

CITY OF SPARTA
PUBLIC SAFETY AGENDA
June 1, 2020

**CITY HALL COUNCIL ROOM
OR
VIA PHONE CONFERENCE**

5:30 p.m.

Public Safety Meeting
Mon, Jun 1, 2020 5:30 AM - 6:15 AM (CDT)

Please join my meeting from your computer, tablet or smartphone.

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- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of Minutes from the April 6, 2020 regular meeting and the Police Department's monthly reports for March and April and monthly bills.**
- 3. Consideration of New/Renewal Bartender Licenses:**

**Shannon Sprague
Elizabeth Dresen
Sunshine Siekert
Joan Kiernan
Lisa Johnson
DeWitt Woodworth
Samantha Mullooly
Tracie Brandau
Michele Tromanhauser
Karen Kast
Matthew Pfaff
Joanne Hay
Adam Sands
Trisha Nordvall
Jessica Brueggen
Carol Beenken
Christina Huber**

**Kenneth Thesing
Leigh Frisk
Juliana Schuster
Gail Nelson
Aja Bair
Corey Buchda
Mary Sheire
Morgan Appel
Amanda Schwarz
Sandra Thompson
Barbara Olson
Kelsey Rugg
Miranda Larson
Jennifer Lee
Jessica Jandt
Marcus McMahan
Tricia Flaig**

**Conrad Miller
Christina Maack
Kathy Schubert
Nick Hagen
Lora Sutton
Amy Griffin
Shirley Kremmer
Doreen Averbeck
Jessica Tapia
Warren Timm
Heather Cox
Cynthia Noble
Victoria Braun
Penni Smith
Paige Brueggen
Jessica Burmester
Heather Norrid**

Scott Von Ruden	Cade Stark	Terry Kinserdahl
Kody Lucas	Laura Buckhannon	Matthew Englerth
Chris Kerska	Allan Jandt	Deborah Feest
Tonya Drawbond	Stephanie Sherwood	Amy Kiernan
Emma Smith	Meghan DeFrang	Heather Stewart
Alicia Erdman	Martha Humphrey	Bridget Summerfield
Jon Knibbs	Jacqueline Hampel	Candace Robertson
Doreen Hamilton	Summer Harrison	Barbara Schmitz
Dalen Jenkins	Amanda Loeder	Randall Scott
Jazmine Brueggen-Scafe	Katelyn Green	Sierra Newman
Debra Somers	Stephanie Spohn	Christina Waege
Desiree Manke	Bethany Schanenberger	Elizabeth Marten
Kathryn Adams	Susan Erickson	Reannon Nailor
Michelle Jones	Crystle Groom	Kristin Micheel
Douglas Wurzel	Shonda Waller	Julie Geier
Kimberly Von Ruden	Carl Berg	Lori Krueger
Kristen Scott	Corrie Frisk	Mallory Ramirez
Monte Burnham	Mark Randall	Carla Davis
Rebecca Chambers	James Christopherson	Mischell Schur
Natalie Hoffman	Elizabeth Connelly	Olivia Stewart
Kimberley Waters	Robert Dockerty	Deborah Lamb
Amy Luegge	Christine Brueggen	Richard Coffin
Brent Gilbertson	Laura Coffin	LaVern Erickson
Jeanne Reavis	Thomas Schauer	Eric Schmidt
Sharla Stensven-McBain	Cassandra York	Richelle Wiedl
Wayne Woodman	Bryanna Grandall	Kenneth Lemke
Joel Geier	Sonya Moran	Erica Culpitt

4. Consideration of Mobile Home License Renewals for 2020-2021

BF of La Crosse, LP, dba Greendale Manor located at 229 Avon Rd.
Steven Nicolai, dba River Pines, MHP located at 1200 River Rd.
Kay Weiner, dba Woodside Village, LLC located at 1200 Sugarberry Blvd.
Sparta MHP, LLC, dba Oak Meadows located at 100 Avon Rd.
Riverside of Sparta, LLC, dba Riverside Mobile Home Park located at 635 S K St.

5. Consideration of Second Hand License Renewals for 2020-2021

Phyllis Frisk, dba Second Season located at 128 N. Water St.
Caryn Johnson, dba Sparta's New & Used Shop located at 904 Avon Rd.
Patrick Judkins, dba Sparta Gold Exchange located at 418 W. Wisconsin St.
Bryon Crawford, dba Crawford's New & Used located at 604 E. Wisconsin St.
Tara Shawley, dba Granny's Good Stuff Resale located at 103 N. Water St.

ecoATM, LLC, located at 1600 W. Wisconsin St.

6. Consideration of Class “A” Retail Beer License Renewals for 2020-2021

Wal Mart Stores East, LP, dba Wal Mart #979, located at 1600 W. Wisconsin St.

Hansen’s IGA, Inc. dba Hansen’s IGA, located at 834 W. Wisconsin St.

A-1 Tomah Midwest, dba Sparta Super Gas, located at 810 W. Wisconsin St.

A-1 Sparta Gas, dba Amish Cheese House, located at 711 Avon Rd.

Casey’s Marketing Company, dba Casey’s General Store #1927 located at
326 S. Black River St.

Sparta Cooperative Services, dba Cenex located at 918 S. Black River St.

Walgreens Co. dba Walgreens #09168 located at 710 W. Wisconsin St.

Kwik Trip, Inc. dba Kwik Trip #317 located at 1751 E. Wisconsin St.

Kwik Trip, Inc. dba Kwik Trip #318 located at 1014 S. Black River St.

Supermercado Guerrero, LLC dba Supermercado Guerrero located at 218 W.
Wisconsin St.

Amba, Inc. dba Sparta Travel Center located at 4105 Theater Rd.

Basra, LLC dba Sparta Food located at 318 W. Wisconsin St.

7. Consideration of “Class A” Retail Liquor License Renewals for 2020-2021

Wal Mart Stores East, LP, dba Wal Mart #979, located at 1600 W. Wisconsin St.

Hansen’s IGA, Inc. dba Hansen’s IGA, located at 834 W. Wisconsin St.

A-1 Tomah Midwest, dba Sparta Super Gas, located at 810 W. Wisconsin St.

A-1 Sparta Gas, dba Amish Cheese House, located at 711 Avon Rd.

Casey’s Marketing Company, dba Casey’s General Store #1927 located at
326 S. Black River St.

Kwik Trip, Inc. dba Kwik Trip #317 located at 1751 E. Wisconsin St.

Kwik Trip, Inc. dba Kwik Trip #318 located at 1014 S. Black River St.

Amba, Inc. dba Sparta Travel Center located at 4105 Theater Rd.

Basra, LLC dba Sparta Food located at 318 W. Wisconsin St.

8. Consideration of Class “B” Beer & Class “C” Wine License Renewals for 2020-2021

Northfield Restaurant Daland Corp. dba Pizza Hut located at 821 W. Wisconsin St.

P & S Properties, dba Shane & Penney’s Slice of Chicago located at 507
W. Wisconsin St.

Angelo Francis, dba 608 Live Entertainment, LLC located at 620 Industrial Dr.,
Suite 1

9. Consideration of “Class B” Liquor License Renewals for 2020-2021

Emily Dickinson, A-1 Catering, Inc. dba Sparta Steak House located at 701 Industrial Dr.
Sheila Volden, dba Amber Inn located at 112 E. Oak St.
O.L. Arnold, D.K. Slayton dba American Legion located at 1116 Angelo Rd.
Donald LaBarre, dba Club 16 located at 1615 W. Wisconsin St.
Al & Penny Brueggen, Foxhole Pub & Restaurant, LLC dba Foxhole Pub located at 1215 Angelo Rd.
Layla Noble, The Hangout, LLC dba The Hangout located at 115 W. Oak St.
Jason Boris, Jake's Northwoods, LLC dba Jake's Northwoods located at 1132 Angelo Rd.
Lynda McDaniel, Lynda Lou's, LLC dba Lynda Lou's located at 214 S. Water St.
Todd Bowen/Tom Von Ruden, Market Properties, LLC dba Market Bar located At 109 E. Main St.
Michelle Brueggen, Shifty's Shack, LLC dba Shifty's Shack located at 110 E. Oak St.
Michael Wittmershaus, Wayside Tavern, Inc. dba Wayside Tavern located at 701 W. Wisconsin St.
Kristen Gust, One-Twenty-Four, LLC dba Cork & Barrel located at 124 N. Water St.
Garrett & Dayne Geier, Golfing Geiers, LLC dba The Greens located at 1210 E. Montgomery St.
Jaymin Patel, Aadya Shakti, Inc. dba Best Western Plus Trail Lodge located at 4445 Theater Rd.
Bryan Harris, Harris Crossing, LLC dba Harris Crossing located at 801 Walrath St.
Gen. R.B. McCoy Post No. 2112 of the Veterans of Foreign Wars, dba VFW Post 2112 located at 121 S. Rusk Ave.
Amanda Langrehr, dba The Avenue Events and Venue, LLC located at 1415 W. Wisconsin St.
LaBamba Restaurant, LLC dba LaBamba Restaurant located at 4105 Theater Rd.
Tim Siekert, Silent Outdoors, LLC dba Silent Outdoors located at 2700 Riley Rd.

