

**CITY OF SPARTA
ECONOMIC DEVELOPMENT AND BLOCK GRANT COMMISSION
JUNE 22, 2021
4:45 P.M.
CITY HALL**

1. Call meeting to order
2. Consent Agenda: Consisting of the minutes from the March 18, 2021 meeting
3. Consideration of Small Business Façade Loan request for Kevin & Deb Moore (Ginny's Cupboard)
4. Consideration of Small Business Façade Loan request for Rachel Ryba (Off the Canvas)
5. Items for future consideration
6. Adjourn

A possible Quorum of the Common Council may be in attendance at this meeting.
No action will be taken by the Council.

CITY OF SPARTA
ECONOMIC DEVELOPMENT AND BLOCK GRANT COMMISSION MINUTES
March 18, 2021 4:45 P.M.

Present: Ed Lukasek, Bruce Humphrey, Matthew Hoffland, Toni Polkoski and Becky Oswald
Also Present: Tammy Haldeman and Liz Boltik

Ed Lukasek called the meeting to order at 4:46 p.m.

A motion was made Bruce Humphrey and seconded by Toni Polkoski to approve the January 5, 2021 meeting minutes. Motion carried 5-0.

Discussion:

Tammy Haldeman of Meraki Café & Curio Shoppe presented to the committee a proposal from La Crosse Glass Co. to replace five (5) store front windows and the entrance door. The proposal is for \$19,500. She stated she knows that only a portion would be available to her to meet the program's cap of \$15,000. She stated she was hoping to get another quote to compare pricing.

A motion was made by Bruce Humphrey and seconded by Toni Polkoski to approve the Small Business Façade Loan request made by Tammy Haldeman & Jody Harr (Upliftuniverse, LLC) of Meraki Café & Curio Shoppe at 119 N Water Street for a maximum amount of \$6,656.96. Motion carried 5-0.

Discussion:

Liz Boltik of Black Sheep Studios, LLC presented to the committee a proposal to replace the roof of her newly-purchased building located at 210 S Water Street. She stated the roof was approximately 12 to 15 years old and is need of complete replacement. The proposal from Eric's Home Improvements is for 29,939.81. She stated that she is aware that the program cap for a request is \$15,000.

A motion was made by Bruce Humphrey and seconded by Becky Oswald to approve the Small Business Façade Loan request made by Liz Boltik of Black Sheep Studios, LLC at 210 S Water Street for the amount of \$15,000. Motion carried 5-0.

Discussion:

Seth Peters of The Villa was not able to attend the meeting, as he had to open the restaurant. He submitted three proposals from 7 Rivers Signarama for various signage for his restaurant, The Villa, located at 142 N Water Street. All signage has been approved at the November Historic Preservation meeting. Seth may request additional funds for new doors and possibly windows once he receives proposals for work to be completed.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to approve the Small Business Façade Loan request made by Seth Peters of The Villa, located 142 N Water Street for an amount up to \$2,205.91. Motion carried 5-0.

A motion was made by Matthew Hoffland and seconded by Toni Polkoski to adjourn the meeting at 4:55 p.m. Motion carried 5-0.

Respectfully submitted, Jennifer Lydon, CDBG Coordinator/Deputy City Clerk

June 22, 2021 – Financials:

CDBG Home Loan (1988WDF): \$69,671.41

Small Business Facade Loan: \$88,455.07

June 22, 2021

Small Business Façade Loan Request:

Applicant(s): Rachel Ryba

Business: Off the Canvas

Location: 100/102 N Water Street

City Funds Requested:

Total: \$15,000.00

Reason: Roof patches, repair mortar joints, tuckpoint/repaint back wall, remove existing paint/exterior surfaces, replace/paint exterior surfaces, remove and replace windows

This request was approved by the Historic Preservation Committee on November 17, 2020.



