

CITY OF SPARTA
PUBLIC SAFETY AGENDA
October 4, 2021

CITY HALL

5:30 P.M.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of Minutes from the September 13, 2021 regular meeting and the Police Department's monthly report for August and monthly bills.**
- 3. Consideration of New/Renewal/Temporary Bartender Licenses:**

Ben Huber	Ashlea Willms	Stacey Bakken
Bretton Randall	Grashan Wilson	
- 4. Consideration of Temporary "Class B" license to Sparta Rotary Club to sell wine on November 26th & 27th; December 3rd & 4th; December 10th & 11th and December 17th and 18th, 2021 for Kriskindlmarkt located in Mueller Square on Water Street**
- 5. Discussion/Consideration of Ordinance Change Regarding Approval of Temporary Alcohol Licenses**
- 6. Items for Future Consideration**
- 7. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 10-1-2021

CITY OF SPARTA
PUBLIC SAFETY MINUTES
September 13, 2021

PRESENT: Jim Church, Matthew Hoffland, Kevin Brueggeman, Josh Lydon,

ABSENT: Ed Lukasek

ALSO PRESENT: Todd Fahning, Emilee Nottestad, Kevin Riley, employee from Beer Shop

Jim Church called the meeting to order at 5:30 p.m

A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the consent agenda consisting of the minutes of the August 2, 2021 meeting, and the Police Department's monthly report for July, 2021 and monthly bills. Motion carried 4-0.

Upon proper payment of fees, the following new/renewal bartender applications were approved on a motion made by Matthew Hoffland and seconded Josh Lydon. Motion carried 4-0.

**Akira Sherburn
Shanah Zenker
Stephanie Johnson
Austin Olson
Stacey Bakken
Henry Haas
Susan Olson
Oliva Wray**

**Christopher Fowler
Rachel Ryba**

**William Biederman
Tammy Haldeman
Jacelyn Jaeger
Kimberly Schmidt**

**Allen Kirkland
Elaina Stendel**

**Timothy Krauss
Tara Campbell
Jill Oswald
Phyllis Frisk**

Number 4 on the agenda was not discussed as the business requesting this is not in the City limits.

A motion was made by Kevin Brueggeman and seconded by Matthew Hoffland that upon proper payment of fees, the Temporary Class "B"/"Class B" license for Sparta Lions Club to sell wine on October 21, 2021 for the Fall Wine Walk from 5:00 to 8:00 for participating businesses be approved. Motion carried 4-0.

A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the address change for "Class A" license holder, Sakura Foods dba J-Mart now located at 229 N. Black River Street. Motion carried 4-0.

Number 7 on the agenda was not discussed as this request needs to go to Planning Commission.

A motion was made by Josh Lydon and seconded by Kevin Brueggeman to approve the Extension of "Class B" license for Beau Burlingame dba the Beer

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Shop for event on October 9, 2021 from 4:00 to midnight located at 200 W. Wisconsin Street. Motion carried 4-0.

Items mentioned for future consideration were:

The draft of the sex offender ordinance will be presented in October.

Chief was asked if there are any rules regarding electric scooters in town.

A motion was made by Josh Lydon and seconded by Kevin Brueggeman to adjourn at 5:35 p.m. Motion carried 4-0.

Respectfully Submitted,

Julie Hanson
City Clerk

Sparta Police Department
Monthly Report



August, 2021

During the month of August, the Sparta Police Department responded to 1491 calls for service, issued 74 traffic citations, 25 non-traffic citations, and 146 traffic warnings.

The Monroe County Jail, Monroe County Circuit Court, Bond Monitoring, Wisconsin Probation and Parole, and Sparta Municipal Court are still operating under COVID restrictions. This greatly affects the City as a whole and how we operate as a law enforcement agency.

