

**CITY OF SPARTA**  
**PARK BOARD AGENDA**  
January 9, 2023

**CITY HALL**

**6:00 P.M.**

- 1. Call Meeting to Order**
- 2. Consent Agenda Consisting of Minutes of the Regular Meeting on November 7, 2022 and Monthly Bills for October and November**
- 3. Parks & Recreation Director's Report**
- 4. Maintenance Supervisor Report**
- 5. Consideration of Memorial Bench for David Alger**
- 6. Consideration of Purchase of Ice Machine for The Greens Restaurant**
- 7. Consideration of Recreation Fees for 2023**
- 8. Consideration of River Run Sparta Fees for 2023**
- 9. Items for Future Consideration**
- 10. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting,  
but no action will be taken by the Council.

Posted: 01/05/2023

**CITY OF SPARTA**  
**PARK BOARD MINUTES**  
**November 7, 2022**

**PRESENT: Jim Church, Josh Lydon, Matthew Hoffland, Brian Harrie, Alan Olson**

**ABSENT: Marcus Novak, Cory Bowser**

**ALSO PRESENT: Brad Gilbertson, Todd Fahning, Mark Sund**

Jim Church called the meeting to order at 6:00 p.m.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the Consent Agenda consisting of minutes of the regular meeting on October 3, 2022 and monthly bills for September. Motion carried 5-0.**

Brad Gilbertson presented the Parks and Recreation Director's Report. He is still working on the details for joining the Boys & Girls Club of La Crosse for their youth football league.

Brad presented the Maintenance Supervisor Report. The golf course will be open until November 15<sup>th</sup>. The backstop for Diamond #1 will be completed this fall. They are just waiting on the company to install the tall posts.

Brad presented to the golf course's five-year plan. Their intent is to work on items as listed, but he stated they will realign as needed. They will also readjust the plan if any push back arises. All work is covered within the budget and no additional money is being requested at this time. The work is mostly a demand on time. They stockpiled on sand materials this fall, so they will be ready for the 2023 season right away.

**A motion was made by Brian Harrie and seconded by Josh Lydon to approve the golf course's five-year plan. Motion carried 5-0.**

Brad stated there are a few things they are looking at to achieve some additional projects for Memorial Park. They want to install a bullpen for Diamond #1 on the third base side. The scoreboards need work and they will work on them when funds allow for it. It was suggested they look into sponsorship ads for a new scoreboard now that the ordinance change allows for it. They are still researching options for a grass infield. The Blue-Ribbon Playground Committee is set to meet after this meeting to discuss all options and design a Request for Proposal (RFP) with bid alternatives.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to approve the Memorial Park five-year plan. Motion carried 5-0.**

Brad stated the park department was good so far, adding that they would only need a lawnmower, weed whip, and chalk liner. They will delay purchasing a golf course rough mower until 2024. They have not selected the five golf carts yet that they will sell. He

will wait until the new carts have arrived. It was suggested that they advertise and sell them at the golf course. Mark Sund stated they will be allowed to sell this way.

Brian Harrie asked if some sort of leveling rack or grade plane has been considered to ensure the tee boxes are level with the correct amount of pitch. Brad stated they have designed the tee boxes to pitch evenly from front to back.

**A motion was made by Matthew Hoffland and seconded by Brian Harrie to approve the equipment replacement plan. Motion carried 5-0.**

Items for future consideration:

Matthew Hoffland was contacted by Craig Brown. He stated they have an Eagle Scout looking at a plan to move the disc golf course, which is currently overgrown. Brad stated they do not have the staff to maintain the course, as it was designed and installed by volunteers. The group took care of the course initially; however, they have failed to maintain it. He suggested moving it to another park if there was a demand for the sport.

**A motion was made by Josh Lydon and seconded by Matthew Hoffland to adjourn at 6:33 p.m. Motion carried 5-0.**

Respectfully Submitted,  
Jennifer Lydon  
City Clerk

## **Parks & Recreation Director's Report January 9, 2023**

### **Wrestling**

The program started on Jan. 5<sup>th</sup>, 2023. We have a total of 83 participants signed up at this time. This is a few more than we had last season at this time. Alex Fitzgerald (Recreation Specialist) will also be helping Corey Zimmerman coach the team this season. Corey has been with us for several seasons now and Alex has coached in the past, was a Sparta Middle School Coach this season and is helping with the High School as a volunteer. Practices will be held at Herman Elementary School. Our annual wrestling tournament is scheduled for Jan. 22<sup>nd</sup> and has been moved to the High School.