10. Consideration of Miscellaneous License Renewals for 2020-2021

Jeffrey Klein dba Sparta Cabs located at 414 E. Oak St. Taxi Cab
Rick Kast, Advantage Auto Salvage & Recycling, Inc. dba Advantage Auto Salvage & Recycling located at 1501 Airport Rd. Auto Salvage
Tim Suick dba Sparta Cinema Video Games
Family Dollar Stores of WI, LLC dba Family Dollar #23109 located at 510 S. Black River St. Cigarettes
Amber Inn Cigarettes Video Games
American Legion Video Games
Club 16 Video Games
Foxhole Pub Video Games
The Hangout Cigarettes Video Games
Lynda Lou's Video Games
Market Bar Video Games
Shifty's Shack Cigarettes Video Games
Wayside Cigarettes Video Games
Best Western Plus Video Games
Harris Crossing Video Games

VFW		Video Games
The Greens	Cigarettes	Video Games
Wal Mart	Cigarettes	Video Games
Hansen's IGA	Cigarettes	
Sparta Super Gas	Cigarettes	
Amish Cheese House	Cigarettes	
Casey's	Cigarettes	
Cenex	Cigarettes	
Walgreens	Cigarettes	
Kwik Trip #317	Cigarettes	
Kwik Trip #318	Cigarettes	
Sparta Travel Center	Cigarettes	
Sparta Food	Cigarettes	

11. Consideration of Recommendation of Denial of Operator's (Bartender) License for Cory Nichols
12. Consideration of Recommendation of Denial of Operator's (Bartender) License for April Jensen
13. Consideration of "Class B" Beer & Liquor License for Beau Burlingame, dba Beer Shop located at 200 W. Wisconsin St.
14. Consideration of Razing Home at 302 Walrath St.
15. Consideration of Ordinance Change for Beer Gardens 12-36
16. Discussion/Consideration of Reducing Liquor License fees because of COVID-19
17. Items for Future Consideration
18. Adjourn

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

**CITY OF SPARTA
PUBLIC SAFETY MINUTES
April 6, 2020**

PRESENT: Jim Church, Ed Lukasek, Matthew Hoffland, Kevin Brueggeman

ABSENT: Josh Lydon

ALSO PRESENT: Todd Fahning, Emilee Nottestad

This meeting was held via phone conference due to COVID-19.

Jim Church called the meeting to order at 5:30 p.m.

A motion was made by Kevin Brueggeman and seconded by Matthew Hoffland to approve the consent agenda consisting of the minutes of the March 2, 2020 meeting, and the Police Department's monthly report for February and bills. Roll call vote was taken: Jim Church, yes; Ed Lukasek, yes; Matthew Hoffland, yes; Kevin Brueggeman, yes. Motion carried 4-0.

Upon proper payment of fees, the following new/renewal bartender applications were approved on a motion made by Kevin Brueggeman and seconded by Matthew Hoffland with the exception of Crystal Johnson as she is to re-submit the second page of her application correctly. Roll call vote was taken: Kevin Brueggeman, yes; Matthew Hoffland, yes; Jim Church, yes; Ed Lukasek, yes. Motion carried 4-0.

Amanda Loeder Amy Weaver Katlin Morales

Marissa Buchholz Crystal Johnson

Temporary Licenses:

Barbara Allard-Bluske Jamie Soderling Jessie Skiles

Marian Precht

A citizen had contacted Ed Lukasek about bringing up our ordinance regarding the number of dogs allowed in the city. Our current ordinance states that you can have 2 dogs. This citizen currently has 2 dogs, an older dog and a younger dog. She would like to get a companion for the younger dog to get used to so when the older dog is no longer around, the younger dog won't be so lonely. It seems ordinances regarding number of dogs in the surrounding areas is 3. **A motion was made by Ed Lukasek and seconded by Kevin Brueggeman to change our ordinance regarding number of dogs you are allowed to have in the City from 2 to 3. Roll call vote was taken: Jim Church, yes; Kevin Brueggeman, yes; Ed Lukasek, yes; Matthew Hoffland, yes. Motion carried 4-0.**

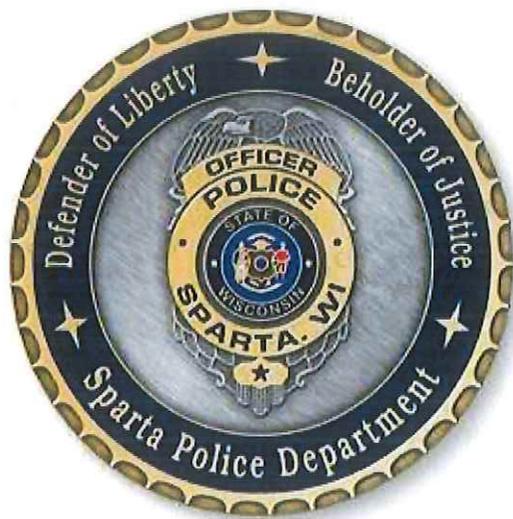
Jim Hellman looked into a food truck ordinance from Green Bay and Todd changed a few to adapt to our area. Several items were discussed as to where they can park, the fees charged, applications and permits. **A motion was made by Kevin Brueggeman and seconded by Ed Lukasek to approve this as presented and forward to Council for their approval. Roll call vote was taken: Jim Church, yes; Ed Lukasek, yes; Matthew Hoffland, yes, Kevin Brueggeman, yes. Motion carried 4-0.**

There were no items mentioned for future consideration. The Committee wanted to thank Chief Nottestad and the Officers during this difficult time with COVID-19. She mentioned that the calls they are responding to now are mostly domestic calls.

A motion was made by Kevin Brueggeman and seconded by Ed Lukasek to adjourn at 6:00 p.m. Motion carried 4-0 per roll call vote.

Respectfully Submitted,
Julie Hanson, City Clerk

Sparta Police Department
Monthly Report



March, 2020



SPARTA POLICE DEPARTMENT

121 E. Oak St.
Sparta, WI 54656
Tel. 608-269-3122
Fax. 608-269-2156
www.spartawisconsin.org

Emilee Nottestad
Chief of Police

MARCH MONTHLY REPORT

Dear Members of the Public Safety Committee,

The Sparta Police Department continues to navigate changes to our daily operations due to the COVID-19 situation. I thought it was important to point out a few details contained in our monthly report, as well as give you a brief summary of the current state of Police Department operations.

Right now, businesses, bars and restaurants are not functioning normally, people are not traveling as much as usual, and many people are working from home and spending more time confined to their residences. This is reflected in our call volume and the types of calls we are currently responding to. While the Department is attempting to handle many calls over the phone and through online reporting to avoid possible officer exposure to COVID-19, there are many types of calls that do not allow for these types of responses.

You will notice that we responded to 1,071 calls for service during the month of March. That number is still relatively high (only down 112 calls from February) considering the limited travel, closed establishments, etc. Per my directive, the number of self-initiated traffic stops by officers were reduced greatly (by approximately 50%), however officers arrested the same number of intoxicated drivers in March as in February. Our responses to 911 calls increased, while crashes decreased by about 50% (as could be expected due to the decrease in travel). I have included some charts that show our call volume for various types of calls, as well as our arrest numbers for certain crimes. You will see that our numbers do not decrease the way one might expect, given the current emergency state, and reduced travel and activity in public.

At this time officers are still assigned to designated shifts with no shift overlap. We are wearing PPE (gloves and masks) during all contacts with the public. No training, travel, or secondary employment is allowed at this time.

The biggest challenge we currently face is the shortage of PPE, specifically N-95 masks. Officers have been diligent about sanitizing and re-using protective gear for as long as possible, in an attempt to make our supply last for as long as we can. However, we do not know the true effectiveness of sanitizing masks, nor the effect sanitizing has on the masks' protectiveness.