Various calls for service:

911 Call Response: 78

Crashes: 48

Assaults: 0

Burglaries: 8

Child Abuse: 2

Criminal Damage to Property: 17

Disturbances: 131

Chapter 51: 1

Sex Offenses: 3

Suspicious Activities: 99

Theft: 42

Traffic Stops: 269

Welfare Checks: 66

Arrest Data:

Bail Jumping: 29

Disorderly Conduct: 13

Drug-Related: 26

OWI: 4

Resisting/Obstructing: 7

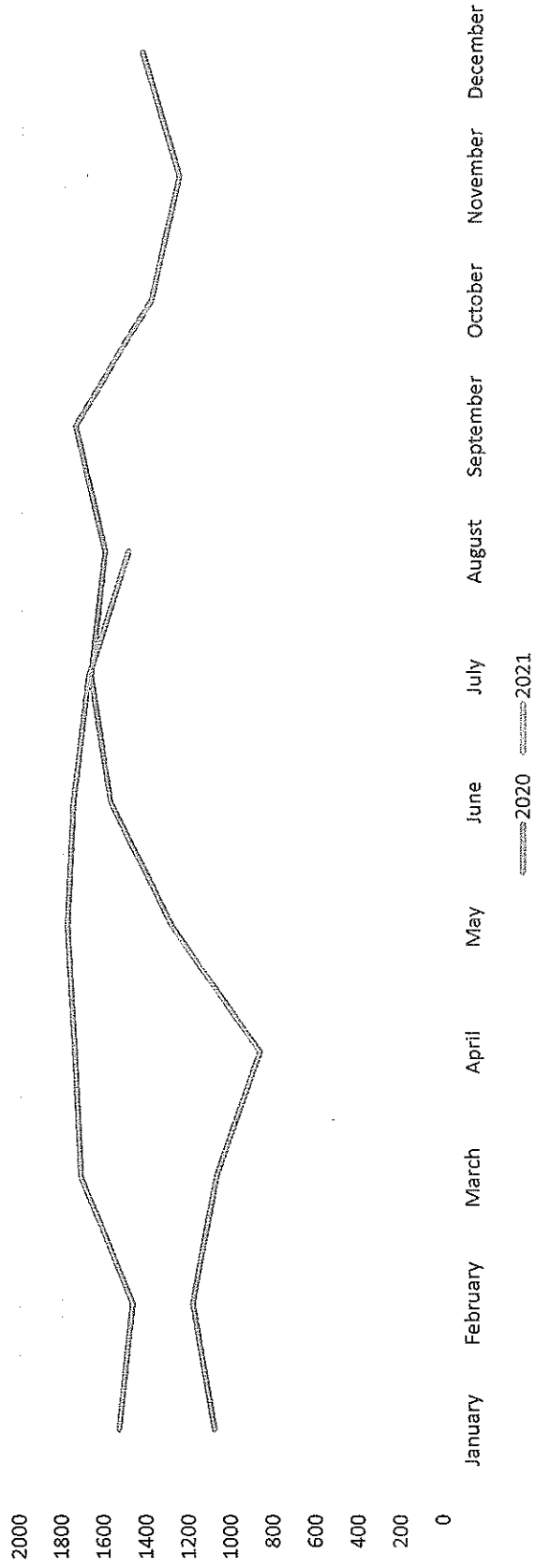
Training:

- Sergeant Guralski attended Leadership in Police Organizations
- Officer Mrdjenovich completed his Field Training Officer certification
- Lieutenant Johnson and Sergeant Guralski attended monthly K-9 training
- CTU members attended monthly Monroe County CTU Training

