

**CITY OF SPARTA
FINANCE AGENDA
December 8, 2021**

CITY HALL

6:30 P.M.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of minutes of the regular meeting on November 3, 2021.**
- 3. Consideration of City of Sparta Budget for 2022**
- 4. Items for Future Consideration**
- 5. Motion by roll call vote to go into Closed Session per Wis. Stats. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session.
Re: Land Sale**
- 6. Motion by roll call vote to adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 12-6-2021

CITY OF SPARTA
FINANCE MINUTES
November 3, 2021

PRESENT: Kevin Riley, Matthew Hoffland, Josh Lydon

ABSENT: None

ALSO PRESENT: Mark Sund, Todd Fahning, Mark Van Wormer, Dan Hellman, Jim Church, Booker Ferguson, Emilee Nottestad

Kevin Riley called the meeting to order at 6:30 p.m.

A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the Consent Agenda consisting of the minutes of the regular meeting of October 6, 2021. Motion carried 3-0.

The City received a letter regarding a sewer backup that happened on August 20, 2021 at 411 E. Main Street and is requesting reimbursement of an amount of \$2,618.91. We were not notified by the resident of this damage prior to receiving this letter from Erie Insurance in behalf of Elitzadely Bonner. We have an ordinance in place to pay out up to \$1,000.00 towards the resident's insurance deductible in case of a sewer backup. **A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the payment of \$1,000.00 to Erie Insurance in behalf of Elitzadely Bonner for a sewer backup at 411 E. Main Street on August 20, 2021. Motion carried 3-0**

The City Clerk is requesting an increase in the hourly wage for poll workers effective 1-1-2022. She conducted a survey of surrounding areas and is requesting an increase for chief inspectors from \$10.00/hr to \$12.00/hr and regular poll workers from \$8.50/hr. to \$10.00/hr. **A motion was made by Matthew Hoffland and seconded by Josh Lydon to increase the poll worker wages as presented effective 1-1-2022. Motion carried 3-0.**

The City has put together a Subdivision Development Agreement laying out the payment plan, improvements and other guidelines for the development of Brooks Estates Subdivision. Some of the items in the agreement are: SEH has been hired as the engineer for utility review and the cost shall not exceed \$2500.00. Travis Brooks will pay the City that amount and the City will pay SEH. The City's share for estimated improvements and construction shall be no greater than \$33,376.66 and includes 25% of storm water management facilities. The City will hire SEH for street and utility construction and installation inspections of the plat and the cost shall not exceed \$20,000.00. Travis Brooks will pay the City that amount and the City will pay SEH. This part of the agreement was not included in the agreement presented to this Committee but will be added to the agreement for the Resolution that will be presented to Council for approval. **A motion was made by Josh Lydon and seconded by Matthew Hoffland to submit to Council with no recommendation. Motion carried 3-0.**

Mark updated the Committee on some of the new numbers that have come in for our budget. At this time, it looks like the levy rate will be 5.71% down a bit from last year's at 5.78%. There was a question regarding how the hockey rink association was doing on their payments. They still owe several months and Mark will look to refinance the loan on this to lower the interest rate.

Items for future consideration were:

Applications for the American Recovery Funds Act

At this time, 6:55 a motion by Kevin Riley was made for a roll call vote to go into Closed Session per Wis. Stat. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Re: Employee Wages

Josh Lydon and Matthew Hoffland voted yes to go into closed session.

AND

Per Wis. Stat. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting may be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held.

Re: Personnel Issue

**A motion by Kevin Riley was made for a roll call vote to adjourn at 7:30 p.m.
Kevin Riley – Yes; Josh Lydon – Yes; Matthew Hoffland – Yes**

Respectfully submitted,

Julie Hanson
City Clerk