

**CITY OF SPARTA**  
**PARK BOARD AGENDA**  
**June 6, 2022**

**CITY HALL**

**6:00 P.M.**

- 1. Call meeting to order by City Clerk**
- 2. Nomination of Chairman**
- 3. Consent Agenda consisting of: Minutes of April 4, 2022, Maintenance Supervisor Report for May and monthly bills for May/June**
- 4. Discussion/Consideration of Youth Fee for Renting Ball Diamonds**
- 5. Presentation/Consideration of the Recommendations from the Blue Ribbon Committee**
- 6. Park & Rec Director's Report for June**
- 7. Items for Future Consideration**
- 8. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 6-3-2022

**CITY OF SPARTA**  
**PARK BOARD MINUTES**  
**April 4, 2022**

**PRESENT: Jim Church, Josh Lydon, Matthew Hoffland, Marcus Novak, Brian Harrie, Alan Olson**

**ABSENT: Cory Bowser**

**ALSO PRESENT: Brad Gilbertson, Mark Sund, Kevin Riley, Dave Kuderer**

Jim Church called the meeting to order at 6:00 p.m.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the Consent Agenda consisting of minutes of the regular meeting on March 7, 2022, Maintenance Supervisor Report for March and monthly bills for March. Motion carried 6-0.**

Brad is asking the Board for a definition of "family membership" specifically for pool usage and golf programs. Family is considered a maximum of 2 adults (parents or legal guardians) and their children 18 and under, foster children 18 and under, and stepchildren 18 and under. A board member asked about a foreign student under 18.

**A motion was made by Brian Harrie and seconded by Alan Olson to approve the definition as presented and to add foreign exchange student wording to the definition. Motion carried 5-0-1 with Jim Church abstaining.**

Brad went over his report giving updates on the current programs. Brad, Sami, Chris, Erik attended a class for pool operating certification. He has hired Alex Fitzgerald as the new Recreation Specialist and will start April 11<sup>th</sup>. The maintenance work at the Greens is completed. New lighting and exhaust fans have now been installed in the bathrooms. The greens are still dormant so cannot open the course this week.

There were no items mentioned for future consideration.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to adjourn at 6:18 p.m. Motion carried 6-0.**

Respectfully Submitted,

Julie Hanson  
City Clerk

# **Maintenance Supervisor Report**

**May 1, 2022**

## **Golf Course**

- Repaired a cracked valve on hole 12
- Continue cleanup a repair from winter
- Normal mowing of greens, fairways and rough
- Fertilized greens
- Sprayed for broadleaf and crabgrass

## **Parks**

- Continue work on pedestals in Butterfest
- Demolition of south bleachers on the football fields
- Repaired pedestal sink in the bathroom at Evans Bosshard Park
- Completed first round of mowing around the city
- Got all fields ready for summer baseball and softball programs

## **Pool**

- Drained, pressure washed pool and lazy river
- Replaced pressure relief valves
- Filled pool and lazy river
- Repaired other minor things in the bathhouse and chemical room
- Replaced 7 shower heads in the girl's bathhouse. New style is an on/off type handle.