SMALL BUSINESS FAÇADE LOAN PROGRAM APPLICATION

Applicant Name(s):

Kevin & Deborah Moore

Telephone Number: (608) 633-4370 (home/cell) (608) 269-6669 (work)

Residence Address: 317 N Spring Street Sparta, WI 54656
Street Address, City, State, Zip

Email: ginnyscupboard@hotmail.com

Note: Please list names of all property owners as shown on deed or land contract

Kevin and Deborah Moore

Business Information:

Name of Business: Ginny's Cupboard

Mailing Address: 127 N Water Street

City, State, Zip: Sparta, WI 54656

Type of Business: Restaurant / Coffee Shop / Soda Fountain # of Employees (Include Owners): _____

Check one: _____ Individual _____ Partnership _____ Corporation

Names of Partners or Corporate Officers:

NA

Project Information:

Address of property to be improved (if different): same

Total loan amount being applied for: \$15,000⁵⁰ (\$15,000 maximum)

Improvements to be made (include proposed amount and supporting documentation):

North side of Building "porch" made of standing seam metal roof to match covered bridges. Extending to 8' posts, no flooring with "bike up" window. Running approx 75' and open ended for walk thru. Expanding outdoor seating & giving a 'finished' aesthetic where building removed in the past

Proposed project time frame:

Starting date: this spring Est. Completion Date: late spring / early summer

Application Signature(s):

Signature: Rebecca P Moore

Date: April 10, 2021

Signature: _____

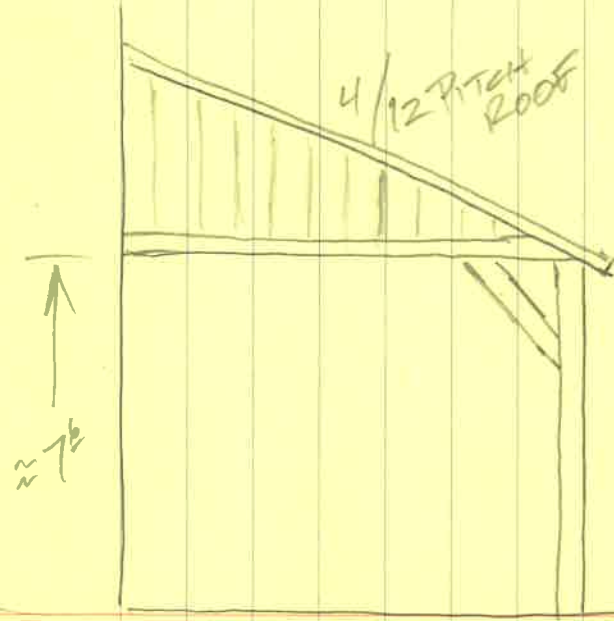
Date: _____

***Buildings located in the Historic District downtown will require prior approval from the Historic Preservation committee.**

Office Use Only:

CDBG Committee Meeting Date: _____

Approved: _____ Denied: _____



6) ≈ 12° SECTIONS

8°







Bicycling Capital of America

SMALL BUSINESS FAÇADE LOAN PROGRAM APPLICATION

Applicant Name(s):

Rachel Ryba

Telephone Number: (507) 450-6381 (home/cell) () (work)

Residence Address: 316 N. Spring St. Sparta, WI 54656
Street Address, City, State, Zip

Email: r1ryba07@gmail.com

Note: Please list names of all property owners as shown on deed or land contract

Rachel L. Ryba

Business Information:

Name of Business: OFF The Canvas

Mailing Address: 316 N. Spring St. Sparta, WI 54656

City, State, Zip: Sparta, WI 54656

Type of Business: HOME DECOR / ART # of Employees (Include Owners): 2

Check one: Individual Partnership Corporatio

Names of Partners or Corporate Officers:

Project Information:

Address of property to be improved (if different): 100/102 N. Water St., Sparta

Total loan amount being applied for: \$15,000 (\$15,000 maximum)

Improvements to be made (include proposed amount and supporting documentation):

Roof patches, Repair Mortar joints, Retuck / Re paint back wall, Remove existing paint/ exterior surfaces, replace / Paint exterior surfaces, remove & replace windows, remove all debris accordingly, as well as pull all permits required.

Proposed project time frame:

Starting date: July 1, 2021 Est. Completion Date: Sept 1st, 2021

Application Signature(s):

Signature: *Rachul Bha*

RECEIVED
6/20/21
Date: 10 April 2021

Signature: _____

Date: _____

Office Use Only:
CDBG Committee Meeting Date: _____
Approved: _____ Denied: _____

Jackson Decking LLC

Thomas Jackson/owner 608/633/1658
108 N. Commercial St Rockland, WI. 54653

C C Custom L.L.C.

