

CITY OF SPARTA
FINANCE AGENDA
September 6, 2023

CITY HALL

6:00 P.M.

- 1. Call Meeting to Order**
- 2. Consent Agenda: Consisting of Minutes of the Regular Meeting on August 9, 2023**
- 3. Discussion of 2024 Budget**
- 4. Items for Future Consideration**
- 5. Adjourn**

A possible quorum of the Common Council may be in attendance at this meeting but no action will be taken by the Council.

Posted: 09/05/2023

CITY OF SPARTA
FINANCE MINUTES
August 9, 2023

PRESENT: Matthew Hoffland, Bruce Humphrey, Josh Lydon

ABSENT: None

ALSO PRESENT: Mark Sund, Todd Fahning, Kevin Riley, Emilee Nottestad, Kevin Brueggeman, Troy Harris, Jim Church, Jen Simunich, Heidi Prestwood-Funkhouser

Josh Lydon called the meeting to order at 6:00 p.m.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to approve the Consent Agenda consisting of the minutes of the regular meeting of July 5, 2023. Motion carried 3-0.

Mark Sund stated that the Memorandum of Understanding for the School Resource Officer Program is the very same contract as in years past. There are no changes. The Sparta Area School District covers 75% of the School Resource Officer's wage and the City of Sparta covers the remaining 25%.

A motion was made by Matthew Hoffland and seconded by Bruce Humphrey to approve the Memorandum of Understanding for the School Resource Officer Program. Motion carried 3-0.

Jen Simunich from the Boys & Girls Club of Sparta is requesting tourism funds for their annual House of Shadows Haunted House to be held in October. She stated last year they had close to 1,000 visitors per night for the eight nights they were open. She is requesting \$2,000.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to approve tourism funds for the Boys & Girls Club of Sparta for House of Shadows Haunted House in the amount of \$2,000. Motion carried 3-0.

Heidi Prestwood-Funkhouser of the Sparta Area Chamber of Commerce is requesting tourism funds for the construction of five additional Kriskindlmarkt huts. These huts will be placed parallel to Franklin Coffee House and be named as the Franklin Village. The Sparta Kriskindlmarkt Governance Board is seeking donations for the five huts, which will total approximately \$12,500. She is requesting half that proposed amount for a total of \$6,250.

A motion was made by Matthew Hoffland and seconded by Bruce Humphrey to \$6,250 in tourism funds for Sparta Area Chamber of Commerce for Kriskindlmarkt Huts. Motion carried 3-0.

Mark Sund stated the city is looking to create a new Tax Incremental District (TID) to enable the city to loop water from the Highland Meadows/Larsen Drive area south to Alpine Drive and continue up to Jefferson Avenue. He is requesting to approval of the Agreement for Professional Services with Short Elliott Hendrickson, Inc. (SEH) to create TID #10. He stated the creation would be for the water loop specifically and would be paid within five years at max. It would be beneficial for the city, as well as Monroe Count, Western Technical College, and the Sparta Area School District.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to approve the Professional Services Agreement with SEH for Tax Incremental District #10 Creation and Project Plan and Boundary. Motion carried 3-0.

At 6:11 p.m. a motion by Bruce Humphrey and seconded by Matthew Hoffland for a roll call vote to go into Closed Session per Wis. Stat. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Police Supervisor Contract

Matthew Hoffland, Bruce Humphrey, and Josh Lydon voted yes to go into closed session.

A motion was made by roll call vote to return to open session at 6:25 p.m.

Matthew Hoffland, Bruce Humphrey, and Josh Lydon voted yes.

A motion was made by Matthew Hoffland and seconded by Josh Lydon to approve the 3% increase in Police Sergeants' wages for the remainder of the contract. Motion carried 2-1, with Bruce Humphrey voting no.

Mark Sund included what he calls a brief Treasurer's report to have an idea where the city is sitting with funds on hand.

A motion was made by Bruce Humphrey and seconded by Matthew Hoffland to adjourn at 6:30 p.m. Motion carried 3-0.

Respectfully submitted,
Jennifer Lydon
City Clerk