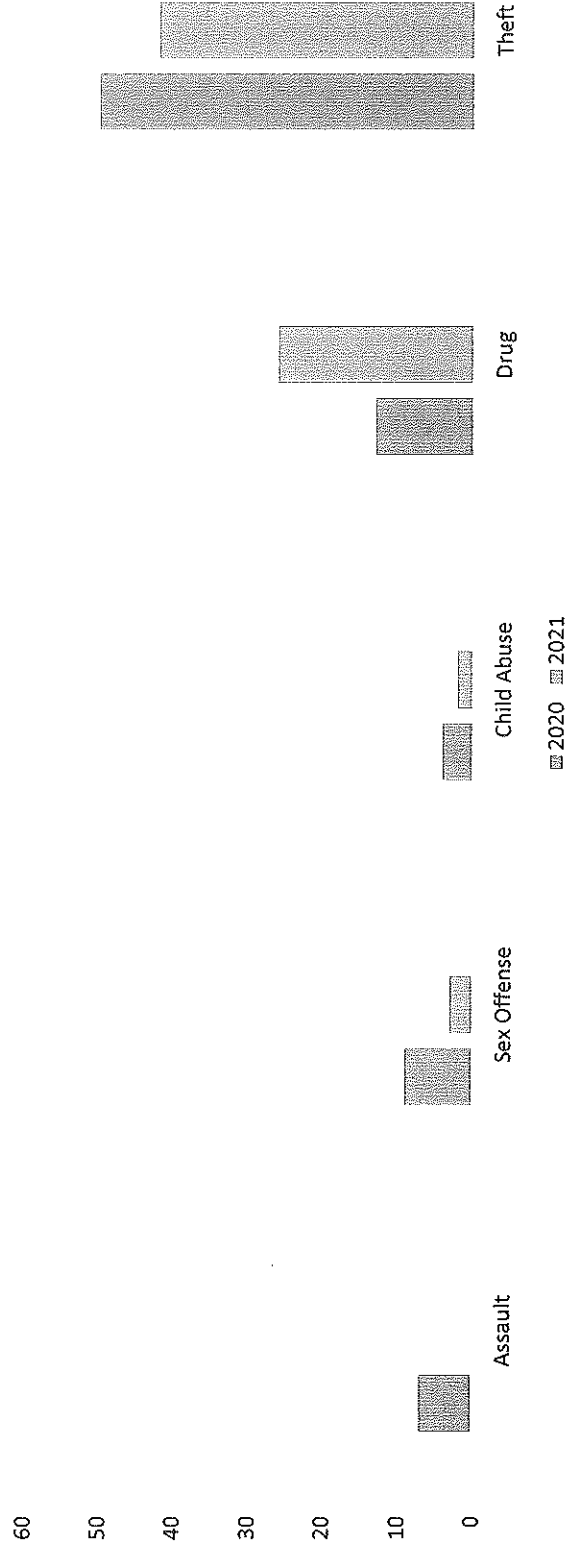
Chief's Report:

- The move into the new building is complete and we are now working to finalize construction punch-list items.
- The department recently held a hiring process and made a conditional offer to a recruit who will be graduating the Police Academy in October.
- We are currently running short-staffed as we wait for our new hire to begin training, have one officer in field training, one officer on light duty, and one officer on FMLA. Military trainings often add a fifth officer shortage on weekends. This has been an on-going staffing issue for several years.

2020/2021 Calls for Service Comparison



2020/2021 Major Crime Comparison



Parking Summary By Ordinance

Sparta Police Department

From 08/01/2021 To 08/31/2021

Date Run: 9/1/2021 10:28AM

<i>Ordinance Description</i>	<i>Current Month</i>	<i>Fine Total</i>	<i>Year To Date</i>	<i>Same Month Prior Year</i>	<i>Last Year</i>
*Excess of 48 Hours (Old)	0	\$0	0	0	1
All Other Parking	0	\$0	0	0	1
Alternate Side Parking	0	\$0	326	0	957
Excess of 48 Hour Parking	0	\$0	6	1	24
No 2AM-6AM Parking	0	\$0	8	2	23
No Parking Anytime	0	\$0	0	0	1
No Truck or Van Parking	0	\$0	0	0	2
Overnight Parking	0	\$0	2	0	6
Restricted Parking-CS	0	\$0	0	0	2
Restricted Parking-In City Park	0	\$0	0	1	5
Two Hour Parking	8	\$120	23	0	5
Totals:	8	\$120	365	4	1027

