

**CITY OF SPARTA
ECONOMIC DEVELOPMENT AND BLOCK GRANT COMMISSION
MARCH 18, 2021
4:45 P.M.
CITY HALL**

1. Call meeting to order
2. Consent Agenda: Consisting of the minutes from the January 5, 2021 meeting
3. Consideration of Small Business Façade Loan request #2 for Upliftuniverse, LLC (Tammy Haldeman) of Meraki Café & Curio Shoppe
4. Consideration of Small Business Façade Loan request for Liz Boltik (Black Sheep Studios)
5. Consideration of Small Business Façade Loan request for Seth Peters (The Villa)
6. Items for future consideration
7. Adjourn

A possible Quorum of the Common Council may be in attendance at this meeting.
No action will be taken by the Council.

CITY OF SPARTA
ECONOMIC DEVELOPMENT AND BLOCK GRANT COMMISSION MINUTES
January 5, 2021 4:45 P.M.

Present: Ed Lukasek, Bruce Humphrey, and Becky Oswald

Also Present: Todd Fahning and Tammy Haldeman

*Due to COVID-19 this meeting was held via phone conference

Ed Lukasek called the meeting to order at 4:46 p.m. Roll call was done by Deputy Clerk.

A motion was made Bruce Humphrey and seconded by Becky Oswald to approve the October 19, 2020 meeting minutes. Roll call vote: Ed Lukasek, yes; Bruce Humphrey, yes; Becky Humphrey, yes. Motion carried 3-0.

Historic Preservation approval November 17, 2020.

Discussion:

Tammy Haldeman of Meraki Café & Curio Shoppe presented to the committee various repairs and improvements she intends for her building at 119 N Water Street. It is to be noted that there is not an exact final price on the lighting, as they have not been purchased from Amazon to date. Additionally, she will be looking for proposals to replace the front windows and door and will submit that request at a later meeting.

A motion was made by Becky Oswald and seconded by Bruce Humphrey to approve the Small Business Façade Loan request made by Tammy Haldeman & Jody Harr (Upliftuniverse, LLC) of Meraki Café & Curio Shoppe at 119 N Water Street for an amount up to \$9,500.00. Roll call vote: Ed Lukasek, yes; Bruce Humphrey, yes; Becky Humphrey, yes. Motion carried 3-0.

A motion was made by Bruce Humphrey and seconded by Becky Oswald to adjourn the meeting at 4:55 p.m. Roll call vote: Ed Lukasek, yes; Bruce Humphrey, yes; Becky Humphrey, yes. Motion carried 3-0.

Respectfully submitted,
Jennifer Lydon
CDBG Coordinator/Deputy City Clerk

March 18, 2021 – Financials:

CDBG Home Loan (1988WDF): \$58,481.50

Small Business Facade Loan: \$108,603.13

March 18, 2021

Small Business Façade Loan Request #2:

Applicant(s): Tammy Haldeman & Jody Harr (Upliftuniverse, LLC)

Business: Meraki Café & Curio Shoppe

Location: 119 N Water Street

City Funds Requested:

Total: \$6,656.96 La Crosse Glass Company

Reason: Install five (5) store front windows and one entrance door

The original request was approved for up to \$9,500.00. To date, only \$8,343.04 has been paid/spent. The remaining amount that can be approved to meet the max request of \$15,000 is \$6,656.96.

Budget
La Crosse Glass Co., Inc.
La Crosse Overhead Door Co., Inc.

SINCE 1898

604 So 3RD St., La Crosse, Wisconsin 54602-1073
Phone 608 782-7620 Fax 608 785-0392 Toll Free 800-658-9400
Visit Us Online at www.lacrosseglass.com

To Meraki Café & Curio Shoppe
Tammy Haldeman
119 North Water Street
Sparta, WI 54656

Date: 01/05/21

We hereby submit specifications and budget for: Aluminum Entrance & Exterior Aluminum Windows and Frames.

Furnish and install five (5) store front windows and entrance. Door hardware to include butt hinges, closer, push/pull handle, deadbolt lock, weather-strip, threshold, and bottom sweep. Storefront window frames to be 451-T 2" x 4 1/2" thermally broken aluminum frame with sub-sill. All face profiles to be 2" wide. Glass to be 1" insulated Clear/Low-E tempered. Budget price includes all demo work.

Total Budget Price \$ 19,500.00

Thank you for thinking of us for your glass and entrance needs.

SIGNED BY


Aaron Hass

March 18, 2021

Small Business Façade Loan Request:

Applicant(s): Liz Boltik

Business: Black Sheep Studios, LLC

Location: 210 S Water Street

City Funds Requested:

Total: \$15,000.00 Eric's Home Improvements

Reason: Full replacement of roof

This request does not need to be approved by the Historic Preservation Committee.