Golf & Park Bills May/June 2022

Invoice	Date	Business Name	Description	Amount	Department
1	6306617	4/1/2022 Amazon	Topex 6' LED Light	\$ 147.96	
2	2230981	4/1/2022 Theisens	Baking Soda	\$ 1.49	
3	2230985	4/1/2022 Theisens	Paint Spray	\$ 5.79	
4	356150	4/1/2022 The Hardware Store	Hardware	\$ 14.04	
5	356151	4/1/2022 The Hardware Store	Rivet Short Alumn	\$ 5.99	
6	2231635	4/1/2022 Theisens	Manure Forks, rakes	\$ 141.95	
7	412811	4/1/2022 The Hardware Store	Hardware, Clear Vinyl	\$ 3.99	
8	3122	4/1/2022 Mr. Tire	Tube	\$ 40.80	
9	2230483	4/1/2022 Theisens	Paint, Nails, Work Light	\$ 114.04	
10	525123397	4/1/2022 Auto Value	Battery	\$ 116.99	
11	525122460	4/1/2022 Auto Value	Fuel filter	\$ 2.94	
12	525122452	4/1/2022 Auto Value	Air filter, spark plug	\$ 13.51	
13	61282	4/12/2022 Menardsd	Lumber - Electical Boxes Buterfest	\$ 1,397.96	
14	2239974	4/12/2022 Theisens	Paint Thinner, Lacq thinner	\$ 33.98	
15	525124404	4/12/2022 Auto Value	White, Red,Black paint marker	\$ 14.97	
16	124214	4/26/2022 Amazon	Emergency Light	\$ 44.99	
17	20388	5/5/2022 All American Do It Center	Connectors	\$ 8.99	
18	20091	5/5/2022 All American Do It Center	Brite White metel	\$ 77.80	
19	416251	5/5/2022 The Hardware Store	Hardware	\$ 7.90	
20	415990	5/5/2022 The Hardware Store	Hardware	\$ 2.09	
21		5/5/2022 Sherwin Williams	Throat Seal	\$ 12.99	
22		5/5/2022 Sherwin Williams	Pressure Rod	\$ 75.00	
23	3313	5/5/2022 Mr. Tire	mower tire	\$ 38.75	
24		5/17/2022 Sunberns Tire Alignment	Tubes	\$ 30.95	
25	21175-1	5/17/2022 All American Do It Center	Stain, Brush	\$ 177.95	
26	21249-1	5/17/2022 All American Do It Center	Stain - 2	\$ 113.98	
27		4/11/2022 Amazon	Calendar, pins, markers	\$ 120.61	
28		4/8/2022 USPA	Reimburse Sami Mailigns	\$ 10.40	
29		4/27/2022 Sparta Herald	Help Wanted Add	\$ 21.20	
30		4/4/2022 Amazon	Pickleballs	\$ 109.99	
31		4/11/2022 Amazon	Archery Covers	\$ 36.97	