Sparta Police Department
TRANSACTION DETAIL BY ACCOUNT
 July 2021

Date	Name	Memo/Description	Amount	Transaction Type
CTU 100-52100-396				
07/13/2021	Monroe County Clerk of Courts		40.18	Deposit
Total for CTU 100-52100-396			\$40.18	
Equipment - Police 401-54010-531				
07/08/2021	Ray O'Herron		-2,994.77	Check
07/08/2021	Ray O'Herron		-6,815.00	Check
07/21/2021	Ray O'Herron		-3,310.00	Check
07/21/2021	Ray O'Herron		-4,719.00	Check
Total for Equipment - Police 401-54010-531			\$ -17,838.77	
Equipment - Police Computers 401-54010-539				
07/15/2021	Walmart		-6.24	Check
07/22/2021	LeadsOnline		-1,811.00	Check
Total for Equipment - Police Computers 401-54010-539			\$ -1,817.24	
Gas and Oil 100-52100-371				
07/12/2021	Kwik Trip		-4,385.93	Check
Total for Gas and Oil 100-52100-371			\$ -4,385.93	
K-9 Donations 208-42000				
07/02/2021	Memorial Pet Services		-117.43	Check
07/06/2021	The Greens		-818.00	Check
07/06/2021	River Run Golf Course		-2,570.40	Check
07/06/2021	Citizen Donation		100.00	Deposit
07/08/2021	Walmart		-29.98	Check
07/08/2021	Chewy.com		-133.87	Check
07/12/2021	Reimbursement		8.10	Deposit
07/12/2021	Evans Print & Media Group		-55.75	Check

Date	Name	Memo/Description	Amount	Transaction Type
07/12/2021	Sparta Small Animal Veterinary Clinic		-159.72	Check
07/25/2021	Chewy.com		-182.13	Check
07/28/2021	Pampered Paws Pet Resort		-650.00	Check
Total for K-9 Donations 208-42000			\$ -4,609.18	
Office Supplies 100-52100-310				
07/12/2021	Amazon		-43.10	Check
07/12/2021	Staples		-33.49	Check
07/15/2021	Walmart		-12.28	Check
07/21/2021	Pocket Press		-60.44	Check
Total for Office Supplies 100-52100-310			\$ -149.31	
Operating Supplies 100-52100-340				
07/01/2021	Adorama		-216.35	Check
07/01/2021	Reimbursement		72.00	Deposit
07/06/2021	United States Postal Service		-5.55	Check
07/08/2021	EO Johnson		-187.00	Check
07/08/2021	Ripp Distributing		-40.00	Check
07/13/2021	MAYO CLINIC		-225.00	Check
07/13/2021	Tomah Area Ambulance Service		-90.00	Check
07/13/2021	Confidential Records		-259.18	Check
07/21/2021	EO Johnson		-130.00	Check
07/21/2021	P & P Products		-50.00	Check
07/21/2021	United States Postal Service		-5.55	Check
07/21/2021	United States Postal Service		-8.10	Check
07/21/2021	EO Johnson		-274.00	Check
07/21/2021	United States Postal Service		-4.10	Check
07/30/2021	Fromm		-116.05	Check
Total for Operating Supplies 100-52100-340			\$ -1,538.88	
Pubs/Dues/Sems 100-52100-320				
07/08/2021	Fraternal Order of Police		-300.00	Check

Date	Name	Memo/Description	Amount	Transaction Type
07/08/2021	Homefront Protective Group		-95.00	Check
07/13/2021	Gracie University		-895.00	Check
07/21/2021	Employee Reimbursement		-66.69	Check
07/21/2021	Ray O'Herron		-3,257.50	Check
07/22/2021	Sparta Rotary		-140.00	Check
Total for Pubs/Dues/Sems 100-52100-320			\$ -4,754.19	
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Repairs and Maintenance 100-52100-240				
07/06/2021	Baycom		-196.00	Check
07/08/2021	Kenworthy's Truck and Auto		-190.94	Check
07/08/2021	Auto Value		-42.14	Check
07/20/2021	Walmart		-29.94	Check
07/21/2021	Amazon		-50.69	Check
07/21/2021	Rapid Action Gear and Equipment		-325.00	Check
07/21/2021	Walmart		-27.93	Check
07/21/2021	Amazon		-30.95	Check
Total for Repairs and Maintenance 100-52100-240			\$ -893.59	
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Telephone 100-52100-391				
07/06/2021	Lynxx		-300.00	Check
07/08/2021	AT&T FirstNet		-975.52	Check
07/15/2021	CenturyLink		-376.60	Check
Total for Telephone 100-52100-391			\$ -1,652.12	
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TIME System 100-52100-394				
07/06/2021	Wisconsin Department of Justice		-63.00	Check
07/26/2021	Wisconsin Department of Justice		-422.25	Check
Total for TIME System 100-52100-394			\$ -485.25	
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Uniform Allowance 100-52100-393				
07/01/2021	Carol Leis		-6.00	Check
07/06/2021	Zero9 Holsters		-64.90	Check
07/06/2021	Galls		-128.34	Check