Committed to Excellence



SPARTA POLICE DEPARTMENT

Emilee Nottestad
Chief of Police

121 E. Oak St.
Sparta, WI 54656
Tel. 608-269-3122
Fax. 608-269-2156
www.spartawisconsin.org

I do believe there is an extra emotional strain placed on officers when they are in high-stress situations, then repeatedly asked to utilize PPE and sanitize their gear, etc. They also have the uncertainty that comes with constantly going into peoples' homes, transporting symptomatic suspects in their squad cars, being forced to physically struggle with people they do not know, etc. Department staff has done an outstanding job responding to public concerns, as well as adjusting to the constant changes and challenges that have been presented to them.

Please feel free to contact me if you have any questions or concerns.

Respectfully,

A handwritten signature in cursive script that reads "Emilee Nottestad".

Chief Emilee Nottestad

Committed to Excellence

During the month of March, the Sparta Police Department responded to 1071 calls for service, issued 57 traffic citations, 31 non-traffic citations, and arrested 6 people for operating under the influence.

Various calls for service:

911 Call Response: 75

Crashes: 23

Assaults: 1

Burglaries: 0

Child Abuse: 5

Criminal Damage to Property: 7

Disturbances: 86

Chapter 51: 0

Sex Offenses: 4

Suspicious Activities: 67

Theft: 10

Traffic Stops: 142

Welfare Checks: 48

Arrest Data:

Bail Jumping: 15

Disorderly Conduct: 15

Drug-Related: 10

OWI: 6

Resisting/Obstructing: 5

Code Enforcement:

- No code enforcement statistics for the month of March - the Code Enforcement Officer is currently on Administrative Leave. She will return Monday, April 27.

Personnel:

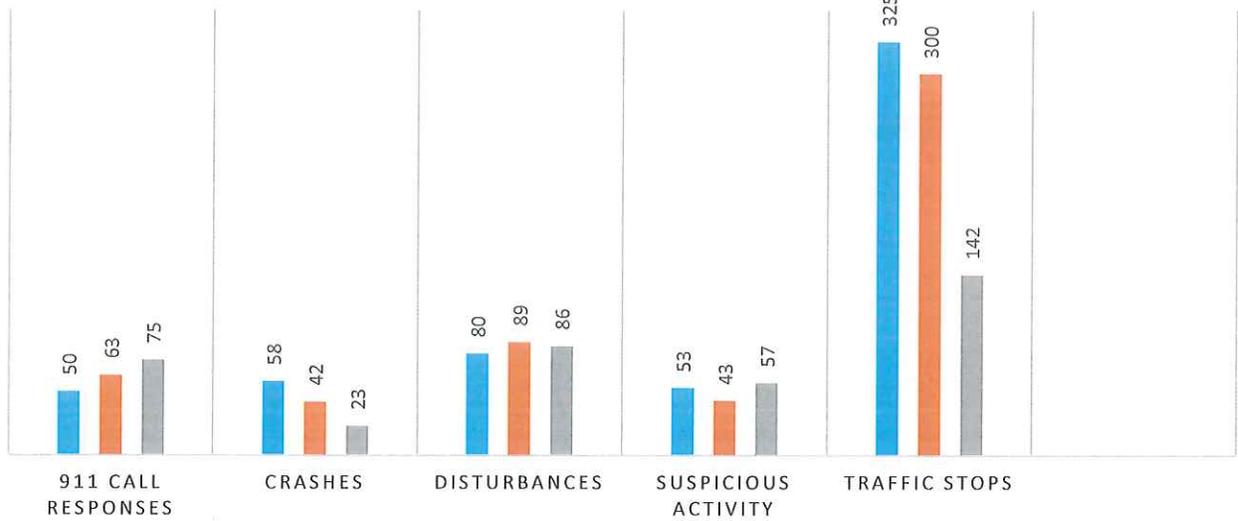
- Staff is still split into 4 distinct shifts that do not overlap. This, hopefully, reduces our risk of cross-contamination between personnel when a COVID-19 exposure occurs.
- Administrative staff has returned to work, but is also separated onto distinct shifts, only having contact with one patrol shift.
- So far the Police Department has had 2 minor and 1 medium COVID-19 exposure risks to patrol officers. All staff were returned to regular duty, with the longest leave being 3 days and the shortest being an immediate return following decontamination.
- Jamal Wagner returned to Recruit Academy training on an online classroom basis.
- The Department officially hired Abigail Kopp for an open Patrol Officer position. Abigail is a current Academy student at Western Technical College.
- Chief Nottestad received a surprise phone call from Officer Brock Mrdjenovich when he landed at Fort Hood, TX last week. Officer Mrdjenovich returned from overseas deployment earlier than expected and will return to duty in June. Also returning from deployment was Detective Tovar's son, Deion.

Training:

- All training was cancelled due to the COVID-19 situation.

