

CITY OF SPARTA
PUBLIC SAFETY AGENDA
October 5, 2020

CITY HALL COUNCIL ROOM

5:30 p.m.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of Minutes from the September 14, 2020 regular meeting and the Police Department's monthly report for August and monthly bills.**
- 3. Consideration of New/Renewal Bartender Licenses:**

Ian Trumble	Pamela Szymanski	Kelly Storandt
Heather Thomas	Tara Woodman	
- 4. Consideration of new alcohol license agent of Anthony Hawks for Casey's General Store located at 326 S. Black River Street**
- 5. Consideration of "Class B"/Class "B" Liquor License for Seth Peters, Peter's Enterprises, LLC dba The Villa Pizzeria & Restaurant located at 140-142 N. Water Street**
- 6. Items for Future Consideration**
- 7. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 10-2-2020

CITY OF SPARTA
PUBLIC SAFETY MINUTES
September 14, 2020

PRESENT: Jim Church, Ed Lukasek, Matthew Hoffland, Kevin Brueggeman, Josh Lydon (arrived late)

ABSENT: None

ALSO PRESENT: Todd Fahning, Mark Sund, Emilee Nottestad, Corey Johnson, Mayor Gust, John Lodico

Jim Church called the meeting to order at 5:30 p.m.

A motion was made by Ed Lukasek and seconded by Matthew Hoffland to approve the consent agenda consisting of the minutes of the August 3, 2020 meeting, and the Police Department’s monthly reports for June and bills. Motion carried 4-0.

Upon proper payment of fees, the following new/renewal bartender applications were approved on a motion made by Kevin Brueggeman and seconded Matthew Hoffland. Motion carried 4-0.

**Becky Amundson
Christopher Brady
Casey Grimsled
Maureen Riley**

**Brianna Palubicki
Christina Mulder
Heather Weihert
Helaina Ziegler**

**Jorge Esparza
David Ornelas
Lisa Wilchinski**

Ed Lukasek asked Chief Nottestad if the new agent of El Vallarta met all the criteria. Chief Nottestad stated he/they had. **A motion was made by Ed Lukasek and seconded by Kevin Riley to approve the “Class B”/Class “B” liquor license for El Vallarta located at 223 N Black River Street. Motion carried 4-0.**

Items mentioned for future consideration were:

Discussion regarding the loitering and public nuisance in the downtown area. The City and the Sparta Police Department will work together to address these issues.

A motion was made by Josh Lydon and seconded by Kevin Brueggeman to adjourn at 6:01 p.m. Motion carried 5-0.

Respectfully Submitted,

Jennifer Lydon, Deputy City Clerk

Sparta Police Department
Monthly Report



August, 2020

During the month of August, the Sparta Police Department responded to 1606 calls for service, issued 108 traffic citations and 25 non-traffic citations, and arrested 13 people for Operating Under the Influence.

The Monroe County Jail, Monroe County Circuit Court, Bond Monitoring, and Sparta Municipal Court are still operating under COVID restrictions. This greatly affects the City as a whole and how we operate as a law enforcement agency.

Various calls for service:

911 Call Response: 71

Crashes: 37

Assaults: 7

Burglaries: 6

Child Abuse: 4

Criminal Damage to Property: 11

Disturbances: 102

Chapter 51: 2

Sex Offenses: 9

Suspicious Activities: 99

Theft: 50

Traffic Stops: 244

Welfare Checks: 79

Arrest Data:

Bail Jumping: 12

Disorderly Conduct: 17

Drug-Related: 13

OWI: 13

Resisting/Obstructing: 6

Code Enforcement:

New Complaints: 8

Site Visits and/or Pictures Taken: 20

Complaints Resolved: 10

Warning Letters / Phone Calls: 8

Citations: 3

Trials: 0

Personnel:

- Officer Jamal Wagner is entering his final phase of field training.
- Abigail Kopp resigned her position of Police Officer while in Phase 2 of field training.
- Officer Tyrel Brey is scheduled to graduate the Police Academy in October.