SMALL BUSINESS FAÇADE LOAN PROGRAM APPLICATION

Applicant Name(s): Liz Boltik, Owner, Black Sheep Studios, LLC

Telephone Number: (773)677-5966 (home/cell) SAME (work)

Residence Address: 229 Avon Rd., Sparta, WI 54656

Street Address, City, State, Zip

Email: liz@blacksheepstudiosllc.com

Note: Please list names of all property owners as shown on deed or land contract

Elizabeth(Liz)Boltik _____

Business Information:

Name of Business: Black Sheep Studios, LLC

Mailing Address: 210 S. Water St., Sparta, WI 54656

Type of Business: Tattoo Studio/Art Gallery

of Employees (Include Owners): ___1___ Check one:

Individual _____ Partnership _____

Corporation Names of Partners or Corporate Officers:

Project Information:

Address of property to be improved (if different): SAME _____

Total loan amount being applied for: 15,000.00 (\$15,000 maximum)

Improvements to be made (include proposed amount and supporting documentation): Full replacement of the roof. Please find attached a quote detailing all supplies and cost estimate.

Proposed project time frame:

Starting date: April 2021 Est. Completion Date: April 2021

Application Signature(s):

Signature: Elisa B. White

Date: 2/24/21

Signature: _____

Date: _____

***Buildings located in the Historic District downtown will require prior approval from the Historic Preservation committee.**

Office Use Only:

CDBG Committee Meeting Date: 3/18/2021

Approved: _____ Denied: _____

Eric's Home Improvements

16567 Havenwood Rd

Sparta, WI 54656

608-487-0763

ericshomeimprovementswi@yahoo.com

ADDRESS

Liz Boltik

Estimate 1516**DATE** 11/12/2020

DATE	ACTIVITY	AMOUNT
	Dumpster, 1 @ \$675.00	675.00
	1/2" Fiber board (sq/ft), 5,000 @ \$0.46	2,300.00
	2" fasteners *per pc, 4,750 @ \$0.37	1,757.50
	.060 rubber roofing (sq/ft.), 5,775 @ \$1.23	7,103.25
	Solvent based glue (5 gallons), 16 @ \$206.91	3,310.56
	6" x 100' cover strip, 4 @ \$268.93	1,075.72
	Seam tape, 4 @ \$48.63	194.52
	Primer, 3 @ \$56.00	168.00
	Cleaner, 3 @ \$38.00	114.00
	Rags/corners, 1 @ \$200.00	200.00
	Roller cover, 12 @ \$3.68	44.16
	Roller, 6 @ \$5.21	31.26
	Lap caulk, 24 @ \$9.86	236.64
	Termination caulk, 12 @ \$6.91	82.92
	Pipe flashing, 1 @ \$46.28	46.28
	50' x 100' roof replacement as follows:	11,750.00
	Remove cap around perimeter of roof	
	Single layer removal and disposal of existing rubber roofing material	
	Install 1/2" fiber board using appropriate fasteners 16" OC	
	Install .060 rubber roofing using solvent based adhesive	
	Clean/prime all seams	
	Install seam tape along all seams	
	Install 6" cover strip	
	Install new pipe flashing	
	Apply caulking at all seams	
	Reinstall cap upon completion, 50 @ \$235.00	

DATE	ACTIVITY	AMOUNT
	Roof replacement above front entry Remove/replace with. 060 rubber, 1 @ \$850.00	850.00

TOTAL **\$29,939.81**

Accepted By

Accepted Date

March 18, 2021

Small Business Façade Loan Request:

Applicant(s): Seth Peters

Business: The Villa Pizzeria & Restaurant

Location: 142 N Water Street

City Funds Requested:

Total: \$2,205.91 7 Rivers Signarama

Reason: Signage for front of building, "Pizzeria" fascia sign, parking sign decals and door lettering

This request was approved by the Historic Preservation Committee in November of 2020.

Seth will have another request for new doors once he has a proposal from his building contractor.

RECEIVED
11/14/21

Missing supporting documentation
i.e. proposals to match amounts

Buying the Capital of America

SMALL BUSINESS FAÇADE LOAN PROGRAM APPLICATION

Applicant Name(s):

Seth Peters

Telephone Number: (608) 797-4875 (home/cell) () (work)

Residence Address: 139 West Ave N. West Salem, WI 54669
Street Address, City, State, Zip

Email: PetersEnterpriseswi@gmail.com

Note: Please list names of all property owners as shown on deed or land contract

Seth Peters, Peters Holdings, LLC

Business Information:

Name of Business: The Villa Pizzeria + Restaurant

Mailing Address: 142 N. Water - St

City, State, Zip: Sparta, WI 54656

Type of Business: Restaurant # of Employees (Include Owners): 7-8

Check one: Individual Partnership Corporation

Names of Partners or Corporate Officers:

Seth Peters

Project Information:

Address of property to be improved (if different): _____

Total loan amount being applied for: \$15,000 (\$15,000 maximum)

Improvements to be made (include proposed amount and supporting documentation):

New Back doors, signage,

Note: Request \$2,205.91 (3) sign proposals

* Seth does not have proposal for new doors yet

Proposed project time frame:

Starting date: _____ Est. Completion Date: _____

Application Signature(s):

Signature: 

Date: 1/12/21

Signature: _____

Date: _____

***Buildings located in the Historic District downtown will require prior approval from the Historic Preservation committee.**

Office Use Only: CDBG Committee Meeting Date: _____ Approved: _____ Denied: _____



1500 West City Hwy 16
 West Salem, WI 54669
 (608) 783-6460

ESTIMATE

EST-1749

www.signarama-7rivers.com

Payment Terms: Cash Customer

Created Date: 11/5/2020

DESCRIPTION: Front Building Sign

Bill To: The Villa
 142 N Water St
 Sparta, WI 54656
 US

Pickup At: 7Rivers Signarama
 1500 West City Hwy 16
 West Salem, WI 54669
 US

Requested By: Seth Peters
 Email: PetersEnterprisesWI@gmail.com

Salesperson: Glen Danielson

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Front Building Sign	1	\$619.08	\$619.08
Subtotal:				\$619.08
Taxes:				\$34.05
Grand Total:				\$653.13

Estimates/Quotes are valid for 90 days.

50% deposit is required at the time order is placed for all orders over \$250. The remaining balance is due upon delivery/completion/installation. Full payment is required at time order is placed for all orders \$250 or less.

Customer is responsible for all permit costs. If customer wishes for 7Rivers Signarama to acquire the permits a fee for the permits at cost plus \$150 permit acquisition fee will be charged.

Regarding production of custom signs, this estimate is valid based on information from client about the project requirements. Changes by the client after proof and quote approval may result in a change to the price of the produced signs.

Regarding Installation and onsite services, this quote is for estimation purposes and is not a guarantee of cost for sign services for installation. The Estimate is based on current information from client about the project. for time required to complete the installation. Actual cost may change once project elements are finalized. Client agrees that sign service & repair will add on the cost of ballast, LED lights, lamps, sockets, wiring and other components to restore sign illumination as needed only. Client must request and approve complete replacement of lamps. Client may choose to pay for a site survey wherein we will inspect the sign illumination and will provide an itemized list of replacement components the sign needs.

Signature: _____ **Date:** _____



1500 West City Hwy 16
 West Salem, WI 54669
 (608) 783-6460

INVOICE

INV-1837

www.signarama-7rivers.com

Payment Terms: Cash Customer

Created Date: 12/24/2020

DESCRIPTION: Door Lettering and Parking Sign Decals

Bill To: The Villa
 142 N Water St
 Sparta, WI 54656
 US

Pickup At: 7Rivers Signarama
 1500 West City Hwy 16
 West Salem, WI 54669
 US

Ordered By: Seth Peters
 Email: PetersEnterprisesWI@gmail.com

Salesperson: Glen Danielson

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	Parking Sign Decals	8	\$1.0313	\$8.25	\$8.25
2	Door Lettering	1	\$26.89	\$26.89	\$26.89

We appreciate the opportunity to serve you.

Subtotal:	\$35.14
Taxable Amount:	\$35.14
Taxes:	\$1.93
Grand Total:	\$37.07
Amount Paid:	\$0.00
BALANCE DUE:	\$37.07



1500 West City Hwy 16
 West Salem, WI 54669
 (608) 783-6460

ESTIMATE

EST-1897

www.signarama-7rivers.com

Payment Terms: Cash Customer

Created Date: 1/27/2021

DESCRIPTION: Pizzeria Facia Sign

Bill To: The Villa
 142 N Water St
 Sparta, WI 54656
 US

Installed: The Villa
 142 N Water St
 Sparta, WI 54656
 US

Requested By: Seth Peters
 Email: PetersEnterprisesWI@gmail.com

Salesperson: Glen Danielson

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Pizzeria Facia Sign	1	\$1,436.69	\$1,436.69
			Subtotal:	\$1,436.69
			Taxes:	\$79.02
			Grand Total:	\$1,515.71

Estimates/Quotes are valid for 90 days.

50% deposit is required at the time order is placed for all orders over \$250. The remaining balance is due upon delivery/completion/installation. Full payment is required at time order is placed for all orders \$250 or less.

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Signature: _____ **Date:** _____



italiano's



Restaura

