

**CITY OF SPARTA
COMMUNITY DEVELOPMENT AND BLOCK GRANT COMMISSION
May 11, 2022
5:30 P.M.
CITY HALL**

1. Call meeting to order by Deputy City Clerk
2. Nomination of Chairman
3. Consent Agenda: Consisting of the minutes from the March 28, 2022 meeting
4. Roll call vote to go into Closed Session pursuant to Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Growing Stars
5. Roll call vote to return to Open Session
6. Consideration of Revolving Loan Fund changes to Growing Stars
7. Update on CDBG Financials
8. Items for future consideration
9. Adjourn

A possible Quorum of the Common Council may be in attendance at this meeting.
No action will be taken by the Council.

**CITY OF SPARTA
COMMUNITY DEVELOPMENT AND BLOCK GRANT COMMISSION MINUTES
March 28, 2022 at 4:45 P.M.**

Present: Ed Lukasek, Bruce Humphrey, Matthew Hoffland, Becky Oswald

Absent: Toni Polkoski

Also Present: Terrelle Wilson, Tucker Bills

Ed Lukasek called the meeting to order at 4:45 p.m.

A motion was made by Becky Oswald and seconded by Matthew Hoffland to approve the October 16, 2021 meeting minutes. Motion carried 4-0.

Discussion: Terrelle Wilson of Rudy's Drive In presented various projects to enhance the exterior of their business. Proposed is an exterior carport structure to be constructed to allow for additional covered seating, as there is no seating within the building. The structure meets setback and state code requirements, as well as being passed by the Planning Commission. Also proposed is a painting proposal for the exterior façade of the building, to include poles and beams.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to approve the Small Business Façade Loan request made by Terrelle Wilson of Rudy's Sparta, located at 514 S Water Street for the amount of \$13,956.61. Motion carried 4-0.

Discussion: Beau & Jeanette Burlingame will be remodeling the old police department, including improvements to the exterior of the building and landscape area. They are proposing to tear out the current asphalt to create new stamped concrete area for seating with fencing.

A motion was made by Becky Oswald and seconded by Bruce Humphrey to approve the Small Business Façade Loan request made by Beau & Jeanette Burlingame, located at 121 E Oak Street for the amount up to \$15,000. Motion carried 4-0.

Discussion: Tucker and Michelle Bills will be opening a ramen restaurant at 106 N Water Street. Due to the roof leaking, they are in need of immediate repairs. Tucker presented the proposal to fix and recoat the roof. They will also be replacing the old awning on the front façade of the building and repair the brick areas underneath.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to approve the Small Business Façade Loan request made by Tucker & Michelle Bills of WMT Enterprises, located at 106 N Water Street for the amount of \$14,560. Motion carried 4-0.

Items for future consideration were:

Bruce Humphrey and Matthew Hoffland would like it brought to the Finance committee to request additional funds to continue the Small Business Façade Loan program.

A motion was made by Becky Oswald and seconded by Matthew Hoffland to adjourn the meeting at 5:10 p.m. Motion carried 4-0.

Respectfully submitted,
Jennifer Lydon, CDBG Coordinator/Deputy City Clerk

May 11, 2022 Meeting – Financials:

CDBG Home Loan (1988WDF): \$108,171.46**

Small Business Facade Loan: \$32,094.81*

*Open file \$1,388.81 to be paid yet

*Open file \$1,020.60 to be paid yet

*Open file \$15,000 to be paid yet

*Open file \$14,685.40 to be paid yet

Outstanding Loan Balance for CDBG Home Loan (1988WDF): \$622,102.44**

**Bank statement balance to be returned. Outstanding loan funds to be returned in full, less administration fees, at the time of satisfaction.