Date	Name	Memo/Description	Amount	Transaction Type
07/06/2021	Galls		-204.00	Check
07/06/2021	Ray O'Herron		-54.68	Check
07/06/2021	Blauer		-93.14	Check
07/08/2021	Ray O'Herron		-35.75	Check
07/08/2021	Ray O'Herron		-65.72	Check
07/08/2021	Ray O'Herron		-65.70	Check
07/13/2021	Davis & Stanton Promotions		-228.00	Check
07/21/2021	Galls		-811.45	Check
07/23/2021	Zero9 Holsters		-159.80	Check
07/23/2021	Earphone Connection		-36.43	Check
07/25/2021	Carol Leis		-12.00	Check
07/30/2021	Galls		-140.99	Check
Total for Uniform Allowance 100-52100-393			\$ -2,106.90	
Blood Draw Reimbursement				
07/01/2021	Reimbursement	June Blood Draw Reimbursements	72.00	Deposit
Total for Blood Draw Reimbursement			\$72.00	
Donations				
07/06/2021	Citizen Donation	David & Julie Cochran Donation	100.00	Deposit
Total for Donations			\$100.00	
Restitution				
07/13/2021	Monroe County Clerk of Courts	Andrew Raymer Restitution (15-1770)	40.18	Deposit
Total for Restitution			\$40.18	
Uncategorized Income				
07/12/2021	Reimbursement	WLECHA (Reimbursement for postage)	8.10	Deposit
Total for Uncategorized Income			\$8.10	
100-52100-240 Repairs & Maintenance				
07/06/2021	Baycom	Radio Equipment Issues	196.00	Check
07/08/2021	Auto Value	Oil and filters	42.14	Check

Date	Name	Memo/Description	Amount	Transaction Type
07/08/2021	Kenworthy's Truck and Auto	Add oil and replace purge solinoid	190.94	Check
07/20/2021	Walmart	GE 60L W/8FT	29.94	Check
07/21/2021	Amazon	iPhone cases & screen protector	50.69	Check
07/21/2021	Amazon	Phone chargers	30.95	Check
07/21/2021	Walmart	Engine oil and windshield washer fluid	27.93	Check
07/21/2021	Rapid Action Gear and Equipment	Halligan Tool	325.00	Check
Total for 100-52100-240 Repairs & Maintenance			\$893.59	
100-52100-310 Office Supplies				
07/12/2021	Amazon	Document Frames	43.10	Check
07/12/2021	Staples	Copy Paper	33.49	Check
07/15/2021	Walmart	Larz Memorial Supplies - cutlery, plates, napkins, water	12.28	Check
07/21/2021	Pocket Press	Criminal Code and Traffic Law Handbooks	60.44	Check
Total for 100-52100-310 Office Supplies			\$149.31	
100-52100-320 Pubs/Dues/Sems				
07/08/2021	Fraternal Order of Police	Legal Defense Fund (56)	300.00	Check
07/08/2021	Homefront Protective Group	Transparency in Policing: The Key to Building and Keeping the Community's Trust	95.00	Check
07/13/2021	Gracie University	GST Level 1 Full Certification	895.00	Check
07/21/2021	Employee Reimbursement	FBI-LEEDA Supervisor Leadership Institute Per Diem (64)	66.69	Check
07/21/2021	Ray O'Herron	Duty and Training ammo	3,257.50	Check
07/22/2021	Sparta Rotary	Kuen Dues	140.00	Check
Total for 100-52100-320 Pubs/Dues/Sems			\$4,754.19	
100-52100-340 Operating Supplies				
07/01/2021	Adorama	Nark II Fentanyl Reagent Test Kits	216.35	Check

