

CITY OF SPARTA
PARK BOARD AGENDA
November 7, 2022

CITY HALL

6:00 P.M.

- 1. Call Meeting to Order**
- 2. Consent Agenda Consisting of Minutes of the Regular Meeting on October 3, 2022 and Monthly Bills for September**
- 3. Parks & Recreation Director's Report**
- 4. Maintenance Supervisor Report**
- 5. Consideration of Golf Course Five-Year Plan**
- 6. Consideration of Memorial Park Five-Year Plan**
- 7. Consideration of Equipment Replacement Plan**
- 8. Items for Future Consideration**
- 9. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 11/04/2022

CITY OF SPARTA
PARK BOARD MINUTES
October 3, 2022

PRESENT: Jim Church, Josh Lydon, Matthew Hoffland, Marcus Novak, Brian Harrie, Cory Bowser

ABSENT: Alan Olson

ALSO PRESENT: Brad Gilbertson, Todd Fahning, Mark Sund, Erik Jones, Bret Mullikin

Jim Church called the meeting to order at 6:00 p.m.

A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the Consent Agenda consisting of minutes of the regular meeting on September 12, 2022 and monthly bills for August. Motion carried 5-0.

Brad Gilbertson presented the Parks and Recreation Director's Report. He added that tackle football for 5th and 6th graders is a cooperative league with the Boys and Girls Club of Greater La Crosse, where they practice in Sparta and play in La Crosse.

Brad has reached out to La Crosse and Onalaska regarding their pickle ball courts and costs involved. He will continue to work on and look into grants for the program and research all areas proposed for the location of the recommended eight courts.

Brad Gilbertson presented the Maintenance Supervisor Report. He noted staffing is down due to students returning to school. They are still utilizing those people who are required to serve community service hours.

There was discussion on golf course improvements. The Blue-Ribbon Committee has submitted suggestions to the Parks Department. Bret Mullikin and Erik Jones explained the areas they are considering for repairs and improvements. They are looking for guidance from the Park Board on a course of action. The areas to be addressed are the leveling and flattening of tee boxes, sand trap repairs and/or upgrades, and cart path repairs and blacktop. Members of the committee asked them to present a detailed plan and timeline they can review, discuss and vote on.

Erik presented areas of the ball diamonds that need to be addressed. The top priority is the backstop on diamond number one, as it is in very rough shape and could present a hazard. Other areas include the dugouts on diamond number three, five, and at Westside Park. There is no shelter or covering for inclement weather. He would like the Park Board to consider a grass infield with irrigation on diamond number one. He believes the direction of softball and baseball should be focused on the youth.

Brad mentioned another item of discussion was to upgrade to LED lighting. It is extremely difficult to find parts for the current lighting. They were able to take parts from the lighting that was removed at the football field.

Items for future consideration were:

A more detailed plan will be put together for golf course improvements and presented at the next meeting.

A more detailed plan will be put together for ball park improvements and potentially presented at the next meeting.

The number of helmets that haven't been decommissioned for tackle football are few. The number playing tackle football is dwindling, as many more are playing flag football. Brad can't justify purchasing new helmets. Team Sparta will register through La Crosse Park and Rec and they will cover all helmets and shoulder pads for the players.

A motion was made by Josh Lydon and seconded by Matthew Hoffland to adjourn at 7:00 p.m. Motion carried 5-0.

Respectfully Submitted,
Jennifer Lydon
City Clerk

Parks & Recreation Director's Report November 7, 2022

Tackle Football

The season wrapped up in the middle of October, we had a very successful year with competitive teams. We are working with the Boys and Girls Club of La Crosse regarding the future of the tackle football program.

Flag Football

The season wrapped up last week, we had some great coaches this year and the teams made significant progress with their skills over the season. We continue to work with West Salem on this program.

Soccer

We had a large number of players out for soccer this season. The season wrapped up a couple weeks ago.

Gymnastics

Our late fall season has just started back up and our classes are filling and or full at this point. We have had the same group of 3-4 instructors for close to a year now which is great to have consistency in the program.

Basketball

We will be working with the basketball association again this season. We are currently taking registrations and are looking for a few additional coaches.

Volleyball – Youth

Volleyball season is wrapping up the past couple of weeks. We had a great group of coaches and very successful season on the court.

Adult Fitness Classes

The late fall session is open for registration at this time. Fitness class numbers have been pretty low the past year and that trend seems to be the case for this session.

Pickle Ball

Drop in mornings and evenings continue to be extremely successful with 15-25 people coming to play on a pretty consistent basis.

- We are just about to start a ladder league on Tuesday nights. Registrations are coming in for the program and we are scheduled to start on Nov. 15th.

Maintenance Supervisor Report November 7, 2022

Golf Course

- Course is opening at 10:00am daily or as the frost leaves
- Bret has started aerating the fairways
- Addressed water issue on 16 fairway and 17 fairway and rough
- Golf course has been winterized
- Final mowing of the tees, greens and surrounds

Parks

- Finished winterizing all bathroom in the parks
- Mowed parks for the last time, will mulch leaves one more time
- Continued removal of wood bleachers on Diamond 1
- Filled pool for the winter months
- Volunteers from the 4H planted perennials in the Welcome Center
- Hosted Save the Second Base and provided fencing for the Fire Department for their block party

2022 until weather or material runs out

Hole #5 forward tee renovation

Temporary tee: rough front or front right of tee

Hole #2 forward tee renovation

Temporary tee: mound that stretches out to the right of existing tee

Hole #7 forward tee renovation

Temporary tee: beginning of fairway

Hole #2 red tee new

Hole #2 white and blue tee renovation

Temporary tee: existing white tee

Hole #8 tee renovation

Temporary tee: rough front of tee

Finish work planned ASAP spring 2023, playable ~ September 2023

2023

Hole #7 white and blue tee renovation

Temporary tee: rough before cart path

Hole #6 white and blue tee renovation

Temporary tee: existing forward tee

Hole #13 tee renovation

Temporary tee: rough front of tee

Finish work sometime in 2023, playable late 2023 or start of 2024

2024

Hole #6 forward tee renovation

Temporary tee: ?

