

**CITY OF SPARTA**  
**FINANCE AGENDA**  
**December 7, 2022**

**CITY HALL**

**6:00 P.M.**

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of Minutes of the Regular Meeting on November 9, 2022**
- 3. Consideration of City of Sparta Budget for 2023**
- 4. Items for Future Consideration**
- 5. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 12/05/2022

**CITY OF SPARTA**  
**FINANCE MINUTES**  
**November 9, 2022**

**PRESENT:** Josh Lydon, Bruce Humphrey, Matthew Hoffland

**ABSENT:** None

**ALSO PRESENT:** Mark Sund, Kevin Riley, Emilee Nottestad, Booker Ferguson, Barb Gluch, Heidi Prestwood-Funkhouser, Michelle Tryggestad, Sandie Perry, John and Sherry La Course

**Josh Lydon called the meeting to order at 6:00 p.m.**

**A motion was made by Matthew Hoffland and seconded by Josh Lydon to approve the Consent Agenda consisting of the minutes of the regular meeting of October 5, 2022. Motion carried 3-0.**

Barb Gluch of the Sparta Youth Hockey Association is requesting tourism funds for signage. They stated there is a small sign by the road, but there is no signage on the actual building. They are looking to have one installed on the exterior of the building for better visibility. They presented two options of signs.

**A motion was made by Matthew Hoffland and seconded by Bruce Humphrey to approve the allocation of \$1,250 of tourism funds to the Sparta Youth Hockey Association for signage. Motion carried 3-0.**

Heidi Prestwood-Funkhouser of the Sparta Area Chamber of Commerce is requesting tourism funds to purchase two Solar Horizontal Rapid Flashing Beacon Systems with push button activation for use on Water Street during events where there is increased pedestrian traffic. They would split the cost with the City and both entities could use them for any events in that area. She stated traffic and speed has been an issue in that area and she is concerned there will be an accident. The signs will be moveable with wheels and will be put away at the end of each night. It was asked if the police department saw any concerns. Chief Nottestad stated she had no concerns and thought it was a good idea.

**A motion was made by Matthew Hoffland and seconded by Bruce Humphrey to approve the allocation of \$1,330 of tourism funds to the Sparta Area Chamber of Commerce for the proposed pedestrian signs. Motion carried 3-0.**

Michelle Tryggestad presented on the Sparta Free Library 2022 positives and 2023 needs moving forward. She stressed the need to eliminate the contingency fund for wages and benefits.

John La Course presented an update on the fundraising efforts by the Friends of the Sparta Free Library and stated not much has changed but that they are on track for donations. The timeline has shifted some due to the contingency of grants. He stated they will keep the city informed of the status.

Mark Sund presented a few of the changes since the October meeting. Revenues have not changed much. The health insurance real rates were received. They will still save the city approximately \$30,000 to \$40,000 in premiums. He stated the Library has been allocated \$418,000 which is approximately 90 percent of wage coverages. The Equipment Replacement Fund is up \$50,000 as requested by the council. The Outlay Fund is up \$5,000. He discussed the general levy rates and the city levy rates.

Items for future consideration:

Mark stated the budget workings are ongoing and he will keep the committee informed weekly as to the updates. We will hold a Special Council meeting on Wednesday, December 7<sup>th</sup> at 7:00 p.m.

**At 6:42 p.m. a motion by Josh Lydon was made for a roll call vote to go into Closed Session per Wis. Stat. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

**Re: Employee Wages**

**Bruce Humphrey and Matthew Hoffland voted yes to go into closed session.**

**A motion was made by roll call vote to adjourn at 7:01 p.m. Matthew Hoffland – Yes, Bruce Humphrey – Yes, Josh Lydon – Yes.**

Respectfully submitted,  
Jennifer Lydon  
City Clerk