Date	Name	Memo/Description	Amount	Transaction Type
07/06/2021	United States Postal Service	Postage to Crime Lab	5.55	Check
07/08/2021	Ripp Distributing	Rental	40.00	Check
07/08/2021	EO Johnson	Standard Payment	187.00	Check
07/13/2021	MAYO CLINIC	Legal Blood Draw	225.00	Check
07/13/2021	Confidential Records	Onsite destruction of files	259.18	Check
07/13/2021	Tomah Area Ambulance Service	Legal Blood Draw (21-0864 J. Butterfuss Speedwaves)	90.00	Check
07/21/2021	EO Johnson	Service Contract (Upstairs Printer)	130.00	Check
07/21/2021	EO Johnson	Service Contract (Downstairs Printer)	274.00	Check
07/21/2021	United States Postal Service	Postage to Crime Lab	8.10	Check
07/21/2021	P & P Products	Awards Ceremony Plaques	50.00	Check
07/21/2021	United States Postal Service	Postage to Crime Lab	5.55	Check
07/21/2021	United States Postal Service	Postage to Crime Lab	4.10	Check
07/30/2021	Fromm	Xanthos Dog Food	116.05	Check
Total for 100-52100-340 Operating Supplies			\$1,610.88	
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100-52100-371 Gas & Oil				
07/12/2021	Kwik Trip	Fuel	4,385.93	Check
Total for 100-52100-371 Gas & Oil			\$4,385.93	
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100-52100-391 Telephone				
07/06/2021	Lynxx	Internet	300.00	Check
07/08/2021	AT&T FirstNet	Cellphone and internet	975.52	Check
07/15/2021	CenturyLink	Telephone Service	376.60	Check
Total for 100-52100-391 Telephone			\$1,652.12	
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100-52100-393 Uniforms Allowance				
07/01/2021	Carol Leis	Sew Patches (21UN060)	6.00	Check
07/06/2021	Blauer	Streetgear flexside pocket cotton pants (21UN063)	93.14	Check
07/06/2021	Zero9 Holsters	Handcuff cases (21UN066)	64.90	Check
07/06/2021	Ray O'Herron	DUTY DBL CUFF TACO CON U-MNT	54.68	Check

Date	Name	Memo/Description	Amount	Transaction Type
07/06/2021	Galls	5.11 Stryke Class B PDU (21UN064)	204.00	Check
07/06/2021	Galls	Handcuffs and handcuff key (21UN067)	128.34	Check
07/08/2021	Ray O'Herron	Wallet Black - Shield	35.75	Check
07/08/2021	Ray O'Herron	V2 Tactical Pants (21UN053)	65.72	Check
07/08/2021	Ray O'Herron	V2 Tactical Pants (21UN053)	65.70	Check
07/13/2021	Davis & Stanton Promotions	Uniform Police Bars	228.00	Check
07/21/2021	Galls	Rheinschmidt Uniform (21PO060)	811.45	Check
07/23/2021	Zero9 Holsters	Rheinschmidt Equipment	159.80	Check
07/23/2021	Earphone Connection	Rheinschmidt Equipment	36.43	Check
07/25/2021	Carol Leis	61 Sgt Stripes	12.00	Check
07/30/2021	Galls	Women's Stryke Pants	140.99	Check
Total for 100-52100-393 Uniforms Allowance			\$2,106.90	
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100-52100-394 TIME Systems				
07/06/2021	Wisconsin Department of Justice	Criminal Histories for Background Checks	63.00	Check
07/26/2021	Wisconsin Department of Justice	Time Access	422.25	Check
Total for 100-52100-394 TIME Systems			\$485.25	
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208-42000 K-9 Expenditures				
07/02/2021	Memorial Pet Services	Larz Memorial	117.43	Check
07/06/2021	The Greens	Golf Tournament - Drink Tickets and Driver	818.00	Check
07/06/2021	River Run Golf Course	Golf Tournament - Green fees and carts	2,570.40	Check
07/08/2021	Walmart	Cake for Larz Memorial	29.98	Check
07/08/2021	Chewy.com	Nash Food	133.87	Check
07/12/2021	Evans Print & Media Group	Larz Memorial Photos	55.75	Check
07/12/2021	Sparta Small Animal Veterinary Clinic	Kaiser and Nash Medications	159.72	Check
07/25/2021	Chewy.com	Nash Food	182.13	Check
07/28/2021	Pampered Paws Pet Resort	Boarding - Nash (13 days)	650.00	Check