Shawn Collins/owner 608/406/9635
N3239 State Rd 16, La Crosse, WI. 54601

DBA

My Last Day Construction

FEIN # 27-3445804

Building Contractor #2010-52

WI Asbestos Company #CAP-399600

Asbestos Certified Supervisor #ACS114115

Lead Safe Renovator #R-1-8358-10-35669

Dwelling Contractor Certification #1140557

Manufactured Home Installer/Contractor #1140558

Proposal / Bid / Permission to Proceed 10/22/2020

Attn:

Rachel Ryba

512 Spring Street, Sparta, WI.54656

Scope of work:

- Address roofing material issues to eliminate water retention
 - Repair / replace any roofing material that is compromised
 - Evaluate the existing caps / top of parapet walls repair/replace as necessary
 - Repair/remove/replace compromised mortar joints rear wall of building re-point or tuck-point as necessary
 - Remove existing applied coatings on all exterior surfaces with environmentally friendly products (no lanolin or turpentine derivative solutions) waste debris collection methods using sandbags/filtration/vacuums and delivered to MDS sparta
 - Repair/remove/replace any exterior materials as needed
 - Coat all exterior surfaces with Quality cement /stucco/clay brick orientated paint/epoxy/vinyl epoxy/vinyl ester or similar top-coating
- ADDITIONAL PROSPECTS
- Remove existing windows , dispose, repair any distressed/compromised material as necessary
 - Install new pocket replacement windows, wrap accordingly, weatherize as necessary
 - Install new / restored casement, jambs, stops and/or trim.... finished accordingly
 - Install or relocate second floor emergency exit
- Also
- Public Safety Concerns Sidewalk closure / Re Routing foot traffic / wheelchair accessible through-way / Falling Debris

