

**CITY OF SPARTA
HISTORIC PRESERVATION AGENDA
November 15, 2022**

CITY HALL

5:30 P.M.

Members of this Commission are:

**Ed Lukasek, Sheri Fanning, Jennifer Wangen, Sandie Perry, Deb Moore,
Mike Jamesson**

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of the Minutes from the October 19, 2022 Meeting**
- 3. Consideration of Replacement Banners for the Monroe County Local History Room Located at 200 W Main Street**
- 4. Items for Future Consideration**
- 5. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting
but no action will be taken by the Council.

Posted: 11/10/2022

CITY OF SPARTA
HISTORIC PRESERVATION MINUTES
October 19, 2022

PRESENT: Mike Jamesson, Ed Lukasek, Sandie Perry, Deb Moore, Sheri Fanning, Jennifer Wangen (arrived at 5:05 p.m.)

ABSENT: None

ALSO: Mike Kidd of Prestige Furniture

Ed Lukasek called the meeting to order at 5:00 p.m.

A motion was made by Mike Jamesson and seconded by Sandie Perry to approve the consent agenda consisting of the minutes from the October 12, 2022 meeting. Motion carried 5-0.

Mike Kidd of Prestige Furniture presented the revised signs that he intends to place on his building. The sizes of the signs have all been reduced to comply with the square foot requirements of the sign ordinance. He also noted that the sign on the canopy will be centered top and bottom and left and right.

A motion was made by Mike Jamesson and seconded by Sheri Fanning to approve all three signs for Prestige Furniture located at 119 S Water Street. Motion carried 6-0.

There were no items for future consideration.

A motion was made by Mike Jamesson and seconded by Jennifer Wangen to adjourn at 5:12 p.m. Motion carried 6-0.

Respectively submitted,
Jennifer Lydon
City Clerk

CERTIFICATE OF APPROPRIATENESS APPLICATION

Please print

1. Address of property: 200 W. Main

2. Name and address of owner:

Names(s): Monroe County (Local History Room)

Address: 200 W. Main St.

City: Sparta State: WI Zip: 54656

Email: monrco @ centurytel.net

Phone (area code & number) 608-269-8680

3. Description of Project: Describe all proposed work and the materials being used for the alteration. Attach photographs of the building and/or sketches of proposed work.

Replace the four banners on the building w/ four similar banners.

4. Signature of applicant:

[Signature] Date Oct. 21, 22

Historic Preservation Commission meeting date: Nov. 15, 2022

City Clerk's Office
201 W Oak Street
Sparta, WI 54656

PHONE: (608) 269-4340 Option 2 FAX: (608) 269-5046

www.spartawisconsin.org

This form and all supporting documentation MUST arrive by the Wednesday before the Historic Preservation Commission meeting. Please call if you have any questions.

CITY OF SPARTA

201 W. OAK STREET SPARTA, WI 54656

PERMIT NO. _____

APPLICATION FOR SIGN PERMIT

THE UNDERSIGNED HEREBY MAKES APPLICATION TO ERECT A SIGN SPECIFIED HEREIN, AND DOES AGREE THAT THE PROVISIONS OF THE SIGN ORDINANCE, BUILDING CODE AND ZONING ORDINANCE WILL BE COMPLIED WITH WHETHER THE SAME ARE SPECIFIED HEREIN OR NOT.

GENERAL

LOCATION:	200 W. Main St., along count side of Museum Building		
OWNER:	Monroe County (Monroe Co. Local History Room / Oka Skogren Museum)	PHONE:	
ADDRESS:	200 W. Main St.	CITY:	Sparta
		STATE:	WI
		ZIP:	54656
SIGN ERECTOR:	Picci Group	PHONE:	269.1629
ADDRESS:	2300 Riley Rd.	CITY:	Sparta
		STATE:	
		ZIP:	
ELECTRICAL CONTRACTOR:	NA.	PHONE:	
ADDRESS:	NA.	CITY:	
		STATE:	
		ZIP:	

USE

TYPE OF SIGN:	Vinyl (outside grade, riveted to wall through mortar)		
FOOTAGE ALONG FRONT PROPERTY LINE:	31 ft back from sidewalk	FT. X .8 SQUARE FEET=	MAX. AREA
LENGTH OF BUILDING:	approx. 62 ft wide	FT. X 1.5 SQUARE FEET=	92.5 ft. MAX. AREA
TOTAL SQUARE FOOTAGE OF SIGN:	4 Banners each 7 1/2 ft H x 14 ft W	(98 sq. Ft. x 4 = 392 sq ft)	
HEIGHT OF SIGN:	7 ft high		
ESTIMATED COST OF SIGN:	\$3,600		
TOTAL SQUARE FOOTAGE OF ALL SIGNS ON PROPERTY:	392 sq ft		

LOCATION

	REQUIRED	PROVIDED
SIDE YARD (W/N)		
SIDE YARD (S/E) <i>East side</i>		
FRONT YARD		

APPLICATION

1. A \$30.00 NON-REFUNDABLE APPLICATION/PERMIT FEE
2. TWO COPIES OF A PLOT PLAN DRAWN TO SCALE SHOWING:
 - a. THE LOCATION OF THE PROPOSED SIGN
 - b. THE LOCATION AND THE TYPES OF ALL OTHER EXISTING OR PROPOSED SIGNS
 - c. BUILDING AND DRIVEWAYS EITHER EXISTING OR PROPOSED
3. TWO COPIES OF A SCALE DRAWING (NOT LESS THAN 1/2" = 1' 0") OF THE PROPOSED SIGN SHOWING EXACTLY HOW THE PROPOSED SIGN WILL LOOK AND IT'S HEIGHT ABOVE GROUND. THE PLANNING COMMISSION MAY ACCEPT PHOTOGRAPHS OF SUFFICIENT SIZE AND CLARITY IN LEAU OF A DRAWING.

PLAN COMMISSION APPROVAL

APPROVAL DATE:	APPROVED #	MODIFIED #	DENIED #
COMMENTS:			

IT IS HEREBY AGREED BY THE UNDERSIGNED AS OWNER, HIS AGENT OR SERVANT, AND THE CITY OF SPARTA, THAT FOR AND IN CONSIDERATION OF THE PREMISES AND OF THE PERMIT TO CONSTRUCT, ERECT, ALTER OR INSTALL AND FOR THE USE OF ADVERTISING STRUCTURE DESCRIBED ABOVE TO BE ISSUED AND GRANTED BY THE BUILDING INSPECTOR THAT THE WORK THEREON WILL BE DONE IN ACCORDANCE WITH THE DESCRIPTION HERIN SET FORTH IN THIS STATEMENT, AND AS MORE FULLY DESCRIBED IN THE SPECIFCATIONS AND PLANS HEREIN FILED, AND IS FURTHER AGREED TO CONSTRUCT, ERECT, ALTER OR INSTALL IN STRICT COMPLIANCES OF THE CITY OF SPARTA.

Janet Rell
OWNER/AGENT

10/21/22
DATE

Addendum to City of Sparta Application for Sign Permit

Location of proposed banners: Museum Building, 200 West Main St., Sparta

Project summary: The Monroe County Local History Room & Museum and the Deke Slayton Space & Bicycle Museum are requesting permission to replace the four banners currently hanging on the east side of the Museum Building (Image 1) for four new banners similar in design and of the same dimensions (Image 2).

Project contact: Jarrod Roll, Director, MCLHR: 608-269-8680; Alyssa Young, Director, DSM: 608-269-0033

Image 1: Museum Building, present day



Image 2: mock up of proposed replacement banners

