

CITY OF SPARTA
FINANCE AGENDA
July 5, 2023

CITY HALL

6:00 P.M.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of Minutes of the Regular Meeting on May 3, 2023**
- 3. Consideration of Paving Amundson Park Trail**
- 4. Motion by roll call vote to go into Closed Session per Wis. Stat. 1985.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
RE: Police Supervisor Contract
AND
RE: Chief of Police and Deputy Chief of Police Overtime**
- 5. Motion by Roll Call Vote to Return to Open Session**
- 6. Consideration of Police Supervisor Contract**
- 7. Consideration of Chief of Police and Deputy Chief of Police Overtime**
- 8. Items for Future Consideration**
- 9. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 06/30/2023

CITY OF SPARTA
FINANCE MINUTES
May 3, 2023

PRESENT: Matthew Hoffland, Josh Lydon

ABSENT: Bruce Humphrey

ALSO PRESENT: Mark Sund, Todd Fahning, Kevin Riley, Emilee Nottestad, Kevin Brueggeman, Troy Harris, Ed Hansen, Ron Button, Robert Arnold

Josh Lydon called the meeting to order at 6:00 p.m.

A motion was made by Matthew Hoffland and seconded by Josh Lydon to approve the Consent Agenda consisting of the minutes of the regular meeting of April 5, 2023. Motion carried 2-0.

Mark Sund stated that it was determined in the audit process that the City of Sparta did not have the correct distinction to place the hydrant rental fee charge on the utility bills at this time. It was later determined by the Public Service Commission (PSC) that customer payments will be refunded. The billing of the hydrant rental fee will discontinue until the paperwork is approved by the PSC. At the time of approval, the utility billing for the hydrant rental fee will resume.

Matthew Hoffland asked for an update on our lease agreement with Enterprise Fleet for city vehicles. Mark Sund stated that in late 2020 when the lease agreement was approved, the annual lease payment for approximately 15 vehicles was just over \$99,000. Currently, we are above that due to vehicle price increases and demand. We also are leasing vehicles for the police department where, in the past, we purchased them. He stated the program covers major repairs, saving the city money as well.

Chief Emilee Nottestad, along with the Sparta Area Fire Department, is requesting tourism funds for their 2nd Annual National Night Out scheduled for August 2nd. She stated there is absolutely no cost for families to attend and last year's event was heavily attended. They are extending the timeline to sunset in order to show a movie after dark. It was stated they could check with the Parks & Rec Department to borrow their inflatable movie screen with speaker. They are looking to purchase more door prizes and an additional popcorn machine.

A motion was made by Matthew Hoffland and seconded by Josh Lydon to approve \$500.00 in tourism funds to Sparta Area National Night Out. Motion carried 2-0.

The City is looking at purchasing an approximately 10 foot by 300 foot easement from landowners for property that borders Milwaukee Street next to the railroad at the golf course. This will ensure access to all parts of the golf course in the event the railroad no longer allows access. The owners will hire the surveyor, in which the city and the

landowners will pay half of that survey. The purchase price will be fair market value of the assessed amount.

A motion was made by Matthew Hoffland and seconded by Josh Lydon to approve the easement for River Run Sparta Golf Course. Motion carried 2-0.

There were no items for future consideration.

A motion was made by Matthew Hoffland and seconded by Josh Lydon to adjourn at 6:22 p.m. Motion carried 2-0.

Respectfully submitted,
Jennifer Lydon
City Clerk