

**CITY OF SPARTA
ECONOMIC DEVELOPMENT AND BLOCK GRANT COMMISSION
MAY 18, 2020
5:00 P.M.
CITY HALL**

CDBG Meeting

Mon, May 18, 2020 5:00 PM - 6:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/576080269>

You can also dial in using your phone.

United States: [+1 \(669\) 224-3412](tel:+16692243412)

Access Code: 576-080-269

1. Call meeting to order
2. Consent Agenda: Consisting of the minutes from the February 19, 2020 meeting
3. Consideration of Small Business Façade Loan request #2 for Micheal Minor of Simplee Delicious
4. Consideration of Small Business Façade Loan request for Beau Burlingame of Beer Shop
5. Items for future consideration
6. Adjourn

A possible Quorum of the Common Council may be in attendance at this meeting.
No action will be taken by the Council.

**CITY OF SPARTA
ECONOMIC DEVELOPMENT AND BLOCK GRANT COMMISSION MINUTES
February 19, 2020, 5:30 P.M.
CITY HALL**

Present: Ed Lukasek, Bruce Humphrey, Toni Polkoski and Becky Oswald

Also Present: Todd Fahning, Micheal Minor

Ed Lukasek called the meeting to order at 5:30 p.m.

A motion was made Bruce Humphrey and seconded by Becky Oswald to approve the July 30, 2019 meeting minutes. Motion carried 4-0.

Micheal Minor represented her family and the owners of the property, Donna and Ronald Burnham, located at 106 N Water Street. They will be opening a restaurant called Simplee Delicious, serving southern cuisine. They are requesting \$1,748.14 for a new sign to be placed on the front façade, as well as \$800.00 to paint the front façade. A total of \$2,548.14 is being requested. Their design and colors have been approved by the Historic Preservation Committee. They may be requesting additional funds for new windows and doors in the future.

A motion was made by Bruce Humphrey and seconded by Toni Polkoski to approve the Downtown Façade Loan request made by Micheal Minor (Simplee Delicious at 106 N Water Street) for \$ 2,548.14. Motion carried 4-0.

A motion was made by Bruce Humphrey and seconded by Toni Polkoski to adjourn the meeting at 5:17 p.m. Motion carried 4-0.

Respectfully submitted,
Jennifer Lydon
CDBG Coordinator/Deputy City Clerk



APPLICATION
DOWNTOWN FAÇADE LOAN PROGRAM

Applicant Name(s)

Michael Minor | LaShawn Curry - Rent to own

Note: Please list names of all property owners as shown on deed or land contract

Donna + Ronald Burnham, owners

Telephone Number: ^{Michael Minor} 608 / 377-1952 (home) ^{Burnhams} 608 / 633-6682 (work)

Residence Address: 227 Monroe Street
Street Address

Email: Michael, etal simpleedelicious1@gmail.com

Business Information

Name of Business: Simplee Delicious

Address of Business: 106 N Water Street

City, State, Zip: sparta

Type of Business: restaurant

Check one: Individual Partnership Corporation

Names of Partners of Corporate Officers:

Project Information

Address of property to be improved (if different):

Improvements to be made, be specific and attach additional sheet if necessary:

Remove and replace existing aluminum windows, aluminum
entrance and glass and glazing.

Total loan amount being applied for:

Option #1
City portion \$ 6,052.00

Total project cost _____

Other funding _____

Source of other funds _____

Option #2
City portion _____

Participation lender _____

Lender portion _____

Other funding _____

Contact person _____

Total project cost \$ 6,052.00

Source of other funds _____

Proposed project time frame:

Starting date: _____ estimated completion: _____

Application Signatures:

M. Cheryl Minor

Date: 3/12/2020

QUOTE
La Crosse Glass Co., Inc.
La Crosse Overhead Door Co., Inc.
SINCE 1898
604 South Third Street
LA CROSSE WISCONSIN 54602-1073
608 782-7620 PHONE
608 785-0392 FAX

To: Mi Cheal Minor
Simpledelicious1@gmail.com
106 N. Water St.
Sparta, WI 54656

Date: 02/20/20

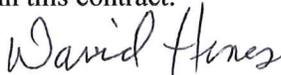
We hereby submit specifications and estimates for: New aluminum storefront quote

Remove existing aluminum windows, aluminum entrance and glass and glazing. Furnish and Install in place, new clear anodized thermally broken storefront framing, aluminum door and frame with door hardware and glass. Aluminum framing for windows would be 4-1/2" x 2" Kawneer #451T thermal with thermal sub-sill. Aluminum door would be Kawneer #190 narrow stile with frame and and transom. Transom would be glazed with insulated metal panel. Door hardware would include: butt hinges, dead bolt lock with thumb turn and keyed cylinder, wire type push pull, Norton 1601 door closer, 10" bottom rail, threshold and perimeter weather strip. Glass would be 1" clear low-e insulated glass (tempered in door).....\$6052.00
Tax included.
Cleaning excluded.