32	9741829	4/12/2022 Amazon	Plate Compactor	\$ 611.27	
33	903449	4/13/2022 Power Systems	Versa Bands, Fitness	\$ 228.96	
34	11423761	4/14/2022 P&P Products	Soccer Shirts	\$ 1,085.00	
35	6103	4/26/2022 Best Kept Portables	Porto Pots	\$ 549.00	
36	9987726223	4/26/2022 Airgas	Cylinder Lease	\$ 71.50	
37	15857	4/26/2022 MidAmerican Tech	Locator/Broadband transmitter	\$ 2,125.00	
38		4/26/2022 Aldi	Special Rec Beverage	\$ 6.10	
39		4/26/2022 Walmart	Special Rec Craft	\$ 5.24	
40	DRC10075	4/26/2022 SRAA Softball Leage	League Registration	\$ 175.00	
41	357996	4/26/2022 The Hardware Store	Keys	\$ 1.99	
42		5/10/2022 Amazon	Softball Equipment	\$ 1,037.89	
43	3767597	5/10/2022 Mississippi Welder	Fire Ext. inspection	\$ 626.40	
44		5/16/2022 BSN	Softball/Baseball Equipment	\$ 1,068.85	
45	6444	5/17/2022 Best Kept Portables	May Portopots	\$ 469.00	
46	525125868	5/17/2022 Auto Value	Car Wash Conc.,GOJO	\$ 37.35	
47	51322-05	5/17/2022 Reinders	Fuel Pump	\$ 386.42	
48	841374	5/23/2022 Monroe County Herald	Help wanted add	\$ 21.20	
49		5/31/2022 Amazon	VGA Adapter	\$ 12.98	
50	153109	5/5/2022 Premier Coop	Diesel	\$ 209.00	
51	153110	5/5/2022 Premier Coop	Gas	\$ 447.78	
52	153177	5/17/2022 Premier Coop	Diesel	\$ 503.80	
53	1067829	4/26/2022 Holiday Wholesale	Conc. Food	\$ 398.07	
54	4020735	5/3/2022 La Crosse Beverage	Beer purchase	\$ 1,156.25	
55	115000	5/5/2022 Sams Club	Powerade, Fruit Snacks	\$ 367.07	
56	333515	5/5/2022 Walmart	Buns, Soda	\$ 196.18	
57		5/5/2022 Sams Club	Water,Candy,Hamb	\$ 1,153.06	
58		5/5/2022 S & S Distributing	Beer purchase	\$ 634.10	
59	6470667	5/5/2022 Amazon	Ketchup Dispenso	\$ 28.33	
60	1078348	5-5-22- Holiday Wholesale	Conc. Food	\$ 581.75	
62	64782	5/10/2022 Foss Fine Meats	Hotdogs	\$ 248.28	
63	4020784	5/10/2022 La Crosse Beverage	White Claw, Clutch	\$ 98.20	
68	3972384	5/17/2022 La Crosse Beverage	White Claw, Clutch	\$ 348.30	
69	2000314	5/24/2022 Walmart	buns, mustard	\$ 13.26	