### **Gymnastics**

Gymnastics numbers continue to be strong with close to 100 participants signed up this session. We have had consistent coaches for the past couple years. Hailey Zimmerman is back as our head coach and we have 3-4 assistant coaches helping with the program. Classes for the winter session will start the week of Jan. 9<sup>th</sup>.

### **Youth Basketball**

We worked with the Basketball association again this year and offered a 1-2 grade and 3-4 grade YMCA basketball programs. We have close to 40 participants signed up at this time.

### **Co-Ed Volleyball Tournament**

The tournament is scheduled for Jan. 14<sup>th</sup> and we currently have 12 teams registered and are looking for 4 more teams for a full bracket. We are hosting at the high school and will utilize all 4 of the available courts.

### **Women's Volleyball Tournament**

The tournament is scheduled for Feb 11 and we have started to market and advertise for this event.

### **Adult Fitness**

Classes started back up after the New Year, registration is ongoing and classes will start next week. We have added a new instructor, Jennifer Carpenter will be teaching a Yoga Class for us this season. We are excited to have her!

### **Pickle Ball**

League continues on Tuesday nights and has been going well. Our week day drop in Pickle Ball continues to have 15-20 people show up consistently. We were able to keep the gym open over the holidays for people to come in and play.

## **Maintenance Supervisor Report**

**November 2022**

### **Golf Course**

- Course is opening at 10:00am daily or as the frost leaves
- Bret has started aerating the fairways
- Addressed water issue on 16 fairway and 17 fairway and rough
- Golf course has been winterized
- Final mowing of the tees, greens and surrounds

### **Parks**

- Finished winterizing all bathroom in the parks
- Mowed parks for the last time, will mulch leaves one more time
- Continued removal of wood bleachers on Diamond 1
- Filled pool for the winter months
- Volunteers from the 4H planted perennials in the Welcome Center
- Hosted Save the Second Base and provided fencing for the Fire Department for their block party

## **Maintenance Supervisor Report**

**December 2022**

### **Golf Course**

- Started renovations on tee boxes: 2 Tee, 5 Tee and 7 Tee
  - Bret tilled the old tee boxes and shaped with tractor and bucket
  - Bret hauled fill dirt to #2, #5 and #7 women/senior tees
  - #2 increased size of tee to 50'x60' and the old tee was 40'x45'
  - #5 increased size of tee to 40'x55' and the old tee was 35'x25'
  - #7 increased size of tee to 68'x30 and the old tee was 68x'20'
  - Started hauling tee mix to bring tee boxes up to final elevations
  - Will finish hauling tee mix in the spring, finish banks of tees
  - Will seed as soon as possible in the spring with a projected playable date in the fall
    - Temporary tees will be setup on these holes for most of the 2023 playing season
- Cut down and removed tee behind Tee # 2
  - Will need to relocate a couple of sprinkler heads in the spring
  - With the hopes of starting #2 men's in the fall
- Finished aerification of all fairways and green surrounds
- Finished drainage project on 16 and 17 fairways
  - Will need to finish final grading on 17 and seed both of them in the spring
- Snow removal

### **Parks**

- Finished mulching leaves and cleaning up parks
- Started Diamond # 3 dugout project: Formed and poured concrete for the block structure
  - Pulled forms and filled in around concrete
  - Block has been ordered and is being made
  - Put up walls on diamond in the spring
- Started Diamond # 1 backstop demo
  - River valley set the 30' poles
  - Mesh has been put up on lower part of the backstop
- Helped Holiday Lights put up tall Christmas lights in Evans Bosshard
- Started removing dead ash trees from Fisherman's Park
- Garbage removal
- Snow removal

4:16



[← BACK TO PRODUCT DETAILS](#)

## Custom Inlay Benches

\$1,128.<sup>85</sup>



ADD TO CART



1



START



**From:** [Brad Gilbertson](#)  
**To:** [Jenny Lydon](#); [Sparta Alderman District 1](#); [mark sund](#)  
**Cc:** [todd fahning](#)  
**Subject:** Jan. Park Board  
**Date:** Thursday, December 8, 2022 3:43:46 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Jenny – Sadie has asked to have the following item on the park board.