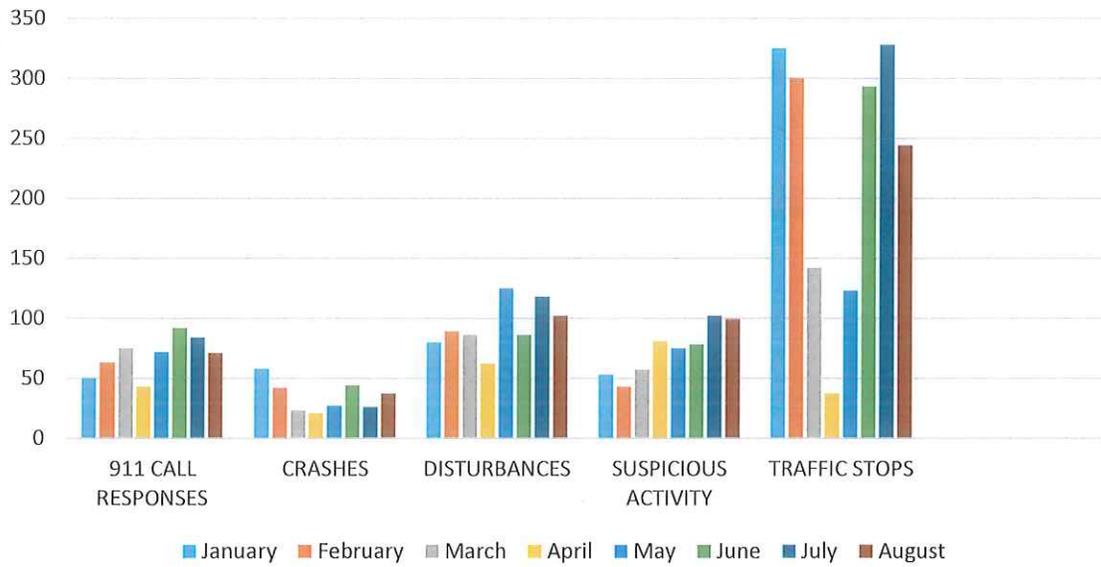
Training:

- Officer Fischer and Officer Ludovice attended training to become Field Training Officers.
- Officer James, Lieutenant Johnson and Officer Guralski attended monthly K-9 training.
- CTU members attended monthly Monroe County CTU training.

Chief's Report:

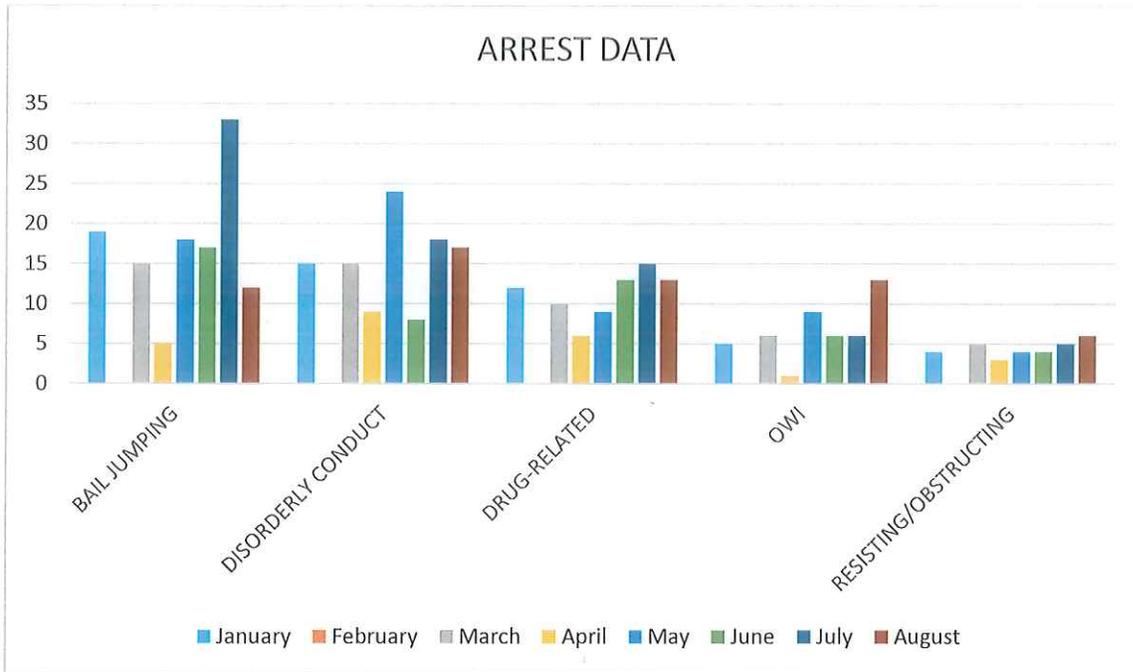
- During the month of August, members of the Department participated in the SACS event, as well as "Kids' Day" at Sparta Dental.
- We have been able to utilize Lakeview for valuable K-9 and explosive breaching training prior to the start of construction on the new Police Department facility.