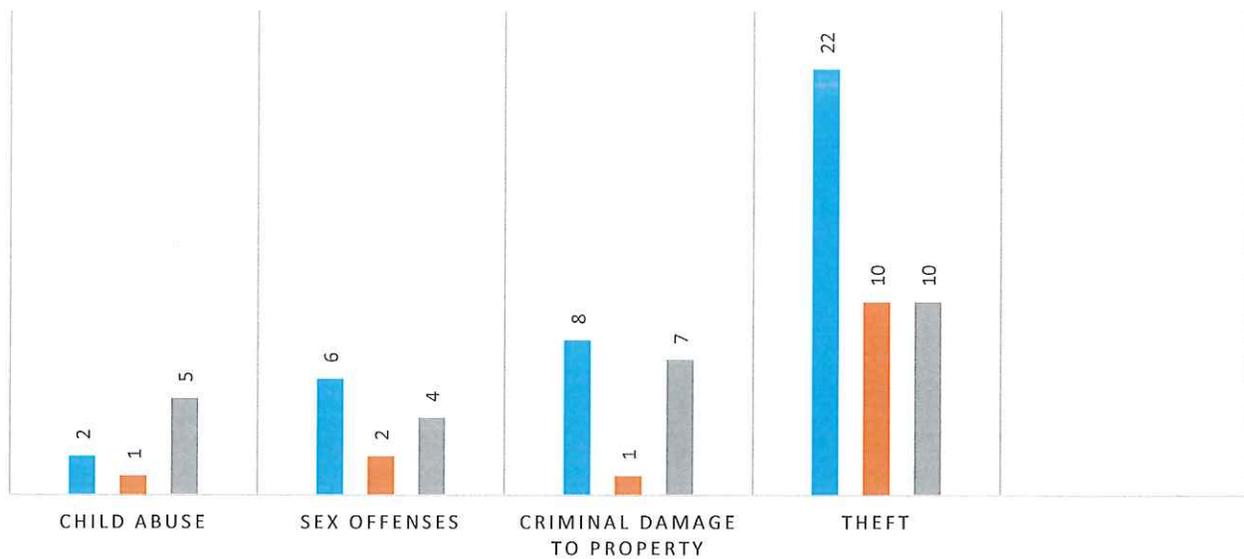
2020 CALLS FOR SERVICE

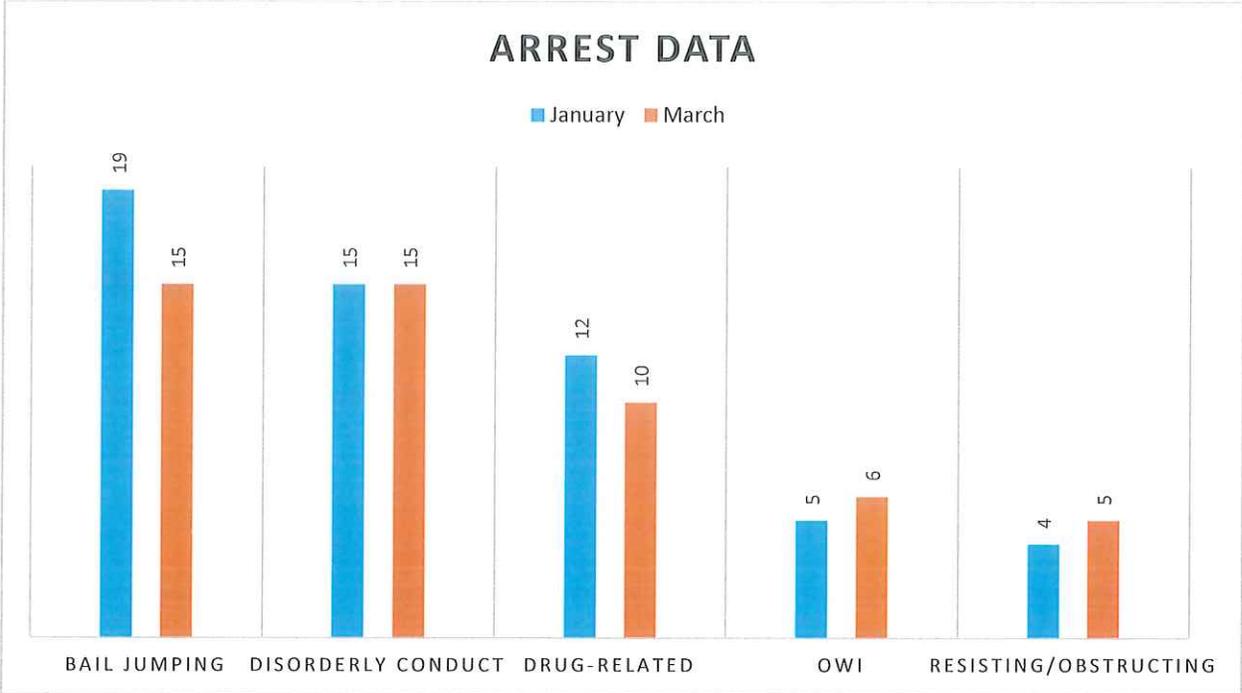
■ January ■ February ■ March



2020 CRIMES

■ January ■ Februar ■ March





(February statistics not included – records clerk was on leave and numbers were not collected in time for this month’s report)

Grant/Reimbursements to Accounts

03/11/2020	Monroe County Circuit Court	\$	1,537.35	100-52100-240
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Operating Supplies 100-52100-340

Beginning Balance		\$	34,333.84	
03/04/2020	Sparta Area Ambulance	\$	175.00	
03/10/2020	Mayo Clinic	\$	150.00	
03/10/2020	Ripp Distributing	\$	40.00	
03/10/2020	EO Johnson	\$	187.00	
03/13/2020	Walmart	\$	66.20	
03/23/2020	Auto Value	\$	31.13	
Total Expenses		\$	649.33	
Ending Balance		\$	33,684.51	

Office Supplies 100-52100-310

Beginning Balance		\$	5,475.08	
Total Expenses		\$	-	
Ending Balance		\$	5,475.08	

Uniform Allowance 100-52100-393

Beginning Balance		\$	18,445.47	
03/10/2020	Carol Leis - Alterations	\$	48.00	
03/13/2020	Carol Leis - Alterations	\$	61.00	
Total Expenses		\$	109.00	
Ending Balance		\$	18,336.47	

Repairs and Maintenance 100-52100-240

Beginning Balance		\$	23,740.53	
03/02/2020	Brenengen Ford	\$	87.29	
03/02/2020	Arnolds Service and Towing	\$	55.75	
03/02/2020	Kenworth's Truck and Auto Repair	\$	50.00	
03/03/2020	Auto Value Parts Store	\$	56.95	
03/10/2020	Sleepy Hollow Chevrolet Buick	\$	27.37	
Total Expenses		\$	277.36	
Ending Balance		\$	23,463.17	

Pubs/Dues/Sems 100-52100-320

Beginning Balance		\$	18,860.19
03/05/2020	The Osthoff Resort (EN)	\$	82.00
03/09/2020	SFST Instructor Travel Expenses (ZF)	\$	48.85
03/02/2020	Oshkosh Correctional Travel Expenses (JM)	\$	12.29
03/02/2020	Oshkosh Correctional Travel Expenses (EN)	\$	13.19
03/23/2020	Northeast Tech - SFST Inst (ZF)	\$	175.00
Total Expenses		\$	331.33
Ending Balance		\$	18,528.86

Radio Equipment 100-52100-241

Beginning Balance		\$	2,150.00
Total Expenses		\$	-
Ending Balance		\$	2,150.00

Gas and Oil 100-52100-371

Beginning Balance		\$	30,600.12
03/31/2020	Kwik Trip	\$	1,999.81
Total Expenses		\$	1,999.81
Ending Balance		\$	28,600.31

Telephone 100-52100-391

Beginning Balance		\$	10,034.26
03/10/2020	AT&T Firstnet	\$	945.70
03/10/2020	Verizon Wireless	\$	344.15
03/11/2020	Centurylink	\$	2.00
03/11/2020	Centurylink	\$	539.46
Total Expenses		\$	1,831.31
Ending Balance		\$	8,202.95

Physical Exams 100-52100-392

Beginning Balance		\$	1,750.00
Total Expenses		\$	-
Ending Balance		\$	1,750.00

TIME System 100-52100-394

Beginning Balance		\$	1,647.00
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03/17/2020	Wisconsin Department of Justice	\$	245.00
Total Expenses		\$	245.00
Ending Balance		\$	1,402.00
Combined Tactical Unit 100-52100-396			
Beginning Balance		\$	5,000.00
Total Expenses		\$	-
Ending Balance		\$	5,000.00
Shooting Program 100-52100-341			
Beginning Balance		\$	5,149.68
Total Expenses		\$	-
Ending Balance		\$	5,149.68
Equipment - Police 401-54010-531			
Beginning Balance		\$	25,434.02
03/03/2020	Axon Enterprises, Inc	\$	21,077.00
Total Expenses		\$	21,077.00
Ending Balance		\$	4,357.02
Police Computers 401-54010-539			
Beginning Balance		\$	18,383.02
Total Expenses		\$	-
Ending Balance		\$	18,383.02
Police Equipment/Radios 401-54010-540			
Beginning Balance		\$	50,500.00
Total Expenses		\$	-
Ending Balance		\$	50,500.00
K9 Donations 208-42000			
Beginning Balance		\$	30,605.26
03/01/2020	workingk9.ca	\$	12,000.00
03/10/2020	Sparta Veterinary Clinic	\$	273.75

03/13/2020	Walmart	\$	15.83
Total Expenses		\$	12,289.58
Total Donations		\$	500.00
Ending Balance		\$	18,815.68

Sparta Police Department
Monthly Report



April, 2020

During the month of April, the Sparta Police Department responded to 867 calls for service, issued 37 traffic citations, 37 non-traffic citations, and arrested 1 person for operating under the influence. What would have been our normal arrest numbers decreased due to COVID-19 restriction changes in the court and jail systems. These changes required us to issue court dates on the street, rather than transport people to the jail as we normally would, under various circumstances. Specific felonies and mandatory arrests by State Statute were still taken into custody and transported to jail.

Various calls for service:

911 Call Response: 43

Crashes: 21

Assaults: 0

Burglaries: 0

Child Abuse: 3

Criminal Damage to Property: 0

Disturbances: 62

Chapter 51: 6

Sex Offenses: 6

Suspicious Activities: 81

Theft: 14

Traffic Stops: 37

Welfare Checks: 59

Arrest Data:

Bail Jumping: 5

Disorderly Conduct: 9

Drug-Related: 6

OWI: 1

Resisting/Obstructing: 3

Code Enforcement:

- The Code Enforcement Officer was on Administrative Leave until the last week of April.

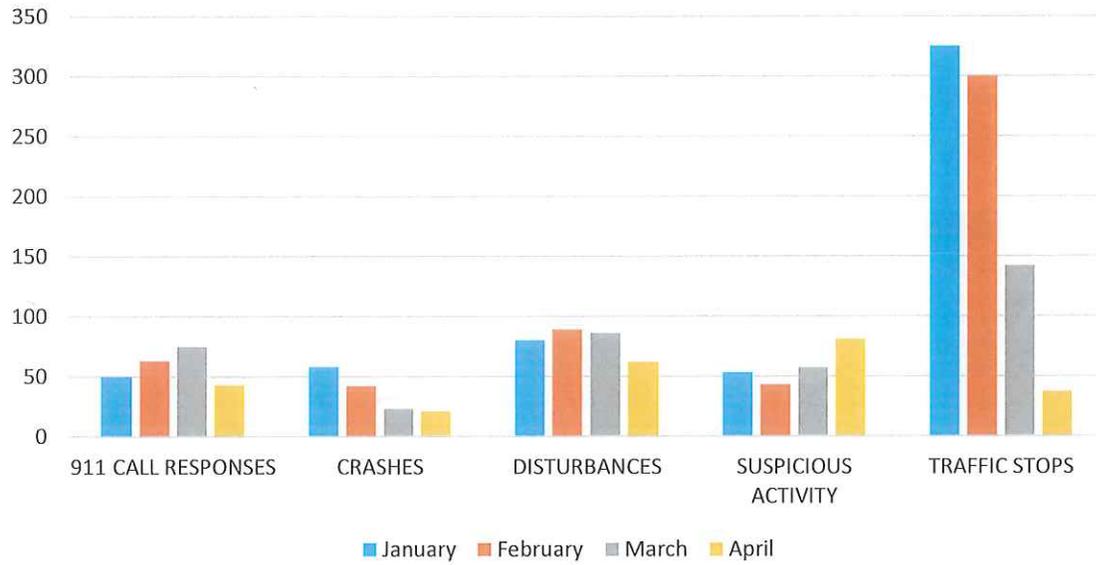
Personnel:

- Staff continued to be split into 4 distinct work shifts that did not overlap until mid-May.
- We are currently understaffed by 6 patrol officers. 1 officer is in field training after returning from deployment and should return to full patrol status in a few weeks. 1 officer is on FMLA. 1 officer is injured. 3 positions have been hired but are months away from solo patrol.
- The Department recently hired Tyrel Brey as a patrol officer. We will be sending Ty to the Basic Recruit Academy, beginning in June. Once he graduates the Academy in October he will begin field training.
- School Resource Officer Jenna Lee was recently promoted to Sergeant. She will now serve as a night shift supervisor.
- Officer Corey Johnson was recently promoted to Patrol Lieutenant. He will be working an evening "swing shift," overseeing all Patrol operations.

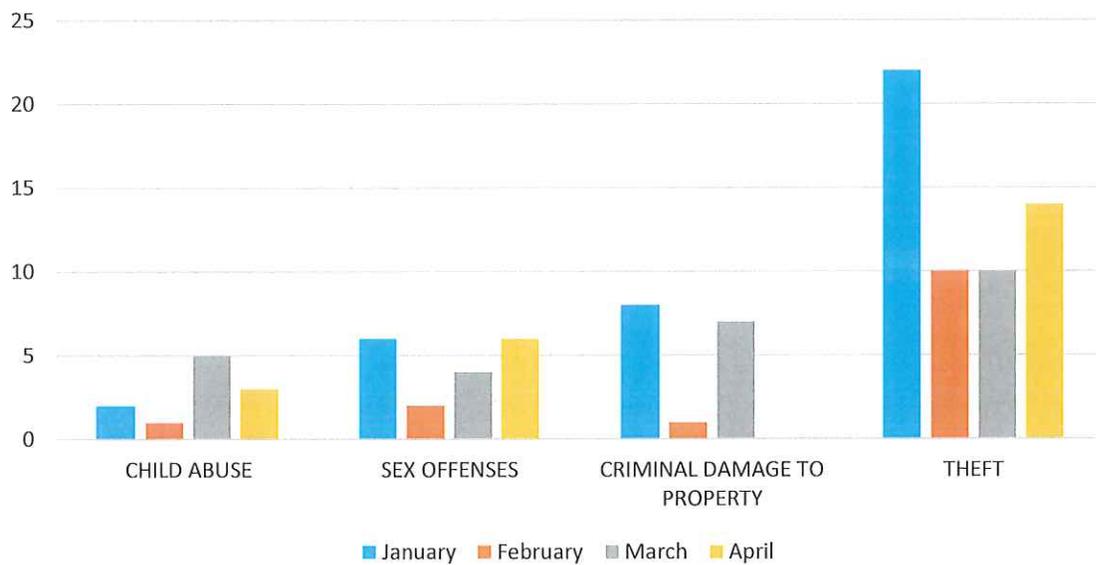
Training:

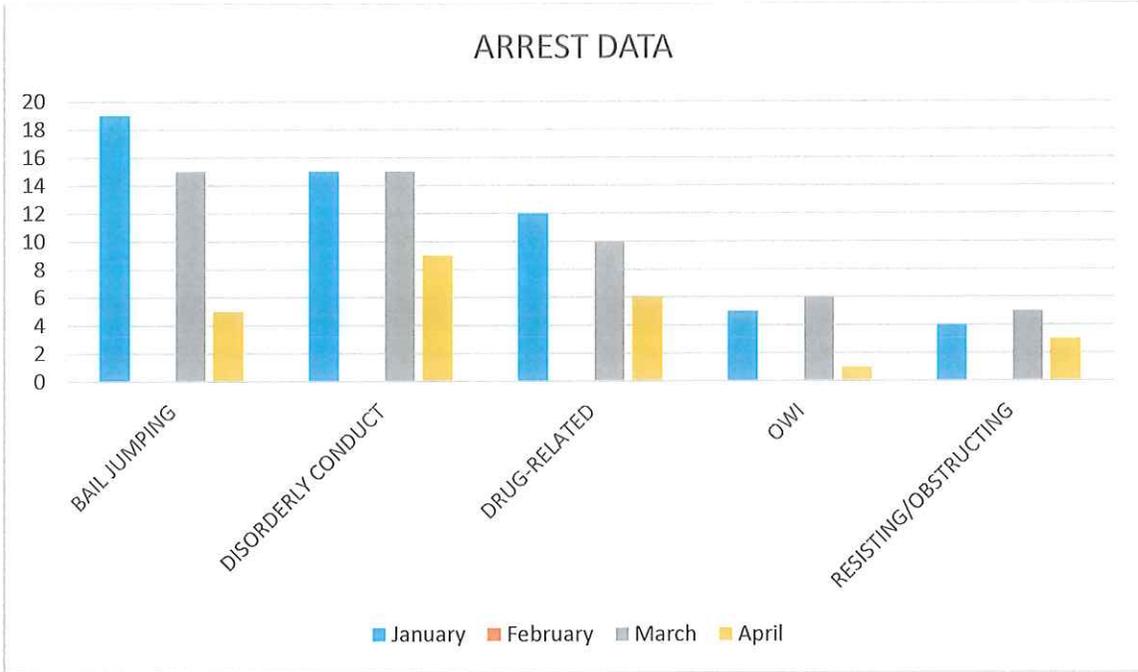
- All training was cancelled due to the COVID-19 situation.

2020 CALLS FOR SERVICE



2020 CRIMES





- February data not calculated
- March and April statistics reflect changes in arrest procedures due to COVID-19 restrictions in the court and jail settings (half of March and full month of April)

Parking Summary By Ordinance

Sparta Police Department

From 04/01/2020 To 04/30/2020

Date Run: 5/1/2020 7:44AM

Ordinance Description	Current Month	Fine Total	Year To Date	Same Month	
				Prior Year	Last Year
All Other Parking (New)	0	\$0	0	0	10
Alternate	0	\$0	0	0	1
Alternate Side Parking (New)	0	\$0	415	0	1326
Excess of 48 Hour Parking (New)	3	\$45	5	2	55
Excess of 48 Hours	0	\$0	1	0	0
Handicapped	0	\$0	0	0	1
No 2AM-6AM Parking (New)	1	\$15	3	1	50
No Parking Anytime (New)	0	\$0	0	0	6
No Truck or Van Parking (New)	0	\$0	0	0	5
Overnight Parking (New)	0	\$0	4	0	33
Restricted Parking-CS (New)	0	\$0	0	1	4
Restricted Parking-In City Park (New)	0	\$0	0	0	4
School Parking Violation (New)	0	\$0	0	0	3
State Traffic Parking	0	\$0	0	0	1
Thirty Minute Parking (New)	0	\$0	0	0	2
Two Hour Parking (New)	1	\$15	1	1	5
Totals:	5	\$75	429	5	1506

Sparta Police Department
April 2020 Expense Report

Grant/Reimbursements to Accounts				
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04/07/2020	State of Wisconsin	\$	6.20	100-52100-340
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Operating Supplies 100-52100-340				
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Beginning Balance		\$	33,684.51	
04/02/2020	Demarc Quality Inspection	\$	180.00	
04/02/2020	Confidential Records Inc	\$	142.22	
04/02/2020	United States Postal Service	\$	0.25	
04/02/2020	Second Chance Safety	\$	125.10	
04/02/2020	The Webstaurant Store	\$	154.27	
04/06/2020	Walmart	\$	13.01	
04/07/2020	Ripp Distributing	\$	40.00	
04/07/2020	EO Johnson	\$	187.00	
04/07/2020	Mayo Clinic	\$	175.00	
04/04/2020	Theisens	\$	31.96	
04/04/2020	Theisens	\$	189.90	
04/17/2020	Dalco	\$	178.64	
04/20/2020	EO Johnson	\$	249.00	
04/20/2020	EO Johnson	\$	118.00	
04/20/2020	The Hardware Store	\$	2.19	
04/21/2020	Walmart	\$	52.54	
Total Expenses		\$	1,839.08	
Ending Balance		\$	31,845.43	

