

**CITY OF SPARTA
FINANCE AGENDA
November 4, 2020**

CITY HALL COUNCIL ROOM

6:00 p.m.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of minutes of the regular meeting on October 7, 2020 and minutes of the Budget/Finance meeting on October 6, 2020**
- 3. Consideration of Presentation by Enterprise Fleet**
- 4. Budget overview**
- 5. Items for Future Consideration**
- 6. Motion by Roll Call Vote to go into Closed Session Per Wis. Stats. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
Regarding wages for Cashier, City Billing Clerk, Finance Accounting Clerk and Deputy City Clerk/Com Dev Admin Assistant**

**Closed Session Per Wis. Stats. 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
Regarding Land Sale in South Pointe Business Park**
- 7. Motion to by Roll Call Vote to go into Open Session**
- 8. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 11-2-2020

CITY OF SPARTA
BUDGET/FINANCE MINUTES
October 6, 2020

PRESENT: Kevin Riley, Norm Stanek, Josh Lydon

ABSENT: None

ALSO PRESENT: Mark Sund, Jim Church, Kevin Brueggeman, Ed Lukasek, Matthew Hoffland, Mayor Gust, Todd Fahning, Mark Van Wormer, Brad Gilbertson, Dennis Johnson, Alyssa Young, Emilee Nottestad, Corey Johnson, Michelle Tryggestad, Joanne Hagen, Sandi Perry, Pat Mulvaney

Kevin Riley called the meeting to order at 6:38 p.m.

At this budget meeting, we had the directors of the museum and library speak. Alyssa Young, from the museum, spoke to the committee on how things have been going since COVID. She mentioned that both space camps had to be cancelled, the pig roast had to be cancelled and they were closed for 4 months. Since reopening, they are still seeing visitors come in. They have been cleaning and rearranging the museum during the time being closed. They are requesting \$40,000 for next year as they have in the past.

Michelle Tryggestad, the new library director, spoke on things going on with the library. While being closed because of COVID, they came up with ideas on how to meet the community's needs. They are now open by appointment and they have set up a way to have people pick up books. She reported on where the funding for the new library was at. The library's funding for 2021 will be at \$380,000.

Mark went over other department's budgets and if there were any big changes. He has not received any figures yet from the State to finalize the budget. Mark also mentioned that the City will not be filling Judy Schmidt's position in the office.

A motion was made by Josh Lydon and seconded by Norm Stanek to adjourn at 7:22 p.m. Motion carried 3-0.

Respectfully submitted,

Julie Hanson,
City Clerk

CITY OF SPARTA
FINANCE MINUTES
October 7, 2020

PRESENT: Kevin Riley, Norm Stanek, Josh Lydon

ABSENT: None

ALSO PRESENT: Mark Sund, Todd Fahning, Matthew Hoffland, Brad Viegut

Kevin Riley called the meeting to order at 6:00 p.m.

A motion was made by Josh Lydon and seconded by Norm Stanek to approve the Consent Agenda consisting of the minutes of the regular meeting of September 9, 2020. Motion carried 3-0.

Brad Viegut from Baird came to explain the bonding for the police department and also the refinancing of our existing loans. The total amount for the police department would be \$4,150,000 for a 20 year term. The estimated rate at this time is .91% and we would be able to lock in this rate in November. Since rates are low at this time we will be refinancing our existing loan for the swimming pool in the amount of \$3,170,000 at an estimated rate of 1.73%. When we hold our Special Council meeting on Oct. 21st, there will be finalized rates and amounts on the Resolutions for approval. **A motion was made by Josh Lydon and seconded by Norm Stanek to approve the bonding for the police department through Baird. Motion carried 3-0.**

A motion was made by Josh Lydon and seconded b Norm Stanek to approve the refinancing of existing loans through Baird. Motion carried 3-0.

Items mentioned for future consideration were:

The City of Sparta was awarded approximately \$163,000 from the CARES Grant. We are looking at upgrading technology items, some things at the Community Center and other items that we were going to purchase anyway. We have to send in all paid receipts by Nov. 6th to be reimbursed.

A motion was made by Norm Stanek and seconded by Josh Lydon to adjourn at 6:19 p.m. Motion carried 3-0.

Respectfully submitted,

Julie Hanson,
City Clerk