70	1095868	6/2/2022	Holiday Wholesale	Pickles	\$	119.00
73	19942/1	4/26/2022	All American Do It	Shingles	\$	79.98
75	3928182	4/27/2022	Dalco	Facial Tissue	\$	68.87
76	494169	4/1/2022	Ahern	Valve System, Sprinkler Syst	\$	2,140.00
77	25347	4/1/2022	Halverson Plumbing	RP Testing	\$	130.40
78	199917	4/12/2022	Nevco	Scoreboard Payment 2	\$	2,842.00
79	489862	5/5/2022	Ahern	Inspection	\$	220.00
80	184540	5/17/2022	Speeds	Fan repair	\$	175.58
81	522125729	5/17/2022	Auto Value	Belt	\$	8.49
82	3906402	4/1/2022	Dalco	Toilet Paper	\$	56.78
83	3912578	4/1/2022	Dalco	Scotch brite pads	\$	96.22
84	2022-0013	4/1/2022	Tewgyze Supply	Gold Paint Gym Floors	\$	199.72
85	503235	5/17/2022	Ahern	Sprinkler Inspection	\$	365.00
86	22013745	5/17/2022	NEIS	Elevator Inspection	\$	88.00
87	413216	4/1/2022	The Hardware store	Sealant, compas	\$	15.98
88	525123324	4/1/2022	Auto Value	Plastic, black ice	\$	18.54
89	525122401	4/1/2022	Auto Value	Fuel, Air Domestic	\$	7.83
90	95189	4/1/2022	Horst	White Sticks, Flags	\$	565.00
91	3637	4/12/2022	Pendelton Turf Supply	Grass Seed, Foam Cutter, EC Grow	\$	1,482.80
92	18936/1	4/12/2022	All American	Entry nob, phone cord	\$	51.47
93	19693/1	4/12/2022	All American	Return, phone coupler, Cord		
94	97764	4/12/2022	Sparta Coop	Sandy Soil Grass Seed	\$	748.00
95	01-52354	4/26/2022	Premier Utilities	Bev. Cart repairs	\$	1,063.14
96	22-2241	4/26/2022	Brad Olson Electric	Repair at well	\$	499.68
97	95995-000	4/26/2022	Horst Equipment	Slide Actuator, Throttle lever	\$	630.74
98	15857	4/26/2022	MidAmerican Tech	Locator/Broadband transmitter	\$	2,125.00
99	WU96939	4/27/2022	Wisconsin DNR	Water usage	\$	125.00
100	6007030	5/5/2022	Reinders	Screws	\$	42.70
101	125185	5/5/2022	Auto Value	Battery	\$	229.98
103	125215	5/5/2022	Auto Value	Battery	\$	254.97
104	2252643	5/5/2022	Theisens	Water Nozzle	\$	15.98
105	1417021	5/5/2022	Amazon	Stens Tire Tool	\$	22.14
106	1213850	5/5/2022	Amazon	Vulcanizing Fluid, tire plugs	\$	58.25
107	8888243	5/5/2022	Amazon	Ken tool, Buffing wheel	\$	183.22
108	125471	5/5/2022	Auto Value	Starter Solenoid	\$	46.74
109	3767597	5/10/2022	Mississippi Welder	Fire Ext. inspection	\$	626.40
110	525125838	5/17/2022	Auto Value	Shock Obsorber Bushing, Patch	\$	14.48
111	416899	5/17/2022	The Hardware store	Hardware	\$	0.78
112	12112	5/17/2022	Clesens	Internal Assembly	\$	359.28
113	51322-05	5/17/2022	Reinders	Fuel Pump	\$	386.42
114	2667418	5/17/2022	R & R Products	Flexstakes - 30	\$	238.50
115	01-53086	5/17/2022	Premier Utilities	Brake Cable	\$	52.60
116	6011229	5/17/2022	Reinders	Brackct stop, screws	\$	123.80
117		5/3/2022	GCSAA Membership	Bret Membership	\$	485.00
118	366009	4/1/2022	Clesens	Milorganite	\$	554.00
119	153109	5/5/2022	Premier Coop	Diesel	\$	209.00
120	153110	5/5/2022	Premier Coop	Gas	\$	447.78
121	153177	5/17/2022	Premier Coop	Diesel	\$	503.80
122	2261160	5/17/2022	Theisens	Hose	\$	31.99
123	18580	4/1/2022	All American Do IT Center	Black base, glue	\$	20.86
124	14812	4/12/2022	B & B Plumbing	Fisher cartridges	\$	39.60
125	1144562967	4/26/2022	Fire Protection	Hood Cleaning Start up	\$	690.00
126	3918957	4/26/2022	Dalco	Paper Towels	\$	72.02
127	153108	5/5/2022	Premier Coop	Gas	\$	463.08
128	8364209	4/1/2022	Amazon	Pool Lift Batteries	\$	277.70
129	357076	4/12/2022	The Hardware Store	Hardware	\$	5.99
130	4798668	4/26/2022	Amazon	Straight Valve	\$	139.72
131	306616	5/5/2022	Ferguson	Valv	\$	81.11
132	416975	5/17/2022	The Hardware Store	Stanless screws, tape	\$	50.75
133	358845	5/17/2022	The Hardware Store	Mail plug, hardware	\$	9.68
134	11/15/2882	5/17/2022	The Hardware Store	Quick Links, Snap Springs		
135		5/25/2022	Feguson	Shower Parts	\$	575.00
136		4/24/2022	Ximble	Schedule software pool	\$	138.75
137		5/10/2022	Amazon	Pool Supplies	\$	252.66
138		5/13/2022	SwimOutlet	Suit Order	\$	790.20
139		5/16/2022	Ryan Pawlisch	CPR Class	\$	1,830.00