2020 CALLS FOR SERVICE



2020 CRIMES





- February data not calculated

Parking Summary By Ordinance

Sparta Police Department

From 08/01/2020 To 08/31/2020

Date Run: 9/9/2020 7:24AM

Ordinance Description	Current Month	Fine Total	Year To Date	Same Month		Last Year
				Prior Year		
*Alternate (Old)	0	\$0	0	0	0	1
*Excess of 48 Hours (Old)	0	\$0	1	0	0	0
*Handicapped (Old)	0	\$0	0	0	0	1
*State Traffic Parking (Old)	0	\$0	0	0	0	1
All Other Parking	0	\$0	0	0	0	10
Alternate Side Parking	0	\$0	415	0	0	1326
Excess of 48 Hour Parking	1	\$15	14	31	0	55
No 2AM-6AM Parking	2	\$30	12	2	0	50
No Parking Anytime	0	\$0	0	0	0	6
No Truck or Van Parking	0	\$0	1	0	0	5
Overnight Parking	0	\$0	4	4	0	33
Restricted Parking-CS	0	\$0	0	0	0	4
Restricted Parking-In City Park	1	\$15	2	0	0	4
School Parking Violation	0	\$0	0	0	0	3
Thirty Minute Parking	0	\$0	0	0	0	2
Two Hour Parking	0	\$0	5	0	0	5
Totals:	4	\$60	454	37	0	1506

Sparta Police Department
August 2020 Expense Report

Grant/Reimbursements to Accounts

08/24/2020	Verizon	\$	183.39	100-52100-391
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Operating Supplies 100-52100-340

Beginning Balance		\$	27,851.21
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08/03/2020	EO Johnson	\$	187.00
08/05/2020	Sprint	\$	100.00
08/07/2020	Mayo Clinic	\$	100.00
08/10/2020	Webstaurant Store	\$	161.16
08/10/2020	Ripp Distributing	\$	40.00
08/10/2020	EO Johnson	\$	450.18
08/13/2020	Sleepy Hollow	\$	13,153.00
08/13/2020	Evident	\$	90.70
08/17/2020	Rush Hour Towing	\$	727.69
08/17/2020	Amazon	\$	50.27
08/24/2020	Arnold's Sevice & Towing	\$	150.00
08/24/2020	Evident	\$	112.41
08/24/2020	Rush Hour Towing	\$	130.00

Total Expenses		\$	15,452.41
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Ending Balance		\$	12,398.80
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Office Supplies 100-52100-310

Beginning Balance		\$	3,656.35
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08/03/2020	Staples	\$	115.98
08/03/2020	Walmart	\$	21.43
08/24/2020	P & P Products	\$	150.00
08/24/2020	Amazon	\$	36.34