Office Supplies 100-52100-310				
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Beginning Balance		\$	5,475.08	
04/02/2020	Staples	\$	50.98	
04/02/2020	Quickbooks	\$	40.00	
04/02/2020	Office Depot	\$	164.99	
Total Expenses		\$	255.97	
Ending Balance		\$	5,219.11	

Uniform Allowance 100-52100-393				
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Beginning Balance		\$	18,336.47	
04/02/2020	Under Armour	\$	142.41	
04/02/2020	Galls	\$	60.55	
04/02/2020	Galls	\$	705.33	
04/02/2020	5.11 Tactical	\$	(17.24)	
04/02/2020	Zero9 Holsters	\$	51.95	
04/02/2020	Viking Tactics	\$	53.20	

04/02/2020	Axon	\$	31.30
04/02/2020	Zero9 Holsters	\$	79.85
04/02/2020	Danner	\$	185.00
04/01/2020	Amazon	\$	38.97
04/07/2020	5.11 Tactical	\$	(17.95)
04/07/2020	Galls	\$	195.03
04/09/2020	Carol Leis - Alterations	\$	84.50
04/20/2020	Amazon	\$	(38.97)
Total Expenses		\$	1,553.93
Ending Balance		\$	16,782.54

Repairs and Maintenance 100-52100-240

Beginning Balance		\$	23,463.17
04/02/2020	JB's Auto Repair	\$	52.75
04/02/2020	Kenworth's Truck and Auto Repair	\$	1,001.97
04/01/2020	Walmart	\$	4.00
04/20/2020	Walmart	\$	18.92
Total Expenses		\$	1,077.64
Ending Balance		\$	22,385.53

Pubs/Dues/Sems 100-52100-320

Beginning Balance		\$	18,528.86
04/02/2020	The Osthoff Resort (EN)	\$	82.00
04/02/2020	Caesar's Palace	\$	(225.63)
04/02/2020	Hyatt Regency Milwaukee (MN & KG)	\$	276.00
04/02/2020	Isaacs Parking Milwaukee (MN & KG)	\$	84.00
04/02/2020	The Osthoff Resort (EN)	\$	(82.00)
04/02/2020	Subway	\$	85.00
04/02/2020	Chula Vista Resort (CJ & KG)	\$	(99.00)
04/07/2020	Wisconsin Department of Administration	\$	175.00
04/17/2020	WI EGSR, INC	\$	(50.00)
Total Expenses		\$	245.37
Ending Balance		\$	18,283.49

Radio Equipment 100-52100-241

Beginning Balance		\$	2,150.00
Total Expenses		\$	-
Ending Balance		\$	2,150.00

Gas and Oil 100-52100-371

Beginning Balance		\$	28,600.30
04/30/2020	Kwik Trip	\$	824.47
Total Expenses		\$	824.47
Ending Balance		\$	27,775.83

Telephone 100-52100-391

Beginning Balance		\$	8,202.95
04/07/2020	AT&T Firstnet	\$	1,482.04
04/15/2020	Verizon Wireless	\$	344.17
04/15/2020	Centurylink	\$	557.75
04/15/2020	Centurylink	\$	2.00
Total Expenses		\$	2,385.96
Ending Balance		\$	5,816.99

Physical Exams 100-52100-392

Beginning Balance		\$	1,750.00
Total Expenses		\$	-
Ending Balance		\$	1,750.00

TIME System 100-52100-394

Beginning Balance		\$	1,402.00
04/15/2020	Wisconsin Department of Justice	\$	378.00
Total Expenses		\$	378.00
Ending Balance		\$	1,024.00

Combined Tactical Unit 100-52100-396

Beginning Balance		\$	5,000.00
Total Expenses		\$	-
Ending Balance		\$	5,000.00

Shooting Program 100-52100-341

Beginning Balance		\$	5,149.68
04/01/2020	Ray O'Herron	\$	1,920.84
04/02/2020	Battery Junction	\$	117.00
04/02/2020	Midway USA	\$	311.78
Total Expenses		\$	2,349.62

Ending Balance \$ 2,800.06

Equipment - Police 401-54010-531

Beginning Balance		\$ 4,357.02
04/02/2020	LA Police Gear	\$ 466.37
Total Expenses		\$ 466.37
Ending Balance		\$ 3,890.65

Police Computers 401-54010-539

Beginning Balance		\$ 18,383.02
04/01/2020	Walmart	\$ 23.88
04/21/2020	Walmart	\$ 14.88
Total Expenses		\$ 38.76
Ending Balance		\$ 18,344.26

Police Equipment/Radios 401-54010-540

Beginning Balance		\$ 50,500.00
Total Expenses		\$ -
Ending Balance		\$ 50,500.00

K9 Donations 208-42000

Beginning Balance		\$ 18,815.68
04/02/2020	Raffle License	\$ 51.00
04/02/2020	Etsy - Heartland Award	\$ 55.90
04/02/2020	Walgreens	\$ 3.15
04/02/2020	Chewy.com	\$ 70.67
04/02/2020	Chewy.com	\$ 160.72
Total Expenses		\$ 341.44
Total Donations		\$ -
Ending Balance		\$ 18,474.24



SPARTA POLICE DEPARTMENT

Emilee Nottestad
Chief of Police

121 E. Oak St.
Sparta, WI 54656
Tel. 608-269-3122
Fax. 608-269-2156
www.spartawisconsin.org

May 4, 2020

Dear Members of the Public Safety Committee,

After reviewing the Operator (Bartender) License Application for Cory D. Nichols, along with the City of Sparta Ordinance relating to license applications, I cannot recommend Mr. Nichols for license renewal at this time.

Mr. Nichols submitted his license application, dated April 14, 2020. On that application he indicated that he has never been convicted of a felony or misdemeanor. In conducting a criminal history check of Mr. Nichols, I found that he was convicted of misdemeanor OWI in 2014. While I would normally still recommend Mr. Nichols for renewal, this was not the only problem with Mr. Nichols' application.

In his application, Mr. Nichols also indicated that he has no current pending charges against him. However, Mr. Nichols had misdemeanor drug charges filed against him in Monroe County on April 6, 2020. Mr. Nichols has been summoned in Monroe County Court for 2 cases of misdemeanor Possession of Illegally Obtained Prescriptions, stemming from an overdose case in 2019 in Sparta.

Sparta City Ordinance dictates that a license may be denied if an applicant has any non-felony drug related conviction or pending charges within the last 12 months.

At this time, it is my recommendation that Mr. Nichols' application for license renewal be denied.

I am happy to answer any questions you have relating to the application or my recommendation.

Respectfully,


Chief Emilee Nottestad

Committed to Excellence

Rec'd 4-21-20

CITY OF SPARTA
OPERATOR (BARTENDER) LICENSE APPLICATION

Please Note:

- You must be 18 years of age or older to apply
- Answer all questions truthfully and completely. A records check will be conducted.
- A Beverage Server Certificate (www.learn2serve.com), proof of registration in the Class, or proof of having an Operator License within the last two years must accompany New, Renewal, or Provisional License Applications.
- A non-refundable, non-transferrable fee of \$10.00 must accompany the application unless full amount is paid at time of application. The remainder of the license fee must be paid before the license can be picked up. No refunds of amounts paid will be issued.

Application Date 4-14-20

License Applying For:

- New \$60.00 (2 year term)(July thru June)
\$30.00 (2nd year of 2 year term)(July thru June)
- Renewal \$60.00 (2 year term)
- Provisional \$15.00 (1st time applicants only)
- Temporary \$15.00
Temp. Period Needed (1-14 days) _____
(No beverage certificate needed for the Temporary License and license is issued only to operators Employed by, or donating their services to, nonprofit Corporations. No person may hold more than one License of this kind per year.

Check the appropriate statement that applies to you:

- I have an Operator's License in effect at this time. (Attach proof if not held w/City of Sparta)
- I have held an Operator's License within past 2 years (attach proof)
- I have completed the Beverage Server Training Course within past 2 years (attach Completion Certificate)

To City Clerk, City of Sparta, Wisconsin

I hereby apply for a license to serve from the date hereof to June 30, 20 22, inclusive, fermented malt beverages and intoxicating liquors, subject to limitations imposed by Secs. 125.04, 125.12, 125.32, 125.68 of the Wisconsin Statutes and all Acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, federal, state, or local, affecting the sale of such beverages and liquors if a license is granted to me.