Consideration of replacement of ice machine at The Greens

Below is an email from Coulee Refrigeration with a quoted price for a new ice machine.



Brad Gilbertson C.T.R.S., A.F.O., C.P.S.I.  
Parks and Recreation Director  
City of Sparta  
608-269-6322  
[parkdir@spartawisconsin.org](mailto:parkdir@spartawisconsin.org)

**From:** Sadie B [mailto:[smb\\_2015@hotmail.com](mailto:smb_2015@hotmail.com)]  
**Sent:** Thursday, December 8, 2022 3:38 PM  
**To:** Brad Gilbertson <[parkdir@spartawisconsin.org](mailto:parkdir@spartawisconsin.org)>  
**Subject:** Fw: Top 1/2 Ice Machine Quote

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Brad,

Attached is the quote Coulee sent me for a new ice machine. Let me know if this works.

Thank you,

Sadie Brooks

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**From:** Team Coulee <[team@couleerefrigeration.com](mailto:team@couleerefrigeration.com)>  
**Sent:** Wednesday, December 7, 2022 4:29 PM  
**To:** [smb\\_2015@hotmail.com](mailto:smb_2015@hotmail.com) <[smb\\_2015@hotmail.com](mailto:smb_2015@hotmail.com)>  
**Subject:** Top 1/2 Ice Machine Quote

For a 300 lb per day ice machine, air cooled, that would fit on your existing bin, price includes



installation, freight and machine = \$ 4,800

The current location of the ice machine is not recommended because it doesn't have air to breath, but I highly recommend moving it to a new location, the new machines have the controls on the side, which in the current location, the new machines would not work.

If you have any questions, please let us know.

Thank you,  
Michele Wilke  
Coulee Refrigeration  
608-269-0403



<b>Gymnastics</b>	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
Tumble Bugs	\$40	\$70	\$50	\$87.50
Kindernbugs	\$40	\$70	\$50	\$87.50
Beginner	\$40	\$70	\$50	\$87.50
Intermediate	\$40	\$70	\$50	\$87.50
Advanced	\$60	\$105	\$70	\$122.50
Advanced Elite	\$70	\$122.50	\$85	\$147.50

<b>Soccer (Spring and Fall)</b>	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
Kindergarten	\$28	\$49	\$38	\$66.50
1st - 3rd Grade	\$28	\$49	\$38	\$66.50
4th - 6Th Grade	\$28	\$49	\$38	\$66.50

<b>Baseball</b>	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
Ragball	\$28	\$49	\$38	\$66.50
Rookie Rabgall	\$28	\$49	\$38	\$66.50
3rd - 6Th	\$33	\$58	\$43	\$75.25

<b>Softball</b>	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
Rookie Softball	\$28	\$49	\$38	\$66.50
10 Under Travel	\$33	\$58	\$43	\$75.25
12-14 Under Travel	\$66	\$116	\$76	\$133.00

<b>Volleyball</b>	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
3rd - 4th Grade	\$28	\$49	\$38	\$66.50
5th-6th Grade	\$33	\$58	\$43	\$75.25

<b>Archery</b>	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
Archery Beg/Adv.	\$28	\$49	\$38	\$66.50

Flag Football	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
	All Levels	\$33	\$58	\$43

Tackle Football	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
		\$77	\$135	\$87

Wrestling	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
	All Levels	\$33	\$58	\$43

Adult Softball	2022		2023	
	Mens Team	\$330	\$350	
	CoEd Team	\$330	\$350	

Pickle Ball Quarterly	2022		2023	
	Resident	Non-Res	Resident	Non-Res.
	All	\$15	\$26.25	\$20