Total Expenses		\$	323.75
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Ending Balance		\$	3,332.60
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Uniform Allowance 100-52100-393
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Beginning Balance		\$	10,987.17
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08/03/2020	Oakley	\$	49.96
08/03/2020	Galls	\$	45.99
08/05/2020	Galls	\$	72.99
08/06/2020	Jager Mitchell	\$	294.85
08/07/2020	5 Alarm Equipment	\$	181.94
08/07/2020	Carol Leis - Alterations	\$	8.00
08/11/2020	Davis and Stanton	\$	100.00
08/12/2020	Galls	\$	68.07

08/18/2020	LA Police Gear	\$ 70.05
08/24/2020	Galls	\$ 369.96
08/24/2020	Earphone Connection	\$ 62.12

Total Expenses \$ 1,323.93

Ending Balance **\$ 9,663.24**

Repairs and Maintenance 100-52100-240

Beginning Balance \$ 15,172.77

08/01/2020	Amazon	\$ 528.99
08/03/2020	Ledegar Roofing	\$ 300.00
08/03/2020	Kenworthy's Truck and Auto Repair	\$ 509.63
08/04/2020	The Hardware Store	\$ 60.97
08/04/2020	Arnolds Service and Towing	\$ 25.00
08/05/2020	Auto Value Parts Store	\$ 7.26
08/05/2020	Amazon	\$ 21.53
08/28/2020	Arnolds Service and Towing	\$ 38.50

Total Expenses \$ 1,491.88

Ending Balance **\$ 13,680.89**

Pubs/Dues/Sems 100-52100-320

Beginning Balance \$ 12,596.71

08/03/2020	Travel Expenses - James (Canada)	\$ 129.30
08/05/2020	Travel Expenses - Kuen (Milwaukee 20-0577)	\$ 8.39
07/22/2020	GrandStay Hotel and Suites - Nelson	\$ 545.00
07/22/2020	NASRO - Basic School Resource Officer (Nelson)	\$ 495.00
07/28/2020	NOTA - LE Response to Suicidal Subjects (Nelson)	\$ 225.00
08/10/2020	Travel Expenses - Kuen (Faribault, MN Interview)	\$ 16.73
08/12/2020	Field Training Solutions- FTO Basic Online (Fischer, Ludovice)	\$ 590.00
08/12/2020	FOP Legal Defense Plan - Johnson	\$ 310.00
08/21/2020	Illinois Tollway (Canada)	\$ 6.03
08/24/2020	Travel Expenses - Nelson (Basic SRO)	\$ 357.10
08/31/2020	Travel Expenses - Kuen (Kenosha)	\$ 12.65

Total Expenses \$ 2,695.20

Ending Balance **\$ 9,901.51**

Radio Equipment 100-52100-241

Beginning Balance \$ 2,150.00

08/20/2020	Leads Online	\$ 1,758.00
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Total Expenses \$ 1,758.00

Ending Balance **\$ 392.00**

Gas and Oil 100-52100-371		
Beginning Balance		\$ 23,123.80
08/04/2020	Kwik Trip	\$ 2,663.29
Total Expenses		\$ 2,663.29
Ending Balance		\$ 20,460.51

Telephone 100-52100-391		
Beginning Balance		\$ 1,586.74
08/03/2020	AT&T Firstnet	\$ 942.74
08/10/2020	Centurylink	\$ 473.72
08/10/2020	Centurylink	\$ 2.00
Total Expenses		\$ 1,418.46
Ending Balance		\$ 168.28

Physical Exams 100-52100-392		
Beginning Balance		\$ 98.00
Total Expenses		\$ -
Ending Balance		\$ 98.00

TIME System 100-52100-394		
Beginning Balance		\$ (397.00)
08/05/2020	Wisconsin Department of Justice	\$ 469.00
Total Expenses		\$ 469.00
Ending Balance		\$ (866.00)

Combined Tactical Unit 100-52100-396		
Beginning Balance		\$ 5,000.00
Total Expenses		\$ -
Ending Balance		\$ 5,000.00