PLEASE PRINT

Name Nichols Cory D
Last First Middle

Home Address 400 15th Ave N Onalaska Wis 54650
Street City State Zip

Mail License to (if different from home address) _____
Street City State Zip

Driver's License # N242-1047-8267-01 State Issued Wis

Phone Number 608-377-3343 Date of Birth 7/27/1978 Alternate Phone _____

License to be used at (Name of Business) Hangout

OPERATOR (BARTENDER) LICENSE APPLICATION – Page 2

- | | | |
|--|-----------|--|
| 1. Have you been convicted of any felony or misdemeanor? | Yes _____ | No <input checked="" type="checkbox"/> |
| 2. Have you been convicted of any license law or ordinance regulating the sale and/or Consumption of fermented malt beverages or intoxicating liquors? | Yes _____ | No <input checked="" type="checkbox"/> |
| 3. Are there presently any charges, federal, state, or local pending against you? | Yes _____ | No <input checked="" type="checkbox"/> |
| 4. Do you presently have any outstanding forfeiture, fees or fines owed to the City of Sparta? | Yes _____ | No <input checked="" type="checkbox"/> |

If you answered yes to any of the above questions, list the offense convicted of, pending conviction, date of conviction, and State and county of conviction.

Date:	Nature of Offense:	County:	State:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

By signing below, the applicant states that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Signature of Applicant: *Campbell* Date: 4-14-20

Signature of person receiving application: _____ Date: _____

FOR OFFICE USE ONLY

Receipt # _____ Amount paid _____ Date paid _____

License Expiration Date: Provisional: _____ (not more than 60 days)
 Operators: June 30, _____ (annual)
 Temporary Period: _____ (not more than 14 days)

Date granted: _____

License #: _____

Date Issued: _____

Chief of Police Recommendation:

Yes: _____ No: *[Signature]*



SPARTA POLICE DEPARTMENT

Emilee Nottestad
Chief of Police

121 E. Oak St.
Sparta, WI 54656
Tel. 608-269-3122
Fax. 608-269-2156
www.spartawisconsin.org

May 21, 2020

Dear Members of the Public Safety Committee,

After reviewing the Operator (Bartender) License Application for April M. Jensen, along with the City of Sparta Ordinance relating to license applications, I cannot recommend Ms. Jensen for a City of Sparta Operator's (Bartender's) License.

In filling-out her license application, Ms. Jensen indicated her date of birth was 04/02/1987. Ms. Jensen's correct date of birth is 04/01/1987. Because Ms. Jensen also indicated on her application that she has never been convicted of any felonies or misdemeanors when, in fact, she has been convicted of several, I can only assume that providing the incorrect date of birth was an attempt to hide her criminal history.

Ms. Jensen has been convicted of the following misdemeanor crimes:

2012: Disorderly Conduct
2012: Resisting or Obstructing an Officer
2017: Criminal Damage to Property
2017: Bail Jumping
2018: Disorderly Conduct
2018: Violate State/County Institutional Laws
2019: Resisting/Obstructing an Officer

Ms. Jensen's Disorderly Conduct conviction from 2018 relates to a domestic disturbance call in which she had been consuming alcohol. Her 2018 conviction for Violating State/County Institutional Laws stemmed from Ms. Jensen's attempt to sneak prescription drugs into the jail following her warrant arrest. Within the past year, and in conjunction with her 2019 conviction, Ms. Jensen was on bond conditions that included *no consumption or possession of alcohol, no entry into taverns, bars or liquor stores for any purpose*. (Ms. Jensen had the same bond conditions in 2017).

Ms. Jensen's latest conviction (2019) stems from an incident wherein Tomah Police Department found her violating her bond conditions, consuming alcohol inside a bar. When confronted, Ms. Jensen was uncooperative with police, lying about her identity, attempting to run away, and physically resisting arrest.

Sparta City Ordinance dictates that a license may be denied if an applicant has: *A history of non-felony alcohol related convictions as long as the most current conviction or arrest is within the*

Committed to Excellence



SPARTA POLICE DEPARTMENT

Emilee Nottestad
Chief of Police

121 E. Oak St.
Sparta, WI 54656
Tel. 608-269-3122
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www.spartawisconsin.org

last 24 months. While not alcohol charges, alcohol or drugs were involved in the underlying cases of all 3 of Ms. Jensen's last 3 convictions during the past 2 years.

Sparta City Ordinance also states that a license can be denied if: *two or more non-felony convictions or pending charges in the last 24 months for disorderly behavior type offenses if they occurred in direct connection to activity at a licensed alcohol establishment.* Ms. Jensen's last conviction clearly stemmed from activity associated with a licensed alcohol establishment. In examining Ms. Jensen's criminal history, it is clear that she has been charged multiple times as a "repeat offender" and/or with "habitual criminality." I believe it is within the City's best interest to look at the entirety of Ms. Jensen's record, and not just a 24 month timeframe, as outlined in the City Ordinance.

At this time, it is my recommendation that Ms. Jensen's application for an Operator's (Bartender's) License be denied.

I am happy to answer any questions you have relating to the application or my recommendation.

Respectfully,

A handwritten signature in black ink, appearing to read "Emilee Nottestad".

Chief Emilee Nottestad

Committed to Excellence

5

rec'd 4-21-20

CITY OF SPARTA OPERATOR (BARTENDER) LICENSE APPLICATION

Please Note:

- You must be 18 years of age or older to apply
- Answer all questions truthfully and completely. A records check will be conducted.
- A Beverage Server Certificate (www.learn2serve.com), proof of registration in the Class, or proof of having an Operator License within the last two years must accompany New, Renewal, or Provisional License Applications.
- A non-refundable, non-transferrable fee of \$10.00 must accompany the application unless full amount is paid at time of application. The remainder of the license fee must be paid before the license can be picked up. No refunds of amounts paid will be issued.

Application Date 4-15-2020

License Applying For:

7.50

- New \$60.00 (2 year term)(July thru June)**
\$30.00 (2nd year of 2 year term)(July thru June)
- Renewal \$60.00 (2 year term)**
- Provisional \$15.00 (1st time applicants only)**
- Temporary \$15.00**
Temp. Period Needed (1-14 days) _____
(No beverage certificate needed for the Temporary License and license is issued only to operators Employed by, or donating their services to, nonprofit Corporations. No person may hold more than one License of this kind per year.

Check the appropriate statement that applies to you:

- I have an Operator's License in effect at this time. (Attach proof if not held w/City of Sparta)
- I have held an Operator's License within past 2 years (attach proof)
- I have completed the Beverage Server Training Course within past 2 years (attach Completion Certificate)

X Emailed Certificate

To City Clerk, City of Sparta, Wisconsin

I hereby apply for a license to serve from the date hereof to June 30, 2020, inclusive, fermented malt beverages and intoxicating liquors, subject to limitations imposed by Secs. 125.04, 125.12, 125.32, 125.68 of the Wisconsin Statutes and all Acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, federal, state, or local, affecting the sale of such beverages and liquors if a license is granted to me.

PLEASE PRINT

Name April Jensen M
Last First Middle

Home Address 413 S Thayer Ave Apt 3 Sparta WI 54676
Street City State Zip

Mail License to (if different from home address) _____
Street City State Zip

Driver's License # J525-0138-7621-03 State Issued WI

Phone Number 608-344-0772 Date of Birth 4-2-1987 Alternate Phone _____

License to be used at (Name of Business) The Hangout

OPERATOR (BARTENDER) LICENSE APPLICATION – Page 2

- | | | |
|--|--------------|-------------|
| 1. Have you been convicted of any felony or misdemeanor? | Yes _____ | No <u>X</u> |
| 2. Have you been convicted of any license law or ordinance regulating the sale and/or Consumption of fermented malt beverages or intoxicating liquors? | Yes _____ | No <u>X</u> |
| 3. Are there presently any charges, federal, state, or local pending against you? | Yes _____ | No <u>X</u> |
| 4. Do you presently have any outstanding forfeiture, fees or fines owed to the City of Sparta? | Yes <u>X</u> | No _____ |

If you answered yes to any of the above questions, list the offense convicted of, pending conviction, date of conviction, and State and county of conviction.

