

**CITY OF SPARTA
PUBLIC WORKS AGENDA
January 4, 2022**

CITY HALL

6:00 P.M.

- 1. Call Meeting to Order**
- 2. Consideration of Consent Agenda consisting of: minutes from the December 7, 2021 meeting; Director of Public Works Report for January**
- 3. Consideration of Sanitation Superintendent Selectee Appointment**
- 4. Consideration of Blocking off Osborne Drive from Montgomery Street to Pine Street for Sparta Quest Winterfest**
- 5. Items for Future Consideration**
- 6. Adjourn**

Possible Quorum of the Common Council may be in attendance at this meeting, but no action will be taken by the Council.

Posted: 12-31-2021

CITY OF SPARTA
PUBLIC WORKS MINUTES
December 7, 2021

PRESENT: Kevin Brueggeman, Kevin Riley, John Gessner, Bryan Jandt, Paul Geier, Anthony Boltik

ABSENT: Jim Church

ALSO PRESENT: Mark Van Wormer, Mark Sund, Todd Fahning, Todd Hanson, Dennis Johnson, Ed Hansen

Kevin Brueggeman called the meeting to order at 6:00 p.m.

A motion was made by Kevin Riley and seconded by Bryan Jandt to approve the consent agenda consisting of the minutes of the November 2, 2021 meeting; Director of Public Works Reports for December; Water Utility Operation and Maintenance Reports for September & November; and monthly bills for the Sanitation Department, Street Department, and Water Utility. Motion carried 6-0.

The WWTP needs to replace the chemical feed pumps as one has failed and the other one needs replacement. Dave Sauer is recommending we go with William Reid at a cost of \$10,513.70 and is a budgeted item for the plant. **A motion was made by Kevin Riley and seconded by Paul Geier to approve purchasing 2 chemical feed pumps from William Reid in the amount of \$10,513.70. Motion carried 6-0.**

The Police Chief would like to put up a couple of signs in front of the police station, which encompasses four stalls, that states "Police Business Only". There is one space that is currently reserved for handicapped. This item was tabled from last month's meeting to gather further information. **A motion was made by Kevin Riley and seconded by Bryan Jandt to approve making the four stalls "Police Business Only" and putting up signs. Motion carried 5-1 with Anthony Boltik voting no.**

A motion was made by Kevin Riley and seconded by John Gessner to approve the Water and Sewer budget for 2022. Motion carried 6-0.

The City is gathering information regarding switching our waste and recycling pickup process to a cart system and would need to send out RFP's before year end to waste haulers. We would like to go over the RFP's at the January meeting in order to get bids out. Modern Disposal's contract expires on May 15, 2022 and they have talked about going to the cart system also.

Items for future consideration were:

Leaf pick up options.

Resident at 1407 S. Water Street requesting information on sidewalk assessment.

Closed session in January for Sanitation Superintendent

Page 2 – Public Works – December 7, 2021

A motion was made by Kevin Riley and seconded by Anthony Boltik to adjourn at 6:50 p.m. Motion carried 6-0.

Respectfully submitted,

Julie Hanson
City Clerk

To: Board of Public Works
From: Mark Van Wormer, Director of Public Works
Date: January 4, 2021
Subject: Public Works January Report

Airport

SEH is working on the Airport Layout Plan and Master Plan, which is required to have for federal funding of projects at the airport. We have received word that airports may be eligible for federal infrastructure funding of up to \$159,000 for the next five years.

Project Updates

Paper Mill Dam Project

Final pay request have been satisfied and reimbursement paperwork to the DNR is the only remaining step to finalize this project.

Harbor Drive Retention Pond

Complete. Waiting until spring to look at liner issues and possible solution to the bubbling.

Miscellaneous

The Street Department is working on snow removal, tree work, and other winter operations. We have selected a top candidate for the Sanitary Superintendent position. The Tree Inventory is complete which will give us tree counts in all public parks and boulevards. Initial surveys were conducted last week for reconstruction of John Street in 2022. Brooks Subdivision DNR approvals are complete and construction should begin as soon as a preconstruction meeting is held.