Shooting Program 100-52100-341		
Beginning Balance		\$ 2,506.89
07/01/2020	Midway USA	\$ 11.16
07/22/2020	Target Sports USA	\$ 624.75
Total Expenses		\$ 635.91

Ending Balance \$ 1,870.98

Equipment - Police 401-54010-531

Beginning Balance \$ 3,667.53

08/20/2020 State of Wisconsin - 1033 Program \$ 250.00

Total Expenses \$ 250.00

Ending Balance \$ 3,417.53

Police Computers 401-54010-539

Beginning Balance \$ 11,762.09

Total Expenses \$ -

Ending Balance \$ 11,762.09

Police Equipment/Radios 401-54010-540

Beginning Balance \$ 38,285.00

Total Expenses \$ -

Ending Balance \$ 38,285.00

K9 Donations 208-42000

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning _____ 20_____;
ending _____ 20_____;

TO THE GOVERNING BODY of the: Town of } SPARTA
 Village of }
 City of }
County of Monroe Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No.:		FEIN Number:	
LICENSE REQUESTED ▶			
TYPE		FEE	
<input type="checkbox"/> Class A beer		\$	
<input type="checkbox"/> Class B beer		\$	
<input type="checkbox"/> Class C wine		\$	
<input type="checkbox"/> Class A liquor		\$	
<input type="checkbox"/> Class A liquor (cider only)		\$	N/A
<input type="checkbox"/> Class B liquor		\$	
<input type="checkbox"/> Reserve Class B liquor		\$	
<input type="checkbox"/> Class B (wine only) winery		\$	
Publication fee		\$	
TOTAL FEE		\$	

1. The named Individual Partnership Limited Liability Company
 Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Peters Enterprises, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>CEO Peters Seth A</u>	<u>139 West Ave N</u>	<u>West Salem, 54669</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>Seth Peters</u>		
Directors/Managers			

3. Trade Name The Villa Pizzeria & Restaurant Business Phone Number 608-997-4875
4. Address of Premises 140 N. Water St Post Office & Zip Code Sparta, 54656

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state Wisconsin and date 9/24/20 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Stored in basement; Served in bar & dining room
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? Steve Schutt
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Seth Peters
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) Peters		(first name) Seth		(middle name) Alan	
Home Address (street/route) 139 West Ave N		Post Office West Salem	City West Salem	State WI	Zip Code 54669
Home Phone Number 608-797-4875		Age 31	Date of Birth 01/01/1989	Place of Birth Sparta, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

Seth Peters of **Peters Enterprises, LLC**
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

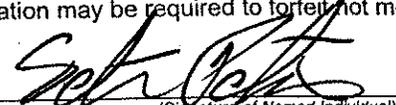
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 31 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name Tweet/Garot Mech.	Employer's Address 2310 Jefferson St WI Rapids 54495	Employed From 05/01/20	To 6/01/20
Employer's Name Leedgar Sheet Metal	Employer's Address 525 Rose St La Crosse WI 54603	Employed From 01/15/20	To 3/15/20

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)



State of Wisconsin
Department of Financial Institutions

ARTICLES OF ORGANIZATION - LIMITED LIABILITY COMPANY

Executed by the undersigned for the purpose of forming a Wisconsin Limited Liability Company under Chapter 183 of the Wisconsin Statutes:

Article 1. **Name of the limited liability company:**

Peters Enterprises LLC

Article 2. **The limited liability company is organized under Ch. 183 of the Wisconsin Statutes.**

Article 3. **Name of the initial registered agent:**

Seth A Peters

Article 4. **Street address of the initial registered office:**

139 West Ave N
West Salem, WI 54669-1405
United States of America

Article 5. **Management of the limited liability company shall be vested in:**

A member or members

Article 6. **Name and complete address of each organizer:**

Seth A Peters
139 West Ave N
West Salem, WI 54669-1405
United States of America

Other Information. **This document was drafted by:**

Seth Peters

Organizer Signature:

Seth A Peters

Delayed effective date

7/10/2019 12:00:00 AM