Date	Name	Memo/Description	Amount	Transaction Type
Total for 208-42000 K-9 Expenditures			\$4,717.28	
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401-54010-531 Equipment - Police				
07/08/2021	Ray O'Herron	Firearms and magazines	6,815.00	Check
07/08/2021	Ray O'Herron	Holsters	2,994.77	Check
07/21/2021	Ray O'Herron	Glock 45Gen5 MOS 9mm FXD	4,719.00	Check
07/21/2021	Ray O'Herron	5.56 55gr FMJ (1000 rounds)	3,310.00	Check
Total for 401-54010-531 Equipment - Police			\$17,838.77	
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401-54010-539 Equipment - Police Computers				
07/15/2021	Walmart	HDMI Cable	6.24	Check
07/22/2021	LeadsOnline	LeadsOnline TotalTrack Investigation System Service Package	1,811.00	Check
Total for 401-54010-539 Equipment - Police Computers			\$1,817.24	

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9-24-21

Town Village City of Sparta, WI

County of Monroe

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Nov 26, 21 and ending Dec 18, 21 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Sparta Rotary Club

(b) Address 215 Center, Sparta, WI 54656
(Street) Town Village City

(c) Date organized Feb 23, 1905

(d) If corporation, give date of incorporation N/A

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
 President Brian Kent
 Vice President Kelli Gilson Henke
 Secretary John Ambro
 Treasurer Bruce Wanlass

(g) Name and address of manager or person in charge of affair: Reinhard Mueller, Kris Kindl market Committee Member, 9529 Gardeners, Sparta

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 120 North Water Street, Sparta

(b) Lot aka Mueller Square Block _____

(c) Do premises occupy all or part of building? Consumption in Mueller Square

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Wine will be sold from booth #4 and consumed within Mueller Square, same as past 6 years

3. Name of Event

(a) List name of the event Kris Kindl market

(b) Dates of event Nov 26, 21 / Dec 3, 4 / Dec 10, 11 / Dec 17, 18

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Brian Kent
(Signature / Date)

Sparta Rotary Club
(Name of Organization)