<u>Pool - no change in season passes</u>			
Season Pass			
	Resident	Non-Resident	
Child	\$ 50.00	\$ 87.50	
Adult	\$ 60.00	\$ 105.00	
Family	\$ 120.00	\$ 210.00	
Daily			
Child	\$ 3.00		
Adult	\$ 5.00		
Senior	\$ 3.00		
3 Under	Free		

Rentals	2022	2023
	<u>Shelters</u>	\$50.00
<u>Shetler 6</u>	\$60.00	\$85.00
<u>Fitness Center</u>	\$150	\$175

		2021 Fee's		2022 Fee's		2023 Fee's	
2021 Totals		Current Price	Total	5% increase	Total	2% increase	Total
Weekday 9	167	\$ 16.00	\$ 2,672.00	\$ 16.80	\$ 2,805.60	\$ 17.14	\$ 2,861.71
Weekday 18	246	\$ 26.00	\$ 6,396.00	\$ 27.30	\$ 6,715.80	\$ 27.85	\$ 6,850.12
Weekend 9	125	\$ 18.00	\$ 2,250.00	\$ 18.90	\$ 2,362.50	\$ 19.28	\$ 2,409.75
Weekend 18	234	\$ 29.00	\$ 6,786.00	\$ 30.45	\$ 7,125.30	\$ 31.06	\$ 7,267.81
Sen/Mil/Twilight 9	2328	\$ 15.00	\$ 34,920.00	\$ 15.75	\$ 36,666.00	\$ 16.07	\$ 37,399.32
Sen/Mil/Twilight 18	1347	\$ 23.00	\$ 30,981.00	\$ 24.15	\$ 32,530.05	\$ 24.63	\$ 33,180.65
Spring/Fall 9 w/cart	626	\$ 20.00	\$ 12,520.00	\$ 21.00	\$ 13,146.00	\$ 21.42	\$ 13,408.92
Spring/Fall 18 w/cart	970	\$ 30.00	\$ 29,100.00	\$ 31.50	\$ 30,555.00	\$ 32.13	\$ 31,166.10
Reciprocal	933	\$ 20.00	\$ 18,660.00	\$ 21.00	\$ 19,593.00	\$ 21.42	\$ 19,984.86
Family	33	\$ 1,150.00	\$ 37,950.00	\$ 1,207.50	\$ 39,847.50	\$ 1,231.65	\$ 40,644.45
Single Adult	156	\$ 775.00	\$ 120,900.00	\$ 813.75	\$ 126,945.00	\$ 830.03	\$ 129,483.90
Limited Play	19	\$ 640.00	\$ 12,160.00	\$ 672.00	\$ 12,768.00	\$ 685.44	\$ 13,023.36
Young Professional	30	\$ 490.00	\$ 14,700.00	\$ 514.50	\$ 15,435.00	\$ 524.79	\$ 15,743.70
College	14	\$ 315.00	\$ 4,410.00	\$ 330.75	\$ 4,630.50	\$ 337.37	\$ 4,723.11
Student	15	\$ 180.00	\$ 2,700.00	\$ 189.00	\$ 2,835.00	\$ 192.78	\$ 2,891.70
Junior	8	\$ 99.00	\$ 792.00	\$ 103.95	\$ 831.60	\$ 106.03	\$ 848.23
Cart Shed/Trail Gas	111	\$ 360.00	\$ 39,960.00	\$ 378.00	\$ 41,958.00	\$ 385.56	\$ 42,797.16
Cart Shed/Trail Elect	21	\$ 390.00	\$ 8,190.00	\$ 409.50	\$ 8,599.50	\$ 417.69	\$ 8,771.49
Trail Fee	144	\$ 215.00	\$ 30,960.00	\$ 225.75	\$ 32,508.00	\$ 230.27	\$ 33,158.16
Lockers	22	\$ 48.00	\$ 1,056.00	\$ 50.40	\$ 1,108.80	\$ 51.41	\$ 1,130.98
<b>Total</b>			<b>\$ 418,063.00</b>	<b>Total</b>	<b>\$ 438,966.15</b>	<b>Total</b>	<b>\$ 447,745.47</b>

Range Balls - Small  
Range Balls - Medium  
Range Balls - Large