Payment to be made as follows:

All materials used in this contract are guaranteed to be as specified, and the entire job is to be done in a neat and substantial manner.

Any alteration or deviation from the specifications herein agreed upon involving extra cost of labor and material will be executed only upon a written order for same, and will become an extra charge over the sum mentioned in this contract.

SIGNED BY 
Dave Hines

ACCEPTANCE OF QUOTE

The foregoing terms specifications and conditions are satisfactory, and the same are hereby accepted and agreed to, and Hereby authorizes you to execute the same.

SIGNED BY

DATE

THIS ESTIMATE IS VOID IF NOT ACCEPTED IN 30 DAYS



Bicycling Capital of America

SMALL BUSINESS FAÇADE LOAN PROGRAM APPLICATION

Applicant Name(s):

Beau Burlingame

Telephone Number: (414) 688-7959 (home/cell) () same (work)

Residence Address: 24094 Lake Rd. Cashton, WI
Street Address

Email: Burlingame.B@Hotmail.com

Note: Please list names of all property owners as shown on deed or land contract

I am a renter

Property owner is Kevin McClain

Business Information:

Name of Business: Beer Shop LLC.

Mailing Address: P.O. Box 138

City, State, Zip: Sparta, WI 54656

Type of Business: Craft Beer and Soda Bar / Retail store

Check one: Individual Partnership Corporation

Names of Partners or Corporate Officers:

Project Information:

Address of property to be improved (if different): 200 W. Wisconsin St.

Total loan amount being applied for: \$14,940.34 (\$15,000 maximum)

Improvements to be made (include proposed amount and supporting documentation):

Garage Doors = \$6,242⁰⁰ work was completed 4/30

Windows = \$3,846⁸⁰ work was completed 4/24

Exterior Sign = \$4,851⁵⁴ scheduled for the last week of May

Proposed project time frame:

Starting date: 4/1/20 Est. Completion Date: 6/1/20

Application Signature(s):

Signature: 

Date: 5/13/20

Signature: _____

Date: _____

The Genuine. The Original.



Overhead Door Company of the 7 Rivers Region, Inc.

W6797 Abbey Road
Onalaska, WI 54650
Phone: (608) 783-6080
Fax: (608) 783-6085
Toll Free: (800) 658-9059

INVOICE

Page: 1

Invoice Number: 130784
Invoice Date: 5/5/2020

Work Site: GAS SERVICE STATION
BEAU
200 WEST WISCONSIN STREET
SPARTA, WI 54656

Bill To: BEAU BURLINGAME
24094 LAKE ROAD
CASHTON, WI 54619

Phone No. 414-688-7959
P.O. Number
P.O. Date 6/6/2019
Our Order No. S31862
Due Date 5/15/2020
Terms Net 10 Days
SalesPerson SAM SCHANK

Table with 5 columns: Description, UOM, Quantity, Unit Price, Total Price. Rows include: INSTALL (2) 10'-2" X 9'-0" CLEAR ANODIZED ALUMINUM? MODEL CA-320 COMMERCIAL ALUMINUM DOORS WITH 1/2" INSULATED GLASS INSERTS; 2" ANGLE MOUNTED HIGHLIFT TRACK FOR CENTERLINE OF SHAFT TO BE AT 12'-6"; FULL LEAF COMMERCIAL CENTER HINGES; (BLACK) SNAP ON JAMB SEAL WEATHERSTRIPPING.

Subtotal: 6,242.00
Invoice Discount: 0.00
Total Sales Tax: 0.00
Deposits Applied 2,860.00

Real Property Exempt - Total 3,382.00

Thank you! - Please pay from this Invoice

GLASS SERVICE CENTER INC.
59 COPELAND AVE
PO Box 1704
LA CROSSE, WI 54603
PH:(608) 784-8500 FAX:(608) 784-8505

WO # W068040

P/O#:
 Taken By: Jamie
 Installer:

Cust State Tax ID:
 Cust Fed Tax ID:
 Ship Via: OT Install

Cash Sale: C068040
Date: 4/24/2020
Time: 03:33 PM

SalesRep:

Adv. Code:

Bill To: Cash

Sold To: Cash

Bear Shop
P.O. Box 138
Sparta WI 54656

Beau Burlingame
 200 Wisconsin St.
 SPARTA, WI 54656

(414) 688-7959

Qty	Part Number	Description	Sell	Total
1	InstallLabor	Installation Labor	\$3,846.80	\$3,846.80
		Note: Furnish and Install 3 ea. 57 1/2" x 53 1/2" Aluminum Framed Windows from 2" x 4 1/2" Clear Anodized Aluminum thermal break frame - Glass to be 1" CL LowE with 15 clear anodized grids (5W x 3H) - to include removal and disposal of existing - Caulk included - No Wash or Clean. Tax Included.		
3	TBT14441-C2 CLEAR	C2 Clear T 14441 Open Back Head & Jamb	\$0.00	\$0.00
1	TBT14240-C2 CLEAR	C2 Clear T 14240 Open Back Sill And Head	\$0.00	\$0.00
1	TBTE14104-C2 CLEAR	C2 Clear E 14104 Glazing Stop	\$0.00	\$0.00
1	TBT14259-C2 CLEAR	C2 Clear T 14259 Sub Sill	\$0.00	\$0.00
1	TBT14442-C2 CLEAR	C2 Clear T 14442 P&D Pocket Closure	\$0.00	\$0.00
1	TBVWP2728	(1344") P2728 Flush Glaze Vinyl	\$0.00	\$0.00
2	1/4INSCLE-1" OA	(54 1/4" x 49 7/8") 1" OA 1/4" Clear Low E Insul	\$0.00	\$0.00
		Note: (5W x 3H)		
15	INSGRID	(5W x 3H) color to be determined	\$0.00	\$0.00
1	1/4INSCLE-1" OA	(54 1/4" x 49 7/8") 1" OA 1/4" Clear Low E Over Satin Etch Insul	\$0.00	\$0.00
		Note: (5W x 3H)		
15	INSGRID	(5W x 3H) color to be determined	\$0.00	\$0.00
0	ShopLabor	Fab 3 ea. 4 sided Frames - size to be 57 1/2" x 53 1/2"	\$0.00	\$0.00

Job Name: Storefront Window Replacement

Contact: Beau

Customer Phone: (414) 688-7959

GLASS SERVICE CENTER INC.
59 COPELAND AVE
PO Box 1704
LA CROSSE, WI 54603
PH:(608) 784-8500 FAX:(608) 784-8505

WO # W068040

P/O#: Taken By: Jamie Installer:	Cust State Tax ID: Cust Fed Tax ID: Ship Via: OT Install	Cash Sale: C068040 Date: 4/24/2020 Time: 03:33 PM
SalesRep:	Adv. Code:	

Bill To: Cash

Sold To: Cash

Beau Burlingame

Beau Burlingame
200 Wisconsin St.
SPARTA, WI 54656

(414) 688-7959

Qty	Part Number	Description	Sell	Total
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Cash:

Sub Total: \$3,846.80

Tax: \$0.00

Total: \$3,846.80

Customer's Signature: _____

Remit Payments to:
 La Crosse Sign Co., Inc
 1450 Oak Forest Dr.
 P.O. Box 187
 Onalaska, WI 54650

Invoice

Page: 1

WI. BUILDING CONTRACTOR REGISTRATION 1104371

Sales Invoice Number: 2865		
Sales Invoice Date: 4/14/2020	Due Date 4/14/2020	Terms Due Upon Receipt
STATED DISCOUNT APPLIES TO BELOW BALANCE PAID BY CASH, CHECK OR ELECTRONIC PAYMENT		
Customer ID BEERSHO	Contact BEAU BURLINGAME	
Cust. Phone 414 688 7959	Cust. Fax	
burlingame.b@hotmail.com		

Bill To:
 BEER SHOP
 200 WEST WISCONSIN ST
 SPARTA, WI 54656

Sell To:
 BEER SHOP
 200 WEST WISCONSIN ST
 SPARTA, WI 54656

Job No.	Ship Date	Order Date	Extnl. Doc.	Tax Area	SalesPerson	Location Code	Completion Date
108841	4/14/2020	4/14/2020		WI4100	JAMES F FUCHSEL		

<u>Number</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
QUOTE	PRODUCE AND INSTALL EXTERIOR BUILDING LETTERS PER QUOTE	1	4,428.00	4,428.00
PERMIT	PERMIT	1	30.00	30.00
PA	PERMIT ACQUISITION	1	150.00	150.00

Visit us on-line at: www.lacrossesign.com Call us at: 608-781-1450 or Fax us at: 608-781-1451

Thank you for your business.

Credit Card payment over \$ 500.00 is subject to a 3.5% surcharge.
New Payment Options Available - Pay by Credit Card or E-check
online. Please visit our website at: www.lacrossesign.com/payments/

Amount Subject to Sales Tax	Amount Exempt from Sales Tax		Subtotal:	4,608.00
4,428.00	180.00		Invoice Discount:	0.00
			Total Sales Tax	243.54
			Amount Now Due:	4,851.54