Date:	Nature of Offense:	County:	State:
	<u>Making monthly payments for a ticket</u>		

By signing below, the applicant states that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Signature of Applicant: *April Jensen* Date: 4-15-2020
 Signature of person receiving application: _____ Date: _____

FOR OFFICE USE ONLY

Receipt # _____ Amount paid _____ Date paid _____

License Expiration Date: Provisional: _____ (not more than 60 days)
 Operators: June 30, _____ (annual)
 Temporary Period: _____ (not more than 14 days)

Date granted: _____

License #: _____

Chief of Police Recommendation: _____

Date Issued: _____

Yes: _____ No: _____

CITY OF SPARTA
201 W. OAK ST.
SPARTA, WI 54656

LICENSES

Beer Shop LLC dba _____
Address of business: 200 W. Wisconsin St. Sparta, WI 54656
Mailing address for license and correspondence: P.O. Box 138
SPARTA, WI 54656

- | | |
|--|--|
| <input checked="" type="checkbox"/> Liquor, "Class B" License | \$500.00 |
| <input type="checkbox"/> Liquor, "Class A" Retail License | \$500.00 |
| <input type="checkbox"/> Beer, Class "A" Retail License | \$250.00 |
| <input type="checkbox"/> Liquor, "Class A" Cider | N/C |
| <input checked="" type="checkbox"/> Beer, Class "B" License | \$100.00 |
| <input type="checkbox"/> Wine, Class "C" License | \$100.00 |
| <input checked="" type="checkbox"/> Publication fee for Liquor, Beer Licenses & Misc. | \$17.00 |
| <input type="checkbox"/> Bartender's License | \$ 60.00 for two year term (pro-rated during year) |
| <input type="checkbox"/> Cigarette | \$100.00 |
| <input type="checkbox"/> Video Games | \$10.00 ea. = \$ _____ |
| <input type="checkbox"/> Second Hand Article License | \$27.50 |
| <input type="checkbox"/> Second Hand Jewelry License | \$30.00 |
| <input type="checkbox"/> Pawn Broker License | \$210.00 |
| <input type="checkbox"/> Taxi cab \$50.00 (first vehicle, \$25.00 each additional) attach application = \$ _____ | |
| <input type="checkbox"/> Mobile Home \$2.00 per space w/ \$25.00 minimum for a MH Park = \$ _____ | |
| <input type="checkbox"/> Auto Salvage | \$10.00 |

Dated: _____
Receipt: _____

License # _____
Issue Date _____

Rev. 6-16



Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning _____ 20 _____
ending _____ 20 _____

TO THE GOVERNING BODY of the: Town of } Sparta
 Village of }
 City of }

County of Monroe Aldermanic Dist. No. _____ (if required by ordinance)

1. The named Individual Partnership Limited Liability Company
 Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Beer Shop LLC

Applicant's WI Seller's Permit No. FEIN Number:	
456-1029680835-2 84-3054283	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 100.00
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ 500.00
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 17.00
TOTAL FEE	\$ 617.00

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>OWNER</u> <u>BURLINGAME, BEAU, B</u>	<u>24094 Lake Rd. Cashton, WI</u>	<u>54619</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent ▶	<u>BEAU BURLINGAME</u>		
Directors/Managers			

3. Trade Name ▶ Beer Shop Business Phone Number 414-688-7959
4. Address of Premises ▶ 200 W. Wisconsin St. Sparta, WI Post Office & Zip Code ▶ 54656

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Tap room, retail room, backrooms (2), cooler, utilities room

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of their knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

[Signature] 4/28/20
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) Burlingame		(first name) Beau	(middle name) Bryan	
Home Address (street/route) 24094 Lake Rd.		Post Office	City Cashton	State WI Zip Code 54619
Home Phone Number (414) 688-7959		Age 37	Date of Birth 2/8/83	Place of Birth West Mills, WI

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- owner / Manager of Beet Shop LLC.
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

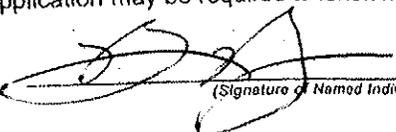
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 37 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name L.B. White	Employer's Address 411 Mason St. Onalaska, WI	Employed From 12-10-18	To current
Employer's Name Pearl Street Brewery	Employer's Address 1401 Saint Andrews St. LaCrosse, WI	Employed From 8-28-17	To 12-7-18

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

 4/28/20
(Signature of Named Individual)

Sec. 12-36. - Extension of Class "B"/"Class B" license beyond the building premises.

- (a) Any retail Class "B" or "Class B" license issued shall limit and restrict the consumption of fermented malt beverages and intoxicating liquors as defined in Wis. Stats. ch. 125 to the building premises so defined on the liquor license application unless, prior to the application of a liquor license or renewal thereof, approval has been obtained from the plan commission for an outdoor facility.
- (b) Upon making application to the plan commission, the person shall submit a site and landscape plan of the entire parcel showing the outdoor facility designating its location with respect to the main premises and other buildings on the site, designating entrances and exits of both the main structure and outdoor facility and the location of the outdoor facility with respect to buildings on adjoining sites and such other information as the plan commission may require to ensure compliance with this Code.
- (c) The plan commission shall consider the following guidelines when reviewing an application for an outdoor facility:
 - ~~(1) *Location.* The outdoor area may not be within a 150-foot setback from properties zoned residential.~~
 - (2) *Fencing.* The outdoor area should be enclosed with a fence. The height and style of fencing will depend on location.
 - (3) *Overall appearance.* The overall appearance must be attractive.
 - (4) *Exits.* The normal entry and exit should be from inside the building. However, an emergency exit must be available from the outdoor facility. The fire department will review the emergency exit systems.
 - (5) *Tables, chairs and trash receptacles.* A seating plan should be submitted and reviewed by the fire department to establish occupancy load. Seating capacity should be clearly posted. Trash receptacles will be required.
 - (6) *Trash.* The outdoor area must be patrolled for trash and cleaned on a daily basis.
 - (7) *Liquor availability.* The availability of liquor shall be consistent with the liquor license of the applicant. The approved liquor license must include the outdoor area as part of the premises.
 - (8) *Use of right-of-way.* No outdoor area shall be located on a dedicated public right-of-way.
 - (9) *Size limitation.* An outdoor area shall not be larger than the inside area of its parent building.
 - (10) *Setback from public right-of-way.* A minimum 20 foot setback from the public right-of-way. Exceptions may be requested for those lots not able to accommodate 20 feet.
 - (11) *Hours of operation.* Outdoor facility hours may only occur during open hours under Wis. Stats. § 125.32(3).
 - (12) *Music allowed.* As a general rule, music should not be allowed; however, applicants may make a special request.
 - (13) *Bartender required.* Whenever the outdoor facility is open to customers and intoxicating liquor or fermented malt beverages are sold, at least one licensed bartender must be staffing the area.
- (d) The plan commission shall conduct a public hearing and make a recommendation to the city council. Notice shall be given by ordinary mail of the proposed establishment of an outdoor facility to the owners of property immediately adjacent to the area to be considered for the new use extending 200 feet therefrom and to the owners of properties extending 200 feet from the street frontage of the opposite property and also by a Class I publication in the official newspaper. The recommendation shall be one of the following:
 - (1) Approve without special conditions;
 - (2) Approve with special conditions taking into consideration the above guidelines; or

(3) Deny.

- (e) Upon recommendation from the plan commission, the city council shall consider the application and any special conditions recommended by the plan commission. If final approval is granted by the city council, a special use permit shall be issued with any restrictions stated thereon. Any violation of the stated restrictions shall subject the special use permit to automatic revocation without further notice or public hearing.

(Prior Code, § 12.03(14))

CITY OF SPARTA
201 W. OAK ST.
SPARTA, WI 54656

LICENSES

_____ dba _____

Address of business: _____

Mailing address for license and correspondence: _____

_____ Liquor, "Class B" License	\$500.00
_____ Liquor, "Class A" Retail License	\$500.00
_____ Beer, Class "A" Retail License	\$250.00
_____ Liquor, "Class A" Cider	N/C
_____ Beer, Class "B" License	\$100.00
_____ Wine, Class "C" License	\$100.00
_____ Publication fee for Liquor, Beer Licenses & Misc.	\$17.00
_____ Bartender's License	\$ 60.00 for 2 year term (\$30.00 for 2 nd year after June 30 th)
_____ Cigarette	\$100.00
_____ Video Games	\$10.00 ea. = \$ _____
_____ Second Hand Article License	\$27.50
_____ Second Hand Jewelry License	\$30.00
_____ Pawn Broker License	\$210.00
_____ Taxi cab	\$50.00 (first vehicle, \$25.00 each additional) attach application = \$ _____
_____ Mobile Home	\$2.00 per space w/ \$25.00 minimum for a MH Park = \$ _____
_____ Auto Salvage	\$10.00

Dated: _____

License # _____

Receipt: _____

Issue Date _____