydon and seconded by Norm Stanek to approve the increase in the Sparta Ambulance 2020 Service Agreement. Roll call vote: Norm Stanek, yes; Josh Lydon, yes; Kevin Riley, yes. Motion carried 3-0.**

An item mentioned for future consideration was:

Paying City Hall employees – need official policy

A motion was made by Josh Lydon and seconded by Norm Stanek to adjourn at 6:54 p.m. Roll call vote: Kevin Riley, yes; Josh Lydon, yes, Norm Stanek, yes. Motion carried 3-0.

Respectfully submitted,

Julie Hanson
City Clerk

City of Sparta
Small Business Emergence Assistance

In the wake of the economic slow down due to the COVID-19 shelter in place directives, the City of Sparta is offering a one-time forgivable loan to small businesses within the city limits of Sparta, WI. The maximum amount per any one small business is \$1,500.00.

To qualify for this economic assistance the business must meet all criteria listed below:

1. Business must be located in the city limits of Sparta, WI.
2. Business must be non-franchised with 10 or fewer employees.
3. Business must never have been fined or otherwise penalized for criminal or civil activity-to include City of Sparta code or regulatory violations.
4. Business owner must be at least 18 years of age.
5. Business must be current on all monies owed to the City of Sparta (taxes, utility bills, etc...)
6. The small business grant money is not available to City of Sparta employees, Mayor, Aldermen, or their immediate family members.

All applications will be reviewed and approved by the City Treasurer's Office.

Applications can be;

1. Mailed to City Treasurer, 201 W. Oak St., Sparta, WI 54656
2. Emailed to treas@spartawisconsin.org
3. Placed in the drop box located by the Court St. entrance at City Hall

City of Sparta-Emergency Financial Assistance
\$1,500.00 maximum

Name of Business _____

Mailing Address _____

City, State & Zip _____

Phone _____

Email _____

Current number of FTE Employees at time of application _____

Has the business ever been subjected to criminal or civil fines and penalties including
any City of Sparta code or regulatory violations? Yes or NO

Business Description _____

Ower's Name _____

Mailing Address _____

City, State & Zip _____

Phone _____

Email _____

Are you 18 years old or older? Yes or No

Do you work for the City of Sparta or are you related to anyone that works for the City of Sparta-includi
the Mayor, Alderman, or city employees? Yes or No

Requested Amount \$ _____

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