

CITY OF SPARTA
FINANCE AGENDA
March 8, 2023

CITY HALL

6:00 P.M.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of Minutes of the Regular Meeting on February 8, 2023**
- 3. Consideration of Bonding for the Sparta Free Library**
- 4. Motion by roll call vote to go into Closed Session per Wis. Stat. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
RE: Police Contract Wages
AND
Closed Session per Wis. Stat. 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
Re: Land Sale in South Pointe Business Park**
- 5. Motion by Roll Call Vote to Return to Open Session.**
- 6. Consideration of Police Contract Wages**
- 7. Items for Future Consideration**
- 8. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 03/03/2023

CITY OF SPARTA
FINANCE MINUTES
February 8, 2023

PRESENT: Bruce Humphrey, Matthew Hoffland

ABSENT: Josh Lydon

ALSO PRESENT: Mark Sund, Kevin Riley, Booker Ferguson, Jim Church, Kevin Brueggeman, Randy Pfaff, Wally Habegger, Tim Hyma, Representatives of VFW and American Legion

Matthew Hoffland called the meeting to order at 6:00 p.m.

A motion was made by Bruce Humphrey and seconded by Mathew Hoffland to approve the Consent Agenda consisting of the minutes of the regular meeting of January 4, 2023. Motion carried 2-0.

The Special Event Permit Application and fees were discussed. The application was implemented to coordinate and assess costs for city services required for a particular event. The application fee of \$50.00 is required if city services are to be needed. There has been discussion of non-profit organizations having to pay for the initial fee and city services. Sparta Butterfest holds their parade annually and the police department has those services in their budget. Randy Pfaff with Sparta Festivals explained it costs them approximately \$4,000 to host and run the parade. If they were required to pay the application fee and any other city services, they would not be able to afford to host the parade.

Mark Sund stated that permit application is in its beginning stages and they will continue to review the application and fee structure going forward. He states all events will need an application regardless if the initial fee and city services charges will be waived.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to waive the Special Event Permit Application and fees for Sparta Butterfest's parade. Motion carried 2-0.

It has been requested that the police union contract be revisited due to difficulty in recruiting and keeping qualified staff. There are two years left on the current contract. They are requesting the meeting be held in closed session and that the City Attorney be involved regarding contract language and arbitration.

A motion was made by Matthew Hoffland and seconded by Bruce Humphrey to have Mark Sund go over the Police Union Contract to be brought back to the Finance Committee. Motion carried 2-0.

MSA Professional Services has presented an agreement in the amount of \$99,245.00 for the South Pointe Business Park Phase 3 Expansion. The Phase 3 expansion will consist of a roadway extension connecting to Ideal Road, sanitary and water facilities, stormwater collection and conveyance features, lot creation, site grading, and surface restoration.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to accept the MSA Professional Services Agreement for South Pointe Business Park Phase 3 Expansion in the amount of \$99,245.00. Motion carried 2-0.

The city will continue to look at and improve the Special Permit Application and the fees associated with that permit application.

At 6:20 p.m. a motion by Bruce Humphrey was made for a roll call vote to go into Closed Session per Wis. Stat. 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Re: Land Located in Sparta Industrial Park

Bruce Humphrey and Matthew Hoffland voted yes to go into closed session.

A motion was made by roll call vote to adjourn at 6:28 p.m. Matthew Hoffland – Yes, Bruce Humphrey – Yes.

Respectfully submitted,
Jennifer Lydon
City Clerk