

LOCAL CONTACT:

For additional information regarding the
City of Sparta Small Business Façade
Program Contact:

Jennifer Lydon
CDBG Coordinator
201 W Oak Street
Sparta, Wisconsin 54656
(608) 269-4340 x 241
cdbg@spartawisconsin.org

City of Sparta
Small Business
Façade
Program
2020



Revised: May 2020

PROGRAM DESCRIPTION:

The City of Sparta is offering a program for façade renovation to City of Sparta buildings. Business owners with 10 or less employees would qualify for the program. The program is administered by the Community Development Block Grant (CDBG) office and the Community Development and Block Grant Commission (CDBG). The purpose of the loan program is to provide no interest loans to property owners for exterior improvements to commercial buildings in the City of Sparta.

ELIGIBILITY REQUIREMENTS:

To be eligible for a Small Business Façade Program loan, an applicant must be the owner of the dwelling or on a land contract/lease agreement and the business is to have 10 employees or less [owner(s) are considered in this total].

LOAN AMOUNTS:

Façade loans of \$15,000 or less will be serviced directly through the City of Sparta as approved by the Block Grant Committee. The interest rate will be 0% with no payments. The loan is due in full upon the transfer of ownership of the property.

ELIGIBLE WORK ACTIVITIES:

- ▶ Exterior improvements only
- ▶ Front or rear facades and visible sides
- ▶ Projects which provide accessibility for handicapped persons (exterior only)
- ▶ Projects which eliminate health hazards and code violations (exterior only)
- ▶ Signs
- ▶ Roofing projects

All improvements must be done by licensed and City of Sparta registered contractors.

INELIGIBLE WORK ACTIVITIES:

- ▶ Any interior improvements

FINANCIAL ASSISTANCE:

- ▶ A mortgage shall be issued against the property in the amount of the loan and a personal guarantee.

APPLICATION PROCEDURES:

- ▶ Contact the CDBG office at (608) 269-4340 Ext. 241 to obtain an application. Applications can also be found on our website at spartawisconsin.org.
- ▶ Submit the completed application form, proposals for work to be performed, and supporting documentation for work proposed. Also include recent photographs of the building.
- ▶ Proposals from licensed and registered contractors are reviewed by the CDBG office.

Per Chapter 20 of the City of Sparta Ordinances, approval of exterior improvements within the Historic District must be approved by the Historic Preservation Commission and is required prior to approval of the Small Business Façade Loan request.