Date Filed with Clerk _____

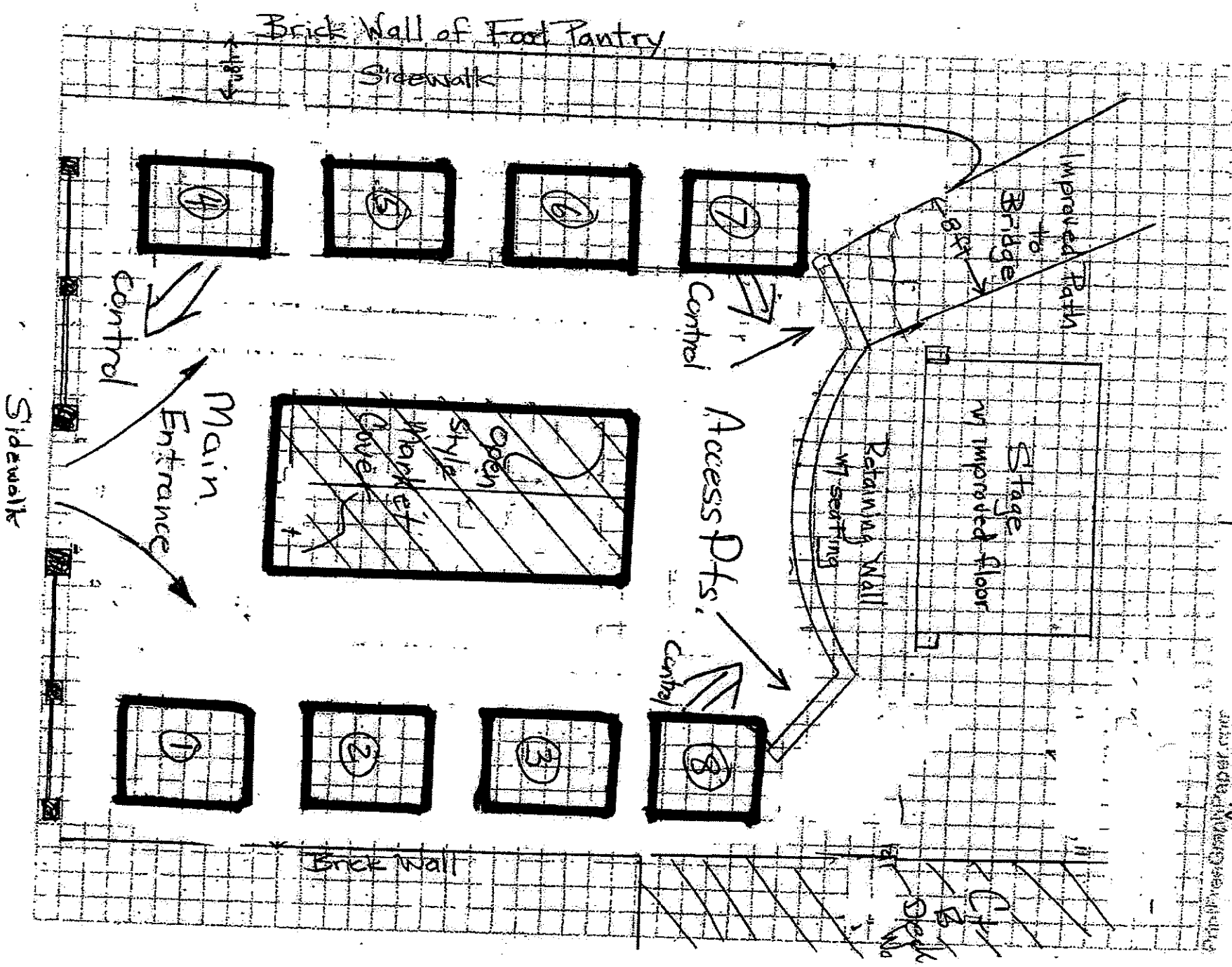
Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Mueller Square Plan

North Arrow



Kriskindlmarkt 2021



Mulled wine sold by the Sparta Rotary in booth #4, or the from left booth in this picture as in all years past.

Bathroom located behind the stage in a decorative screen containing a port-o-let

Three access points:

- 1. The main entrance facing Water Street**
- 2. Back left access headed towards the Covered Bridge**
- 3. Back right access headed towards the parking lot**

Monitoring the main entrance has been effective in the past from booth #4

Other two access points have Friends of the Library and Susie's Doozys monitoring-both long time booths at these points

Improvement in situation over last year's is the on-premises bathroom facility

Julie,

Summary: Temporary Liquor License must be approved by the city council.

125.51(1)(a)

Reasoning: Wisconsin Statute ~~125.26(1)~~ governs the issuance of Class "B" temporary liquor licenses. It states that it is the municipal governing body "may authorize an official or body of the municipality to issue temporary Class "B" licenses..."

There is nothing in the City of Sparta ordinance indicating that the city council has authorized an official or body to issue the temporary license. Therefore the authority to issue the temporary license resides with the city council since that is the municipal governing body. The Public Safety Committee has not been given the authority to issue the temporary license. So unless a special city council meeting is called, the temporary license will not be issued in time for the event.

The city council may want to consider giving the Public Safety Committee the authority to issue temporary licenses to avoid these types of situations. Or they can leave the process as it is and require that organizations applying for a temporary license do so in timely fashion.

Dan Hellman