

**City of Sparta
Economic Development and Block Grant Commission
October 19, 2020
4:45 p.m.
City Hall**

1. Call meeting to order
2. Consent Agenda: Consisting of the minutes from the September 30, 2020 meeting
3. Consideration of Small Business Façade Loan request for Janell Moskonas and Toni Wissestad
4. Items for future consideration

Adjourn

A possible Quorum of the Common Council may be in attendance at this meeting.
No action will be taken by the Council.

**CITY OF SPARTA
ECONOMIC DEVELOPMENT AND BLOCK GRANT COMMISSION MINUTES
September 30, 2020, 4:45 P.M.
CITY HALL**

Present: Bruce Humphrey, Matthew Hoffland and Toni Polkoski

Absent: Ed Lukasek and Becky Oswald

Also Present: Todd Fahning, Todd & Crystal Middleton

Bruce Humphrey called the meeting to order at 4:45 p.m.

A motion was made Matthew Hoffland and seconded by Toni Polkoski to approve the May 18, 2020 meeting minutes. Motion carried 3-0.

Todd & Crystal Middleton are owners of Middleton Auto Repair, located at 118 W Wisconsin Street. They have made some updates and upgrades to the interior of their building and are currently looking to have the entire parking lot redone. They obtained two proposals and ultimately went with G2 Construction, LLC's proposal of \$40,053.70. They are requesting \$15,000 to help pay for the new parking lot.

A motion was made by Toni Polkoski and seconded by Matthew Hoffland to approve the Small Business Façade Loan request made by Todd & Crystal Middleton of Middleton Auto Repair for \$15,000. Motion carried 3-0.

A motion was made by Matthew Hoffland and seconded by Toni Polkoski to adjourn the meeting at 5:00 p.m. Motion carried 3-0.

Respectfully submitted,
Jennifer Lydon
CDBG Coordinator/Deputy City Clerk



SMALL BUSINESS FAÇADE LOAN PROGRAM APPLICATION

Applicant Name(s):

Toni Wissestad + Janelle Koskenas

Telephone Number: (608) 343-8120 (home/cell) () (work)

Residence Address: 1009 North Chester St. Sparta, WI 54656
Street Address, City, State, Zip

Email: toni.wissestad@yahoo.com

Note: Please list names of all property owners as shown on deed or land contract

William + Toni Wissestad
Ted + Janelle Koskenas

Business Information:

Name of Business: A Healthy Touch Massage

Mailing Address: 110 Main St Sparta, WI 54656

City, State, Zip: Sparta, WI 54656

Type of Business: Wellness / Health # of Employees (Include Owners): 5

Check one: Individual Partnership Corporation

Names of Partners or Corporate Officers:

N/A

Project Information:

Address of property to be improved (if different): Same

Total loan amount being applied for: \$15,000 (\$15,000 maximum)

Improvements to be made (include proposed amount and supporting documentation):

New Rubber Roof - See Attached

Proposed project time frame:

Starting date: 9/27/20 Est. Completion Date: 10/2/20

Application Signature(s):

Signature: [Handwritten Signature]

Date: 9/30/20

Signature: [Handwritten Signature]

Date: 9-30-20

Office Use Only: CDBG Committee Meeting Date: _____ Approved: _____ Denied: _____

1701 Miller Street
La Crosse, WI 54601



Phone: (608) 785-0901
Fax: (608) 782-1114

Roofing - Maintenance - Skylights - Wall Panels - Chimneys

September 4, 2020

William and Toni Wissestad
1009 N Chester Street
Sparta, WI 54656

(608) 343-8720

RE: Re-roof 19 square roof with **60 mil** EPDM adhered membrane.

We propose all labor material to provide the following:

1. Remove existing EPDM and insulation down to wood deck.
2. Remove metal coping from perimeter of roof.
3. Install 2x8 wood blocking on top of parapet wall.
4. Screw down 1/8 per ft tapered ISO over wood deck 1 fastener per every 2 sq.ft. (Avg R-25)
5. Fully adhere **60 mil** EPDM black membrane over ISO.
6. Fabricate and install new 24ga pre-finished metal coping around perimeter of roof.
7. Install 3 new pre-finished 24ga metal down spout.
8. Flash all roof penetrations per manufacturers 15 year details.
9. Provide a 15 year manufacturer's full systems warranty.
10. Include a 5 million dollar liability policy.
11. Follow all OSHA requirements.

BID AMOUNT: Twenty-three thousand five hundred eighty dollars.....\$23,580

OPTION: Install roofing with a 20 year warranty add \$975 to base bid.

Notes: Deteriorated decking may be replaced at time and material if required.
Price protection 9/11/2020

Payment terms: Material upon delivery balance upon completion. 18% APR applied to late payment.
Ledegar Roofing reserves the right to exercise its lien rights if payment terms are breached.
Ledegar Roofing Company, Inc. cannot be held responsible and will be held harmless of electrical
which may be attached to the underside of roof deck and to internal damage which may occur due
to vibrations during re-roofing. Ledegar Roofing Co., Inc. will take every precaution possible to protect
your driveway, but cannot be held responsible, and will be held harmless of any damage that may occur.

Acceptance of this proposal and terms by signing below:

OWNER: Tom Wissestad **DATE:** 9/6/20
This Proposal was prepared and submitted by Jeremy J. Teeter.