140		5/17/2022	Wisconsin Department Ag	Plunge Pool	\$	250.00
141		5/17/2022	Wisconsin Department Ag	Leisure River	\$	175.00
142		5/17/2022	Wisconsin Department Ag	Zero Depth	\$	175.00
143		5/17/2022	Wisconsin Department Ag	Food	\$	230.00
144		5/17/2022	Wisconsin Department Ag	Main Pool	\$	150.00
145		5/26/2022	Amazon	Pool Supplies	\$	246.75
146	15409	5/31/2022	PnP Products	Staff Apparel	\$	928.40
147	1437304	4/1/2022	Mississippi Welder	CO2 tank	\$	75.00
148	1449166	4/12/2022	Mississippi Welder	CO2 tank	\$	75.00
149	1461201	5/10/2022	Mississippi Welder	CO2 tank	\$	75.00
150	20222199	5/17/2022	Carrico Aquatics Resouces	1 of 4 Chemicals	\$	5,100.00
151						
152						
153				May/June Total	\$	49,577.84
154						
155						

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- 1) Brad has applied for a grant to replace the bridge from hole #10 to #11. The grant has not yet been approved but Brad is optimistic approval will be granted. Construction would be late fall 2022 or early spring 2023 so as not to disrupt play during prime season. An alternative routing will be established during the bridge construction.
  - 2) Brad informed us that 7 new rental carts have been ordered but are still awaiting delivery. 5 carts are being traded in, resulting in total fleet of 30 rental carts.
  - 3) Brad is looking into the possibility of grant funds for our cart paths. This type of grant would be more difficult to obtain but is certainly exploring all options. Ball park screenings have worked to repair some bad cart paths but this is a short term solution.
  - 4) We reviewed some options for developing some alternate tee options for a more playable set of tees at a more playable distance of 5,000 yards or less. We will review these with members of Sparta Ladies Golf Assn. and present a plan. New tee boxes would not be necessary as these new locations would be on flat areas mowed at fairway height. We would have the WSGA come in and remeasure and apply the applicable ratings to these hybrid tees. New scorecards would then be needed to reflect these revisions.
- 3
- 5) Several golfer/member concerns were discussed that primarily dealt with keeping the course more playable instead of adding more severity, An understanding of the demographics of our golfers is paramount. Unfortunately our membership is not getting any younger.
  - 6) From our meeting of 12/7/21, everyone agreed that the large oak tree on left side of #15 needed to be trimmed and it was to be taken care of prior to the 2022 season. This has not been completed. We discussed cutting down the tree and planting a new one farther to the left so as not to block the tee shot.
  - 7) From our meeting of 12/7/21, it was agreed upon to work on length of rough issues on #16, #17 with necessary changes to be made. At present this has not been done. Several holes have now had fairways narrowed considerably and rough in play in landing areas near middle of some fairways. Again, this is a playability issue which directly impacts players being able to advance the ball. The holes in question are #1,3,4,7,10,11,12,14,16,17.
  - 8) We discussed having bunker rakes back in play. This was originally a perceived covid issue but it no longer is applicable. Most all courses in the state and country have bunker rakes. By mid day bunkers look completely unkept. We have a local rule in place regarding bunkers with no rakes but it is really compromising the rules of golf. We request that bunker rakes be returned.
  - 9) Another request is having holes cut on the practice putting green. This is common at the vast majority of courses state and country wide. Are volunteers an option to cut the holes on the practice green?

10) Several trees have been removed in the past year due to the ash borer or having decay. It appears some areas have been staked where new trees are to be planted. The question is how were these areas determined and what type of trees. Are they all necessary? Brad stated the trees are being paid from the pulp income from tree removal on #11 and #12 and tree boulevard fund.

Since Bret and Eric were not in attendance, we need to review items #4 to 10 to come to some agreement regarding these items. Brad feels our meetings are very useful and is encouraged by what we are doing. We all are doing this because we care and want to provide the best golfing experience for all ages.

Alot of good ideas and discussion have come from these meetings as we strive to be the best we can be.



**Parks & Recreation Director's Report**  
**June 6, 2022**

**Adult Softball League**

Men's and CoEd leagues have been running smooth, we have a new official this year who is doing a very nice job. We have had several complements about him.

**Adult Fitness Classes**

Summer classes are traditionally smaller than the rest of the year. The water classes are the most popular in the summer months.

**Softball Tournaments**

We currently have 23 for the Men's Butterfest and 6 for the Women's Butterfest. We are hoping for a few more teams, we have reached out to officials and score keepers.

**Summer Recreation:**

Total 550+ registrations in youth recreation this summer!!

- Travel Softball
  - 10U Softball – 30 Girls
  - 12U Softball – 36 girls
  - 14U Softball – 14 girls
- Rec Softball (8U Rookie)
  - 25 girls
- Kindergarten Ragball - 34 kids
- 1<sup>st</sup> – 2<sup>nd</sup> Baseball – 40 kids
- 3<sup>rd</sup> – 6<sup>th</sup> Baseball – 49 kids
- Gymnastics (102 Participants)
- Swim team – 21 participants
- Swim Lessons Session 1 – 215 plus participants signed up

**Sparta Family Aquatics Center**

Thus far things at the Aquatics Center have been running smoothly. The water is balance, we don't have any known leaks, all pumps are operating as they should.

We are fully staffed at the pool this summer. We had a large number of returning guards and hired several new CABS this summer. The guards have had staff training the week of May 30 – June 3<sup>rd</sup> and the pool opens June 4<sup>th</sup>.

**Golf Course Blue Ribbon**

I met a couple weeks ago with the Blue Ribbon committee and talked about what was accomplished over the winter and some of the items we didn't get to that we had wanted to accomplish. We will continue to work over the summer and take recommendations into consideration.