Hole #15 tee renovation

Temporary tee: rough front or side of tee

Finish work and playability to be determined

2025 and beyond

Tee renovation or construction to be determined according to need

5 year plan for Memorial Park

Fall 2022

- Remove and install new backstop on Diamond 1
- Install bullpens on Diamond 1
- Replace all wood bleachers seats with aluminum seats on Diamond 1

Spring/Summer 2023

- Construct dugouts on Diamond 3
- Add irrigation to Diamond 2

Fall 2023

- Tear down and contract a new scores booth on Diamond 2
- New Memoria Park Playground

Spring/Summer 2024

- Add a batting cage somewhere by Diamond 3 & Diamond 4
- Upgrade scoreboard on Diamonds 1&2
- Diamond 1- upgrade to a scoreboard that has a pitch counter on it (Wireless)
- Diamond 2- upgrade to LED and Wireless

Fall 2024

- Start transitioning our infield surfaces
- Start with Diamond 3

Fall 2025

- Add grass to the infield of Diamond 1
- Add irrigation to the field of Diamond 1

Fall 2026

- Start replacing lights on diamonds. Maybe look into an energy grant/move lights back?

Summer/Fall 2027

- Continue with renovations of infields and or light upgrades.

Sparta Parks and Recreation - Equipment Replacement Plan

Equipment Replacement	Cost	2022	2023	2024
Skid Steer (32000)	\$ 32,000.00	\$ 16,000.00		
Jacobsen Turfcat 628 Mower	\$ 27,500.00	\$ 27,500.00		
Wire Locator (new)	\$ 3,000.00	\$ 3,000.00		
Plate Compactor (new)	\$ 1,500.00	\$ 1,500.00		
Land Plane Attachment w/golf (new)	\$ 5,000.00	\$ 2,500.00		
Weed Whip - shared w/parks	\$ 500.00	\$ 250.00		
Lawnboy Hand Mower - shared w/parks	\$ 700.00	\$ 350.00		
Chalk Liner	\$ 1,500.00		\$ 1,500.00	
Weed Whip - shared w/parks	\$ 500.00		\$ 250.00	
Lawnboy Hand Mower - shared w/parks	\$ 700.00		\$ 350.00	
Rough Mower Golf Course/share parks	\$ 110,000.00			\$ 55,000.00
Toro Workman	\$ 55,000.00			\$ 55,000.00
Weed Whip - shared w/parks	\$ 500.00			\$ 250.00
Lawnboy Hand Mower - shared w/parks	\$ 700.00			\$ 350.00
		\$ 51,100.00	\$ 2,100.00	\$ 110,600.00

Total Cost \$ 239,100.00

Trencher - shared w/parks - no replace	\$ 3,000.00
McFarlane Tooth Drag	\$ 750.00
Sod Cutter Ryan shared w/parks	\$ 3,000.00
Turfcat Riding Mower 628- 2WD	\$ 30,000.00

Sparta Municipal Golf Course Equipment Replacement Plan

2022 2023 2024 2025

	Cost			
Equipment Replacement				
Skid Steer (32000)		\$ 16,000.00		
Land Plane Attachment w/parks (new)	\$ 5,000.00	\$ 2,500.00		
Club Car Carts 1-5 (new)	\$32,500.00	\$ 32,500.00		
Toro Vibraory Rollers (new)	\$ 11,350.00	\$ 11,350.00		
Weed Whip - shared w/parks	\$ 500.00	\$ 250.00		
Lawnboy Hand Mower - shared w/parks	\$ 700.00	\$ 350.00		
Toro Sidewinder 3500-D	\$ 40,000.00		\$ 45,000.00	
ProCore SR54	\$ 30,000.00		\$ 30,000.00	
Mulch Kit for Toro 5900	\$ 3,000.00		\$ 3,000.00	
Club Car Carts 6-10 (new)	\$32,500.00		\$ 31,250.00	
Weed Whip - shared w/parks	\$ 500.00		\$ 250.00	
Lawnboy Hand Mower - shared w/parks	\$ 700.00		\$ 350.00	
Rough Mower Golf Course/share parks	\$ 110,000.00			\$ 55,000.00
Toro 5210 Fairway Mower				\$ 50,000.00
Club Car Carts 11-15				\$ 35,000.00
Weed Whip - shared w/parks	\$ 500.00		\$ 250.00	
Lawnboy Hand Mower - shared w/parks	\$ 700.00		\$ 350.00	
Total Cost	\$ 267,950.00	\$ 62,950.00	\$ 109,850.00	\$ 140,600.00

Sand for trap renovation - Approximately \$3000 for sand, labor and any drain pipe.

Trencher - shared w/parks - no replace	\$ 3,000.00			
Ransome 723D	\$ 15,000.00			
3 point Auger	\$ 300.00			
10' Toro Groundmaster - back up no replacemnt	\$ 30,000.00			
Renovaire Fairway Spiker	\$ 1,500.00			
Ransomes 305	\$ 25,000.00			
Ryan Aerator GA30 #584	\$ 13,500.00	Remove only need 1		
Turfco Top Dresser	\$ 7,000.00		\$	
Sod Cutter Ryan shared w/parks	\$ 3,000.00			
Core Harvistor #582	\$ 2,500.00			
Debris Blower Model KB	\$ 6,500.00			