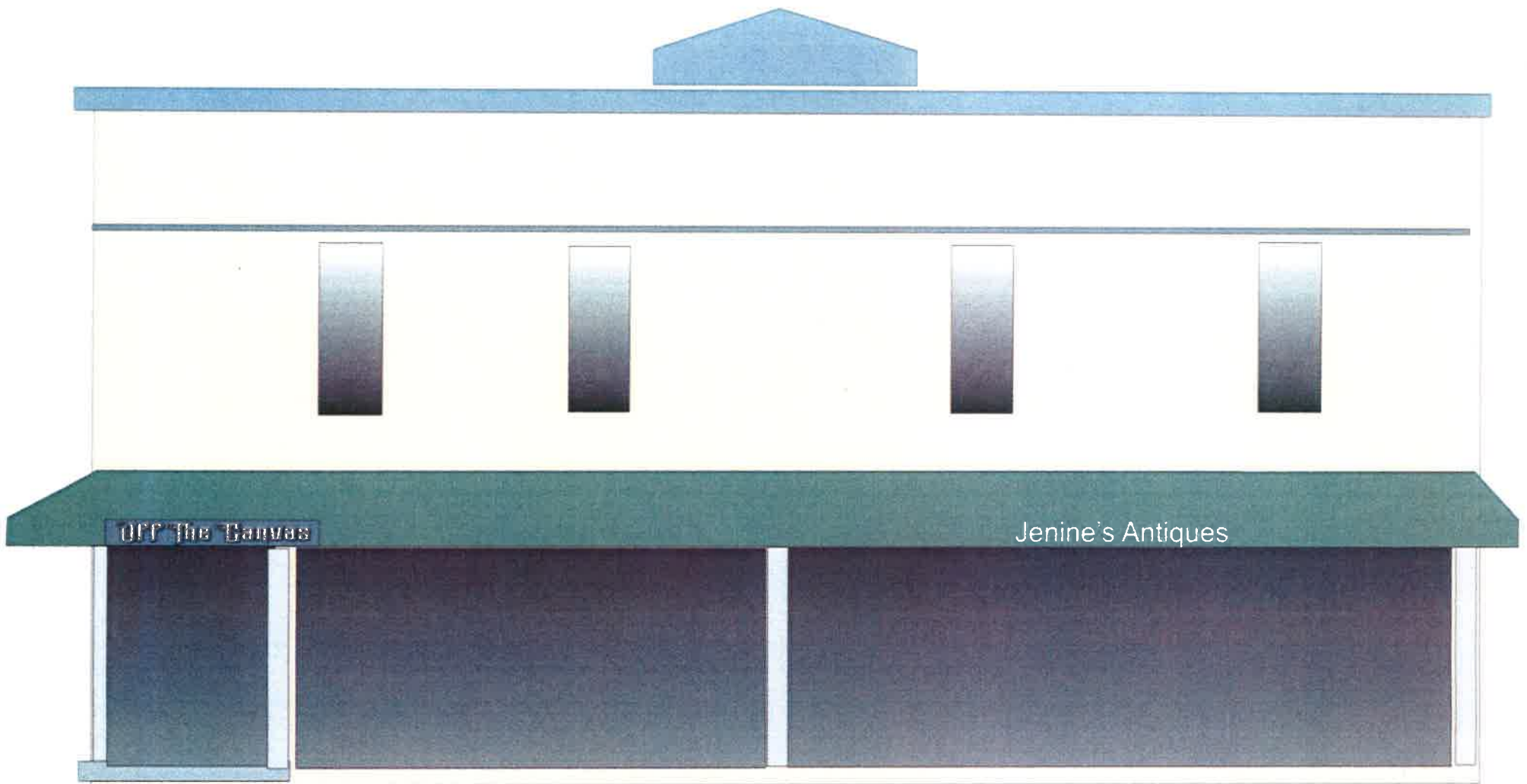
Total \$ 28,000.⁽⁰⁾

Respectfully Submitted:

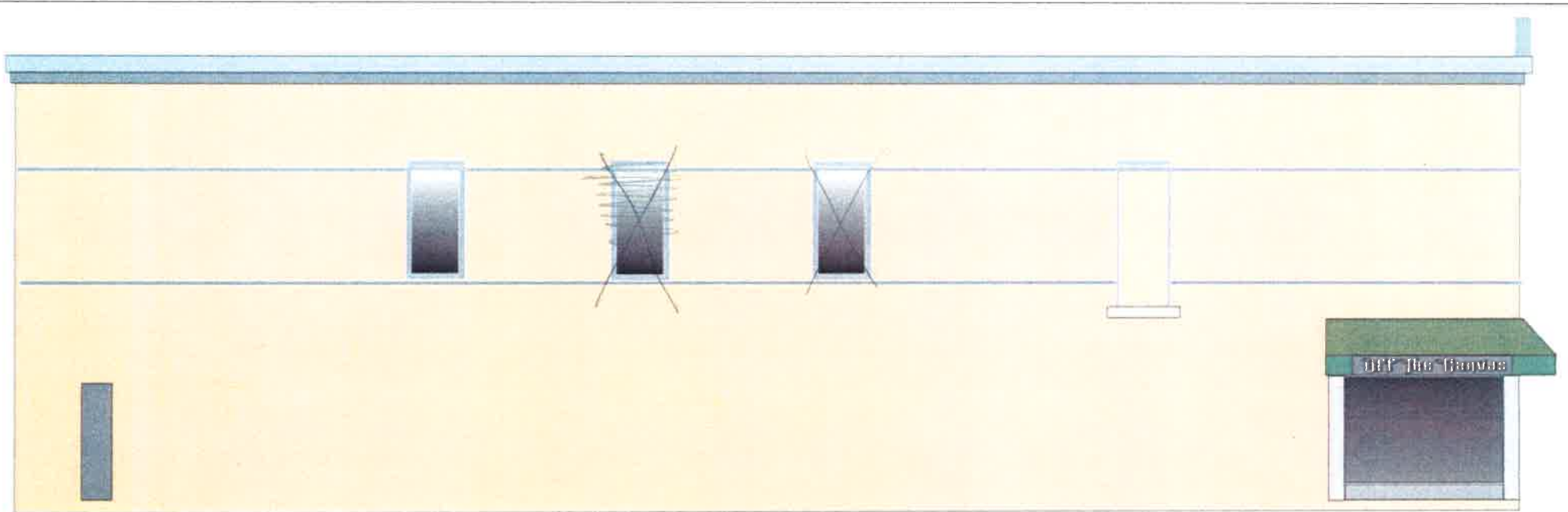
Date: _____

Earnest _____

Signature: _____



Building measures 76 x 54, with 24 feet currently allocated to the "Off The Canvas" location. 2 signs measuring 8 square feet. Old signs will be removed other than the Jenine's Antiques lettering which has a total area of 5 square feet.



Building measures 76 x 54, with 24 feet currently allocated to the “Off The Canvas” location. 2 signs measuring 8 square feet. Old signs will be removed, except “Jenine’s Antiques” which will stay for now.



